

WORK SESSION: The SFCC Board of Trustees will meet at 4:45 p.m. in the Yeater Building, Room 149, prior to the General Session, to view a demonstration of the Criminal Justice program's shooting simulator.

PUBLIC HEARING: AD VALOREM PROPERTY TAX RATE: The SFCC Board of Trustees will meet on Thursday, August 24, 2023, in the Hopkins Board Room at 5:30 p.m. A Public Hearing on the proposed Ad Valorem Property Tax Rate for 2024 will be held at that time followed by the regular meeting in which the tax rate of \$0.3972 per one hundred dollars of assessed valuation will be proposed.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: August 24, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion_____Second_____

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. INTRODUCTION OF NEW EMPLOYEES

Health Sciences – Dean Allison Brosch

- *Kirstin Bright*, Nursing Instructor in Eldon
- *Katelyn Milberg*, OTA Instructor

Student and Academic Support Services – Dean Dr. Autumn Porter

- *Leah Mullen*, TRiO Student Success Coach

Academic Affairs – Dean James Cunningham

- *Lewis Silverman*, Chemistry Instructor/Program Coordinator
- *Shannon Kammerlohr*, Instructional Resource Technician
- *Angela Richard*, Instructional Resource Technician
- *Christopher Holmberg*, Digital Media Communication Instructor
- *Jade Jenkins*, Agriculture Instructor
- *Kristen Henning*, Theatre Instructor/Program Coordinator
- *Jaime Privitt*, Public Speaking Instructor

Academic and Student Success – VP Dr. Michael Murders

- *William Ivie*, Precision Machining Instructor
- *Joshua Zaremba*, Building Trades Instructor
- *April Godwin*, Adult Education and Literacy Director
- *Deaven Kaiser*, CIS Instructor/Program Coordinator

President's Office – Dr. Brent Bates

- *Deshon Portley*, Assistant Men's Basketball Coach & MPC Assistant

5. APPROVAL OF MINUTES FOR THE JULY 27, 2023, BOARD MEETING AS PUBLISHED.

Motion_____Second_____

6. WARRANT #1, JULY 2023 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #1, are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____Second_____

7. INSTITUTIONAL REPORTS

- Admissions BPA (Dean Porter)

8. AD VALOREM PROPERTY TAX (VP Acuff)

It is recommended that the Board of Trustees set the Ad Valorem property tax rate for 2024 at the permissible amount of \$0.3972 per one hundred dollars of assessed valuation. The Vice President for Finance and Administration is directed to notify each of the County Clerks of this resolution. This rate is unchanged from the previous year.

Motion_____ Second_____

9. CLINTON PRACTICAL NURSING PROGRAM EXPANSION (VP Acuff)

It is recommended that the Board of Trustees approve the expansion of the Practical Nursing Program to include a cohort at the SFCC Clinton location starting in the Fall 2024 semester. This program will serve up to 25 LPN students. With 20 students (80% capacity), annual Pro Forma financials of the program (using FY24 rates) are:

- Annual tuition/fees revenues	\$276,950
- Annual personnel costs	\$175,000
- Annual operating expenses	\$ 21,750
- Annual contribution	\$ 80,200

To make this expansion possible, it is also recommended the Board approve the addition of two faculty positions: Clinton Level One Coordinator/Nursing Instructor (12-month faculty) and Clinton Nursing Instructor (12-month faculty). It is also recommended that the Board approve a capital investment budget for advanced technologies (Lucina Patient Simulator, Pediatric Simulator, Learning Space A/V equipment) not to exceed \$300,000. If the program expansion is approved, these capital investments will be brought individually to the Board for approval. Capital investments above \$300,000 would require additional Board approval. Capital fund sources will be a combination of SFCC Foundation, community funding sources and the General Fund reserve.

Motion_____ Second_____

10. CLINTON PRACTICAL NURSING PROGRAM PREPARATION (VP Acuff)

In order to begin the SFCC Clinton Practical Nursing cohort in Fall 2024, it is recommended that the Board of Trustees approve the addition of \$155,000 to the FY24 General Fund budget. This budget addition includes the two previously approved positions to begin January 2, 2024, (\$75,000) and the purchase of necessary laboratory FF&E (\$80,000). The source of these additional budget funds will be a combination of SFCC Foundation, community funding sources and the General Fund reserve.

Motion_____ Second_____

11. RECYCLES MORE! UTILITY VEHICLE (VP Acuff)

It is recommended that the Board of Trustees accept the bid for one utility vehicle with hydraulic loader, which meets the requirements of the Recycles More! grant, in the amount of \$78,880.55 from Bobcat of Columbia of Columbia, MO. Two bids were received. The utility vehicle will be used to help recycle ferrous and non-ferrous metals from SFCC's machining and welding labs. Funding is 85% Recycles More! grant and 15% SFCC Operating budget.

Motion_____ Second_____

12. BOARD 360 EVALUATION (Pres. Wood) – Discussion Purposes Only

The Board will discuss observations that were made from the Board 360 Evaluation and future actions to be taken by the Board Members.

13. PRESIDENT’S REPORT (Pres. Bates)

- Strategic Plan Placemat
- Enrollment

14. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

15. JULY “BOARD REPORTING” PURCHASES (VP Acuff) – Informational Purposes Only

During the month of July 2023, the following purchases between \$10,000 and \$25,000 were made:

Royal Papers	26” Ride On Floor Scrubber	\$13,460.00
Jackson Concrete	Campus Walkway Repairs	\$15,185.00
Philips Healthcare	Sonography Ultrasound PM Contract	\$14,200.00
MCCA	Institutional Dues	\$28,618.00
Nexstar Media	Advertising	\$10,250.00
Superior Lawns	Soccer Field Lawn Care	\$10,325.00

16. BOARD DISCUSSION

17. NEXT MEETING

The next Board of Trustees General Session meeting will be held on September 28, 2023, at 5:30 p.m. in the Hopkins Board Room.

18. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on August 24, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- b. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion _____ Second _____

Roll Call:

Amie Breshears _____ Tim Carr _____

Justin Hubbs _____ Tom Oldham _____

Richard Parker _____ Patricia Wood _____

19. GENERAL SESSION MEETING ADJOURNED

Motion_____ Second_____

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.