



Board of Trustees Meeting
March 27, 2025
5:30 PM CDT

Agenda

1. WORK SESSION

Presenter: Vice President Keith Acuff

The Board of Trustees and Executive Leadership Team will meet at 5:00 p.m. in the Hopkins Board Room to get an overview of the FY26 Budget.

2. DATE/TIME/LOCATION

The Board of Trustees are meeting on Thursday, March 27, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. Anyone wishing to attend the meeting may do so in person, or by viewing the meeting virtually on the State Fair Community College YouTube Channel.

3. CALL TO ORDER

Presenter: Board President Patricia Wood

4. APPROVAL OF THE AGENDA

Motion:

Second:

Vote:

5. CITIZENS' COMMENTS

Presenter: Executive Assistant Lisa Oesterle

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04). Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

6. INTRODUCTION OF NEW EMPLOYEES

Office of Student Services - Dean Dr. Autumn Whitehead

- *April Stephenson*, Financial Aid Advisor
- *Terrance Polk*, Admissions Advisor
- *Lee Lopez*, Admissions Advisor

7. APPROVAL OF THE FEBRUARY 27, 2025, BOARD MEETING MINUTES AS PUBLISHED

Motion:

Second:

Vote:

8. WARRANT #8, FEBRUARY 2025

Presenter: Vice President Keith Acuff

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #8, are hereby approved and ratified as the acts of the Board of Trustees.

Motion:

Second:

Vote:

9. STUDENT GOVERNMENT / STUDENT CLUBS REPORT

Presenters: SGA President Addison Miller, Instructor Jade Jenkins, Student Kendal Shahan

- SGA Update
- AG Club Report

10. INSTITUTIONAL REPORT

Presenter: Becky Rose

- IPEDs Feedback
- Spring Census

11. FY2026 TUITION/FEE RATES

Presenters: Vice President Keith Acuff, President Dr. Brent Bates

It is recommended the Board of Trustees approve the following tuition and fee rates for the 2025-2026 academic year.

- In-District resident: \$133.00 per credit hour, \$4 increase
- Missouri resident: \$203.00 per credit hour, \$7 increase
- Non-Missouri resident: \$273.00 per credit hour, \$9 increase
- Dual Credit: \$79.00 per credit hour, no increase
- Tier 1 Tuition Increment: \$30.00, \$5 increase
- Tier 2 Tuition Increment: \$80.00, \$10 increase
- Tier 3 Tuition Increment: \$130.00, \$15 increase
- Tier 4 Tuition Increment: \$245.00, \$20 increase
- Technology Fee \$45.00 per credit hour, no increase

The Military rate for covered individuals under 38 U.S.C. §379 (Veterans' Benefits) including Whiteman Air Force Base active duty personnel, their spouse and dependent children that do not meet In-District residency requirements is set at the Board approved Missouri resident tuition rate. Additionally, the Technology Fee is waived for online, on-ground and hybrid courses for the military-related students designated herein.

It is recommended these tuition and fee rates be effective for the Fall 2025 semester through the Summer 2026 semester.

Motion:

Second:

Vote:

12. FY2026 OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM TUITION

Presenters: Vice President Keith Acuff, President Dr. Brent Bates

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the OTA program for 2025-2026 at \$223 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (State Fair Community College) collects tuition/fees for the OTA program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$286 per credit hour. It is recommended that the Board of Trustees approve the tuition for the OTA program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2025 semester through the Summer 2026 semester.

Motion:

Second:

Vote:

13. FY2026 RESPIRATORY CARE (RC) PROGRAM TUITION

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the RC program for 2025-2026 at \$217.00 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (East Central College) collects tuition/fees for the RC program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$278 per credit hour. It is recommended the Board of Trustees approve the tuition for the RC program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2025 semester through the Summer 2026 semester.

Motion:

Second:

Vote:

14. FY2026 MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM TUITION

Presenters: Vice President Keith Acuff, President Dr. Brent Bates

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the MLT program for 2025-2026 at \$276.73 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (Moberly Area Community College) collects tuition/fees for the MLT program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$354 per credit hour. It is recommended the Board of Trustees approve the tuition for the MLT program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2025 semester through the Summer 2026 semester.

Motion:

Second:

Vote:

15. FY2026 FULL TIME EXEMPT POSITION APPROVALS

Presenter: Vice President Keith Acuff

Pending final approval of the FY2026 budget, it is recommended that the Board of Trustees approve the full-time faculty, exempt, and administrative positions as presented and the new position(s) as listed, which have been included in the FY2026 budget development process.

Motion:

Second:

Vote:

16. EMPLOYEE COMPENSATION FOR FY2026

Presenter: Vice President Keith Acuff

It is recommended the Board of Trustees adopt the following compensation increases for Fiscal Year 2026 for employees in good standing and hired into their current position before February 1, 2025.

1. Full-time Faculty: Provide a 1.6% increase to the current faculty salary base for both 168-day, 180-day and 184-day contracts and provide one step advancement on the updated salary schedule (unless at maximum step) for faculty eligible for a step.
2. Non-instructional full-time staff: 3.5% increase.
3. Permanent part-time classified staff: 3.5% increase.
4. Adjunct Faculty: Increase compensation to \$675/credit hour, an increase of \$50/credit hour.
5. Faculty Overload: Increase compensation to \$700/credit hour, an increase of \$50/credit hour.
6. Adjustments as appropriate for educational attainment, professional development activities, job reclassification, and/or equity.

The above compensation package has been taken into consideration in the development of the Fiscal Year 2026 budget. It is recommended that the Board of Trustees approve the compensation increases pending final approval of the FY2026 budget.

Motion:

Second:

Vote:

17. MISSOURI EDUCATORS' TRUST

Presenter: Vice President Keith Acuff

On March 4, 2025, the Board of Directors of the Missouri Education Health Group (MEHG) voted to dissolve the MEHG and join the Missouri Educators' Trust (MET) to provide and administer SFCC's Group Health Plan, Dental Insurance, Vision Insurance and AD&D and Basic Life Insurance Plans. On March 7, 2024, MET formally offered membership to State Fair Community College into MET. It is recommended that the Board of Trustees approve membership in MET and the President and Vice President for Finance & Administration be authorized to sign any and all agreements with MET.

Motion:

Second:

Vote:

18. FY2026 GROUP HEALTH PLAN

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the proposal for health insurance from Missouri Educators Trust (MET) at a Board-paid rate of \$804.00 per month for each full-time employee, which represents a 2.8% decrease to the college from the FY25 rates. MET is managed and serviced by Gallagher Benefit Services in Springfield, Missouri. The coverage is provided through Anthem – Preferred Care Blue. The proposed plan includes a base option, a buy-up option and two options with Health Savings Accounts (HSA).

19. FY2026 AD&D AND BASIC LIFE INSURANCE

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the proposal from Missouri Educator's Trust (MET) for Accidental Death and Dismemberment (AD&D) and Basic Life Insurance for Fiscal Year 2026. The proposed plan would be through MetLife and the Board-paid rate for each full-time employee would include AD&D rates of \$0.126/\$1,000 and Basic Life at \$0.014/\$1,000 for a total of \$0.14 per \$1,000 coverage. These rates reflect an increase of 1.66% from the prior year.

Motion:

Second:

Vote:

20. FY2026 DENTAL INSURANCE

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the proposal from Missouri Educators Trust (MET) for dental insurance for Fiscal Year 2026. The proposed plan would be through MetLife and the Board-paid rate for each fulltime employee is \$33.72 per month, and the proposed family rate is \$99.59. These rates reflect an 8.4% increase from FY 2025. There is also a buy-up plan option which offers an employee rate of \$43.56 and family rate of \$149.73.

Motion:

Second:

Vote:

21. FY2026 VISION INSURANCE

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the proposal from Missouri Educator's Trust (MET) for Vision Insurance for Fiscal Year 2026. The proposed plan would be through MetLife and the rates would be \$7.61 per month for employee coverage, \$15.22 per month for employee and spouse coverage, \$16.98 per month for employee and children coverage, and \$25.82 per month for family coverage. The vision plan is optional and is paid for by the employee. These rates reflect a 35% decrease from FY 2025.

Motion:

Second:

Vote:

22. HEALTH SCIENCES EXPANSION CHANGE ORDERS

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees approve Change Orders 01, 02, 03, and 04 in the aggregate amount of \$11,840.58, from Septagon Construction for various changes to the Health Science Expansion project. Funding source is State of Missouri MoExcels 2025 grant funds.

Motion:

Second:

Vote:

23. ATHLETIC COMPLEX ARCHITECTURAL SERVICES - For Informational Purposes Only

Presenter: Vice President Keith Acuff

Upon recommendation by the President and Vice President of Finance and Administration, incite Design Studio has been released as the architectural services provider for the College's outdoor athletic complex. Per terms of the contract, all monies due to incite for services performed have been paid and ownership of all work product done by incite has been transferred to the College.

24. ATHLETIC COMPLEX ARCHITECTURAL SERVICES

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees approve the selection of Mammoth Sports Construction, LLC (Mammoth) of Meriden, KS for architectural services to include, but not limited to, concepting, planning, schematic design, construction documents and construction administration for the proposed College Athletic Complex. This contract was awarded through the Purchasing Cooperative at Greenbush and meets the requirements of a competitive procurement of services. It is further recommended that the President and the Vice President for Finance and Administration be authorized to proceed with contract negotiations with Mammoth to determine the specific scope of work, deliverables, timeframe, compensation and other items as may be required for the contract. Furthermore, it is recommended that upon negotiating a satisfactory contract, the President and Vice President of Finance and Administration be authorized to sign any and all agreements with Mammoth for the project, and perform those acts necessary to carry out and perform the terms of the agreement. Funding source is SFCC Foundation funds specifically directed to this project.

Motion:

Second:

Vote:

25. PRESIDENT'S REPORT

Presenter: Vice President Dr. Michael Murders

- Calendar Review
- 2025 Commencement
- Strategic Planning Community Forums
- Federal Financial Aid Office

26. FINANCIAL REPORT - INFORMATIONAL ONLY

Presenter: Vice President Keith Acuff

- Monthly Finance Report

MARCH "BOARD REPORTING" PURCHASES (VP Acuff) - *Informational Only*

During the month of February 2025, the following "Board Reporting" purchases between \$10,000 and \$25,000 and other applicable purchases were made:

Haulotte Construction	Residence Hall Shower Repair	\$14,740.50
Filter Specialists	AC Filters	\$13,853.13

27. BOARD DISCUSSION

- ACCT Leadership Congress
- MCCA Trustee and Executive Leadership Conference

28. NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, April 24, 2025, at 5:30 p.m. in the Hopkins Board Room.

29. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on March 27, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Motion:

Second:

Roll Call:

- Amie Breshears
- Tim Carr
- Justin Hubbs
- Jeff Page
- Richard Parker
- Patricia Wood

30. GENERAL SESSION MEETING ADJOURNED

Motion:

Second:

Vote: