

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR JANUARY 25, 2024

WORK SESSION

The SFCC Board of Trustees met at 4:00 p.m. in a Work Session prior to the General Session to discuss the FY25 Budget.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Thursday, January 25, 2024, in the Hopkins Board Room. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Melissa Bedwell (Zoom), Cameron Belmore, Emily Bond, Dr. Amie Breshears, Allison Brosch, Andy Burt, Tim Carr, James Cunningham, Brad Driskill, Joe Fischer, Mark Haverly, Brad Henderson, Kristen Henning, Kaley Hobbs, Justin Hubbs, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Richard Parker, Adam Pope (Columbia Capital), Dr. Autumn Porter, Shanna Robert (Zoom), Scott Simoneaux, Mary Treuner, Jo Lynn Turley, Tim Wells, Patricia Wood

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the amended agenda with the addition of the Student Government Association report. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

CITIZENS COMMENTS

There were no citizens comments.

INTRODUCTION OF NEW EMPLOYEES

- Dean James Cunningham reported that *Gary Morris, Biology Instructor*, was unable to attend the meeting and will be introduced at a future meeting.
- Vice President Keith Acuff introduced *Dave Neth, Custodian*.
- Dean Allison Brosch introduced *Emily Bond, Nursing Instructor; Melissa Bedwell, Clinton Nursing Instructor; and Shanna Robert, Nursing Instructor. Kolby Hutchison, Nursing Instructor, and Marla Gaston, Clinton Year One Program Coordinator* were unable to attend and will be introduced at a future meeting.

APPROVAL OF MINUTES FOR THE DECEMBER 19, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved that the Board of Trustees approve the minutes for the December 19, 2023, Board Meeting as published. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

APPROVAL OF MINUTES FOR THE JANUARY 4, 2024, SPECIAL BOARD MEETING AS PUBLISHED.

Mr. Oldham moved that the Board of Trustees approve the minutes for the January 4, 2024, Special Board Meeting as published. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

WARRANT #6, DECEMBER 2023

Mr. Oldham moved the Board of Trustees approve Warrant #6, for December 2023. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

STUDENT GOVERNMENT ASSOCIATION

Cameron Belmore, SGA President reported on the following events and initiatives that SGA is planning:

January 25th there is Bingo in the Parkhurst Commons, which is always a popular activity with 100-150 participants.

January 30th there will be a free tote painting event in the Yeater Lobby.

The date for the Trail Mix bar will have to be changed. They are looking for a new date.

SGA has been working with Dean Brosch and her team to send out a student survey regarding Quality Instruction.

Homecoming is coming up February 12-17, with the Homecoming basketball games being held on the 17th and the goal is to the “Fill the Fred (MPC)”. T-Shirts will be given to the first 100 students at the game. The theme for this year is Hunger Games. Events being held during this week include the banner competition, voting on the king and queen candidates, and cotton candy, which will be available on the 15th.

INSTITUTIONAL REPORTS

- Theatre Department Updates

Tim Wells, Theatre Instructor, and Kristen Henning, Interim Theatre Program Coordinator and Instructor, were present to give a report on the great things going on in the Theatre program.

The previous week they and several students were in Des Moines for the Kennedy Center Festival college event, which they have been invited to for the past 17 years. This year they had two students make it to the semi-finals. They are very proud of their students and their accomplishments.

The children’s show is always a highlight of the year and they always have a great response. This year they had 3,500 students, parents, and families visit campus to see “Junie B. Jones”.

“49 Steps”, which is a combination Alfred Hitchcock and Monty Python type show, will be playing in March.

“Lightening Thief” will be playing in April. There is lots of excitement on this one from high school students. In this play, they focused on having our very talented students do all the design work.

Dr. Bates announced that in a recent Best of Sedalia poll by readers of the Sedalia Democrat, our theatre was recognized as Best of Sedalia. A certificate from the Sedalia Democrat was presented to Tim and Kristen.

- CORE42 Report (Kaley Hobbs)

Kaley Hobbs, Division 1 Chair/English and Literature Instructor, reported that several years ago the Missouri community colleges came together to come up with common core classes for ease of transferability. SB 997 was signed in 2016 and became effective in 2018.

The CORE 42 Matric covers six different disciplines areas: Social & Behavioral Sciences (9 cr. hrs. from at least two disciplines), Written Communications (6 cr. hrs.), Oral Communications (3 cr. hrs.), Natural Sciences (7 cr. hrs. from two disciplines with one having a lab component), Mathematical Sciences (3 cr. hrs.), and Humanities and the Fine Arts (9 cr. hrs. from at least two disciplines).

There are currently 75 CORE 42 courses in SFCC’s catalog and eight more have been added for 2024-2025. We have 40 full-time faculty members who are designing and instructing the courses, with 150 section instructors. Those who are making this a successful endeavor include Navigators, Lead Instructors, Section Instructors, Discipline Instructors, Gen. Ed. Committee Members, Program Coordinators, Dual Credit, and the Deans.

PROPOSED WINCHESTER EXTENSION SITING ON COLLEGE FARM

President Bates presented road site proposals by the City of Sedalia for a road to come from the Winchester roundabout and go across the college farm. The Board stated their concerns regarding the amount of acreage needed, speed limits, cattle crossings, and student and instructor safety measures. Mr. Parker stated that it is our responsibility to be good stewards to our taxpayers including those who do not live in Sedalia. When we bought the land, it was for the purpose of having a working farm and we need to use it to its full potential.

Mr. Hubbs moved the Board of Trustees reject all proposed routes for a road across the college farm and furthermore, the Board opposes any new public road crossing the college farm. Mr. Carr seconded the motion; motion carried with Tom Oldham abstaining from the discussion and the vote (Yes-5; No-0; Abstain-1).

DONATION OF SURPLUS PROPERTY

Mr. Oldham moved the Board of Trustees approve the donation of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. These items include 15 chain link fence panels that were initially used in the IEM lab area. The property will be donated to Retrieving Freedom to be used for dog kennels. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

Mary Treuner was recognized and thanked for having negotiated this donation.

RESOLUTION APPROVING A PROJECT TO BE FINANCED WITH THE PROCEEDS OF CERTIFICATES OF PARTICIPATION AND SELECTION OF A FINANCIAL INSTITUTION.

WHEREAS, The Community College District of Mid Missouri d/b/a State Fair Community College (the “College”) is authorized pursuant to Section 177.088 of the Revised Statutes of Missouri, as amended (the “Act”), to sell or lease any existing sites, together with any existing buildings and facilities thereon, in order to acquire, construct, improve, extend, repair, remodel, renovate, install, furnish and equip buildings and facilities thereon, and then lease back or purchase such sites, buildings and facilities; and

WHEREAS, the Board of Trustees of the College intends to approve, at a later date, the delivery of Certificates of Participation (The Community College District of Mid Missouri, Lessee), Series 2024 (the “Series 2024 Certificates”) evidencing a proportionate interest of the owners thereof in basic rent payments to be made by the College pursuant to the Lease Purchase Agreement dated as of October 1, 2017, as amended and supplemented, to (1) pay the costs of constructing an on-campus housing facility (the “Project”), (2) pay the costs of executing and delivering the Series 2024 Certificates and (3) pay capitalized interest on the Series 2024 Certificates through and including June 15, 2025; and

WHEREAS, in accordance with the Act, notice that the Board of Trustees is considering the Project has been given by publication in the *Sedalia Democrat* once a week for two consecutive weeks, the last publication occurring at least seven days prior to the date of the meeting at which this Resolution is considered; and

WHEREAS, in response to a request for terms, Piper Sandler & Co., as placement agent (the “Placement Agent”), received multiple responses from financial institutions for the purchase of the Series 2024 Certificates, and Central Bank of the Midwest, a division of The Central Trust Bank (the “Bank”), had the most favorable terms of financing for the College.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE DISTRICT OF MID MISSOURI AS FOLLOWS:

Section 1. Approval of Project. The Board of Trustees hereby approves the Project and authorizes the Vice President of Finance and Administration of the College to proceed with effectuating the financing of the Project, subject to subsequent approval by the Board of Trustees.

Section 2. Selection of Financial Institution. Upon consultation and advice of Columbia Capital Management, LLC, financial advisor to the College (the “Financial Advisor”), following an evaluation of financing proposals received by the Placement Agent on behalf of the College, the Board of Trustees hereby selects the Bank to purchase the Series 2024 Certificates to finance the Project pursuant to the terms described in the Bank’s proposal attached hereto as **Exhibit A**. The President of the College and the Vice President of Finance and Administration of the College are hereby authorized to execute the proposal of the Bank or provide a similar acknowledgement of the Bank’s proposed terms of financing.

Section 3. Preparation of Documents. The Board of Trustees authorizes Gilmore & Bell, P.C., as the College’s Special Tax Counsel, to proceed with the preparation of all legal proceedings necessary for the delivery and sale of the Series 2024 Certificates, with the terms and provisions of such proceedings to be subject to final approval of the Board of Trustees by subsequent resolution.

Section 4. Further Authority. The President and Vice President of the Board of Trustees, the President of the College and the Vice President of Finance and Administration of the College are hereby authorized and directed to proceed with the necessary negotiations and the preparation of the legal documents relating to the Project and the financing thereof; provided, however, that all documents whose execution and delivery are contemplated by the provisions hereof, including but not limited to, the terms

of any financing, shall be subject to subsequent approval by the Board of Trustees.

Section 5. Reimbursement of Expenditures. The College has made prior to the date of adoption of this Resolution and expects to make on and after the date of adoption of this Resolution, expenditures in connection with the Project, and the College intends to reimburse itself for such expenditures with the proceeds of the Series 2024 Certificates. The maximum principal amount of Series 2024 Certificates expected to be issued for the Project is \$16,890,000.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption by the Board of Trustees.

Mr. Carr moved the Board of Trustees to adopt the Resolution Approving a Project to be Financed with the Proceeds of Certificates of Participation and Selection of a Financial Institution. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

HAAS TOOL CHANGER 8 STATION

Dr. Breshears moved the Board of Trustees approve the sole source purchase of three Haas Tool Changer 8 Station turrets for \$41,310 from Haas Factory Outlet of Fairport, NY. These 8 tool station turrets will expand the training capabilities of the existing Haas TL-1 tool lathes in SFCC's CTC Precision Machining Technology program. Funding is 72% enhancement grant and 28% SFCC CTC operating budget. Mr. Hubbs seconded the motion; motion carried (Yes-0; No-0).

ACADEMIC PROGRAM REVIEW – *For informational purposes only*

Dr. Michael Murders shared the policy on program review viability and the measures used to determine Program Viability (PV). This year through Program Reviews, 45 academic disciplines and programs were evaluated and 100% met the PV threshold. Some themes that came from the Program Review were a downtrend in enrollment, fulltime students taking fewer credit hours, and that our 180-day follow-up needs improvement in some programs.

Dr. Murders indicated that the Program Review process is going through a re-evaluation and that they are looking at key measures, improving calculations for expenses/revenues, simplifying and automating some features and improved reporting. They have additionally gone to zero-based scheduling that is more student-centered, are looking at recruiting strategies, career services, and investigating issues with completion/transfer data and reporting.

NOTICE OF TRUSTEE ELECTION – *For informational purposes only*

Three candidates have filed for the two open positions to be decided at the April 2, 2024, election. The candidates are Patricia Wood, Jeffrey Page, and Steve Bloess.

STATE AND FEDERAL ADVOCACY – *Discussion purposes*

President Bates, Board President Wood, and Board Treasurer Hubbs will be attending the American Community College Trustees (ACCT) Legislative Summit in February. ACCT Priorities 2024 include items that carried over from last year. The SFCC Advocacy document has been updated and will be distributed to legislators and their staff. At this time, they have appointments with Senator Eric Schmitt, Representative Mark Alford, and with Senator Josh Hawley's staff.

Toward the end of February and in late March, there are some local advocacy visits scheduled in Jefferson City.

Recently, Dr. Bates was asked to testify to the General Laws Committee in Jefferson City for House Bill 2310.

PRESIDENT’S REPORT

- Spring Enrollment - Dr. Porter reported that we are ahead of all previous years back to 2019. Actual enrollment will be reflected in the Census Report. We have had a dramatic rise in students under 17 years of age (Dual Credit). Mr. Parker appreciated the efforts to improve admissions and enrollment.
- Tuition Exchange - Dr. Murders reported on a new program that we are considering, which is a reciprocal scholarship program for employees and their family members. This will improve educational opportunities for them. The annual subscription for the college is \$600 with a one-time enrollment fee of \$350. There is also a yearly fee of \$50 for each export student.
- Calendar Review - President Bates reviewed important dates coming up that Board Members may be interested in attending.
- Clinton Year One Program - Dr. Bates reported that the Clinton Year One program has been awarded \$134,188.62 by the JC Smith Foundation to cover start-up costs. Thank you to Dean Brosch and Clinton Director Dara Bigler for initiative in getting this.

FINANCIAL REPORT

- Monthly Financial Report – Mr. Acuff reported that we remain on track, and that fees and tuition is up.
- Quarterly Investment Report – Mr. Acuff reported that he recently put in some longterm CDs for a good interest return.

DECEMBER “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of December 2023, the following purchases between \$10,000 and \$25,000 were made:

Crescent Parts	Tools for HVAC Class	\$12,987.12
Dynamic Controls	Software & Controls Replacement	\$13,730.00
C&E Excavating	Tree Clearing West Campus Projects	\$22,444.59

BOARD DISCUSSION

Mr. Parker stated that he appreciates the ELT Notes that are in the Weekly Email and finds them helpful and educational.

Governor Parson in his State of the State speech touched on several “Workforce Wins” examples. Two of the examples he gave were from SFCC.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on February 22, 2024, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on January 25, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Mr. Carr seconded the motion; motion carried.

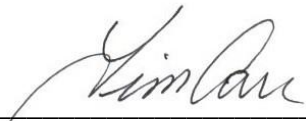
Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes.
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes.

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities’ preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary