



Board of Trustees Meeting
Thursday, February 27, 2025
5:30 PM CST

Agenda

1. Work Session

The Board of Trustees and Executive Leadership Team will meet at 4:30 p.m. in the Hopkins Board Room to see a presentation by our health insurance broker team, and to hear the update on the FY26 Budget process.

- Insurance Broker Presentation
- Budget Discussion

2. Date/Time/Location

The Board of Trustees are meeting on Thursday, February 27, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. Anyone wishing to attend the meeting may do so in person, or by viewing the meeting virtually on the State Fair Community College YouTube Channel.

3. Call to Order

Presenter: Board President Patricia Wood

4. Approval of the Agenda

Motion:

Second:

Vote:

5. Citizens Comments

Presenter: Executive Assistant Lisa Oesterle

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04). Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

6. Introduction of New Employees

Office of Finance and Administration - Vice President Keith Acuff

- *Jackie Cadwell*, Custodian
- *Ralph Williams*, Custodian
- *Eric Franken*, Custodian

Office of Academic Affairs - Dean James Cunningham

- *Renita DeMalade*, Math Instructor

Office of Technical Education and Workforce Development - Dean Michael Leonard

- *Madison Hercules*, Engineering Design Technology

Office of Student Services - Dean Dr. Autumn Whitehead

- *April Stephenson*, Financial Aid Advisor

7. Approval of the January 23, 2025, Board Meeting Minutes as Published

Motion:

Second:

Vote:

8. Warrant #7, January 2025

Presenter: Vice President Keith Acuff

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #7, are hereby approved and ratified as the acts of the Board of Trustees.

Motion:

Second:

Vote:

9. Student Government / Student Clubs Report

Presenter: Angela Lankford, EZ Morris

- Science Club

10. Institutional Report

- ACCT National Legislative Summit (Cameron Belmore, Molly Prichard)
- CDA Program Update (Amy Jackson, Brent Hampy)

11. CAATT Building Name

Presenter: Executive Director Mary Treuner

As per Policy and Regulation 7310, the College President, as recommended by the State Fair Community College Foundation and supported by the Executive Leadership Team, asks that the Board of Trustees rename the building formerly known as the Center for Advanced Agriculture and Transportation Technology to *Ellebracht Agriculture and Mechanics*. Steve and Karen Ellebracht have given a generous gift to the *Driving Growth, Harvest Tomorrow* capital campaign for the naming rights to the facility. The name change will honor their family name and provide financial support to the fundraising efforts.

Motion:

Second:

Vote:

12. Benton County Lease Renewal

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees approve the renewal of the lease agreement with Barefoot Express, Inc. (attached herein) for office space in Lincoln, MO, for SFCC's Community Outreach department for a period of two years commencing February 1, 2025 and expiring January 31, 2027 at the rate of \$400 per month. It is further recommended that the President and Vice President of Finance and Administration be authorized to sign the agreement with Barefoot Express, Inc. Funding is SFCC operating budget.

Motion:

Second:

Vote:

13. LAKE OZARKS STONE CREST MALL LEASE

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the negotiated proposal from Corporate Group, Inc of St. Charles, MO Kansas City, MO for leased space in Stone Crest Mall in Osage Beach, MO as detailed in the accompanying proposal. This proposal adds an additional 1,629 s.f. to the current lease. The lease is a 10 year lease commencing July 1, 2025 and ending June 30, 2035. It includes two renewal options of 5 years each at the discretion of State Fair Community College. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Corporate Group, Inc and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding is SFCC annual operating budgets.

Motion:

Second:

Vote:

14. Board Approval Bids - February 2025

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the Table below. Awarded bids were based on all criteria and specifications in each bid. The awarded bid is the lowest and most responsible bidder meeting the requires specifications. Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all bids will be voted on with one (1) motion. It is further recommended that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table.

Motion:

Second:

Vote:

15. Proposed Changes to Policy 0410 - Trustee Meetings

Presenter: President Dr. Brent Bates

Motion:

Second:

Vote:

16. President's Report

Presenter: President Dr. Brent Bates

- Calendar Review
- ACCT Leadership Congress - October 22-25, 2025

17. Financial Report - Informational Only

Presenter: Vice President Keith Acuff

- Monthly Finance Report

FEBRUARY "BOARD REPORTING" PURCHASES (VP Acuff) - For Informational Purposes Only

During the month of January 2025, the following "Board Reporting" purchases between \$10,000 and \$25,000 and other applicable purchases were made:

Global Industrial	Drafting Stools	\$14,797.18
Modern Litho	"Marathon" Printing	\$19,866.70
CDW	Misc Computer Items	\$19,729.72

18. FY2025 Increased Budget Authority

Presenter: Vice President Keith Acuff

Due to the positive budget variance to-date and forecast for the of FY2025, it is recommended that the Board of Trustees approve an FY2025 budget authority increase of not to exceed \$325,000 to be used for one-time, non-recurring athletic, academic, institutional and/or facilities maintenance purchases as approved by the President and Vice President for Finance and Administration.

Motion:

Second:

Vote:

19. Board Discussion

- Legislator Visits - Jefferson City
- Strategic Plan Update
- Campus Master Plan
- President's Evaluation

20. Date Change for October 2025 Board Meeting

Presenter: President Dr. Brent Bates

It is recommended that the October 2025 Board of Trustees meeting be moved to **Thursday, October 30, 2025**, due to a conflict with the ACCT Leadership Congress conference.

Motion:

Second:

Vote:

21. Date Change for the November 2025 Board Meeting

Presenter: President Dr. Brent Bates

It is recommended that November 2025 Board of Trustees meeting be moved to **Thursday, November 20, 2025**, due to a conflict with the College holiday schedule.

22. Date Change for the December 2025 Board Meeting

Presenter: President Dr. Brent Bates

It is recommended that the December 2025 Board of Trustees meeting be moved to **Tuesday, December 16, 2025**, due to a conflict with the College holiday schedule.

23. Next Meeting

The next Board of Trustees General Session meeting will be held on Thursday, March 27, 2025, at 5:30 p.m. in the Hopkins Board Room. There will be a Work Session prior to the meeting to discuss the budget.

24. Request for Closed Session

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on February 27, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Motion:

Second:

Roll Call:

- Amie Breshears
- Tim Carr
- Justin Hubbs
- Jeff Page
- Richard Parker
- Patricia Wood

25. General Session Meeting Adjourned

Motion:

Second:

Vote: