

**WORK SESSION:** The SFCC Board of Trustees will meet at 5:00 p.m. in the Hopkins Board Room, prior to the General Session, to discuss financing options for the CAATT building and Residence Hall.

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: December 19, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

## Agenda

**1. CALL TO ORDER (Board Pres. Wood)**

**2. APPROVAL OF THE AGENDA**

Motion Second\_\_\_\_\_

**3. CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

**4. INTRODUCTION OF NEW EMPLOYEES**

Finance Administration and Facilities – Vice President Keith Acuff

- *Kevin Brockmeyer*, Maintenance Technician

Health Sciences – Dean Allison Brosch

- *Kolby Hutchison*, Nursing Instructor

**5. APPROVAL OF MINUTES FOR THE NOVEMBER 16, 2023, BOARD MEETING AS PUBLISHED.**

Motion Second \_\_\_\_\_

**6. WARRANT #5, NOVEMBER 2023 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #5, are hereby approved and ratified as the acts of the Board of Trustees.

Motion Second

**7. INSTITUTIONAL REPORTS**

- Community Liaisons (Rochelle Hockett, Mindy Beebe)
- Whiteman AFB Campus Report (Steve Gardner)

**8. AUDITED FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2023 (VP Acuff)**

It is recommended that the Board of Trustees accept the audited results of the annual financial report and related information as conducted, prepared and presented by KPM CPAs, PC for the year ended June 30, 2023.

Motion Second

**9. COMMUNITY OUTREACH OFFICE LEASE RENEWAL (VP Acuff)**

It is recommended that the Board of Trustees approve the lease agreement renewal with Barefoot Express, Inc. (attached herein) for office space in Lincoln, MO, for SFCC's Community Outreach department for a period of one year commencing February 1, 2024, and expiring January 31, 2025, at the continued rate of \$300 per month. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Barefoot Express, Inc. Funding is SFCC operating budget.

Motion Second

**10. VIRTUAL TOUR OF CAATT – *Informational Purposes Only***

Dr. Bates will provide the Board of Trustees a virtual tour of the planned CAATT facility.

**11. CENTER FOR ADVANCED AGRICULTURE & TRANSPORTATION TECHNOLOGY (CAATT) CONSTRUCTION BID (VP Acuff)**

It is recommended that the Board of Trustees accept the bid from Centric Construction Group, LLC of Kansas City, MO, in the amount of \$13,030,406 consisting of:

Base Bid:	\$12,921,000
Bid Alternate 2	\$ 97,742
<u>Bid Alternate 3</u>	<u>\$ 11,664</u>
BID TOTAL:	\$13,040,406

for construction of the CAATT. It is further recommended that the Board authorize the President and Vice President of Finance & Administration to execute the required contracts with Centric Construction Group, LLC for the timely completion of the CAATT.

Motion            Second

**12. MILLER WELDERS (VP Acuff)**

It is recommended that the Board of Trustees accept the bid from Airgas Inc. of Sedalia, MO, in the amount of \$55,212.60 for twelve (12) Miller MIG Welder Multimatic255 Dual Cart and TOG KITS for use in the CTC Welding Program. One other bid was received. Funding is 75% CTC Enhancement Grant and 25% CTC Operating Budget.

Motion            Second

**13. ACER MILLS AND LATHES (VP Acuff)**

It is recommended that the Board of Trustees accept the bid from Beaver Drill & Tool Company of Kansas City, KS, in the amount of \$238,400 for twelve (12) ACER E-Mill 3VS-II Packages and 8 Dynamic 1340G Lathes for use in the CTC Precision Machining Program. Two other bids were received. Funding is 75% CTC Enhancement Grant and 25% CTC Operating Budget.

Motion            Second

**14. BRANDING & MARKETING AGENCY (VP Acuff)**

It is recommended that the Board of Trustees approve the appointment of ADsmith Marketing & Advertising of Springfield, MO, as the branding and marketing agency for State Fair Community College for the remainder of FY24 and FY25 (if approved and appropriated in the FY25 budget). Funding in FY24 and FY25 will be from the approved FY24 and FY25 Marketing Budget and will include agency professional fees, creative & branding development and media planning & placement. It is further recommended that the Board authorize the President and Vice President of Finance & Administration to execute the required contracts with ADsmith Marketing & Advertising.

Motion            Second

**15. PRESIDENT’S REPORT (Pres. Bates)**

- Spring Enrollment

**16. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report

**17. BOARD DISCUSSION**

**18. NEXT MEETINGS**

There will be a Special Board Meeting on Thursday, January 4, 2024, at 5:30 p.m. in the Hopkins Board Room.

The next Board of Trustees General Session meeting will be held on January 25, 2024, at 5:30 p.m. in the Hopkins Board Room.

**19. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on December 19, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Motion                                Second

Roll Call:

Amie Breshears	Tim Carr	Justin Hubbs	Tom Oldham
Richard Parker	Patricia Wood		

**20. GENERAL SESSION MEETING ADJOURNED**

Motion                                Second

**Mission**                    *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision**

*State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*