



# Board of Trustees Meeting Minutes April 24, 2025

## **Attendance**

### **Board Members Present:**

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patricia Wood

### **Others Present:**

Keith Acuff, Dr. Brent Bates, Allison Brosch, James Cunningham, Mark Haverly, Brad Henderson, Darci McFail, Dr. Michael Murders, Scott Simoneaux, Mary Treuner

### **Guests Present:**

William Ivie, Eli Kindle, Sheila Payne, Amy Schroeder

## **DATE/TIME/LOCATION**

The Board of Trustees met in General Session at 5:30 p.m., on Thursday, April 24, 2025, in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

## **CALL TO ORDER (Presenter: Board President Patricia Wood)**

Board President Patricia Wood called the meeting to order at 5:31 p.m. Mrs. Wood called attention to the fact that it is Community College Month and that the Board was celebrating by serving cake to attendees. This year's theme is 'Best Decision Ever'.

## **APPROVAL OF THE AGENDA**

Mr. Hubbs moved that the Board of Trustees approve the agenda. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

## **CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)**

Mrs. Oesterle reported that there were no citizens' comments.

## **INTRODUCTION OF NEW EMPLOYEES**

On behalf of Dean Whitehead, Director of Student Life, Amy Schroeder, introduced the following new employee from the Student Services department:

- *Sheila Payne, LOZ Campus Navigator*

## **APPROVAL OF THE MARCH 27, 2025, BOARD MEETING MINUTES AS PUBLISHED**

Dr. Breshears moved that the Board of Trustees approve the minutes for the March 27, 2025, Board meeting as published. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [BOT Gen. Session Mtg. Mintues 03.27.25 SIGNING COPY.docx](#)

## WARRANT #9, MARCH 2025 (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve Warrant #9, for March 2025. Mr. Parker seconded the motion; motion carried(Yes-6; No-0).

 [Warrant Resolution for March 2025.pdf](#)

## STUDENT GOVERNMENT / STUDENT CLUBS REPORT

- SGA Update (SGA President Addison Miller)
  - SGA President Addison Miller announced that this would be her last Board meeting as she will be graduating from SFCC.
  - May 12 SGA Day will be a last hurrah in the quad and Lamm's Landing. Tilted Axe will be here for axe throwing, and there will be refreshments and other activities.
  - Student Government leaders will be getting cords this year for graduation.
- TEFT - Tech Ed for Tomorrow (William Ivie, Eli Kindle)
  - Precision Maching Instructor/Coordinator William Ivie introduced himself and gave an overview of the TEFT program
  - SFCC's TEFT is in its second year and is a student organization that is overarching all the tech edu programs. Perkins likes us to offer these opportunities for our students.
  - They recently competed at State Tech and brought home medals. Several will be competing at the national contest in Atlanta. The trip is \$20,000 with funding coming from Perkins, Gene Haas and other sources.
  - Student Eli Kindle is the president of TEFT (2nd year student from Sedalia, who currently does travel welding) and is responsible for coming up with fundraisers to support the programs. To help raise funds for the Welding and Machining students attending the national competition, they are making sculptures to raffle.
  - Mr. Kindle also told how students do lunch and learn session that help them network with different companies. He is grateful for Seth who has the connections and sets up opportunities for students.
  - Mr. Kindle shared a metal sculpture that he made.

## INSTITUTIONAL REPORT

- Unite Us Program (Allison Brosch, Amy Schroeder)
  - ToRCH - Transformation of Rural Community Health Programs - This is a program supported by Missouri Medicaid that focuses on improving health in rural areas. It provides resources to communities that are actively tackling the everyday issues that affect people's well-being, such as having safe places to live, reliable transportation, access to nutritious food, and chances to be physically active. This program reduces Medicaid spending by helping with these areas.
  - Bothwell Regional and Golden Valley hospitals were chosen for this pilot project.
  - The Unite Us platform streamlines this process by sharing resources, while also tracking referrals and connecting people. It is still early in the stage, but they are adding more and more to it to this database. SFCC has been an educational partner since day one and we are a referral receiver. It started with AEL, ESL, and DH referrals. (Check Unite Us website.)
  - Amy Schroeder, as chair of the CARE Team, helps students who are facing barriers in school and/or in their personal lives. The Team looks at the issues the student is facing and tries to come up with the students' needs. If it is outside of our scope of care, we connect them by adding them to Unite Us and referring them out. Referrals are tracked through Unite Us. We have access to clothing, employment support, food support, legal aid, mental and behavior health, utility aid, transportation, etc.
  - Allison works on the leadership board of ToRCH. There are so many success stories coming out of this organization. There are home and environment modifications that are taking place across the county (addition of heat, AC). There is funding available for this.
  - There is webpage on Bothwell's website where people can self-refer.

**FY2025 GREAT WESTERN DINING SERVICES AGREEMENT (Presenter: Vice President Keith Acuff)**

Mr. Carr moved that the Board of Trustees accept the renewal option from Great Western Dining for the FY2026 fiscal year and authorize the Vice President for Finance and Administration to sign the Dining Services Agreement. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

This is year 3 of a 15-year contract included as part of the current agreement. Meal rates shown in the accompanying Table. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with Great Western Dining.

**FY2025 GREAT WESTERN DINING SERVICES AGREEMENT**

SLIDING SCALE*		
Board Students	19 Meal Plan Daily Rate	10 Meal Plan Daily Rate
350 & Above	\$12.80	\$11.73
340-349	\$12.90	\$11.88
330-339	\$13.08	\$12.06
320-329	\$13.27	\$12.24
310-319	\$13.44	\$12.41
300-309	\$13.65	\$12.59
290-299	\$13.86	\$12.83
280-289	\$14.12	\$13.07
270-279	\$14.41	\$13.31
260-269	\$14.67	\$13.58
250-259	\$14.98	\$13.91
240-249	\$15.25	\$14.11
230-239	\$15.61	\$14.40
220-229	\$16.05	\$14.56
210-219	\$16.37	\$14.90
200-209	\$16.71	\$15.17
190-199	\$16.95	\$15.41
180-189	To Be Negotiated	To Be Negotiated

\*Agreement requires a minimum of 120 students on the 19 meal plan

- Upward Bound**
- Breakfast \$5.30
  - Lunch \$6.70
  - Dinner \$6.70

- Casual Meal Rates**
- Breakfast \$7.50
  - Lunch \$9.00
  - Dinner \$9.00
  - Special Event \$10.00

 [April 2024 Great Western Dining FY2026.pdf](#)

## ELLEBRACHT A&M CLASSROOM AV EQUIPMENT & INSTALLATION

Mr. Parker moved that the Board of Trustees accept the expedited sole source bid from Schiller's Audio Visual of Sedalia, MO for the purchase and installation of classroom AV equipment and instructor station in the Ellebracht A&M building in the amount of \$210,501.40. Funding is Ellebracht A&M construction budget. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

[SFCC SS New Ag and Auto Equip Only SQ-CY250220-01 R041525.pdf](#)

[SFCC SS New Ag and Auto Installation IQ-CY250226-01.pdf](#)

## BOARD APPROVAL BIDS - FEBRUARY 2025 (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the table below. There was a consent motion to approve the four bids, and that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

QTY	Item Bid	Item Selected	Vendor	Vendor Location	Total Price Bid	Funding Source	# of Bids
1	ADN VR Software	OMS VR Software	Oxford Medical	Somerville, MA	\$45,160	Nursing Education Incentive Progrsm	Sole Source
2	Tractor Power Simulation Unit	The Shop Dog - Gen 5	Shop Dog Industries	Bozeman, MT	\$59,972	MoExcels IV	Sole Source
1	Mechanic Tool Set	MSC Mechanics Tool Set	MSC	Davidson, NC	\$52,747.01	MoExcels IV	3
1	Heckart, Yeater Trane AC Controls	Trane DDC Control System	Trane	Lenexa, KS	\$124,873	FY25 M&R Budget	Sole Source

[BOT April 24 2025 Agenda Items Table Only Amended April 23.pdf](#)

[OMS VR Software April 2025.pdf](#)

[Sole Source Shop Dog.pdf](#)

[25-019 Mechanics Tools Bid Document.doc](#)

[25-019 Mechanic Kit Bid Tool List.xlsx](#)

[MSC Mechanics Tool Kit Bid.PDF](#)

[State Fair Snap-On 25-019 Tool Quote.pdf](#)

[Topline 20250410105726-001 Bid.pdf](#)

[Trane AC Controls SFCC Yeater and Heckart hall.pdf](#)

## **FY2025 INCREASED BUDGET AUTHORITY (Presenter: Vice President Keith Acuff)**

Mr. Page moved that the Board of Trustees approve an FY2025 budget authority increase of not-to-exceed \$87,000 to be used for a replacement of the Fred E. Davis Multipurpose Center sound system. This is due to the positive budget variance to-date, and forecast for the remainder of FY2025. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

## **FRED E DAVIS MULTIPURPOSE CENTER SOUND SYSTEM (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved that the Board of Trustees authorize the President and Vice President for Finance and Administration to accept the most responsible bid, not to exceed \$87,000, for the replacement of the sound system in the Fred E. Davis Multipurpose Center. Funding is additional budget authority for FY2025. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

## **PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)**

- Calendar Review
  - Dr. Bates thanked the Board and College for sending him a beautiful bouquet of flowers while he was out sick. He strongly recommends that anyone 50 over get the shingle vaccine.
  - Friday, April 25 - The Instructor-, Adjunct-, and Staff-of-the-Year celebration will take place in the Stauffacher Theatre. Nominees are chosen by the students. Dr. Bates encourages Board members to attend.
  - Tuesday, April 29 - President's Concert
- Board Retreat
  - Would like to schedule retreat week of July 21. Will discuss strategic initiatives and goals for next year. It is proposed to have it on a Board meeting day and do a work session to have the retreat. Some board members may have issues that week. Dr. Bates and Lisa will work with calendars to find a date.
- Roadrunner Drive
  - With the construction there is a need for addresses for the Residence Halls and the Ellebracht Bldg. We have worked with the City to come up with 911 addresses. The SFCC Loop Road goes around the campus; however, the road that goes up to the Maintenance building will be known as Roadrunner Drive. We will also be getting individual addresses for each building for 911 purposes and for Google mapping.
- Summer Hours
  - June and July - Each Friday employees will work from 8-noon.
- Board Representative at Metal Panel Mock-up, 1 p.m. May 1 at Ellebracht A&M
  - We continue to work on the punch list for Ellebracht A&M building. There are still a few outstanding issues. The recent rains showed some roof leaks, so there is currently a company working on those. We now have a warranty on our roof. There is also some exterior trim issues and we are working on it. The steel company has a process they feel would put a bend in the metal to keep the siding from oil canning. The steel company has trained some on how to use the machinery and have put up a mock up section to see if we are okay with it. Dr. Bates would like a few Board members there when they view the mock up. If it is approved, it will take 3-4 weeks to complete the work. Mr. Hubbs and Mrs. Wood have volunteered to be a part of the viewing group.

 [Upcoming Events Calendar.docx](#)

## **FINANCIAL REPORT - INFORMATIONAL ONLY (Presenter: Vice President Keith Acuff)**

- Monthly Finance Report - No changes in commentary from last meeting. We are done as far as revenue coming in. Expenditures are a little higher since we have allowed for some spending that would have been on next year's budget. He feels very good about the budget authority and our current standing.
- Quarterly Investment Report - Rate of return is running at 4.16%.

#### APRIL "BOARD REPORTING" PURCHASES - *Informational Only*

During the month of March 2025, the following "Board Reporting" purchases between \$10,000 and \$25,000 and other applicable purchases were made:

- |                                     |                  |             |
|-------------------------------------|------------------|-------------|
| • Associated Theatrical Contractors | Electrical Items | \$17,491.55 |
| • Educational Computer Systems      | 1098T Forms      | \$10,305.13 |
| • Meyer Music                       | 2 Pianos         | \$13,200.00 |

 [March 2025 Financial Report BOT.pdf](#)

 [Investments FY2025 March 2025.pdf](#)

 [Central Bank Statement March 31 2025.pdf](#)

#### BOARD DISCUSSION

- Mr. Carr commented that he enjoyed seeing the Facebook "pop-ups", featuring Board members' stories on why SFCC is the "Best Decision Ever".

#### NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, May 22, 2025, at 5:30 p.m. in the Hopkins Board Room.

#### REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on April 24, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Dr. Breshears seconded the motion; motion carried.

Roll Call:

- Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

#### GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Page seconded the motion; motion carried (Yes-6; No-0).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records  
[jturley@sfccmo.edu](mailto:jturley@sfccmo.edu) or (660) 596-7222