WORK SESSION: The SFCC Board of Trustees will meet at 4:45 p.m. in the Hopkins Board Room, prior to the General Session, to hear a presentation from *ADsmith Marketing and Advertising*.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: November 16, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view

the meeting virtually, please visit the **State Fair Community College**

YouTube Channel @ 5:30 p.m.

Agenda

1. CALL TO ORDER (Board Pres. Wood)

2	APPROVAL OF THE AGENDA
4.	ALLING VALOE THE ACTUADA

Motion	Second

3. CITIZENS COMMENTS (Recording Secretary Oesterle)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

- David Goodson Potential land deal with Pettis County Ambulance District
- Brian Smith Potential land deal with Pettis County Ambulance District
- Brad Driskill Letter regarding Potential land deal with Pettis County Ambulance District (See document #3)

4. INTRODUCTION OF NEW EMPLOYEES

Academic and Student Success – Vice President Dr. Michael Murders

• Tracy Curry, Adult Education and Literacy Instructor

Finance Administration and Facilities – Vice President Keith Acuff

• Kevin Brockmeyer, Maintenance Technician

Academic Affairs – Dean James Cunningham

• Kaylee Poisal, Dual Credit Specialist

Instructional Technology – CIO Mark Haverly

• Cassandra Fitzpatrick, IT Specialist

5.	APPROVAL OF MINUTES FOR THE OCTOBER 26, 2023, BOARD MEETING AS
	PUBLISHED.

Motion	Second	
VIOLIOII	ACCOUG.	

6. WARRANT #4, OCTOBER 2023 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #4, are hereby approved and ratified as the acts of the Board of Trustees.

7. STUDENT GOVERNMENT ASSOCIATION REPORT (SGA Pres. Belmore)

8. INSTITUTIONAL REPORTS

• Dental Hygiene Trip to Africa (Dr. Andra Ferguson)

9. PRESIDENT'S REPORT (Pres. Bates)

- Goldman Sachs 10,000 Small Businesses
- Caring Campus

10. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report
- Moody's Rating Review

11. NOVEMBER "BOARD REPORTING" PURCHASES (VP Acuff) – Informational Purposes Only

During the month of October 2023, the following purchases between \$10,000 and \$25,000 were made:

Ebsco Industries	Academic Search Premier - Nursing	\$14,786.00
Wenger	Choral Risers - Music	\$12,655.00
Assessment Technologies	ATI Testing Pkg - Nursing	\$15,000.00
NeoGov	Annual Subscription - HR	\$27,513.29

12. BOARD DISCUSSION

MCCA Annual Conference

13.	DATE CHANGE FOR	JULY 2024 BOARD M	IEETING (Pres. Bates)
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It is recommended that the July 2024 Board of Trustees meeting be moved to **Thursday, July 18, 2024**, due to a conference that would conflict with the original Board meeting date of July 25, 2024.

Motion	Second	

14. **NEXT MEETING**

16.

The next Board of Trustees General Session meeting will be held on December 19, 2023, at 5:30 p.m. in the Hopkins Board Room.

15. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on November 16, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Motion	Second
Roll Call:	
Amie Breshears	Tim Carr
Justin Hubbs	Tom Oldham
Richard Parker	Patricia Wood
GENERAL SESSION MEETING ADJ	OURNED

Second

- Mission State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.
- Vision State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.

November 17, 2023 November 18, 2023 November 29, 2023 November 20,		UPCOMING EVENTS	
November 10, 2023 November 13-17, 2023 November 13-17, 2023 November 18-10, 2023 November 18, 2023 November 19, 2023 November 19, 2023 November 20, 2024 November			
November 13-17, 2023 November 18-19, 2023 November 18, 2023 November 16, 2023 November 16, 2023 November 17, 2023 November 18, 2023 November 20, 2023 Novembe			
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November 17, 20.23 Mon's Baskethall vs. North Platt Community College (SFCC Classic) MPC November 18, 20.23 Mon's Baskethall vs. North Platt Community College (SFCC Classic) MPC MPC November 20, 20.23 Mon's Baskethall vs. North Platt Community College (SFCC Classic) MPC Holiday Wreath Class Potter Evening Bidgs SFCC Horticulature Club is partinering with EEC for a Holiday wreath class. A variety of decre tiens will be available or fill free to bring your own. Funded wreath size is approximately 24 inches wide. Wreaths are 34000 and you may pay at the SFCC Compus Syrt up here. Intervision Bidgs. November 20, 20.23 November 20, 20.23 Thanksgiving Dinner for Campus Bound Students Hasted by Classified and Professional Staff Associations Parkhurst Commons November 22, 20.23 Thanksgiving Break - Campus Closed More Marksgiving Break - Campus Closed More Marksgiving Break - Campus Closed Movember 22, 20.23 More Baskethall vs. Allen County Community College MPC November 23, 20.23 Women's Baskethall vs. Northeastern Oklahoma AM College (Thanksgiving Classic) More More Women's Baskethall vs. Allen County Community College (Thanksgiving Classic) Women's Baskethall vs. Northeastern Oklahoma AM College (Thanksgiving Classic) More More Women's Baskethall vs. Northeastern Oklahoma AM College (Thanksgiving Classic) Sponsored Women's Baskethall vs. St. Louis Community College November 20, 20.23 November 20, 20.23 November 20, 20.23 More Marksgraph Saskethall vs. St. Louis Community College December 1, 20.23 December 1, 20.23 December 1, 20.23 December 15, 20.24 December 15, 20.24 December 15, 20.24 December 15, 20.25 December 15, 20.24 December 15, 20.24 December 15, 20.25 December 15, 20.25 December 15, 20.24 December 15, 20.24 December 15, 20.24 December 15, 20.25 December 15, 20.25 December 15, 20.24 December 15, 20.24 December 15, 20.25 December 15, 20.2	1,0,000 10 13, 2025	£	2 p
November 17, 2023	November 16, 2023		5:30 pm
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Holiday Wreath Class Poter Evening Bidgs Poter Bid	November 18, 2023	Men's Basketball vs. Kansas City KS Community College (SFCC Classic)	6 pm
SPCC Horticulure Club is partnering with EEC for a Holiday wreath class. A variety of decre items will be available or illif fee to bring your own. Finished wreath size is approximately 24 inches wide. Wreaths are \$40.00 and you may pay at the SPCC Campus Sore by November 16.		Holiday Wreath Class	
November 20, 2023 Agent Selection Sign up here. https://spap. smartsheet.com/b/form/9c8/9a/Hubel/94/182afd3c65b5766/7 November 20, 2023 Women's Basketball vs. Missouri Valley-IV 12:00 pm			
Store by November 16. Sign up here: https://gmp.martsheet.com/b/form/9cs80u4blde/494182aft/3co58576667 November 20, 2023 Women's Basketball vs. Missouri Valley-JV MPC Thanksgiving Dinner for Campus Bound Students Hoted by Classified and Professional Staff Associations Parkhurst Commons November 22-24, 2023 November 22-24, 2023 Thanksgiving Break – Campus Closed November 22, 2023 November 22, 2023 November 24, 2023 November 24, 2023 Women's Basketball vs. Nosoho County Community College MPC November 24, 2023 Women's Basketball vs. Allen County Community College (Thanksgiving Classic) MPC November 25, 2023 Women's Basketball vs. Northeastern Oklahoma AM College (Thanksgiving Classic) MPC November 28, 2023 Women's Basketball vs. Northeastern Oklahoma AM College (Thanksgiving Classic) Tirst United Methodist Church – 916 Thompson Bivd. Tirst United Methodist Church – 916 Thompson Bivd. November 29, 2023 Women's Basketball vs. St. Louis Community College MPC December 1, 2023 Jingle on the Green Holiday mustead vignetes across the Sedalia campus Campus wide December 1, 2023 December 3, 2023 December 3, 2023 December 3, 2023 December 3, 2023 December 4, 2023 December 3, 2023 December 4, 2023 December 5, 2023 December 9, 2023 December 19, 2024 December 19, 2024 December 19, 2024 December 19, 2025 December 19, 2025 December 19, 2024 December 2015 Solitor Community College December 3, 2024 December 3, 2024 December 4, 2025 December 5, 2025 December 9, 2025 December 19, 2025 December 2015 Solitor	November 20, 2023	décor items will be available or fill free to bring your own. Finished wreath size is	2 pm
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November 22, 2023			
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December 19, 2023 Board of Trustee's Meeting Hopkins Board Room Special Board Room Special Board of Trustee's Meeting Hopkins Board Room Special Board Room Sp	December 15, 2023	SFCC Commencement Ceremony	7 pm
January 4, 2024 Special Board of Trustee's Meeting Hopkins Board Room Winter Fest '24 Open House The Venue – 219 S. Ohio Let's kick off the new year and a new semester with your SFCC colleagues. Join us for food, fun and fellowship. SFCC employees are free, but you need to RSVP. Guests are \$10, payable in advance at the SFCC Campus Store – please RSVP for your guest as well. BYOB. Sign up here: https://app.smartsheet.com/b/form/375b8173e17148ccbcf22c5173574782 Scholar Bowl Sponsored by PTK and part of the MO Quiz Bowl Alliance (Contact Dr. Kim Miller or Stephanie Hull if you would like to volunteer for this event.) March 23, 2024 Foundation Gala TBD May 17, 2024 SFCC Commencement Ceremony 7 pm	December 19, 2023	Board of Trustee's Meeting	•
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March 23, 2024 Foundation Gala TBD April 17, 2024 CTE Signing Day TBD May 17, 2024 SFCC Commencement Ceremony 7 pm	January 20, 2024	Sponsored by PTK and part of the MO Quiz Bowl Alliance	TBD
May 17, 2024 SFCC Commencement Ceremony 7 pm	March 23, 2024	Foundation Gala	TBD
+	April 17, 2024	CTE Signing Day	TBD
June 6, 2024 Employee Recognition Banquet TBD	May 17, 2024	SFCC Commencement Ceremony	7 pm
	June 6, 2024	Employee Recognition Banquet	TBD

State Fair Community College Board of Trustees,

I am unable to attend the Board Meeting on November 16 due to a schedule conflict. I would, however, like to offer a couple of thoughts on the proposal from the Pettis County Ambulance District (PCAD) presented to the Board last month.

I fully understand the need to expand emergency services to address changing needs and increased call volume. However, I would ask the Board of Trustees to consider two things specifically when considering the sale of real estate as proposed by the PCAD.

Policy 3380 does give the Board of Trustees the option to "sell or lease real property, land, and/or buildings which are no longer needed by the College". The land highlighted in the proposal from the ambulance district is currently used for agricultural production and instruction by the agriculture program. We have planted and harvested a sorghum sudangrass hay crop, pulled soil samples for our AGRI 119, Soils I class, and applied fertilizer and lime in preparation of future production. The land purchased for the demonstration farm is needed to support instruction in the Agriculture Program.

I would also ask the Board to consider the impact of selling road frontage along 16th Street. Access to the 200 acre demonstration farm is currently limited to the north boundary line along 16th street, and the college campus to the east. A decision to sell road frontage along 16th street will further limit access to the property. We are currently using the approach to that three acre tract to access parts of the farm with larger farm equipment like spray rigs. Eliminating the availability of that approach to the farm will result in the need to invest in alternative access routes for large farm equipment. In fact, that is currently the only viable approach owned by State Fair Community College to access the demonstration farm from 16th Street.

Thank you for considering my remarks. I would be happy to answer any questions you may have for me

regarding the access to and use of farmland by the A	griculture Department.	
Respectfully,		

Brad Driskill

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR OCTOBER 26, 2023

WORK SESSION

The SFCC Board of Trustees met at 5:00 p.m. in a Work Session prior to the General Session to discuss *Trends in Community College Leadership: Reflections from ACCT*.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, October 26, 2023, in the Hopkins Board Room at 5:30 p.m. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Cameron Belmore, Tim Carr, James Cunningham, Eric Fudge, Nick Gerke, Lora Hathcock, Daniel Hamilton, Mark Haverly, Brad Henderson, Justin Hubbs, Kelly Ingram, Mike Ingram, John Kincaid, Meghan McClellan, Darci McFail, Tammie Montgomery, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Richard Parker, Chief Roy Pennington, Dr. Annette Roberts, Becky Rose, Kim Tagtmeyer, Tabitha Thompson, Mary Treuner, Chad Whitehead, Patricia Wood

Absent: Dr. Amie Breshears

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CITIZENS COMMENTS

There were no citizens' comments.

INTRODUCTION OF NEW EMPLOYEES

• Vice President Dr. Michael Murders introduced *John Kincaid*, *Precision Machining Instructor*; Kim Tagtmeyer, CTC Executive Administrative Assistant; and Lora Hathcock, Assistant Director, Clinton Campus

APPROVAL OF MINUTES FOR THE SEPTEMBER 28, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the September 28, 2023, Board Meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

WARRANT #3, SEPTEMBER 2023

Mr. Hubbs moved the Board of Trustees approve Warrant #3, for September 2023. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

STUDENT GOVERNMENT ASSOCIATION REPORT

SGA President Cameron Belmore reported that SGA is working on holiday activities which will include delivering food to first responders and adopting a family. She also has a goal for future Board meetings a different campus Club representative will report on the activities and projects they are initiating. Ms. Belmore introduced Meghan McClellan, sponsor of the Art Club, and asked her to speak.

Ms. McClellan reported that the Art Club has 20 club members and each year they decide on what events to hold through the semesters. Some coming events include:

- There will be a pumpkin painting contest with winners being announced on October 30. The winner will receive a \$50 gift card to Walmart.
- They will be making and selling handmade gift wrap. Funds will go toward a Club trip to the Kansas City Art Museum.
- They are compiling coloring pages designed by the students into a coloring book. Coloring books will be available for purchasing starting December 8th at the wrapping paper sale.

INSTITUTIONAL REPORTS

• LOZ Campus Report (Dir. Tabitha Thompson)

Ms. Thompson is the director of the Lake of the Ozarks Campus and gave kudos to her full-time staff, Dawn Hines and Amy King, and her two part-time employees.

Her goal is to reach the community and make them aware that we are there in the Lake of the Ozarks area, and is exploring ways to do this. They attend many recruiting events that include high school college fairs and city advisory councils. They also get out in the community by participating in Chamber events, the Jefferson City Schools Gala, JROTC camp, along with sitting on the LOREDC and LCTC Advisory Boards. They have also hosted high school students on campus for tours and hands-on activities.

New programming will be offered where School of the Osage students will be coming to the LOZ Campus to take dual credit courses.

For their students they try to make the campus welcoming by offering welcome tables, giving the Student Commons a facelift, offering grad-and-go breakfasts, holding a Polar Express Night, and they have also held Instructor Appreciation events. They were also excited to offer Painting during the Spring 2023 semester. 12 students participated and several had their art work displayed in the Art Show on the Sedalia Campus.

PETTIS COUNTY AMBULANCE DISTRICT WEST STATION PROPOSAL (Chief Pennington) – Informational Purposes Only

Chief Roy Pennington spoke on behalf of the Pettis County Ambulance District to propose the purchase of land on State Fair Community College property for the building of a new ambulance station. He reported that the call volume has increased due to the growth in to the west and southwest. They are requesting to purchase a 3-acre parcel of land just a west of the roundabout on the southside of 16th Street at a rate of \$10,000 per acre.

Mr. Parker proposed the Board take the PCAD proposal and take some time to work with our constituencies on the feasibility of this proposal. After that a decision can be made possibly at the December Board meeting. No matter what the decision is, Dr. Bates stated that SFCC would still welcome the opportunity to partner with the PCAD on a paramedic program and otherwise support this important service.

ACADEMIC CALENDAR FOR AY24-25

Mr. Oldham moved the Board of Trustees approve the Academic calendar for Fall 2024 through Summer 2025. Mr. Hubbs seconded the motion; motion carried (Yes-1; No-0; Absent-1).

DESE AREA CAREER CENTER CONSTRUCTION FUND

Mr. Oldham moved that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant as described above. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Missouri House Bill 2 in the Missouri FY24 DESE budget allocated \$5,500,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that costs are shared at a ratio of 50% state and 50% local. State Fair Community College applied for, and has been awarded \$500,000 for the CTC portion of the Center for Advanced Agriculture and Transportation Technology design and construction. Funds must be spent by May 15, 2024.

SEMI-HERMETIC TRAINING SIMULATOR

Mr. Oldham moved the Board of Trustees approve the sole source purchase of four Copeland Semi-Hermetic Training Simulators for \$38,800 from Emerson Educational Services of Sidney, OH. This simulator meets National Industry Recognition Standards for NC3 certification. Funding is MOExcels III Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

HAAS ATT8 TURRET SUB ASSEMBLY

Mr. Oldham moved the Board of Trustees approve the sole source purchase six Haas ATT8 Turret Sub-Assemblies for \$40,100 from Haas Factory Outlet of Fairport, NY. These 8 tool station turrets will expand the training capabilities of the existing Haas TL-1 tool lathes in SFCC's CTC Precision Machining Technology program. Funding is 75% Enhancement grant and 25% SFCC CTC operating budget. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

It was noted that the purchase of this equipment came from the recommendation of the Precision Machining Advisory Committee.

HAAS ST-15Y TURNING CENTER MACHINE PACKAGE

Mr. Oldham moved the Board of Trustees approve the sole source purchase of one ST-15Y Turning Center Machine Package for \$104,635.25 from Haas Factory Outlet of Kansas City, MO, as amended. This package will be used to enhance the training capabilities of SFCC's Precision Machining Technology Program. Funding is 75% Enhancement grant and 25% SFCC operating budget; not the CTC operating budget as originally stated in the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

TRUSTEE ELECTION

Mr. Parker moved to amend the item to state that we will be accepting Declaration of Candidacies from December 5, 2023, from 8 a.m. to 5 p.m. through December 20, 2023, from 8 a.m. to 12 p.m.

Mr. Oldham moved that the Board of Trustees give authority to the President's Office to proceed with a trustee election on April 2, 2024, as amended. Filing dates for Declaration of Candidacy will be Tuesday, December 5, 2023, from 8 a.m. to 5 p.m. through December 20, 2023, from 8 a.m. to 12 p.m. The President's Office will also be open to accept filing declarations on Tuesday, December 26, 2023, from 1 p.m. to 5 p.m., at which time filing closes statewide. Elections will be held for a 6-year Term (2 to be elected). The full terms of Trustees Wood and Oldham will expire. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

PRESIDENT'S REPORT (Pres. Bates)

- President Bates started his report by recognizing IT Member Tammie Montgomery for 40 years of service to SFCC. "Tammie started working for SFCC right out of high school. She started as a student worker in the IT department...and never left. Over the 40 years she has seen the technology evolve at SFCC. Tammie helped support the Jenzabar ERP (Student Information System) as a programmer and system administrator; IBM System 36, IBM AS400, Sun Microsystems, Jenzabar, Banner, Oracle. These are just a few of the major systems she has worked on in her tenure. Tammie was a key resource in the conversion of Jenzebar ERP to Banner ERP in 2004, 2005. Since that time, she has had been instrumental in supporting Banner and developing the Program Review system in Cognos."
- Winter Graduation is December 15, 2023, at 7 p.m. Board Members, please let Lisa Oesterle know as soon as possible if you will be attending.
- We have contracted with an excavator to remove trees from the walking track to the barn, so that Evergy can install power lines through that area.
- Goldman Sachs, as part of a community service to help 10,000 small businesses, has turned their focus to rural small businesses starting with North Dakota, Arkansas, and is now expanding to Missouri. We have been chosen to host the Missouri cohort. Our strong workforce training programs is part of the reason we were chosen.

FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report Mr. Acuff reported that revenue from Fall tuition is in and is that we are ahead from last year. He also reported that we are at a point where we are close to being fully employed, since many open positions have been filled this year.
- Quarterly Investment Report Mr. Acuff reported that we had a total return of 4.8% and that it may be time to look into longer term investments.

SEPTEMBER "BOARD REPORTING" PURCHASES (VP Acuff) – Informational Purposes Only

During the month of September 2023, the following purchases between \$10,000 and \$25,000 were made:

Ad Astra	Room Scheduling Software	\$17,745.00
CDW	Adobe Software License	\$17,307.01
Embree Electric	Fielding Electrical Gear	\$12,540.83
Oxford Medical Simulation	VR Software License	\$12,600.00
Docusign	Annual Contract	\$19,282.74

BOARD DISCUSSION

President Wood pointed out that prior to the General Session, the Board members discussed the
recent ACCT Leadership Congress and reflected on the beneficial information that came from
the meeting. All but one of the Board members attended the conference.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on November 16, 2023, at 5:30 p.m. in the Hopkins Board Room. There will be a Work Session included; details will be forthcoming.

SPECIAL BOARD MEETING

The President of State Fair Community College, Dr. Brent Bates, has called a Special General Session to be held on Thursday, January 4, 2024. Bids for a new Residence Hall will be discussed and voted on.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on October 26, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Mr. Hubbs seconded the motion; motion carried.

Roll Call:	Amie Breshears	Absent	Tim Carr	Yes	Justin Hubbs	Yes	
	Tom Oldham	Yes	Richard Parker	Yes	Patricia Wood	Yes	

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Mission State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.
 Vision State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.

Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

RESOLUTION

RESOLVED, that the actions of Keith Acuff, Vice President, Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the following funds of State Fair Community College are hereby approved and ratified as the acts of the Board of Trustees.

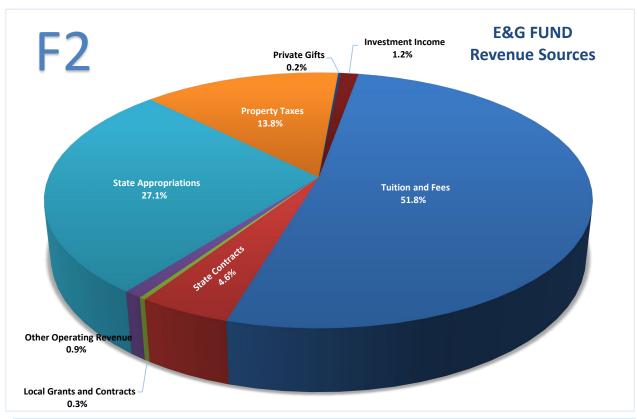
	OCTOBER 2023	
ACCOUNT	AMOUNT	DESCRIPTION
Central Bank		
Accounts Payable	\$1,876,557	476 Checks/Direct Deposits
Stauffacher Renovation Payments (Westport)	\$27,432	
Fielding Renovation (Reasbeck)	\$500,132	
Payroll	\$1,146,668	1,006 Checks/Direct Deposits - 510 employees
Income & Payroll Taxes	\$200,822	ACH
Financial Aid & Refunds	\$117,667	141 Checks/Direct Deposits
Utilities	\$63,345	Checks/Credit Card payments
Commerce Bank		
Credit Card Processing Fees	\$6,674	ACH (September charges of \$334,904)
Equity Bank		
Bank Service Charge	\$16	ACH
TOTAL DISBURSEMENTS	\$3,939,313	

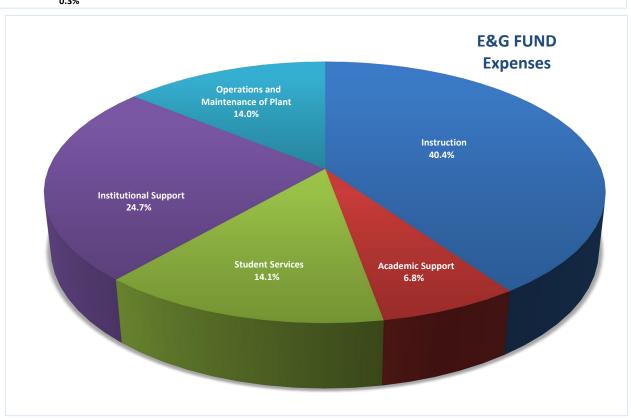
STATE FAIR COMMUNITY COLLEGE FY24 Budget vs Prior Years General Fund (Unrestricted) As of October 31, 2023

FY 2024 - 25% complete

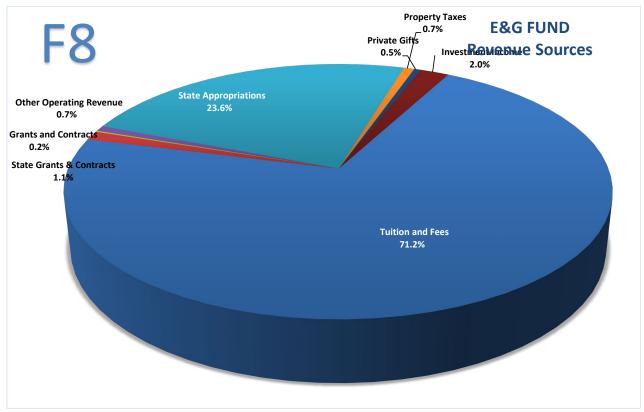
EDUCATIONAL & GENERAL REVENUES (UNRESTRICTED)		FY2	202	24	FY2023		FY2022	FY24%
REVENUES:	Ar	nual Budget		YTD	Prior YTD	:	2yr Past YTD	Realized
Tuition and Fees	\$	17,147,847	\$	8,547,386	\$ 7,442,162	\$	7,121,728	49.8%
State Grants & Contracts	\$	1,534,062	\$	135,529	\$ 103,659	\$	32,409	8.8%
Local Grants and Contracts	\$	105,000	\$	19,154	\$ 41,245	\$	18,787	18.2%
Other Operating Revenue	\$	310,652	\$	84,052	\$ 65,372	\$	161,151	27.1%
State Appropriations	\$	8,980,878	\$	2,832,114	\$ 2,721,202	\$	2,256,628	31.5%
Local Property Taxes	\$	4,565,041	\$	88,781	\$ 74,709	\$	71,386	1.9%
Private Gifts	\$	67,450	\$	55,015	\$ 12,100	\$	18,424	81.6%
Investment Income	\$	400,000	\$	242,084	\$ 64,039	\$	925	60.5%
TOTAL GENERAL FUND REVENUES	\$	33,110,930	\$	12,004,115	\$ 10,524,488	\$	9,681,438	36.3%
EXPENDITURES:		FY2	202	24	FY2023		FY2022	
Instruction	\$	12,834,864	\$	3,932,914	\$ 3,570,369	\$	2,984,850	30.6%
Academic Support	\$	2,170,621	\$	778,444	\$ 755,780	\$	687,713	35.9%
Student Services	\$	4,484,705	\$	1,610,820	\$ 1,462,688	\$	1,285,392	35.9%
Institutional Support	\$	7,840,056	\$	3,149,343	\$ 2,790,864	\$	2,660,097	40.2%
Operations and Maintenance of Plant	\$	4,447,380	\$	1,298,264	\$ 1,145,649	\$	939,583	29.2%
TOTAL GENERAL FUND EXPENSES	\$	31,777,626	\$	10,769,785	\$ 9,725,350	\$	8,557,635	33.9%
EXCESS GENERAL REVENUES OVER EXPENDITURES	\$	1,333,304	\$	1,234,330	\$ 799,138	\$	1,123,803	

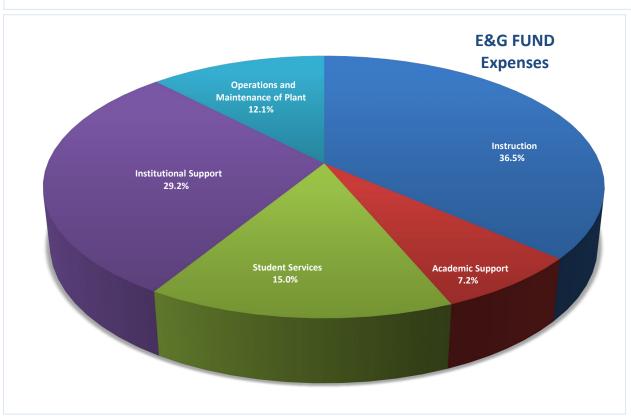
State Fair Community College FY24 E&G FUND Budget Components

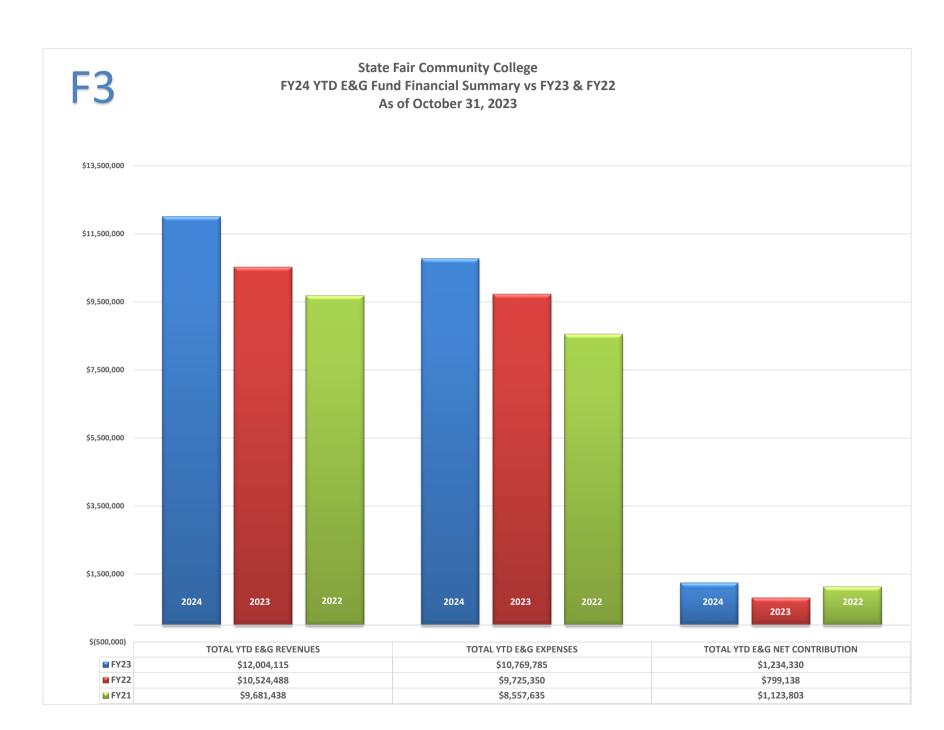


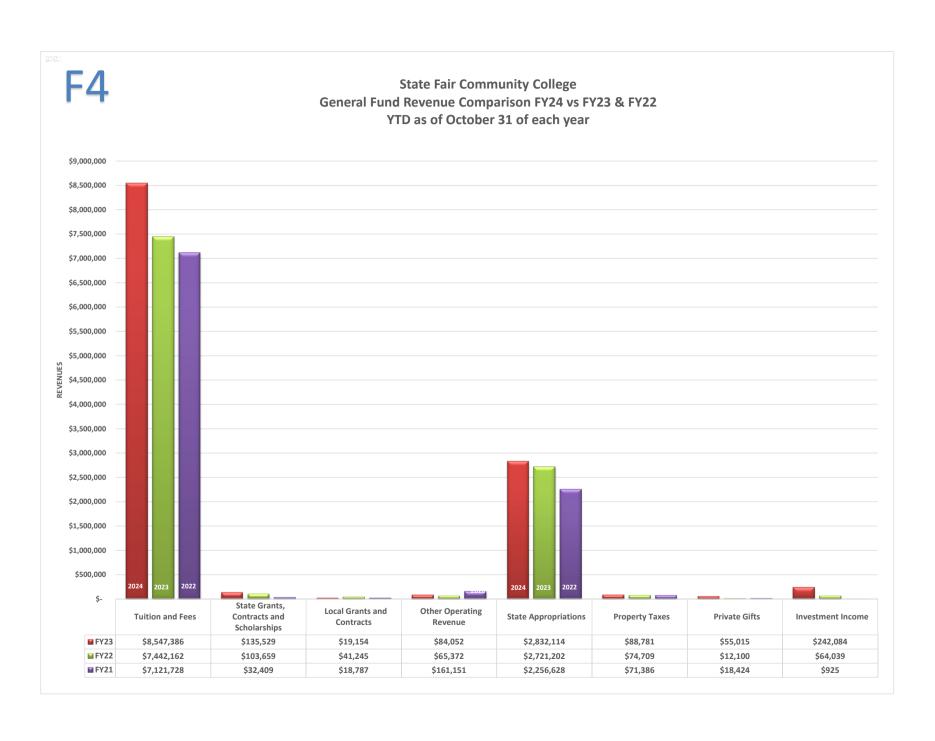


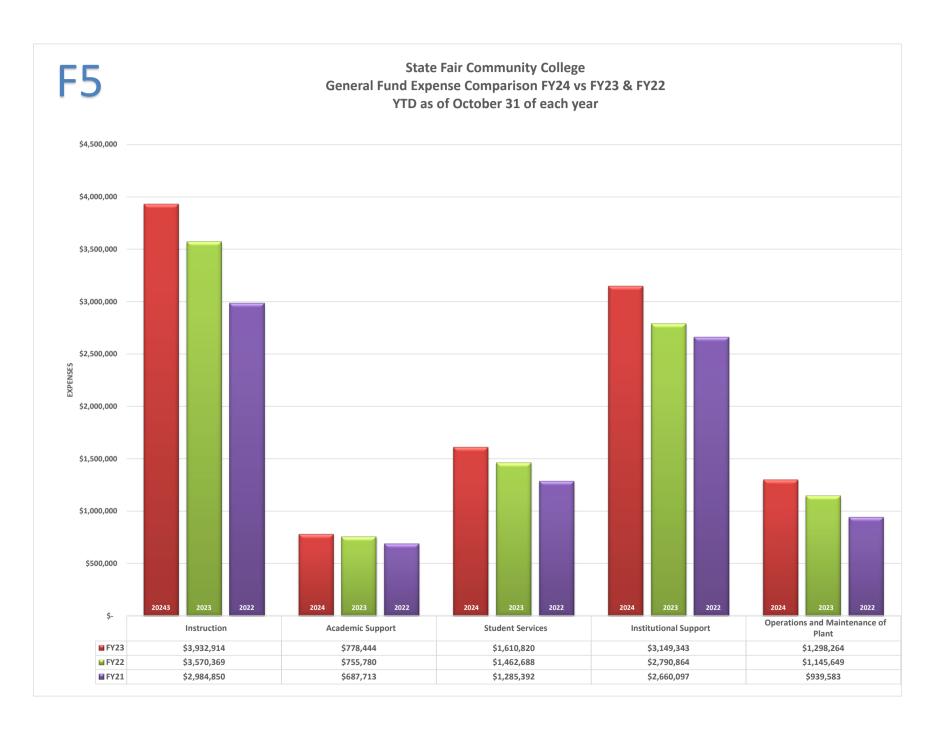
State Fair Community College FY24 E&G FUND ACTUAL YTD October 31, 2023

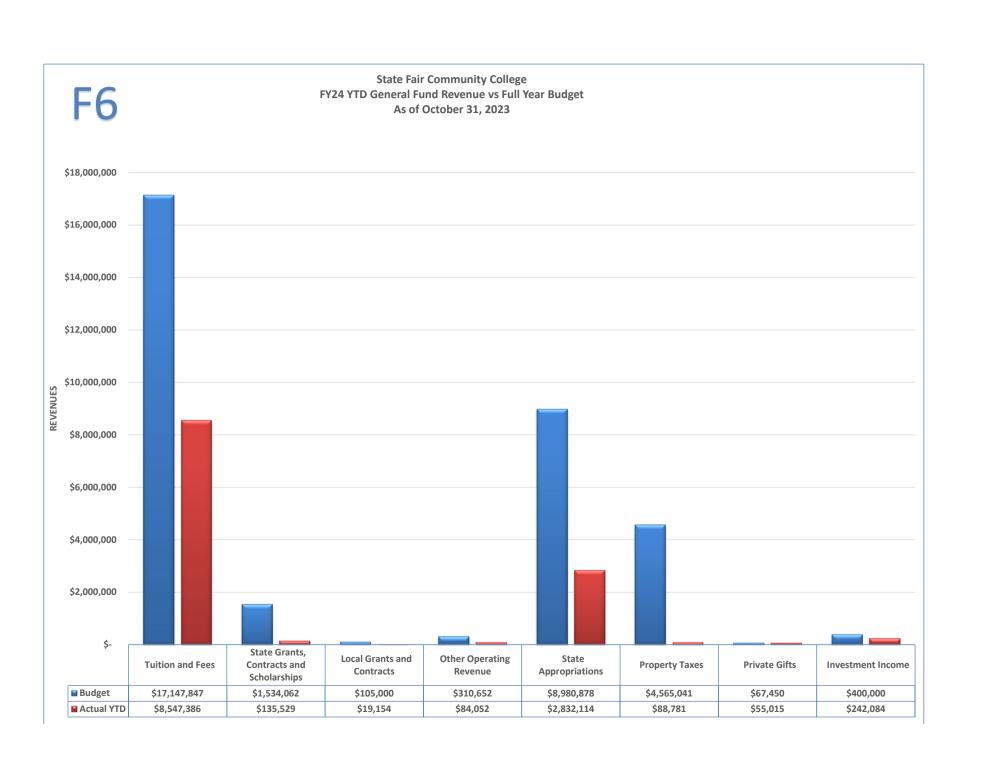


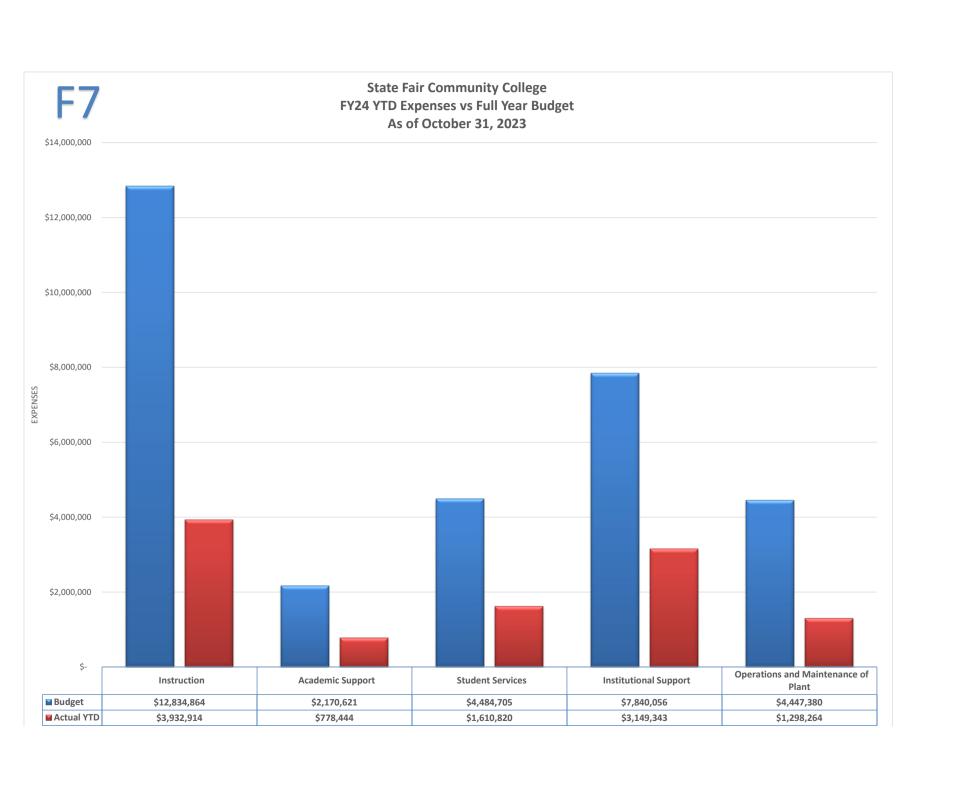












Moody's Long-Term Rating Scale

Hoody 5 Hong	TCIM Nating	bcaic	
Investment Gr	rade	Aaa	
Investment Gr	rade	Aa1	
Investment Gr	rade	Aa2	
Investment Gr	rade	Aa3	
Investment Gr	rade	A1	
Investment Gr	rade	A2	
Investment Gr	rade	A3	
Investment Gr	rade	Baa1	
Investment Gr	rade	Baa2	
Investment Gr	rade	Baa3	
Non-Investmer	nt Grade	Ba1	
Non-Investmer	nt Grade	Ba2	
Non-Investmer	nt Grade	ВаЗ	
Non-Investmer	nt Grade	В1	
Non-Investmer	nt Grade	В2	
Non-Investmer	nt Grade	В3	
Non-Investmer	nt Grade	Caa1	
Non-Investmer	nt Grade	Caa2	
Non-Investmer	nt Grade	Caa3	
Non-Investmer	nt Grade	Ca	
Non-Investmer	nt Grade	С	



Rating Action: Moody's affirms State Fair Community College's (MO) A3 issuer and Baa1 COPs ratings; outlook stable

10 Nov 2023

New York, November 10, 2023 -- Moody's Investors Service has affirmed State Fair Community College's (MO) A3 issuer and Baa1 Certificates of Participation (COPs) ratings. As of fiscal year 2022, the college recorded \$15 million of outstanding debt. The outlook is stable.

RATINGS RATIONALE

The affirmation of the A3 issuer rating incorporates the college's brand as a low-cost provider of higher education in rural Missouri and its good revenue diversity. The college receives tax-backed support and state appropriations, which comprise about 10% and 16% of total operating revenues in a typical year, respectively. Favorably, State Fair has grown overall wealth and liquidity through successful stewardship of federal relief funds and operating surpluses while also reinvesting in the college's programs and infrastructure. Offsetting considerations include a relatively small scale and ongoing enrollment pressures, reflected in an 18% five-year enrollment decline. The college maintains solid debt service coverage, though total adjusted debt is comparatively high due to a relatively large Moody's adjusted unfunded pension liability.

The affirmation of the Baa1 COPs rating reflects the underlying credit fundamentals of the college and incorporates the contingent nature of the security with appropriation risk.

RATING OUTLOOK

The stable outlook reflects Moody's expectations that operating performance will weaken absent federal relief funds but remain solid, still generating good debt service coverage. It also incorporates expectations that total cash and investments will decline modestly as the college continues to reinvest in new programs and capital projects.

FACTORS THAT COULD LEAD TO AN UPGRADE OF THE RATINGS

- Sustained improved operating performance over multiple years with EBIDA margins in the low double digits
- Substantial strengthening of total wealth and liquidity outpacing peers over multiple years, evidenced for example by over 200 monthly days cash on hand
- Increased scale with stabilized or growing enrollment supporting net tuition revenue growth

FACTORS THAT COULD LEAD TO A DOWNGRADE OF THE RATINGS

- Material decline in available liquidity or operating reserves over multiple years
- Significant increase in leverage beyond near-term planned debt issuance
- Sustained enrollment declines leading to weakened operating performance and debt service coverage

LEGAL SECURITY

The Series 2017 Certificates are payable solely from Basic Rent under the Lease and certain money held by the Trustee under the Declaration of Trust. The college's obligations to pay Basic Rent and other obligations of the college under the Lease are subject to and dependent on annual appropriations being made by the college for such purpose. The college intends to satisfy its obligation to pay Basic Rent under the Lease from unrestricted revenues.

PROFILE

State Fair Community College is located in west central Missouri and serves 14 counties. As of fiscal year 2022, the college generated \$42 million in operating revenue and as of fall 2022, enrolled 2,737 students.

METHODOLOGY

The principal methodology used in these ratings was Higher Education Methodology published in August 2021 and available at https://ratings.moodys.com/rmc-documents/72158. Alternatively, please see the Rating Methodologies page on https://ratings.moodys.com for a copy of this methodology.

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MOODY'S INVESTORS SERVICE

CREDIT OPINION

10 November 2023



Send Your Feedback

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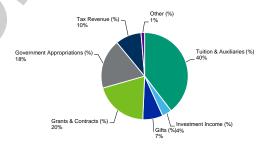
State Fair Community College, MO

Update to credit analysis

Summary

State Fair Community College's (A3 stable) credit profile reflects its strategic position as a low-cost provider of education in rural Missouri with good revenue diversity underpinning operations. Favorably, the college has tuition-setting authority and receives tax-backed support and state appropriations from the State of Missouri (Aaa stable), providing revenue stability. Though enrollment has declined 18% over five years, net tuition revenue has grown slightly and good budget management aids generation of solid EBIDA margins. Offsetting considerations include the college's relatively small scale and ongoing enrollment challenges, though the district has managed to grow net tuition revenue and maintain solid debt service coverage. Further, while debt levels are moderate, total adjusted debt is comparatively high due to the college's relatively large Moody's adjusted unfunded pension liability.

Exhibit 1
Favorable revenue diversity will continue aiding the college's credit profile



Source: Moody's Investors Service

Credit strengths

- » Good wealth profile, with total cash and investments providing 1.1x coverage of total operating expenses in fiscal 2022
- » Very good revenue diversity as evidenced by the largest revenue source, tuition and fees, accounting for approximately 40% of operating revenue

Credit challenges

- » Small operating size, with \$42 million in fiscal 2022 operating revenue
- » Some exposure to ad hoc state appropriations cuts
- » Ongoing demographic pressures, reflected in an 18% five year decline in enrollment

Rating outlook

The stable outlook reflects Moody's expectations that operating performance will weaken absent federal relief funds but remain solid, still generating good debt service coverage. It also incorporates expectations that total cash and investments will decline modestly as the college reinvests in new programs and capital projects.

Factors that could lead to an upgrade

- » Sustained improved operating performance over multiple years with EBIDA margins in the low double digits
- » Substantial strengthening of total wealth and liquidity outpacing peers over multiple years, evidenced for example by over 200 monthly days cash on hand
- » Increased scale with stabilized or growing enrollment supporting net tuition revenue growth

Factors that could lead to a downgrade

- » Material decline in available liquidity or operating reserves over multiple years
- » Significant increase in leverage beyond near-term planned debt issuance
- » Sustained enrollment declines leading to weakened operating performance and debt service coverage

Key indicators

Exhibit 2
State Fair Community College, MO

	2018	2019	2020	2021	2022
Total FTE Enrollment	3,362	3,129	2,897	2,735	2,737
Operating Revenue (\$000)	35,775	35,076	36,662	42,780	42,108
Annual Change in Operating Revenue (%)	-6.7	-2.0	4.5	16.7	-1.6
Total Cash & Investments (\$000)	23,574	23,317	26,530	41,207	40,546
Total Adjusted Debt (\$000)	87,696	96,590	99,870	120,074	125,203
Total Cash & Investments to Total Adjusted Debt (x)	0.3	0.2	0.3	0.3	0.3
Total Cash & Investments to Operating Expenses (x)	0.7	0.7	0.8	1.1	1.1
Monthly Days Cash on Hand (x)	84	78	93	154	201
EBIDA Margin (%)	7.6	9.3	11.6	22.4	17.3
Total Debt to EBIDA (x)	3.7	2.7	1.8	1.3	2.1
Annual Debt Service Coverage (x)	0.4	2.4	3.1	6.4	4.2

Source: Moody's Investors Service

Profile

State Fair Community College is located in west central Missouri and serves 14 counties. As of fiscal year 2022, the college generated \$42 million in operating revenue and as of fall 2022, enrolled 2,737 students.

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Detailed credit considerations

Market profile

State Fair Community College will continue serving a critical role as provider of workforce development and technical training while facing some student market pressure. Enrollment declined about 18% over five years, but the college's commitment to meeting market demand could help add stabilization to total enrollment. With a focus on programs in agriculture mechanics, welding, and other technical training programs, State Fair aids economic development for the region. The district maintains a strategic position serving 14 surrounding counties in predominantly rural west central Missouri. The bulk of its taxing district is in Pettis and Benton Counties. The district's tax base continues expanding, with tax revenue accounting for a modest 10% of revenue. The college distinguishes itself by offering many non-credit training programs, and plans to continue expanding programs like automotive training and commercial HVAC training. State Fair also boasts a 66% retention rate which is higher than many community college peers.

Operating performance

Revenue diversity will remain a key credit strength supporting operating stability. While the college derives over a third of its revenue from tuition and auxiliary revenue (40% of operating revenue), which is subject to market challenges, it benefits from additional revenue diversity from state and federal grants and contracts (20%), state appropriations (18%) and property tax revenue (10%). The college's operating performance benefitted from pandemic relief funding, but sustaining healthy performance beyond fiscal 2022 will be dependent on the prudent fiscal management that the college has demonstrated. Favorably, state appropriations have increased close to 30% over the last five years, reaching about \$7.8 million in fiscal 2022. Growth of the local tax base at around 4% per year will continue aiding stability of operating performance. Fiscal year 2023 EBIDA margins will soften compared to 2022 due to some wage increases and other inflationary pressures.

Wealth and liquidity

The college's total wealth will remain stable in the near-term with some planned spend down of reserves. Favorably, State Fair grew total cash and investments about 70% since fiscal 2018 due in part to excess pandemic relief and operating surplus. State Fair's liquidity position has improved, with \$19 million of monthly liquidity translating into a favorable 200 days cash on hand. Foundation assets have also continued growing, which aids the college's cash position. Compared to peers, nominal wealth is low but is strong compared to operating expenses at 1.1x. The college is planning to reinvest some of its reserves into renovations to buildings and purchases of new equipment to support technical programs.

Leverage

The college's debt levels will remain manageable even with some planned borrowing in the near term. Despite a relatively below average debt burden, the district's \$105 million adjusted net pension liability (ANPL) will remain a challenge in reducing the college's leverage. We expect the college's exposure to pension and other post-employment retirement benefits (OPEB) to remain high. The district participates in the Public School Retirement System of Missouri (PSRS) and Public Education Employee Retirement System of Missouri (PEERS), both cost sharing multiple-employer defined benefit pension plans. Budgetary pressure related to previous underfunding of the pension plans is expected to remain manageable in the near-term.

ESG considerations

Environmental

State Fair's environmental risks (E-2) reflect the limited likelihood of material operational disruption due to physical climate risks. The college is prioritizing reinvestment through upgrading its academic spaces to be safer and more energy efficient. Programs related to agriculture mechanics and precision agriculture reflects a focus on sustainable resource production.

Socia

Social risks (S-3) at State Fair are due primarily to demographic and societal trends in the region, with these challenges reflected by ongoing enrollment pressures. Favorably, revenue diversity partially mitigates stagnant tuition revenue. Some human capital risk exposure exists due to material pension exposure. State Fair has a mission aligned with positive social impact through education, consistent with most of the higher education sector, and has favorable customer relations as it adjusts academic offerings to meet evolving regional workforce needs. Stable state operating and some property tax support contribute to the college's very low cost of attendance and support credit quality.

Governance

Governance risk (G-2) exposure is limited. State Fair has demonstrated management credibility by exercising effective expense management, as well as stewarding funds to growth wealth and reinvest in programmatic and capital improvements at the college. Despite ongoing student market challenges, the college's good financial strategy and effective management team has helped improve and maintain solid operations. The board selection process introduces some political risk, as six trustees are elected from the college's subdistricts and the board is an agency of the state.

Rating methodology and scorecard factors

The <u>Higher Education</u> rating methodology includes a scorecard that summarizes the factors that are generally most important to higher education credit profiles. Because the scorecard is a summary and may not include every consideration in the credit analysis for a specific issuer, a scorecard-indicated outcome may or may not match an assigned rating. We assess brand and strategic positioning, operating environment, and financial strategy on a qualitative basis, as described in the methodology.

Exhibit 3

State Fair Community College

Value	Score
42	Baa
Baa	Baa
Α	А
17%	Aa
41	Α
1.1	Aa
0.3	А
4.2	Aaa
Α	Α
	A2
	A3
	42 Baa A 17% 41 1.1 0.3 4.2

Data is based on most recent fiscal year available. Debt may include pro forma data for new debt issued or proposed to be issued after the close of the fiscal year

For non-US issuers, nominal figures are in US dollars consistent with the Higher Education Methodology

Source: Moody's Investors Service

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