

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: February 22, 2024

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. CALL TO ORDER (Board Pres. Wood)

2. APPROVAL OF THE AGENDA

Motion _____ Second _____

3. CITIZENS COMMENTS (Recording Secretary Oesterle)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. INTRODUCTION OF NEW EMPLOYEES

Health Sciences – Dean Allison Brosch

- *Kolby Hutchison*, Nursing Instructor
- *Taylor Fields*, Eldon Nursing Site Coordinator

5. APPROVAL OF MINUTES FOR THE JANUARY 25, 2024, BOARD MEETING AS PUBLISHED.

Motion _____ Second _____

6. WARRANT #7, JANUARY 2024 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #7, are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____ Second_____

7. INSTITUTIONAL REPORTS

- Campus Safety Plan (Deputy Hammonds, Christine Brown)

8. STUDENT GOVERNMENT REPORT (SGA Pres. Belmore)

9. SFCC COMPUTER REFRESH (VP Acuff)

It is recommended that the Board of Trustees approve the bid in the amount of \$217,653.37 from CDWG (an approved State of Missouri Vendor) of Vernon Hills, IL., for the FY2024 technology refresh for laptops, computers, and peripherals. Funding is the FY2024 Operating Budget.

Motion_____ Second_____

10. FY2025 ROOM AND BOARD RATES (VP Acuff)

It is recommended that the Board of Trustees approve room and board rates for FY2025 as follows:

ROOM/BOARD PLAN	ROOM RATE PER SEMESTER	BOARD RATE PER SEMESTER	TOTAL RATE PER SEMESTER
Residence Hall + 19 Meals	\$1,750	\$1,950	\$3,700
3 Bedroom Apt + 19 Meal Plan	\$2,600	\$1,950	\$4,550
3 Bedroom Apt + 10 Meal Plan	\$2,600	\$1,800	\$4,400
2 Bedroom Apt + 19 Meal Plan	\$3,000	\$1,950	\$4,950
2 Bedroom Apt + 10 Meal Plan	\$3,000	\$1,800	\$4,800
Residence Hall SINGLE ROOM + 19 Meal Plan	\$3,500	\$1,950	\$5,450
3 Bedroom Apt SINGLE ROOM + 19 Meal Plan	\$5,200	\$1,950	\$7,150
3 Bedroom Apt SINGLE ROOM + 10 Meal Plan	\$5,200	\$1,800	\$7,000
2 Bedroom Apt SINGLE ROOM + 19 Meal Plan	\$6,000	\$1,950	\$7,950
2 Bedroom Apt SINGLE ROOM + 10 Meal Plan	\$6,000	\$1,800	\$7,800

Motion_____ Second_____

11. FY2025 RAC JAC PROPERTIES AGREEMENT (VP Acuff)

It is recommended that the Board of Trustees accept the Lease Agreement from RAC-JAC Properties of Sedalia, MO., for a period of 10 months commencing August 1, 2024, and ending May 31, 2025. This agreement is for 16 3-bedroom units at a cost of \$2,192.98 per unit per month (allowing for 96 students to be provided room) and 24 2-bedroom units a cost of \$1,834.33 per unit per month (allowing for 96 students to be provided room). The total lease agreement is for \$791,116.00 inclusive of utilities, trash and internet for each unit. It is recommended that the Vice President for Finance and Administration be authorized to sign the agreement with RAC-JAC Properties.

Motion_____ Second_____

12. FY2025 DINING SERVICES AGREEMENT (VP Acuff)

It is recommended that the Board of Trustees accept the renewal option from Great Western Dining for the FY2025 fiscal year and authorize the Vice President for Finance and Administration to sign the Dining Services Agreement. This is year three of a 15-year contract included as part of the current agreement. Meal rates shown below. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with Great Western Dining.

SLIDING SCALE*		
Board Students	19 Meal Plan Daily Rate	10 Meal Plan Daily Rate
350 & Above	\$12.43	\$11.39
340 - 349	\$12.52	\$11.54
330 - 339	12.70	\$11.71
320 - 329	\$12.88	\$11.88
310 - 319	\$13.05	\$12.05
300 - 309	\$13.25	12.22
290 - 299	\$13.46	\$12.46
280 - 289	13.71	\$12.69
270 - 279	\$13.99	\$12.92
260 - 269	14.24	\$13.18
250 - 259	14.54	\$13.50
240 - 249	\$14.81	\$13.70
230 - 239	\$15.16	\$13.98
220 - 229	\$15.58	\$14.14
210 - 219	\$15.89	\$14.47
200 - 209	16.22	\$14.73
190 - 199	\$16.46	\$14.96
189 & Below	To Be Negotiated	To Be Negotiated

*Agreement requires a minimum of 120 students on the 19-meal plan

Upward Bound

Breakfast	\$5.15
Lunch	\$6.48
Dinner	\$6.48

Casual Meal Rates

Breakfast	\$5.80
Lunch	\$7.15
Dinner	\$8.40
Special Event	\$9.12

Motion_____ Second_____

13. CAATT & RESIDENCE HALL INDEPENDENT MATERIAL TESTING (VP Acuff)

It is recommended that the Board of Trustees approve the bid in the amount of \$70,000 from Kruger Technologies, Inc., of Lenexa, KS., for independent Materials Testing for the CAATT and the new Residence Hall. Funding is CAATT and Residence Hall construction funds.

Motion_____ Second_____

14. CAATT EXPEDITED ELECTRICAL GEAR (VP Acuff)

It is recommended that the Board of Trustees approve CAATT Change Order 01 in the amount of \$90,758 from Centric Construction Group, LLC of Kansas City for expedited electrical gear for CAATT building. The expedited electrical gear will shorten the project duration by 155 days resulting in substantial completion on December 27, 2024, instead of May 31, 2025. Funding is CAATT construction funds.

Motion_____ Second_____

15. APPOINTMENT OF ASSISTANT SECRETARY OF THE BOARD

It is recommended that the Board of Trustees appoint Lisa Oesterle as Assistant Secretary of the Board, effective immediately.

Motion_____ Second_____

16. RESOLUTION FOR NEW HOUSING FACILITY (VP Acuff)

It is recommended that the Board of Trustees approve the following:

A RESOLUTION AUTHORIZING THE COMMUNITY COLLEGE DISTRICT OF MID MISSOURI TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF CONSTRUCTING A NEW ON-CAMPUS HOUSING FACILITY; AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS AND TAKE CERTAIN ACTIONS IN CONNECTION THEREWITH.

Motion_____ Second_____

17. RESIDENCE HALL BUILDERS’ RISK INSURANCE (VP Acuff)

It is recommended that the Board of Trustees approve the Residence Hall Change Order 01 in the amount of \$93,998 from Zurich Insurance Group via Professional Contractors and Engineers for Builders Risk Insurance for the Residence Hall project. Funding is Residence Hall construction funds.

Motion_____ Second_____

18. 2024 BOARD OF TRUSTEES ELECTION BUDGET CHANGE (VP Acuff)

SFCC budgeted \$20,000 for the April Board of Trustees Election, which was in-line with past election costs. Due to the lack of election items on the ballot this year, SFCC will be bearing a larger percentage of the election costs. This will result in an election cost of approximately \$60,000 - \$70,000. Exact costs won’t be known until after the election. It is recommended that the Board of Trustees amend the FY24 budget to add \$70,000 for this expenditure.

Motion_____ Second_____

19. PRESIDENT’S REPORT (Pres. Bates)

- Calendar Review

20. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

21. JANUARY “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of January 2024, the following purchases between \$10,000 and \$25,000 were made:

Nexstar Media	Advertising	\$12,500.00
Technolutions	Slate CRM Software License	\$25,000.00
Schiller Audio	Newline Interactive flat panel	\$20,098.50

22. BOARD DISCUSSION

- Report from ACCT Legislative Summit.

23. ORGANIZATIONAL MEETING (Pres. Bates)

It is recommended that the Board of Trustees meet on Thursday, April 11, 2024, to certify the results of the April 2, 2024, election, administer the Oath of Office to new Board members, and nominate members and vote for the positions of President, Vice President, Treasurer, Secretary, Recording Secretary of the Board, and Custodian of Records.

Motion_____ Second_____

24. NEXT MEETINGS

The next Board of Trustees General Session meeting will be held on March 28, 2024, at 5:30 p.m. in the Hopkins Board Room with a Work Session beginning at 4:45 p.m.

25. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on February 22, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion _____ Second _____

Roll Call:

Amie Breshears _____	Tim Carr _____
Justin Hubbs _____	Tom Oldham _____
Richard Parker _____	Patricia Wood _____

26. GENERAL SESSION MEETING ADJOURNED

Motion _____ Second _____

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*