

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: April 25, 2024

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

**1. CALL TO ORDER (Board Pres. Wood)**

**2. APPROVAL OF THE AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**3. CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04) Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

**4. INTRODUCTION OF NEW EMPLOYEES**

Office of Finance and Administration – VP Keith Acuff

- *Gavin Doyal*, Custodian

Office of Student Services – Dean Dr. Autumn Whitehead

- *Rayanna Lowe*, Financial Aid Specialist

Health Sciences – Dean Allison Brosch

- *Ashly Haines*, Nursing Instructor

**5. APPROVAL OF MINUTES FOR THE MARCH 28, 2024, BOARD MEETING AS PUBLISHED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**6. APPROVAL OF MINUTES FOR APRIL 11, 2024, SPECIAL SESSION AS PUBLISHED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**7. WARRANT #9, MARCH 2024 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #9, are hereby approved and ratified as the acts of the Board of Trustees.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**8. INSTITUTIONAL REPORTS**

- Student Leadership Trip to Europe (Kaley Hobbs, Sarah Nail)
- Financial Aid Updates (Angel Mefford)

**9. STUDENT GOVERNMENT REPORT (SGA Pres. Belmore)**

**10. NEW POSITIONS: ASSOCIATE DEANS (VP Murders)**

It is recommended the Board of Trustees approve the conversion of the four (4) faculty positions currently holding duties as division chairs to administrative (exempt staff) positions to support the strategic decision aimed at enhancing administrative effectiveness, supporting faculty development, optimizing resource allocation, and aligning with the evolving needs and priorities of SFCC.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**11. BANKING SERVICES (VP Acuff)**

It is recommended that the Board of Trustees accept the bid from Central Bank of Sedalia for banking and depository services for the period beginning July 1, 2024, through July 31, 2029. Two other proposals were received. Central Bank of Sedalia is recommended for their breadth of services, superior rate of return on deposited funds, waiver of fees, and demonstrated stellar customer service. It is further recommended that the President and Vice President for Finance and Administration be authorized to sign any all agreements with Central Bank of Sedalia for banking services for the time period indicated. There is no impact to the college operating budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**12. DENTAL HYGIENE COMMUNITY CLINICAL SITE (VP Acuff)**

It is recommended that the Board of Trustees approve the inclusion of \$125,000 in the FY2025 Dental Hygiene operating budget to provide the necessary resources for student learning and faculty requirements to support the addition of a community clinical site.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. LEARNING SPACE TECHNOLOGY FOR ELDON NURSING (VP Acuff)**

It is recommended that the Board of Trustees accept the proposal for the LearningSpace Simulation Video Capture Technology Package in the amount of \$56,793.24 from CAE Healthcare, Inc. of Chicago, IL. This package is the same package used elsewhere in the college’s Nursing program and will bring this technology to the Eldon Nursing program. Funding is the Missouri State Board of Nursing Education Incentive Grant.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**14. LEARNINGFORCE IEM TRAINERS (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for 12 IEM Trainers in the amount of \$50,493.96 from SMC Electric of Sedalia, MO. These Trainers will be used by The LearningForce for industry training programs. Funding is Missouri One Start funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**15. WEST CAMPUS FIBER INFRASTRUCTURE (VP Acuff)**

It is recommended that the Board of Trustees accept the bid from Lan-Tel Communications and Underground Services, Inc., of Grain Valley, MO., in the amount of \$169,750 for expansion of the SFCC fiber optic communications plant to support current and future buildings projects on the west side of campus. Two other bids were received. Funding is CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**16. AGRICULTURE PROGRAM UTILITY VEHICLE (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for a Kubota RTVX2 Utility Vehicle in the amount of \$16,500 from Crown Power & Equipment of La Monte, MO. The UTV will be used in the Agriculture Program. Three other bids were received. This bid was the lowest bid that met all requested specifications. Funding is MoExcels IV funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**17. AGRICULTURE PROGRAM TRACTOR (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for a Case IH FARMALL 120C Tractor plus a Tri-L Bale Spear in the amount of \$88,650 Crown Power & Equipment of La Monte, MO. Five other bids were received. This bid was selected based on the initial purchase cost plus the reduced future cost from local service and the ability to provide timely responsiveness to immediate service needs. The tractor will be used in the Agriculture Program. Funding is MoExcels IV funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**18. BOARD ENDORSEMENT OF ACCT PRESENTATION PROPOSAL (VP Acuff)**

Trustee Vice President Richard Parker and Vice President of Administration and Finance Keith Acuff plan to propose a conference presentation at the 2024 ACCT Leadership Congress in October. Their presentation would focus on providing budget information that boards can use. This presentation proposal requires BOT endorsement prior to submission.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**19. CAATT CHANGE ORDER 11 - POLISHED CONCRETE (VP Acuff)**

It is recommended that the Board of Trustees approve CAATT Change Order 11 in the amount of \$45,000 from Centric Construction Group, LLC, of Kansas City to change the flooring finish in the main entrance and primary corridors from sealed concrete to polished concrete. Funding is CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**20. CAATT CHANGE ORDER 08 – OVERHEAD DOOR (VP Acuff)**

It is recommended that the Board of Trustees approve CAATT Change Order 08 in the amount of \$17,691 from Centric Construction Group, LLC, of Kansas City for altering the East entrance “vehicle” door for the CAATT building. The door will change from an overhead garage-style door to a folding storefront door. Funding is CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**21. CAATT CHANGE ORDER 10 – SANITARY SEWER LINE DISCONTINUATION (VP Acuff)**

It is recommended that the Board of Trustees approve CAATT Change Order 10 in the credit amount of \$17,765 from Centric Construction Group, LLC, of Kansas City for discontinuation of the extension of the sanitary sewer line due to persistent solid rock along the extension path. The extension was in the original bid, thus resulting in a credit to the CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**22. CAATT CHANGE ORDER 09 - 208V, 50A CDA RECEPTABLE (VP Acuff)**

It is recommended that the Board of Trustees approve CAATT Change Order 09 in the amount of \$2,005 from Centric Construction Group, LLC, of Kansas City for the addition of a three prong, 50-amp, 208-volt receptacle on the exterior wall of the heavy diesel section of the building This was requested by the Commercial Driving Academy to support their mobile plug-in trainer. Funding is CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**23. FOUNDATION LIAISON APPROVAL (Pres. Bates)**

It is recommended that the Board appoint Justin Hubbs as Board liaison to the SFCC Foundation Board, serving a term through April 2026.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**24. DATE CHANGE FOR OCTOBER 2024 BOARD MEETING (Pres. Bates)**

It is recommended that the October 2024 Board of Trustees meeting be moved to **Tuesday, October 29, 2024**, due to a conflict with the ACCT Leadership Congress conference.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**25. DATE CHANGE FOR DECEMBER 2024 BOARD MEETING (Pres. Bates)**

It is recommended that the December 2024 Board of Trustees meeting be moved to **Tuesday, December 17, 2024**, due to a conflict with the College holiday schedule.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**26. PRESIDENT’S REPORT (Pres. Bates)**

- Calendar Review

**27. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report
- Quarterly Report

**28. APRIL “BOARD REPORTING” PURCHASES – *Informational Purposes Only***

During the month of March 2024, the following purchases between \$10,000 and \$25,000 were made:

Doc & Norm	Athletic Bus Charter	\$12,852.43
CDW	Misc. Computer Supplies	\$11,767.41

**29. BOARD DISCUSSION**

**30. NEXT MEETINGS**

The next Board of Trustees General Session meeting will be held on Thursday, May 23, 2024, at 5:30 p.m. in the Hopkins Board Room.

**31. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on April 25, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call:

Amie Breshears \_\_\_\_\_ Tim Carr \_\_\_\_\_

Justin Hubbs \_\_\_\_\_ Jeff Page \_\_\_\_\_

Richard Parker \_\_\_\_\_ Patricia Wood \_\_\_\_\_

**32. GENERAL SESSION MEETING ADJOURNED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Mission** *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision** *State Fair Community College will be the communities’ preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*