<u>NOTE</u>: It is up to each taxpayer to determine eligibility for education credits and how to calculate them. SFCC and Heartland ECSI personnel cannot advise you on how to claim the credit. Please contact your tax preparer about your income tax situations. Your personal financial records will provide most of the information needed for filing your taxes.

What is a 1098-T?

The 1098-T is an informational form letting you know what information has been sent to the IRS. A 1098-T is filed for each student who had reportable transactions between January 1, 2023, and December 31, 2023.

What payments are included in Box 1?

The amount reported is the total amount of payments received from all sources, less any reimbursements or refunds made during the calendar year, that relate to charges incurred for qualified tuition and related expenses during the same calendar year.

What are qualified tuition and related expenses (QTRE)?

Qualified tuition and related expenses are tuition and fees required for enrollment, book and supply charges *if required to be paid to the institution*. Room and board are not considered QTRE.

How do I receive a copy of my 1098-T?

State Fair Community College has contracted with Heartland ECSI for 1098-Ts for calendar year 2023. Forms will be mailed no later than January 31, 2024. The forms can also be accessed online by logging in to **https://heartland.ecsi.net**/. To log into the system online, you will need the following information:

- First and last name
- Social Security number
- Zip code that appears on the 1098-T form.

I did not receive a 1098-T form. What office do I contact?

Contact Heartland ECSI at **(866) 428-1098**, or visit **https://heartland.ecsi.net**/. If you call the toll-free number, you will need to verify your identity with your full name, social security number, student ID, and address. SFCC's school code is **2Z**. You may also chat with a customer service representative through the Heartland ECSI website.

Since I received a 1098-T form, does this mean I qualify for one of the educational tax credits?

Not necessarily. Determination of eligibility is the responsibility of the taxpayer. Additional information may be found in IRS Publication 970 on Tax Benefits for Higher Education or Form 8863 Education Credits. Your personal financial records will be needed for proper filing of your taxes.

How can I obtain a detailed printout of my financial transactions for the calendar year?

- Login to your MySFCC account
- Choose the "Pay My Bill" tab on the left-hand side
- Choose the "Pay Here" button at the top, making sure all pop-up blockers are disabled
- Click the "View Activity" button underneath your balance in the Student Account block
- Choose the term or terms you would like to print
- Click the "Print" button

I need to know how much I spent on books last year. How do I obtain that information?

State Fair Community College does not maintain records regarding Campus Store purchases. You will need to retain your Campus Store receipts when making purchases to calculate this amount.

What is State Fair Community College's Employer Identification Number (EIN)?

SFCC's W-9, which provides our EIN, is located on the lower left-hand side of <u>https://www.sfccmo.edu/offices-services/finance-administration/</u>.