



Board of Trustees Meeting Minutes May 22, 2025

Attendance

Board Members Present:

Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

Absent:

Members: Dr. Amie Breshears, James Cunningham, Dr. Michael Murders

Others Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, Misty Burnett, Mark Haverly, Brad Henderson, Darci McFail, Lisa Oesterle, Scott Simoneaux, Mary Treuner, Jo Lynn Turley, Dr. Autumn Whitehead

Guests Present:

Dawson Borja, Megan Cannon, Kurtis Griess, Daniel Hamilton, Curtis Hartley, Phillip Hercules, Jeremy Jackson, Sam Jurca, Darren Pannier, Stephanie Passassi, Valorie Reynolds

WORK SESSION (Presenter: Vice President Keith Acuff)

The Board of Trustees and Executive Leadership Team met for a Work Session at 5:00 p.m. in the Hopkins Board Room. Mr. Acuff reviewed the final FY26 Budget, which will be going to the Board for a vote at the June Board of Trustees meeting. After reviewing the budget, he indicated that he feels very confident about the budget he has set for FY26.

DATE/TIME/LOCATION

The Board of Trustees met in General Session at 5:30 p.m., on Thursday, May 22, 2025, in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

 [FY26 Board Work Session Budget Review.pptx](#)

 [FY 2026 STATE FAIR COMMUNITY COLLEGE PRELIM BUDGET MAY 2025.pdf](#)

 [General Fund BUDGET FY26 Compared to FY25 Budget & May Actual.pdf](#)

CALL TO ORDER (Presenter: Board President Patricia Wood)

Board President Patricia Wood called the meeting to order at 5:30 p.m.

APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there no citizens' comments.

INTRODUCTION OF NEW EMPLOYEES

Dean Dr. Autumn Whitehead introduced:

- *Valorie Reynolds, Executive Assistant to Dean of Student Services HERE*

CIO Mark Haverly introduced:

- *Phillip Hercules, Data User Liaison Coordinator*

Athletic Director Darren Pannier introduced:

- *Jeremy Jackson, Men's Basketball Head Coach*

APPROVAL OF THE APRIL 24, 2025, BOARD MEETING MINUTES AS PUBLISHED

Mr. Hubbs moved that the Board of Trustees approve the minutes for the April 24, 2025, Board meeting as published. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [BOT Gen. Session Mtg. Minutes 04.24.25 SIGNING COPY.docx](#)

WARRANT #10, APRIL 2025

Mr. Hubbs moved that the Board of Trustees approve Warrant #10, for April 2025. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Warrant Resolution for April 2025.pdf](#)

STUDENT GOVERNMENT / STUDENT CLUBS REPORT (Presenters: Curtis Hartley, Dawson Borja, Sam Jurca)

DECA Update: Business instructor and DECA Faculty Advisor Curtis Hartley introduced himself and SFCC DECA students, Dawson Borja and Sam Jurca, who presented on several events that they have recently participated in.

- Minneapolis for Engage, which is a meet and greet with others in the corporate world.
- Met two students from Las Vegas ; made friends from all over the country from Collegiate DECA
- San Francisco for International DECA
- Through these events they have made many connections and friends from all throughout the United States.
- Skills and benefits that they received from being a part of DECA include Networking Skills, Scholarship Offers, Internship Offers, Connections Across America, Life-long Memories, and First Time Experiences
- Dawson will be going to UCM and Sam has accepted a job.
- They both complimented the leadership of Curtis Hartley and credited him as being instrumental in all their successes.

INSTITUTIONAL REPORT (Presenters: Megan Cannon, Courtney Casey, Michelle Franklin, Kurtis Griess, Jennifer Hubbs, Stephanie Passassi, Becky Rose, Mauka Shaw, Charlotte Strathman, Kelsey Stuart)

- 2025 SFCC Leadership Academy
Darci McFail, who lead this year's Leadership Academy, opened by explaining that each year the Leadership Academy comes up with a service project. On behalf of the entire Leadership Academy class, participants Kurtis Griess, Megan Cannon, and Stephanie Passassi presented the project called 'Lamm's

Legacy: Campus Beautification Initiative'. After reading Plywood U, they were inspired by retired SFCC instructor Don Lamm's efforts to plant trees all over the campus. They will continue the legacy by funding the continued planting of trees. They described how the planting of trees is symbolic of nurturing our students.

- The goal is to have an ongoing fund, which will go toward the planting of more trees on all campuses, to reinstate the Campus Beautification Committee, and to play a part in the Campus Master Plan by helping to determine where new trees should be planted. They already have funds to plant a pine tree in front of Stauffacher. They will be working with Facilities to determine other varieties of trees to plant on campus.
- They have created a fund which anyone can donate to and created a video to help promote the program.
- Since we do not own the extended campus sites, the group planted trees in pots. Helping in the effort, the Art Department painted large colorful pots for those trees that were distributed to each of the extended campuses.

Policy 1524 - COLLABORATIVE LEADERSHIP (Presenter: Executive Director Darci McFail)

Mr. Parker moved the Board of Trustees approve Policy 1524- Collaborative Leadership as presented. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Policy 1524 Recommendation.docx](#)

NEW POSITIONS: BEHAVIORAL HEALTH SCIENCE INSTRUCTOR AND FULL-TIME TRACK/FIELD ASSISTANT COACH (Presenter: Executive Director Scott Simoneaux)

Mr. Carr moved that the Board of Trustees approve the addition of full-time positions for Behavioral Health Science Practicum Coordinator, Behavioral Health Science Instructor, and Track and Field Assistant Coach. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The need for these positions were identified through Service Review and the new positions were prioritized as part of the FY2026 budget process.

DAUM MUSEUM OF CONTEMPORARY ART / ART OWNERSHIP TRANSFER (Presenter: Executive Director Mary Treuner)

Mr. Parker moved that the Board of Trustees unconditionally accept for the Daum Museum of Contemporary Art all art objects described in the provided documentation. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The State Fair Community College Foundation Board of Directors on November 21, 2024, voted unanimously to unconditionally give, transfer, and assign these objects to the Daum Museum. The acquisitions committee voted by the majority to accept on November 8, 2024.

 [Exhibit 1 - Acquisitions List for Daum.pdf](#)

 [2024-11-21, SFCC Foundation Minutes.pdf](#)

 [2024-11-21, SFCC Foundation Agenda.pdf](#)

MODERN CAMPUS CONTENT MANAGEMENT SOLUTION (Presenter: Vice President Keith Acuff)

Mr. Page moved that the Board of Trustees approve the proposal from Modern Campus of Toronto, ON, for the Content Management Solution for a new SFCC and Daum Museum website, and further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Modern Campus. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Budget is additional authorized FY25 budget. This includes project planning, web development and user training services for standard CMS (website) deployment and full implementation.

 [Modern Campus.pdf](#)

 [CMS Bid Summary.pdf](#)

FRED E DAVIS MULTIPURPOSE CENTER SOUND SYSTEM - Informational Only (Presenter: Vice President Keith Acuff)

The college accepted the bid in the amount of \$83,750 from Schiller's Audio and Visual Services, of Sedalia, MO, for the purchase and installation of a new sound system in the Fred E. Davis Multipurpose Center. This bid is within the additional \$87,000 FY2025 budget authority approved at the April 2025 Board Meeting. This was the only bid received.

 [SFCC Davis MPC Sound Sys Upgrade Proposal VE Update 04 15 2025 100%.pdf](#)

SFCC CAMPUS BUILDING ADDRESSES - Informational Only (Presenter: Vice President Keith Acuff)

Pettis County, MO, and the City of Sedalia, MO, in cooperation with State Fair Community College have assigned a unique address to each Sedalia campus building. To accomplish this, we deleted a campus street name (Roadrunner Ct), added a new campus street name (Roadrunner Drive) and assigned unique street addresses to each of the buildings utilizing addresses on West 16th Street, Clarendon Rd, SFCC Loop and Roadrunner Dr as shown on the attachments. These addresses will allow location through EMS services and wayfinding for individual buildings.

 [State Fair Community College Addressing Final.pdf](#)

 [SFCC Addressing Map.pdf](#)

NEW RESIDENCE HALL INTERNET & NETWORK INFRASTRUCTURE (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees accept the bids in the amount of \$111,179.03 and \$80,129.94 from CDW-G of Chicago, IL, for internet and network hardware to serve the New Residence Hall. This is the completion of the budgeted internet infrastructure items for construction of the New Residence Hall. Funding is the financed construction funds for the New Residence Hall. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [PLBS674.pdf](#)

 [PLBT106.pdf](#)

AGRICULTURE MECHANICS PROGRAM INSTRUCTIONAL EQUIPMENT

Mr. Carr moved that the Board of Trustees accept the bid in the amount of \$51,591.12 from MSC of Davidson, NC, for the purchase of Agriculture Mechanics Program hand power tools. Funding is the State of Missouri MoExcels IV grant. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [25-021 Power Tools RFP.doc](#)

 [cordless tools RFP result.pdf](#)

RESIDENCE HALL BUILDINGS' PROPOSED NAMES (Presenter: President Dr. Brent Bates)

Mr. Parker moved that the Board of Trustees approve the proposed names of the campus dormitories, so that the older building will be known as "Residence Hall", and the newer building will be known as the "Campus Housing Complex". Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)

- Calendar Review
 - June 12 - Service Awards Banquet (Contact Lisa to RSVP by June 4)
 - June 30-July 2 - Trustees and Executive Leadership Conference
- Legislative Wrap Up
 - MO Legislature has adjourned. Budget is awaiting Governor's signature; Governor does have line item veto capabilities. Recommendation is 3% increase for Community College core, and an increase in Fast Track funding.
 - SB 150 was a Workforce Development bill. Community Colleges were focused on the transfer bill, which authorized CBHE to establish 60 hours of transfer for five programs. Groups from these disciplines will develop the core of courses, which would transfer from community colleges to any public university. This is still awaiting the Governor's signature.
- Ellebracht A&M and Residence Hall Grand Opening
 - Facade steel is being replaced; fixing some leaks in roof before it's done.
 - Residence Hall construction is wrapping up.
 - Three possible dates for the Grand Opening include July 30th, July 31st, or August 1st. An invitation has been given to the Governor and will determine the date of the event. The Ellebrachts are available for all of the tentative dates, and we would like all the Board of Trustees in attendance. Legislators will also be invited. Mary Treuner will lead the planning of the celebration event. The plan is for the event to start at 11 am with the presentation, followed by tours and a luncheon.

 [Upcoming Events Calendar.docx](#)

FINANCIAL REPORT - INFORMATIONAL ONLY (Presenter: Vice President Keith Acuff)

Monthly Finance Report - Mr. Acuff reported that the investment income has a large variance which will help with the Residence Hall cost. He also recognized that spending leftover budget this year has greatly helped with next year's budget.

MAY "BOARD REPORTING" PURCHASES (VP Acuff) - For Informational Purposes Only

During the month of April 2025, the following purchases between \$10,000 and \$25,000 were made:

- SMC Electric GraceSense Temperature Sensors \$21,972.75

 [April 2025 Financial Report BOT.pdf](#)

BOARD DISCUSSION

- Strategic Planning Update (R. Parker)
 - Mr. Parker reported that the Strategic Planning team is getting ready to work on the details of the strategic vision document. They have completed the process of visioning for the future with input from the team on what should be the vision. Where do we want to be in 10 years? Themes developed were shared with over 200 community members in forums and their input has been added to the planning. We are now ready to figure out to achieve our key goals. EAB will be presenting a Zoom conference tomorrow morning with the team. The teams will additionally have more meetings to come to work on objectives for each of the themes. There are some exciting ideas that will benefit the future of the community and the college.

- Campus Master Plan Update (P. Wood)
 - Mrs. Wood reported that the Campus Plan has been on hold while we wait for the strategic plan to be formulated. On June 5th, Hollis + Miller will be meeting with several departments on campus to collect feedback.
- Board Retreat
 - July 31st at 4:30 pm - Please let Mrs. Wood and Dr. Bates know if you have items you would like to have discussed in the Board Retreat.

JULY BOARD MEETING CHANGE OF DATE (Presenter: President Dr. Brent Bates)

Mr. Carr moved that the July 2025 Board of Trustees meeting be moved to **Thursday, July 31, 2025**, to accommodate the Board Retreat. The Board Retreat would begin at 4:30 p.m. with the General Session beginning at 7:00 p.m. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, June 26, 2025, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on May 22, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Mr. Parker seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Absent
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Carr seconded the motion; motion carried (Yes-5; No-0; Absent-1).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu or (660) 596-7222