

State Fair

Community College

Radiologic Technology

Associate of Applied Science Degree

Application

Deadline to apply: March 1st

This means all application materials must be received in the Radiology Department by 3:00 pm on March 1st or the 1st business day of March. If you are mailing your materials, it is highly suggested you mail them by February 15th to ensure timely arrival.

Please submit all application materials to the address listed below:

ATTN: Radiology Department, Fielding 246
State Fair Community College
3201 West 16th Street
Sedalia, MO 65301-2199

State Fair Community College does not discriminate based on race, color, national origin, sex, disability, religion, sexual orientation, veteran status, or age in its programs and activities or in employment. The following persons have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Hopkins Student Services Center, (660) 596-7484, or Dean of Student and Academic Support Services, Hopkins Student Services Center, (660) 596-7393. The Hopkins Center is located on SFCC's Sedalia campus at 3201 W. 16th St. Sedalia, MO 65301. Inquires also may be directed to the U.S Department of Education, Office of Civil Rights at OCR.KansasCity@ed.gov.

Interested persons may obtain information as to the existence and location of services, activities and facilities at State Fair Community College that are accessible to and usable by persons with disabilities by contacting the Access office, Yeater Learning Center, Room 159, SFCC, 3201 W. 16th Street, Sedalia, MO 65301, (660) 530-5832.



Community College
3201 W. 16th St. • Sedalia, MO 65301-2199

**Application for Admission Form
RADIOLOGIC TECHNOLOGY PROGRAM**

--	--

SFCC Student ID

SFCC Email Address

--	--	--

Last Name

First Name

Middle Name

--	--

Preferred Name

Other Names You Have Used

--	--

(Area) Home Phone No.

(Area) Cell Phone No.

--

Address – Street, Route, or Box Number

--	--	--

City

State

Zip Code

Has a regulatory authority or verification board ever:

- Denied, revoked or suspended your professional license, permit, registration, or certification, or
- Placed you on probation , under agreement, or under consent order; or
- Allowed voluntary surrender of your professional license, permit, registration, or certification; or
- Subjected you to any conditions or disciplinary actions by such an organization

YES

NO

While attending and educational program to meet ARRT certification and registration requirements, were you ever suspended, dismissed, or expelled from that program?

YES

NO

Please select one:

- I have applied AND been accepted to State Fair Community College.

- I have applied AND been accepted to State Fair Community College BUT currently enrolled in courses at another college. Unofficial transcripts are included.

If applying to more than one Health Science program, please select first choice:

- Radiologic Technology program
- Diagnostic Medical Sonography program
- Dental Hygiene program

Have you submitted an eligible application to the SFCC Rad Tech program in a previous year? YES NO

Radiologic Technology Program Application Checklist
*****If you are already a SFCC student skip Step One*****
***Please initial as each step is completed.*

Step One: Meet State Fair Community College (SFCC) Admission Procedures

- Submit an online SFCC Application for Admission at www.sfccmo.edu/admissions. Students must be **fully admitted** to SFCC with all transcripts **received and articulated** before March 1.

Step Two: Meet SFCC Radiologic Technology Program Admission Requirements

- Read the Radiology Technology Program, Program Information and meet the Essential Qualifications for the Radiologic Technology Program located at www.sfccmo.edu/radiologic-technology.
- Complete the ATI TEAS – AH (Allied Health) pre-entrance program exam **with an overall score of 60 or above** prior to March 1st. This test is required for all students.
- Complete prerequisite courses by the end of the spring semester in which the student is applying. *Students who have had to retake any pre-requisite courses due to not earning the required minimum grade will be deducted 5 points for each occurrence.*
 - BIO 207 Human Anatomy with Lab – 4 credit hours with B or higher
 - BIO 208 Human Physiology with Lab – 4 credit hours with B or higher
 - MATH 110 Intermediate Algebra with Review (with a B or higher) (or)
 - MATH 112 Intermediate Algebra (or)
 - MATH 113 Mathematical Reasoning and Modeling (or)
 - MATH 114 Precalculus Algebra (or)
 - MATH 119 Statistical Reasoning
 - ENGL 101 English Composition I or ENGL 102 English Composition II – 3 credit hours with C or higher
 - HEOC 120 Medical Terminology – 3 credit hours with C or higher
- Have a cumulative **2.5 GPA** for all college level course work. A **2.75 GPA** total is required for all prerequisites and required general education courses. The above grades are a minimum requirement. GPA is checked at the end of the spring semester of the school year in which the student is applying. If two grades exist for a required course on the transcript the higher of the two grades will be used for the GPA computation. The GPA will be figured to the one hundredth position, such as 3.45 or 2.54, and not rounded beyond that point; for example, a 2.46 will not be rounded to 2.5.

Step Three: Communication with SFCC about Program Requirements and Application Process

- Met with Navigator or Program Official (face to face, e-mail or via telephone) regarding program expectations and application process.
- **Submit application packet containing the following by March 1st or 1st business day of March.**
 - Application for Admission Form
 - Applicant Observation Form
 - Essay
 - Application Checklist with all steps initialed
 - Unofficial transcript if applicable

Selection Process

Students in the Radiologic Technology program are admitted to the college on the same basis as other students, but admission to the college does not ensure admission into the Radiologic Technology program. The Admissions Committee may be comprised of the Program Director, Clinical Coordinator, members of the advisory committee and possibly other college personnel may evaluate students for the class. Candidates will be evaluated based on a point scale. Points will be awarded as described below:

Criteria	Formula for calculating points	Points Possible
GPA in pre-req. and gen ed. courses	GPA x 100/4.0	100
ATI TEAS	Score from exam	100
Essay	Avg. score	50
Health Sciences Interview	Avg. score	50
Total		300

Students who were selected as alternates for the previous year's class and completed the entire application process will be awarded 5 points.

All applicants will be notified of their status via SFCC student email by **June 1st** or first business day of June. Please do not contact the program or Navigator to request your status prior to June 1st. All accepted or alternate applicants must return the acceptance notification form by the deadline indicating acceptance or decline of the offer as a class member or alternate. Please be sure you have a current address, email, and phone number in the mySFCC system on the My Stuff tab.

We cannot offer admission to all the qualified applicants. Our enrollment is limited to 18 students. Only students meeting the minimum requirements will be presented to the Admissions Committee. Final selection will be made by the Admissions Committee and the 18 applicants with the highest total scores will be selected for the class. The following information may be evaluated during the selection process: GPA in prerequisite and general education courses, oral communication skills, written communication skills, professionalism, critical thinking ability, motivation for the profession, commitment to completing the program, career and professional goals, and realistic expectations.

The information above is directly related to the program's mission, vision and goals. Every effort is made to insure the selection process is fair and equitable to all applicants. The selection process strives to achieve a well-rounded assessment of the student as a whole.

Essay Instructions

Please use the following instructions as you prepare your admission essay:

Submit a 2-page typed essay with your SFCC student ID# in the top left-hand corner. Your name should not be used anywhere in the essay. The Essay should be double spaced, use 12- point Times New Roman font, and have 1-inch margins. The essay should utilize correct grammar, medical terminology, punctuation, and spelling.

The essay should include, but is not limited to, the following:

1. Motivation for pursuing this health science career (Should include discussion of your observation or observation alternative experience.)
2. Strategy for successfully completing a rigorous full-time health science program requiring an obligation of *at least* 40 hours each week. (Components of success include managing personal and family challenges, time management, school/work balance, successful completion of clinical rotations, transportation, and financial commitments.)
3. Career/professional goals post-graduation

The essay is an important component of the application process as many of the program classes include written assignments; therefore, strong writing and communication skills are important. Communication is extremely important for healthcare professionals because they must be able to communicate with patients as well as other members of their team such as technologists, radiologists, and nurses.

Applicants are encouraged to utilize the Academic Success Center. Students may send their papers to the tutors via email. Tutor contact information may be found at:

<https://sfccmo.libguides.com/c.php?g=343723&p=3937281>

The tutors may not be able to help with your Rad Tech related wording, but they would be able to help with writing mechanics, such as critical thinking, organization, and professionalism, as well as sentence structure, grammar, spelling, and clarity.

Applicant Observation Form
RADIOLOGIC TECHNOLOGY PROGRAM

To the applicant: Observe a minimum of 8 hours with a Registered Radiologic Technologist (RT) in one or more clinical sites and use a new form for each site (make copies of this form as necessary). It is recommended that students observe more than 8 hours and in more than one clinical setting. Students should contact the site in advance and schedule the observation. Please dress appropriately for your observation. Take this form with you and give to the RT to complete, signed and sealed in an envelope. Submit the sealed envelope with your application packet. If student is employed at this facility, a maximum of 8 hours observation at this site may be counted.

Dates of Observation

Total # of Hours Observed

Student Name (please print)

Facility Name

City/State

To the Radiologic Technologist: As an admission requirement to the SFCC Radiologic Technology Program, applicants are required to observe an RT for a minimum of 8 hours in one or more clinical settings. If the information listed above for the prospective student is correct for today's observation, please complete the section below, sign the form and return it to the student in a sealed envelope. Envelopes with broken seals will not be accepted.

Type of exams that the student observed at this facility on the above date(s):

_____ Computed Radiography

_____ Direct Capture

_____ Surgery

_____ Fluoroscopy

_____ Contrast Study

_____ Trauma

_____ Portable

_____ CT

_____ MRI

_____ Pediatrics

_____ Geriatrics

_____ Pain Clinic

Printed name of observed RT: _____

Signature: _____

Did the student present himself or herself in a professional manner? ____ Yes ____ No

Thank you for sharing your time and expertise. Please complete the comment box below or contact our office if you have further comments regarding this applicant.

Additional comments about this applicant:

State Fair Community College
Danielle Beumer, Director
660-596-7178

Post-Application Program Admission Checklist

- Applicants will be notified within two weeks of application deadline about their eligibility status. Please do not contact SFCC about acceptance into program. We will contact you **via your SFCC student email**. Upon invitation, attend the Health Sciences interview session held in April. Students invited to the interviews will receive a letter **via SFCC student email** with a specific date and time. Students who have been invited to the Health Sciences interview must RSVP and participate in their session, non-participation will result in the loss of 50 points.

- Satisfactory background check. (background check is completed after admission to program). Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Radiologic Technology Program Director.

- Negative drug screening (drug testing is given after admission to program)

- Completion of immunization requirements

- Program orientation/bookstore day(s)

Final decision of admission to the program will occur when the above criteria have been met and completed, and reviewed by the Radiologic Technology Admissions Committee.