



Test Proctoring Form

Sedalia Campus Testing Services: 660-530-5818

Whiteman AFB Campus: 660-563-3358

Clinton Campus: 660-383-1600

Lake of the Ozarks Campus: 573-348-0888

Boonville Campus: 660-882-3090

www.sfccmo.edu/offices-services/testing-services/

Student Name: Student #:

Instructor/Course:

Choose one:

☐ I will pick up the completed exam from the Testing Center.

☐ I want the completed exam scanned and emailed to me.

EXAM DIRECTIONS

Exam Title: Last date to take exam:

Exam Type:

☐ Online (password:)

☐ Paper

Exam Detail

Time Limit? ☐ NO ☐ YES Minutes Extra Time ☐ Yes ☐ No ☐ 1.5 ☐ 2.0

Calculator? ☐ NO ☐ YES ☐ Graphing ☐ Non-Graphing

Open Book? ☐ NO ☐ YES

Open Notes? ☐ NO ☐ YES

Test Scribe? ☐ NO ☐ YES

Test Reader? ☐ NO ☐ YES

Private Room? ☐ NO ☐ YES

Scratch Paper? ☐ NO ☐ YES

Scantron? ☐ NO ☐ YES

Other:

TESTING CENTER STAFF USE ONLY:

Incoming	Test	Outgoing
Date Received 	Date Given 	Date Returned
By:	By:	By:
Comments:		
List Accommodations Given:		