

## State Fair Community College • 2023/2024 • Dual Credit Enrollment Form

**Step 1 – New Students Only-** Please go to [sfccmo.edu/dualcredit](https://sfccmo.edu/dualcredit) to complete the online Dual Credit Application.

Date Completed: \_\_\_\_\_

**Step 2** – Complete **all** information below, including signatures from both you and a parent/guardian. Turn this completed form into your counselor/instructor by the registration deadline.

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**High School Name**

SFCC ID Number

***\*\* If student qualifies for Free/Reduced Lunch at High School, they may be eligible for the Dual Credit / Dual Enrollment Scholarship through DHEWD. For information and application, please visit: <https://dhewd.mo.gov/ppc/grants/dcdeforstudents.htm>***

Please **circle** the term you are registering for: **FALL 2023**

SPRING 2024

SUMMER 2024

[illegible]

<b>Date of Birth</b> (MM-DD-YY)	20000101	18	1	1	1	1	1
<b>Graduation Date</b> (MM-DD-YYYY)							

*Note: Please make sure you have submitted your test scores and/or meet the appropriate prerequisite for the below course(s).*

[illegible]

**\*\*You will receive a bill in the mail 1-2 weeks after the start of classes.**

Online Credit Hours: @ \$94 per credit hour = \$

Other Credit Hours: @ \$79 per credit hour = \$

Total Due = \$

***\*\*Some Dual Credit courses may require additional course fees. Locate the complete list of Dual Credit course fees on our website.***

☐ I understand my SFCC student records, including grades, enrollment status, holds, etc. will be shared with my school counselor. **Student Initial**

**Students and Parents:**

*I hereby authorize State Fair Community College to admit and enroll me in the college course(s) indicated above. I agree and understand that I am responsible for the payment in full for the course(s) and that information regarding academic records, attendance, grades, and/or classroom behavior may be shared with school officials. According to RSMo. §431.067, any minor may legally contract to borrow money to defray the necessary expenses of attending any accredited college and shall have full legal capacity to act in his own behalf for the purpose, and shall have all the rights, powers and privileges and be subject to the obligations of persons of full age with respect to the contracts and notes. Furthermore, I agree and understand that full payment of the course(s) will be made prior to completion of the course(s). Failure to make such payments may result in SFCC taking legal and/or collection actions against me, and I understand and agree that any costs, fees, and course materials associated with said actions will be paid for by me.*

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*As Parent or Legal Guardian, I agree that I am jointly responsible for the payment of any tuition, fees, and course materials associated with*

\_\_\_\_\_ (student's name) participation in the State Fair Dual Credit Program. Furthermore, full payment of tuition will still be required if he/she fails to withdraw from a course prior the last day to add/change registration (see back).

**Parent Signature** \_\_\_\_\_ **Print Parent Name** \_\_\_\_\_

**High School Use Only**

## Principal or School Designee: \_\_\_\_\_

*Participating students must meet overall requirements and be recommended by the high school principal or designee. Further, I understand that eligibility for dual credit courses is restricted and attest this student meet's SFCC's eligibility criteria including **3.0 GPA** and **ACT** requirements for Freshman, **3.0 GPA** for Sophomores or **2.5 GPA** for Juniors/Seniors.*

*Principal or School Designee Signature* \_\_\_\_\_ *Date* \_\_\_\_\_ *Student GPA* \_\_\_\_\_

## **Important Dates:**

### **Fall '23**

April 4	Fall Enrollment Opens for Dual Credit and SFCC Students
May 31	Priority deadline for Dual Credit enrollment
August 16	LAST DAY for Dual Credit Enrollment Forms for 16-week online and on campus classes
August 22	16-week (and first 8-week) courses begin - online and on campus
August 25	Last day to DROP 16-week (and first 8-week) classes with 100% refund
August 31	LAST DAY for Dual Credit Enrollment forms for 12-week (online and on campus) and high school Dual Credit classes
September 5	12-week classes begin (online and SFCC campus)
September 11	Last day to DROP 12-week and high school Dual Credit classes with 100% refund
October 27	Fall Tuition and Fees Due

### **Spring '24**

October 30	Spring Enrollment Opens for Dual Credit and SFCC Students
December 20	Priority deadline for Dual Credit enrollment
January 10	LAST DAY for Dual Credit Enrollment Forms for 16-week online and on campus classes
January 16	16-week (and first 8-week) courses begin - online and SFCC campus
January 22	Last day to drop 16-week (and first 8-week) classes with 100% refund
January 22	LAST DAY for Dual Credit Enrollment DUE for 12-week (online and on campus) and High School Dual Credit classes
January 30	12-week courses begin (online and SFCC campus)
February 5	Last day to DROP 12-week and high school Dual Credit classes with 100% refund (semester and yearlong)
March 28	Spring Tuition and Fees Due

#### **Special Services Accommodations for dual credit students attending classes at SFCC and/or through the online delivery system:**

Students with documented disabilities requiring special accommodations should contact the SFCC Disability Resource Center, located in the Charles E. Yeater Learning Center, (660) 530-5832, at the beginning of the semester. It is the student's responsibility to initiate the request for services and provide documentation from a licensed medical or licensed psychological personnel. If you have emergency medical information to share or need special arrangements in case the building must be evacuated, please see your instructor privately after class or make an appointment to meet with them privately.

For additional information about the Disability Resource Center you can visit: <https://www.sfccmo.edu/offices-services/disability-services/>

#### **Nondiscrimination and Accommodations Policy**

State Fair Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, veteran status, or age in its programs and activities or in employment. The following persons have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Hopkins Student Services Center, (660) 596-7484, or Dean of Student and Academic Support Services, Hopkins Student Services Center, (660) 596-7393. The Hopkins Center is located on SFCC's Sedalia campus at 3201 W. 16th St., Sedalia, MO 65301. Inquiries also may be directed to the U.S. Department of Education, Office of Civil Rights at [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov).