



ADVANCED PLACEMENT

YEAR TWO - NURSING PROGRAM INFORMATION

**PLEASE RETURN ALL CORRESPONDENCE TO
THE ADDRESS LISTED BELOW:**

**STATE FAIR COMMUNITY COLLEGE
ATTN: NURSING DEPARTMENT
3201 WEST 16TH STREET
SEDALIA MO 65301-2199
Phone (660) 596-7426
Fax (660)-530-5838**

State Fair Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, veteran status, or age in its programs and activities or in employment. The following persons have been designated to handle inquiries regarding the nondiscrimination policy: Executive Director of Human Resources, Hopkins Student Services Center, (660) 596-7478, or Dean of Student and Academic Support Services, Hopkins Student Services Center, (660) 596-7393. The Hopkins Center is located on SFCC's Sedalia campus at 3201 W. 16th St., Sedalia, MO 65301. Inquiries also may be directed to the U.S. Department of Education, Office of Civil Rights at OCR.KansasCity@ed.gov.

Interested persons may obtain information as to the existence and location of services, activities and facilities at State Fair Community College that are accessible to and usable by persons with disabilities by contacting the Disability Resource Center at (660) 530-5832, jmcneal1@sfccmo.edu, or DisabilityResourceCenter@sfccmo.edu.

The Year Two advanced placement bi-level nursing program is student-friendly and assists the transition from Licensed Practical Nurse or Licensed Paramedic to Associate Degree Nursing (ADN). By eliminating repetition of content learned at the practical nursing or paramedic level, the **YEAR TWO advanced placement student** is able to complete the requirements for NCLEX RN in two semesters. The YEAR TWO advanced placement opportunity for Licensed Paramedics is **ONLY OFFERED AT THE CLINTON CAMPUS**.

State Fair Community College's Bi-level Associate Degree Nursing program is a two year program. **Year One** of this curriculum meets the requirements of the Missouri State Board of Nursing for Practical Nursing. Licensed Practical Nurses and Licensed Paramedics will be eligible to apply for advanced placement in **YEAR TWO**. Advanced placement students formally accepted to the Year Two program are awarded 7 Advanced Placement credits on their transcript following successful completion of first-eight-week coursework. **YEAR TWO** curriculum meets the Missouri State Board of Nursing requirements for Registered Nursing. The curriculum has full approval by Missouri State Board of Nursing.

Year Two (RN component) Program Offerings (please note application deadlines):

Campus Location	Program Start	Class Schedule	Program Length	Program Structure	Number Accepted	Application Deadline for Full Admission Consideration
Sedalia	January	Monday-Friday (morning-afternoon)	1 year	On- Ground	36	October 1
Sedalia	August	Monday-Friday (morning-afternoon)	1 year	On- Ground	36	May 20
Eldon	January	Monday-Friday (morning-afternoon)	1 year	On- Ground	24	October 1
Clinton	August	Monday-Friday (morning-afternoon)	1 year	Web Conference Hybrid* (On-ground option)	25	May 20

*In Web Conference Hybrid program structure students have the option to attend classes on campus or meet via web conference (i.e. Zoom, WebEx) for the one or two days/week synchronous class sessions.

Full Admission Process:

- You may submit your **nursing application** if
 - you are currently enrolled in your final prerequisite course work *OR*
 - you have completed all prerequisite courses
- Nursing applications must be submitted online through MySFCC (Full access is provided upon acceptance to SFCC & Enrollment Checklist completion)
- Applications are reviewed by the Nursing Admission Committee once all application criteria is completed. The Nursing Admission Committee meets monthly, except in July.
 - Your application will be considered complete when
 - **official** transcripts have been submitted (including Practical Nursing)
 - Online transcript services are preferred if available through the transfer institution. If the transfer institution does not utilize an online transcript service, official transcript must be sent to the SFCC registrar's office from the institution via email or USPS mail. Transcripts delivered in person or faxed will not be accepted.
 - all prerequisite courses are complete
 - copy of current LPN or Paramedic license or online license verification. For Paramedics, this could include a state and/or national EMT-P license.
 - Licensed Practical Nurses or Licensed Paramedics who have ever had their professional license revoked, suspended, placed on probation, or otherwise subject to any type of disciplinary action related to public safety will not be accepted into the State Fair Community College Associate Degree Nursing Program.
 - Licensed Paramedics applying to the program must provide evidence of at least 1 year of work experience in the paramedic field within the past 5 years with at least 1500 or more work hours in the past 12 months. Evidence should be in the form of a letter(s) addressed to State Fair Community

College from an employer(s). The letter should be sent directly from the employer to Courtney Moon, Nursing Department Admissions and Advisement Coordinator, via email, fax, or standard mail. See the contact information below.

- ATI TEAS test score meets admission criteria (Adjusted Total Individual Score of 58.7 percent or higher) and results are submitted to Nursing Admissions and Advisement Coordinator
 - Applications that are incomplete will not be considered for admission.
 - **Applications submitted but not completed will be held no more than one year from date of submission.**
- Admission to the Nursing Program is on a first-qualified, first-admitted basis. When a class is full, subsequent qualified applications will be accepted for the next available class at the designated campus. Should a position become open in an earlier class, the next eligible student will be notified.
- **Students will be notified of acceptance to the program by email. All correspondence is through SFCC student e-mail, so be sure to check your student e-mail account regularly.**
- Admission requirement appeals will be reviewed on a case-by-case basis. Applicants seeking to appeal must email a detailed written request to the program director prior to the application deadline.
- Applicants are accepted into the program pending a satisfactory background check utilizing a United States social security number, a negative educational conduct evaluation, a negative drug screening and record of all required immunizations. Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Nursing Program Director. Students without a United States social security number should contact the Designated School Official (DSO) through the SFCC Student Services office for additional information. For additional information review the background check, drug screening and immunization policies located on the SFCC Nursing website.

Contingent Admission

- Contingent admission will be offered if, after the stated application deadline, a class is not full.
- Contingent admission will be offered to applicants who have met all admission criteria by the end of the spring semester for fall admission or by the end of fall semester for spring admission.
 - Applicants completing prerequisite course work at an institution other than SFCC must request official transcript be sent to SFCC upon course completion. Online transcript services are preferred if available through the transfer institution. If the transfer institution does not utilize an online transcript service, official transcript must be sent to the SFCC registrar's office from the institution via email or USPS mail. Transcripts delivered in person or faxed will not be accepted.
 - Applicants will be ineligible for full admission if official transcript is not received by the indicated deadline noted in the contingent admission letter emailed to applicant.
- Completed applications received after the deadline will only be considered if all contingent seats have not been filled.

Final admission to program will occur when all admission criteria has been met and completed, and reviewed by the Nursing Admission Committee.

Students are eligible to delay their acceptance until the next available program. If the student chooses to not start the program in the semester in which their acceptance has been delayed, the student will need to re-apply and meet all current admission criteria.

Students should see the assigned Pre-Nursing Navigator for assistance in planning for program admission. Navigator advising information can be found at www.sfccmo.edu/offices-services/navigator-advising.

If you have questions, contact: Courtney Moon
Nursing Department Admissions & Advisement Coordinator
cmoon@sfccmo.edu

Phone: 660-596-7426 Toll Free: 877-311-7322 Fax: 660-530-5838

The following information can be found at www.sfccmo.edu:

- Advanced placement policies
- Student services
- Refund policy
- Financial assistance

Admission Criteria Year Two Advanced Placement Students

(if a student is a current LPN from outside the program or experienced Licensed Paramedic)

☐ Admission to State Fair Community College (SFCC)

- Students can apply online free at www.sfccmo.edu/admissions
- Official Practical Nursing (PN) or Paramedic program transcript must be submitted

☐ Application to SFCC Nursing Program

- Students apply online free through MySFCC
 - Full access to MySFCC is obtained upon acceptance to SFCC & Enrollment Checklist completion
 - Application can be accessed in MySFCC > ACADEMICS > I need to... > Submit or check status of nursing program application. Students can only apply to one campus.
 - The following must be submitted to the Nursing Admissions and Advisement Coordinator
 - ATI Test of Essential Skills (TEAS) results
 - Copy of current LPN or Paramedic license or online license verification. For Paramedics, this could include a state and/or national EMT-P license.
 - Licensed Practical Nurses or Licensed Paramedics who have ever had their professional license revoked, suspended, placed on probation, or otherwise subject to any type of disciplinary action related to public safety will not be accepted into the State Fair Community College Associate Degree Nursing Program.
 - Licensed Paramedics applying to the program must provide evidence of at least 1 year of work experience in the paramedic field within the past 5 years with at least 1500 or more work hours in the past 12 months. Evidence should be in the form of a letter(s) addressed to State Fair Community College from an employer(s). The letter should be sent directly from the employer to Courtney Moon, Nursing Department Admissions and Advisement Coordinator, via email, fax, or standard mail. See the contact information on page 3.
- SFCC Nursing Program Applications may be submitted when:
 - Enrolled in final prerequisite course work **OR**
 - Already completed all prerequisite courses

☐ Prerequisite Courses (additional prerequisite course work may be required based on placement exams)

<i>Course</i>	<i>Credit Hours</i>	<i>Grade Requirement</i>
<input type="checkbox"/> BIO 208 Human Physiology with Lab	4	B or higher
<input type="checkbox"/> MATH 112 Intermediate Algebra (MATH 110, MATH 112, or higher)	3	C or higher
<input type="checkbox"/> ENGL 101 English Composition I (or) ENGL 102 English Composition II	3	C or higher
<input type="checkbox"/> PSY 101 General Psychology	3	C or higher

NOTE: All required (including prerequisites for the program) science courses must meet the requirement of having been completed within the last 10 years at the time of application to the State Fair Community College Associate Degree Nursing Program. If you have taken an Anatomy and Physiology I (A/P) (4 credit hours) or Anatomy and Physiology II course (A/P) (4 credit hours) from an accredited higher education institution, this does not satisfy the requirements of either Anatomy or Physiology courses that are required by this program. If your transcript indicates BOTH A/P I AND A/P II courses with a “B” or higher, this may satisfy the Anatomy and Physiology requirements of this program. If a student takes A/P I and A/P II and one of the grades for these are lower than a “B”, the student must repeat that course or take SFCC’s separate Anatomy and Physiology course

☐ Pre-entrance Exam

- ATI Test of Essential Academic Skills (TEAS)
- Must earn an Adjusted Total Individual Score of 58.7 percent or higher
- Exam must be taken less than one year before application is submitted and reviewed
- Must wait 45 days between testing dates
- SFCC administers this test
 - Additional information on registration and testing resources are available on the SFCC Testing Center website www.sfccmo.edu/offices-services/testing-services/tests/ati-teas/

- Registration and cost information is available online at www.atitesting.com.
 - Choose ATI TEAS for Nursing when registering
- TEAS results must be submitted to Nursing Admissions and Advisement Coordinator
- If test is completed at a testing center other than at SFCC, the student must provide an official TEAS transcript from ATI.
 - Official transcript can be purchased from the ATI online store at www.atitesting.com/teas/transcript
 - Unofficial TEAS results taken from a testing center besides SFCC will not be accepted.

□ Work History Requirements

- Licensed Paramedics applying to the program must provide evidence of at least 1 year of work experience in the paramedic field within the past 5 years with at least 1500 or more work hours in the past 12 months. Evidence should be in the form of a letter(s) addressed to State Fair Community College from an employer(s). The letter should be sent directly from the employer to Courtney Moon, Nursing Department Admissions and Advisement Coordinator, via email, fax, or standard mail. See the contact information on page 3.

Once an advanced placement applicant has been accepted, the student will need to successfully complete NURS 210 Nursing Transition Course or the NURS 211 Paramedic Transition Course with a grade of 82.5% or higher to the start of Year Two curriculum. For students entering the program in August, the Transition course will be held the previous summer semester. For students entering the program in January, the Transition course will be held the previous fall semester. If a student has successfully completed NURS 210 or 211 but must delay admission to the Year Two program, the student will not need to retake NURS 210 or 211 if they begin the program within 3 semesters of successfully completing the course.

Once an advanced placement applicant has been accepted to the nursing program, the student will need to successfully complete NURS 102 CPR for Health Care Providers course prior to the start of the nursing program. To ensure certification will extend through program completion, course will be completed through SFCC following nursing program acceptance. Students do not need to register for this course; enrollment will be completed by the Nursing Department Admission & Advisement Coordinator or Nursing Navigator. Students who choose to complete the CPR requirement through an organization other than SFCC are advised to consult with the Nursing Department Admission & Advisement Coordinator to ensure CPR certification duration will meet program requirements.

Advanced placement students formally accepted to the Year Two program are awarded 7 Advanced Placement credits on their transcript following successful completion of first-eight-week coursework. Fundamentals of Nursing competence advanced placement (6 credit hours) will be awarded after successful completion of all first-eight-week courses. Medication Administration competence advanced placement (1 credit hour) will be awarded after successful completion of all first-eight-week courses.

Successful completion of the Nursing Program does not guarantee eligibility to take the RN NCLEX licensure exam.

Required General Education Courses for Graduation

In addition to completing the prerequisite courses, students should make every effort to complete the following required general education courses prior to starting the program. If these courses are not taken prior to starting the program, the courses will be taken at SFCC within the semesters indicated in the chart below.

<i>Course</i>	<i>Credit Hours</i>	<i>Grade Requirement</i>	<i>Additional Information</i>
<input type="checkbox"/> BIO 121 Microbiology	4	B or higher	Must be successfully completed during the first semester of Year Two if not already taken
<input type="checkbox"/> COMM 101 Public Speaking	3	C or higher	Must be successfully completed during the second semester of Year Two if not already taken
<input type="checkbox"/> HIST 101 U.S. History Before 1877, HIST 102 U.S. History Since 1877, (or) POLS 101 American/National Government	3	C or higher	Must be successfully completed during the second semester of Year Two if not already taken

Additional required courses for students who graduated from a Paramedic program, a Practical Nursing program outside of Missouri and/or have taken the History/Government general education course not meeting the Civics and Constitutions requirements as indicated in the text below.

<i>Course</i>	<i>Credit Hours</i>	<i>Grade Requirement</i>	<i>Additional Information</i>
<input type="checkbox"/> HEOC 135 Allied Health Career Development	0.5	B or higher	Must be taken prior to graduation if the student has not completed an LPN program in Missouri, which would apply to students bridging as a Paramedic or an LPN with PN transcripts from outside of Missouri. Enrollment in this course will occur after program acceptance with the assistance of the Nursing Navigator.
<input type="checkbox"/> POLS 109 Civics and the Constitutions	0.5	Pass	Students who have completed a history course outside the state of Missouri or a history course in Missouri that does not meet the Missouri Constitution and civics requirements will be required to pass the Civics and Constitutions course (POLS 109) in order to qualify for graduation.

Nursing Program Re-entry Policy

Students who withdraw from the SFCC Nursing Program may be considered for re-entry to the program under the following conditions:

- If withdrawal was due to extenuating circumstance, i.e. ill health, family problems, etc.
- Failure to maintain the required grade or pass NCLEX-PN
- The student who is non-compliant with program, course, or clinical remediation requirements will not be considered for re-entry.
- The remediation plan will focus on covering the material of the failed course (or the areas below or near passing on NCLEX-PN).
- The student must complete all remediation requirements as assigned in the remediation plan and by the due date assigned to show improvement to demonstrate the candidate's ability to succeed.
- Additional areas outside of the failed course material may be included in the remediation plan for practice to ensure that a student continues to be prepared for NCLEX.
- Upon completion of the remediation plan, the faculty will review the candidate's ability to succeed and make a recommendation regarding readmission.
- The remediation plan will be completed by the deadline provided in the remediation plan (prior to readmission) in order for any additional testing to be performed and the faculty admissions meeting to take place.
- A course remediation rubric will be used to inform the remediating student of their progress during remediation. This remediation rubric scores will be considered by the Admission Committee when the student petitions to return to the program.

Students who have withdrawn (or been dismissed) because of failure to maintain the required grades in a semester may be eligible to start classes for the next upcoming program, as long as there is evidence of potential for success (remediation efforts) and seat availability. **Students will only be admitted one time per program year after successful remediation. A second academic withdrawal in the same program year prohibits readmission to the program. Readmission after dismissal is neither automatic nor a guarantee, and will be considered favorably only when a student's remediation performance indicates a strong probability for academic success. Re-entry will be considered on an individual student basis.**

Students who have withdrawn and are assigned a student success plan may be eligible to start classes for the next upcoming program, as long as there is evidence of potential for success (success plan efforts) and seat availability. Pending completion of the Success Plan, the student would not be required to reapply to the program prior to reentry. Students will be admitted to the next available seat (which may not be the next semester).

At the time of withdrawal, the student and Nursing Director and/or Nursing Student Success Coordinator will agree in writing on the specific guidelines and conditions that must be met for re-entry to the program. Remediation plans are developed by the Nursing Student Success Coordinator in consultation with the Nursing Director.

State Fair Community College Associate Degree Nursing Program

Mission Statement

The mission of the Associate Degree Nursing Program is to prepare students to become registered professional nurses through a bi-level program. The aim of the educational environment is to provide an accessible, relevant program that uses evidence-based practice to develop clinical reasoning and promotes student success. The program utilizes technology and quality improvement principles to engage students and facilitate the achievement of program outcomes aimed at enhancing the care of diverse patient populations.

Philosophy

SFCC's Nursing Department is dedicated to upholding the college's belief in the inherent value of each individual and enabling our learners to develop their talents, reach their educational goals, and become life-long learners who make a positive contribution to their community. At SFCC, nursing is considered an art and science with a holistic view of health care that encourages the growth of the individual student to enhance inter-professional partnerships and promote cultural vitality in the communities they serve.

The program utilizes the nursing process to ensure individualized quality patient care based on clients' unique backgrounds, where clients are recognized as individuals, families, and communities.- The nursing process incorporates the health status of the whole person, including physiological, spiritual, cultural, social, and psychological dimensions.

The SFCC nursing department emphasizes the importance of critical thinking; conscientious, ethical behavior; and accountability. It is our belief that learning is a process that can result in behavior change and is most effective as a shared responsibility. Student education is guided by the Missouri Nurse Practice Act, Standards of Nursing Practice, and other regulatory principles.

Revised 3/22

Outcome Criteria

Program Outcomes – Year One, Level One

1. Apply legal, ethical, and regulatory standards to the licensed practical nurse practice
2. Demonstrate effective written and verbal communication skills
3. Provide safe, caring interventions within diverse populations
4. Coordinate care within and across healthcare settings according to established protocols
5. Assist with health assessment of individuals, families, and groups
6. Implement evidence-based physiological and psychosocial care for self, individuals, and/or groups across the lifecycle
7. Utilize the nursing process in a variety of healthcare settings
8. Promote, maintain, and restore health and prevent illness through evaluation of cultural diversity and client learning within the LPN scope of practice
9. Incorporate mental wellness strategies, evolving health concepts, and technology in the practice of life-long learning.

Program Outcomes – Year Two, Level Two

1. Adhere to professional standards of practice within the legal, ethical, and regulatory frameworks of the registered nurse
2. Demonstrate effective written and verbal communication skills
3. Facilitate inter-professional partnerships within the health care setting to manage care for diverse populations.
4. Utilize clinical reasoning, clinical inquiry, quality improvement, and evidence-based practices to ensure safe and caring nursing practices
5. Apply the Nursing Process in the care of the individuals, families, and groups within the context of community and healthcare settings
6. Implement physiological and psychosocial care for self, individuals, and/or groups of clients across the lifecycle
7. Promote, maintain, and restore health through the evaluation of cultural diversity and client learning
8. Incorporate mental wellness strategies, evolving health concepts, and effective use of resources and technology in the practice of life-long learning.

State Fair Community College
Essential Qualifications for Associate Degree Nursing Program
Year One and Year Two

State Fair Community College Associate Degree Nursing signifies that the holder of that program may apply for licensure in the state of Missouri as a Licensed Practical Nurse after Year One and as a Registered Nurse after Year Two and has been educated to competently enter nursing practice in all healthcare settings as outlined in the Missouri State Board of Nursing Practice Act. The education of an associate degree nurse requires the acquisition of substantial specialized skill, the assimilation of knowledge, and the ability to make appropriate judgments in healthcare settings. The practice of a nurse emphasizes collaboration among physicians, nurses, health science professionals, and the patient.

The curriculum requires students to engage in diverse, complex, and specific experiences essential to the acquisition and practice of essential nursing skills and functions. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to satisfactorily perform these functions. In addition to being essential to the successful completion of the requirements of the certificate in Practical Nursing or the Associate Degree in Nursing, these functions are necessary to ensure the health and safety of patients, fellow candidates, faculty, and other healthcare providers.

The essential abilities necessary to acquire or demonstrate competence in a discipline as complex as nursing and needed for successful admission and continuance by candidates of the Practical Nursing and Associate Degree Nursing program at State Fair Community College include, but are not limited to, the following abilities:

Motor Skills

Candidates should have sufficient motor function so that they are able to execute movements required to provide general care and treatment to patients in all healthcare settings. Candidates should have the ability to reach items overhead, stand for 8-12 hours, and lift 15-25 pounds of a client's body weight. (For example: For the safety and protection of the patient, the candidate must be able to perform basic life support, including CPR, and function in an emergency situation. The candidate must have the ability, within reasonable limits, to safely assist a patient in moving, for example, from a chair to a bed, or from a wheelchair to a commode.)

Sensory/Observation

A candidate must be able to acquire the information presented through demonstrations and experiences in the basic nursing sciences. He or she must be able to observe a patient accurately, at a distance and close at hand, and observe and appreciate non-verbal communications when performing nursing assessment and intervention or administering medications. The candidate must be capable of perceiving the signs of disease and infection as manifested through physical examination. Such information is derived from images of the body surfaces, palpable changes in various organs and tissues, and auditory information (patient voice, heart tones, bowel, and lung sounds.)

Communication

The candidate must communicate effectively and sensitively with other students, faculty, staff, patient, family, and other professionals. He or she must express his or her ideas and feelings clearly and demonstrate a willingness and ability to give and receive feedback. A candidate must be able to convey or exchange information at a level allowing the development of a health history, identify problems presented, explain

alternative solutions, and give directions during treatment and post-treatment. The candidate must be able to communicate effectively in oral and written format. The candidate must be able to process and communicate information on the patient's status with accuracy in a timely manner to members of the healthcare team. The appropriate communication may also rely on the candidate's ability to make a correct judgment in seeking supervision and consultation in a timely manner.

Cognitive

A candidate must be able to measure, calculate, reason, analyze, integrate, and synthesize in the context of nursing study. The candidate must be able to read and comprehend extensive written material. He or she must also be able to evaluate and apply information, and engage in critical thinking in the classroom and clinical setting.

Behavioral/Emotional

A candidate must possess the emotional health required for the full utilization of his or her intellectual abilities, the exercise of good judgment, the prompt completion of all responsibilities attendant to the diagnosis and care of patients and families. In addition, he or she must be able to maintain mature, sensitive, and effective relationships with patients, students, faculty, staff, and other professionals under all circumstances, including highly stressful situations. The candidate must have the emotional stability to function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable ways. The candidate must be able to experience empathy for the situations and circumstances of others and effectively communicate that empathy. The candidate must know that his or her values, attitudes, beliefs, emotions, and experiences affect his or her perceptions and relationships with others. The candidate must be able and willing to examine and change his or her behavior when it interferes with productive individual or team relationships. The candidate must possess the skills and experience necessary for effective and harmonious relationships in diverse academic and working circumstances.

Professional Expectations

"Professional behavior is manifest in person, acts and attitudes including elements of what we wear, how we perform, and how we think – if we make our thoughts and beliefs public...It is how others see nursing that is so important to the nursing profession. And it is how others see us in our behavior to each other as well as to our clients that defines us as professionals." Veronica D. Feeg, Copyright, 2001. Pediatric Nursing and Jannetti Publications, Inc. used with permission of the publisher.

Therefore, how one presents him or herself either elevates or diminishes their professional image in the eyes of others. We expect candidates to maintain the highest standards of professionalism in the classroom, all clinical settings, in any campus building or property, in the community, and in related public settings. Candidates must

- Possess the ability to reason morally and practice nursing in an ethical manner
- Must be willing to learn and abide by standards of practice for nursing
- Possess the attributes that include compassion, empathy, altruism, integrity, honesty, responsibility, and tolerance
- Be able to engage in patient care delivery in all settings
- Be able to deliver care to all patient populations including, but not limited to, children, adolescents, adults, developmentally disabled persons, medically compromised patients, and vulnerable adults

General professional behaviors to be exhibited in all areas at all times include:

"Twelve Points on *Professionalism*" that can serve as a good reminder to us all of those subtle, interpersonal

qualities we should reconsider from time to time.

- Be civil – Treat people with respect
- Be ethical – Stand up for personal and professional standards
- Be honest – Be forthright; do not participate in gossip and rumor
- Be the best – Strive to be better than good
- Be consistent – Behavior should coincide with values and beliefs
- Be a communicator – Invite ideas, opinions, feedback from others
- Be accountable – Take responsibility for your own actions
- Be collaborative – Work in partnership with others for the benefit of patients
- Be forgiving – Everyone makes mistakes; give people a fair chance
- Be current – Keep knowledge and skills up to date
- Be involved – Be active at local, state, and national levels
- Be a model – What a person says and does reflects on his or her profession. (Adapted from Bruhn, J., in Nativio, 2001)

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Year 2 – Associate Degree Nursing (January admission at Sedalia and Eldon campus)

Prerequisites		January-March	March-May	Summer	August-October	October-December
PN Licensure ATI TEAS Test	NURS 210 Nursing Transition Course (2) <i>fall semester prior to starting program</i>	NURS 213 Introduction to Professional Nursing (2)	NURS 215 Complex Health: Mental Health (2.5)	HEOC 135 Allied Health Career Development (0.5) <i>must be taken if student's PN transcript is from outside of MO</i>	NURS 234 Complex Health: Activity & Rest (3)	NURS 219 Complex Health: Elimination (3)
PSY 101 General Psychology (3)		NURS 227 Complex Health: Family (3)	NURS 221 Complex Health: Nutrition/Metabolic (2.5)		NURS 237 Complex Health: Cognitive/Perceptual (3)	NURS 243 Professional Nursing Capstone Clinical (2.5)
BIO 208 Human Physiology with Lab (4)	NURS 102 CPR for Health Care Providers (0.5) <i>certification must remain current through program duration; enrollment in spring interim will be completed by Nursing dept.</i>	NURS 228 Complex Health: Family Clinical (1)	NURS 216 Complex Health: Mental Health Clinical (2)	POLS 109 Civics and the Constitutions *(0.5) <i>must be taken if student's history course does not meet Missouri Constitution and Civics requirements</i>	NURS 233 Complex Health: Adult Clinical III (3)	
MATH 112 Intermediate Algebra (3)		NURS 230 Complex Health: Adult Clinical I (1)	NURS 231 Complex Health: Adult Clinical II (1)		HIST 101 US History Before 1877, HIST 102 US History Since 1877, or POLS 101 American/National Government * (3) (General Education Course, Online)	
ENGL 101 English Comp I (3)		BIO 121 Microbiology * (4) (General Education Course, Hybrid)			COMM 101 Public Speaking * (3) (General Education Course, Online)	
13 credits	2.5 credits	9 credits	10 credits	1.0 credit	12 credits	8.5 credits
ADN Total Credit Hours: 41.5 including General Education and excluding HEOC 135 & POLS 109						
ADN Total Credit Hours: 55 including Prerequisites and General Education, excluding HEOC 135& POLS 109						

* These general education courses may be taken prior to starting the program.

Year 2 – Associate Degree Nursing (August admission at Sedalia and Clinton campus)					
Prerequisites		August-October	October-December	January-March	March-May
PN Licensure or Paramedic Licensure ATI TEAS Test	NURS 210 Nursing Transition Course (2) <i>summer semester prior to starting program</i> OR NURS 211 Paramedic Transition Course (4) <i>summer semester prior to starting program</i>	NURS 213 Introduction to Professional Nursing (2)	NURS 215 Complex Health: Mental Health (2.5)	NURS 234 Complex Health: Activity & Rest (3)	NURS 219 Complex Health: Elimination (3)
PSY 101 General Psychology (3)		NURS 227 Complex Health: Family (3)	NURS 221 Complex Health: Nutrition/Metabolic (2.5)	NURS 237 Complex Health: Cognitive/Perceptual (3)	NURS 243 Professional Nursing Capstone Clinical (2.5)
BIO 208 Human Physiology with Lab (4)		NURS 228 Complex Health: Family Clinical (1)	NURS 216 Complex Health: Mental Health Clinical (2)	NURS 233 Complex Health: Adult Clinical III (3)	HEOC 135 Allied Health Career Development (0.5) <i>must be taken if student's PN transcript is from outside of MO or student is a licensed Paramedic</i>
MATH 112 Intermediate Algebra (3)		NURS 230 Complex Health: Adult Clinical I (1)	NURS 231 Complex Health: Adult Clinical II (1)	HIST 101 US History Before 1877, HIST 102 US History Since 1877, or POLS 101 American/National Government * (3) (General Education Course, Online)	
ENGL101 English Comp I (3)	NURS 102 CPR for Health Care Providers (0.5) <i>certification must remain current through program duration; enrollment in fall interim will be completed by Nursing dept.</i>	BIO 121 Microbiology * (4) (General Education Course, Hybrid)		COMM 101 Public Speaking * (3) (General Education Course, Online)	
				POLS 109 Civics and the Constitutions *(0.5) <i>must be taken if student's history course does not meet Missouri Constitution and Civics requirements</i>	
13 credits	2.5-4.5 credits	9 credits	10 credits	12.5 credits	9 credits
	ADN Total Credit Hours: 41.5 – 43.5 including General Education and excluding HEOC 135 & POLS 109				
	ADN Total Credit Hours: 55 - 57 including Prerequisites and General Education, excluding HEOC 135 & POLS 109				

* These general education courses may be taken prior to starting the program

Fee Schedule for the Associate Degree Nursing Program
State Fair Community College
Rev. 04/23

YEAR 2 SPRING ENTRY (AS LPN - Sedalia and Eldon)

TRANSITIONS (FALL 2ND 8 WEEK TERM)	IN-DISTRICT	MISSOURI RESIDENT
2 Nursing Hybrid Credit Hours (NURS 210)	\$482.00 (\$241/credit hour)	\$612.00 (\$306/credit hour)
Course Fee: NURS 210 Nursing Transitions Course	\$60.00	\$60.00
Technology Fee (\$45/credit hour)	\$90.00	\$90.00
SEMESTER TOTAL:	\$632.00	\$762.00

FIRST SEMESTER (SPRING)	IN-DISTRICT	MISSOURI RESIDENT
0.5 Credit Hours (NURS 102 CPR)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
15 Nursing Credit Hours	\$3,615.00 (\$241/credit hour)	\$4,590.00 (\$306/credit hour)
4 General Education Hybrid Credit Hours (BIO 121)	\$504.00 (\$126/credit hour)	\$764.00 (\$191/credit hour)
Technology Fee (\$45/credit hour)	\$877.50	\$877.50
Course Fee: NURS 102 CPR	\$14.50	\$14.50
Course Fee: BIO 121 Microbiology	\$72.00	\$72.00
Course Fee: NURS 213 Introduction to Professional Nursing	\$597.00	\$597.00
Course Fee: NURS 216 Complex Health - Mental Health Clinical	\$125.00	\$125.00
Course Fee: NURS 228 Complex Health - Family Clinical	\$50.00	\$50.00
Course Fee: NURS 230 Complex Health - Adult Clinical I	\$325.00	\$325.00
Course Fee: NURS 231 Complex Health - Adult Clinical II	\$50.00	\$50.00
FIRST SEMESTER TOTAL:	\$6,293.00	\$7,560.50

HEOC 135 *(must be taken in summer if student's PN transcript is from outside of MO)*

POLS 109 *(must be taken if student's history course does not meet Missouri Constitution and Civics requirements)*

	IN-DISTRICT	MISSOURI RESIDENT
0.5 General Education On-Ground or Hybrid Credit Hour (HEOC 135)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
0.5 General Education Online Credit Hour (POLS 109)	\$88.00 (\$176/credit hour)	\$120.50 (\$241/credit hour)
Technology Fee (\$45/credit hour)	\$45.00	\$45.00
SEMESTER TOTAL:	\$196.00	\$261.00

SECOND SEMESTER (FALL)	IN-DISTRICT	MISSOURI RESIDENT
14.5 Nursing Credit Hours	\$3,494.50 (\$241/credit hour)	\$4,437.00 (\$306/credit hour)
6 General Education Online Credit Hours (History & COMM 101)	\$1,056.00 (\$176/credit hour)	\$1,446.00 (\$241/credit hour)
Technology Fee (\$45/credit hour)	\$922.50	\$922.50
Course Fee: NURS 233 Complex Health: Adult Clinical III	\$425.00	\$425.00
Course Fee: NURS 237 Complex Health - Cognitive/Perceptual	\$32.00	\$32.00
Course Fee: NURS 243 Professional Nursing Capstone Clinical	\$425.00	\$425.00
SECOND SEMESTER TOTAL:	\$6,355.00	\$7,687.50
YEAR TWO TOTAL for LPN Bridge:	\$13,476.00	\$16,271.00

Fee Schedule for the Associate Degree Nursing Program
State Fair Community College
Rev. 04/23

YEAR 2 FALL ENTRY (AS LPN - Sedalia and Clinton)

TRANSITIONS (SUMMER)	IN-DISTRICT	MISSOURI RESIDENT
2 Nursing Hybrid Credit Hours (NURS 210)	\$482.00 (\$241/credit hour)	\$612.00 (\$306/credit hour)
Course Fee: NURS 210 Nursing Transitions Course	\$60.00	\$60.00
Technology Fee (\$45/credit hour)	\$90.00	\$90.00
SEMESTER TOTAL:	\$632.00	\$762.00

FIRST SEMESTER (FALL)	IN-DISTRICT	MISSOURI RESIDENT
0.5 Credit Hours (NURS 102 CPR)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
15 Nursing Credit Hours	\$3,615.00 (\$241/credit hour)	\$4,590.00 (\$306/credit hour)
4 General Education Hybrid Credit Hours (BIO 121)	\$504.00 (\$126/credit hour)	\$764.00 (\$191/credit hour)
Technology Fee (\$45/credit hour)	\$877.50	\$877.50
Course Fee: NURS 102 CPR	\$14.50	\$14.50
Course Fee: BIO 121 Microbiology	\$72.00	\$72.00
Course Fee: NURS 213 Introduction to Professional Nursing	\$597.00	\$597.00
Course Fee: NURS 216 Complex Health - Mental Health Clinical	\$125.00	\$125.00
Course Fee: NURS 228 Complex Health - Family Clinical	\$50.00	\$50.00
Course Fee: NURS 230 Complex Health - Adult Clinical I	\$325.00	\$325.00
Course Fee: NURS 231 Complex Health - Adult Clinical II	\$50.00	\$50.00
FIRST SEMESTER TOTAL:	\$6,293.00	\$7,560.50

SECOND SEMESTER (SPRING)	IN-DISTRICT	MISSOURI RESIDENT
14.5 Nursing Credit Hours	\$3,494.50 (\$241/credit hour)	\$4,437.00 (\$306/credit hour)
6 General Education Online Credit Hours (History & COMM 101)	\$1,056.00 (\$176/credit hour)	\$1,446.00 (\$241/credit hour)
0.5 General Education On-Ground or Hybrid Credit Hour (HEOC 135, if student's PN transcript is from outside of MO)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
0.5 General Education Online Credit Hour (POLS 109, if student's history course does not meet MO Constitution and Civics requirements)	\$88.00 (\$176/credit hour)	\$120.50 (\$241/credit hour)
Technology Fee (\$45/credit hour)	\$967.50	\$967.50
Course Fee: NURS 233 Complex Health - Adult Clinical III	\$425.00	\$425.00
Course Fee: NURS 237 Complex Health - Cognitive/Perceptual	\$32.00	\$32.00
Course Fee: NURS 243 Professional Nursing Capstone Clinical	\$425.00	\$425.00
SECOND SEMESTER TOTAL:	\$6,551.00	\$7,948.50
YEAR TWO TOTAL for LPN Bridge:	\$13,476.00	\$16,271.00

Fee Schedule for the Associate Degree Nursing Program
State Fair Community College
Rev. 04/23

YEAR 2 FALL ENTRY (AS PARAMEDIC - Clinton)

PARAMEDIC TRANSITIONS (SUMMER)	IN-DISTRICT	MISSOURI RESIDENT
4 Paramedic Hybrid Credit Hours (NURS 211)	\$964.00 (\$241/credit hour)	\$1,224.00 (\$306/credit hour)
Course Fee: NURS 211 Paramedic Transitions Course	\$285.00	\$285.00
Technology Fee (\$45/credit hour)	\$180.00	\$180.00
SEMESTER TOTAL:	\$1,429.00	\$1,689.00

FIRST SEMESTER (FALL)	IN-DISTRICT	MISSOURI RESIDENT
0.5 Credit Hours (NURS 102 CPR)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
15 Nursing Credit Hours	\$3,615.00 (\$241/credit hour)	\$4,590.00 (\$306/credit hour)
4 General Education Hybrid Credit Hours (BIO 121)	\$504.00 (\$126/credit hour)	\$764.00 (\$191/credit hour)
Technology Fee (\$45/credit hour)	\$877.50	\$877.50
Course Fee: NURS 102 CPR	\$14.50	\$14.50
Course Fee: BIO 121 Microbiology	\$72.00	\$72.00
Course Fee: NURS 213 Introduction to Professional Nursing	\$597.00	\$597.00
Course Fee: NURS 216 Complex Health - Mental Health Clinical	\$125.00	\$125.00
Course Fee: NURS 228 Complex Health - Family Clinical	\$50.00	\$50.00
Course Fee: NURS 230 Complex Health - Adult Clinical I	\$325.00	\$325.00
Course Fee: NURS 231 Complex Health - Adult Clinical II	\$50.00	\$50.00
FIRST SEMESTER TOTAL:	\$6,293.00	\$7,560.50

SECOND SEMESTER (SPRING)	IN-DISTRICT	MISSOURI RESIDENT
14.5 Nursing Credit Hours	\$3,494.50 (\$241/credit hour)	\$4,437.00 (\$306/credit hour)
6 General Education Online Credit Hours (History & COMM 101)	\$1,056.00 (\$176/credit hour)	\$1,446.00 (\$241/credit hour)
0.5 General Education On-Ground or Hybrid Credit Hour (HEOC 135, if student is a licensed paramedic)	\$63.00 (\$126/credit hour)	\$95.50 (\$191/credit hour)
0.5 General Education Online Credit Hour (POLS 109, if student's history course does not meet MO Constitution and Civics requirements)	\$88.00 (\$176/credit hour)	\$120.50 (\$241/credit hour)
Technology Fee (\$45/credit hour)	\$967.50	\$967.50
Course Fee: NURS 233 Complex Health - Adult Clinical III	\$425.00	\$425.00
Course Fee: NURS 237 Complex Health - Cognitive/Perceptual	\$32.00	\$32.00
Course Fee: NURS 243 Professional Nursing Capstone Clinical	\$425.00	\$425.00
SECOND SEMESTER TOTAL:	\$6,551.00	\$7,948.50
YEAR TWO TOTAL for Paramedic Bridge:	\$14,273.00	\$17,198.00

OTHER PROGRAM RELATED EXPENSES
State Fair Community College
YEAR 2 Spring and Fall Admission Programs
Rev 04/23

FIRST SEMESTER

Books	\$1,200.00
Laptop Computer ***	\$580.00
Uniforms	\$150.00
Immunizations (assumes all are needed)	\$300.00
Background Check & Immunization Tracking	\$105.00
Drug Screening	\$60.00
Mileage/Lodging (Psychiatric/Pediatric rotation)	\$200.00
Seminars	\$50.00
Printing Cost (est. 500 pages)	\$30.00
Exam proctoring software	\$195.00
FIRST SEMESTER TOTAL:	\$2,870.00

SECOND SEMESTER

Drug Screening	\$60.00
Mileage (Capstone Clinical)	\$100.00
Seminars	\$50.00
Printing Cost (est. 500 pages)	\$30.00
Graduation Package	\$35.00
Nursing Pin	\$45.00
Identix Fee (finger printing)	\$45.00
SECOND SEMESTER TOTAL:	\$365.00

YEAR TWO TOTAL:	\$3,235.00
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*** Laptop computer must meet specific technical requirements identified in the Nursing Student Handbook.

In-district tuition applies to residents of the following school districts: Cole Camp R-1, Green Ridge R-VIII, La Monte R-IV, Lincoln R-II, Otterville R-VI, Pettis County R-12 at Dresden, Pettis County R-V at Hughesville/Houstonia, Sedalia 200, Smithton R-VI, and Warsaw R-IX.

Active-duty military personnel, Reserve, National Guard members, and veterans and their dependents qualify for in- district tuition based on residency (must be in the primary “in-district” service area – Benton and Pettis County). Standard Missouri resident rates apply to active-duty military personnel outside the primary service area.

The estimate for an LPN Bridge students’ Year Two tuition, fees and other necessary program expenses is \$16,711.00 for an in-district student and \$19,506.00 for a Missouri resident student.

The estimate for a Paramedic Bridge students’ Year Two tuition, fees and other necessary program expenses is \$17,508.00 for an in-district student and \$20,433.00 for a Missouri resident student.

Nursing program fees applied to the student account are nonrefundable. Students withdrawing from the nursing program are responsible for all program fees associated with drug screening, background check, ATI, and online documentation and testing software.

**STATE OF MISSOURI NURSING PRACTICE ACT REQUIREMENTS
TO APPLY TO TAKE NCLEX
August 28, 1999**

335.46. License, application for-qualifications for, fee-hearing on denial of license.

1. An applicant for a license to practice as a registered professional nurse shall submit to the board a written application on forms furnished to the applicant. The original application shall contain the applicant's statements showing the applicant's education and other such pertinent information as the board may require. The applicant shall be of good moral character and have completed at least the high school course of study, or the equivalent thereof as determined by the state board of education, and have successfully completed the basic professional curriculum in an accredited or approved school of nursing and earned a professional nursing degree or diploma. Each application shall contain a statement that it is made under oath or affirmation and that its representations are true and correct to the best knowledge and belief of the person signing same, subject to the penalties of making a false affidavit or declaration. Applicants from non-English-speaking lands shall be required to submit evidence of proficiency in the English language. The applicant must be approved by the board and shall pass an examination as required by the board. The board may require by rule as a requirement for licensure that each applicant shall pass an oral or practical examination. Upon successfully passing the examination, the board may issue to the applicant a license to practice nursing as a registered professional nurse. The applicant for a license to practice registered professional nursing shall pay a license fee in such amount as set by the board. The fee shall be uniform for all applicants. Applicants from foreign countries shall be licensed as prescribed by rule.
2. An applicant for license to practice as a licensed practical nurse shall submit to the board a written application on forms furnished to the applicant. The original application shall contain the applicant's statements showing the applicant's education and other such pertinent information as the board may require. Such applicant shall be of good moral character, and have completed at least two years of high school, or its equivalent as established by the state board of education, and have successfully completed a basic prescribed curriculum in a state-accredited or approved school of nursing, earned a nursing degree, certificate or diploma and completed a course approved by the board on the role of the practical nurse. Each application shall contain a statement that it is made under oath or affirmation and that its representations are true and correct to the best knowledge and belief of the person signing same, subject to the penalties of making a false affidavit or declaration. Applicants from non-English-speaking countries shall be required to submit evidence of their proficiency in the English language. The applicant must be approved by the board and shall pass an examination as required by the board. The board may require by rule as a requirement for licensure that each applicant

shall pass an oral or practical examination. Upon successfully passing the examination, the board may issue to the applicant a license to practice as a licensed practical nurse. The applicant for a license to practice licensed practical nursing shall pay a fee in such amount as may be set by the board. The fee shall be uniform for all applicants. Applicants from foreign countries shall be licensed as prescribed by rule.

3. Upon refusal of the board to allow any applicant to sit for either the registered professional nurses' examination or the licensed practical nurses' examination, as the case may be, the board shall comply with the provisions of section 621.120 and advise the applicant of his or her right to have a hearing before the administrative hearing commission. The administrative hearing commission shall hear complaints taken pursuant to section 621.120.
4. The board shall not deny a license because of sex, religion, race, ethnic origin, age or political affiliation.

5/2/19

United States Code
Title 8 - ALIENS AND NATIONALITY
CHAPTER 14 - RESTRICTING WELFARE AND PUBLIC BENEFITS FOR ALIENS
SUBCHAPTER II - ELIGIBILITY FOR STATE AND LOCAL PUBLIC BENEFITS
PROGRAMS

Pursuant to 8 U.S.C.A. §1621, the Board of Nursing is prohibited from granting professional licensure to a non-eligible, non-citizen of the United States. An individual who is a qualified alien, a nonimmigrant or an alien paroled into the US as documented by the US may be eligible for licensure. However, individuals who may have permission from the US to be here for a specific duration or purpose may not be eligible for professional licensure pursuant to federal law.

Sec. 1621 - Aliens who are not qualified aliens or nonimmigrants ineligible for State and local public benefits

<https://www.gpo.gov/fdsys/pkg/USCODE-2011-title8/html/USCODE-2011-title8-chap14-subchapII-sec1621.htm>

STATE OF MISSOURI NURSING PRACTICE ACT
MISSOURI STATUTES CHAPTER 335
SECTION 335.066

August 28, 2018

335.066 Denial, revocation, or suspension of license, grounds for, civil immunity for providing information.

1. The board may refuse to issue or reinstate any certificate of registration or authority, permit or license required pursuant to this chapter* for one or any combination of causes stated in subsection 2 of this section or the board may, as a condition to issuing or reinstating any such permit or license, require a person to submit himself or herself for identification, intervention, treatment, or monitoring by the intervention program and alternative program as provided in section 335.067. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by chapter 621.
2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621 against any holder of any certificate of registration or authority, permit or license required by sections 335.011 to 335.096 or any person who has failed to renew or has surrendered his or her certificate of registration or authority, permit or license for any one or any combination of the following causes:
 - a. Use or unlawful possession of any controlled substance, as defined in chapter 195, by the federal government, or by the department of health and senior services by regulation, regardless of impairment, or alcoholic beverage to an extent that such use impairs a person's ability to perform the work of any profession licensed or regulated by sections 335.011 to 335.096. A blood alcohol content of .08 shall create a presumption of impairment;
 - b. The person has been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution pursuant to the laws of any state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated pursuant to sections 335.011 to 335.096, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;
 - c. Use of fraud, deception, misrepresentation or bribery in securing any certificate of registration or authority, permit or license issued pursuant to sections 335.011 to 335.096 or in obtaining permission to take any examination given or required pursuant to sections 335.011 to 335.096;
 - d. Obtaining or attempting to obtain any fee, charge, tuition or other compensation by fraud, deception or misrepresentation;
 - e. Incompetency, gross negligence, or repeated negligence in the performance of the functions or duties of any profession licensed or regulated by this chapter*. For the purposes of this subdivision, "**repeated negligence**" means the failure, on more than one occasion, to use that degree of skill and learning ordinarily used under the same or similar circumstances by the member of the applicant's or licensee's profession;
 - f. Misconduct, fraud, misrepresentation, dishonesty, unethical conduct, or unprofessional conduct in the performance of the functions or duties of any profession licensed or regulated by this chapter, including, but not limited to, the following:
 - i. Willfully and continually overcharging or overtreating patients; or charging for visits which did not occur unless the services were contracted for in advance, or for services which were not rendered or documented in the patient's records;

- ii. Attempting, directly or indirectly, by way of intimidation, coercion or deception, to obtain or retain a patient or discourage the use of a second opinion or consultation;
- iii. Willfully and continually performing inappropriate or unnecessary treatment, diagnostic tests, or nursing services;
- iv. Delegating professional responsibilities to a person who is not qualified by training, skill, competency, age, experience, or licensure to perform such responsibilities;
- v. Performing nursing services beyond the authorized scope of practice for which the individual is licensed in this state;
- vi. Exercising influence within a nurse-patient relationship for purposes of engaging a patient in sexual activity;
- vii. Being listed on any state or federal sexual offender registry;
- viii. Failure of any applicant or licensee to cooperate with the board during any investigation;
- ix. Failure to comply with any subpoena or subpoena duces tecum from the board or an order of the board;
- x. Failure to timely pay license renewal fees specified in this chapter;
- xi. Violating a probation agreement, order, or other settlement agreement with this board or any other licensing agency;
- xii. Failing to inform the board of the nurse's current residence within thirty days of changing residence;
- xiii. Any other conduct that is unethical or unprofessional involving a minor;
- xiv. A departure from or failure to conform to nursing standards;
- xv. Failure to establish, maintain, or communicate professional boundaries with the patient. A nurse may provide health care services to a person with whom the nurse has a personal relationship as long as the nurse otherwise meets the standards of the profession;
- xvi. Violating the confidentiality or privacy rights of the patient, resident, or client;
- xvii. Failing to assess, accurately document, or report the status of a patient, resident, or client, or falsely assessing, documenting, or reporting the status of a patient, resident, or client;
- xviii. Intentionally or negligently causing physical or emotional harm to a patient, resident, or client;
- xix. Failing to furnish appropriate details of a patient's, client's, or resident's nursing needs to succeeding nurses legally qualified to provide continuing nursing services to a patient, client, or resident;
- g. Violation of, or assisting or enabling any person to violate, any provision of sections 335.011 to 335.096, or of any lawful rule or regulation adopted pursuant to sections 335.011 to 335.096;
- h. Impersonation of any person holding a certificate of registration or authority, permit or license or allowing any person to use his or her certificate of registration or authority, permit, license or diploma from any school;
- i. Disciplinary action against the holder of a license or other right to practice any profession regulated by sections 335.011 to 335.096 granted by another state, territory, federal agency or country upon grounds for which revocation or suspension is authorized in this state;
- j. A person is finally adjudged insane or incompetent by a court of competent jurisdiction;
- k. Assisting or enabling any person to practice or offer to practice any profession licensed or regulated by sections 335.011 to 335.096 who is not registered and currently eligible to practice pursuant to sections 335.011 to 335.096;
- l. Issuance of a certificate of registration or authority, permit or license based upon a material mistake of fact;
- m. Violation of any professional trust or confidence;

- n. Use of any advertisement or solicitation which is false, misleading or deceptive to the general public or persons to whom the advertisement or solicitation is primarily directed;
 - o. Violation of the drug laws or rules and regulations of this state, any other state or the federal government;
 - p. Placement on an employee disqualification list or other related restriction or finding pertaining to employment within a health-related profession issued by any state or federal government or agency following final disposition by such state or federal government or agency
 - q. Failure to successfully complete the intervention or alternative program for substance use disorder;
 - r. Knowingly making or causing to be made a false statement or misrepresentation of a material fact, with intent to defraud, for payment pursuant to the provisions of chapter 208 or chapter 630, or for payment from Title XVIII or Title XIX of the federal Medicare program;
 - s. Failure or refusal to properly guard against contagious, infectious, or communicable diseases or the spread thereof; maintaining an unsanitary office or performing professional services under unsanitary conditions; or failure to report the existence of an unsanitary condition in the office of a physician or in any health care facility to the board, in writing, within thirty days after the discovery thereof;
 - t. A pattern of personal use or consumption of any controlled substance or any substance which requires a prescription unless it is prescribed, dispensed, or administered by a provider who is authorized by law to do so or a pattern of abuse of any prescription medication;
 - u. Habitual intoxication or dependence on alcohol, evidence of which may include more than one alcohol-related enforcement contact as defined by section 302.525;
 - v. Failure to comply with a treatment program or an aftercare program entered into as part of a board order, settlement agreement, or licensee's professional health program;
 - w. Failure to submit to a drug or alcohol screening when requested by an employer or by the board. Failure to submit to a drug or alcohol screening shall create the presumption that the test would have been positive for a drug for which the individual did not have a prescription in a drug screening or positive for alcohol in an alcohol screening;
 - x. Adjudged by a court in need of a guardian or conservator, or both, obtaining a guardian or conservator, or both, and who has not been restored to capacity;
 - y. Diversion or attempting to divert any medication, controlled substance, or medical supplies;
 - z. Failure to answer, failure to disclose, or failure to fully provide all information requested on any application or renewal for a license. This includes disclosing all pleas of guilt or findings of guilt in a case where the imposition of sentence was suspended, whether or not the case is now confidential;
 - aa. Physical or mental illness, including but not limited to deterioration through the aging process or loss of motor skill, or disability that impairs the licensee's ability to practice the profession with reasonable judgment, skill, or safety. This does not include temporary illness which is expected to resolve within a short period of time;
 - bb. Any conduct that constitutes a serious danger to the health, safety, or welfare of a patient or the public.
3. After the filing of such complaint, the proceedings shall be conducted in accordance with the provisions of chapter 621. Upon a finding by the administrative hearing commission that the grounds, provided in subsection 2 of this section, for disciplinary action are met, the board may, singly or in combination, censure or place the person named in the complaint on probation on such terms and conditions as the board deems appropriate for a period not to exceed five years, or may suspend, for a period not to exceed three years, or revoke the license, certificate, or permit.
 4. For any hearing before the full board, the board shall cause the notice of the hearing to be served upon such licensee in person or by certified mail to the licensee at the licensee's last known address. If service cannot be accomplished in person or by certified mail, notice by publication as described in

subsection 3 of section 506.160 shall be allowed; any representative of the board is authorized to act as a court or judge would in that section; any employee of the board is authorized to act as a clerk would in that section.

5. An individual whose license has been revoked shall wait one year from the date of revocation to apply for relicensure. Relicensure shall be at the discretion of the board after compliance with all the requirements of sections 335.011 to 335.096 relative to the licensing of an applicant for the first time.
6. The board may notify the proper licensing authority of any other state concerning the final disciplinary action determined by the board on a license in which the person whose license was suspended or revoked was also licensed of the suspension or revocation.
7. Any person, organization, association or corporation who reports or provides information to the board of nursing pursuant to the provisions of sections 335.011 to 335.259** and who does so in good faith shall not be subject to an action for civil damages as a result thereof.
8. The board may apply to the administrative hearing commission for an emergency suspension or restriction of a license for the following causes:
 - a. Engaging in sexual conduct as defined in section 566.010, with a patient who is not the licensee's spouse, regardless of whether the patient consented;
 - b. Engaging in sexual misconduct with a minor or person the licensee believes to be a minor. **"Sexual misconduct"** means any conduct of a sexual nature which would be illegal under state or federal law;
 - c. Possession of a controlled substance in violation of chapter 195 or any state or federal law, rule, or regulation, excluding record-keeping violations;
 - d. Use of a controlled substance without a valid prescription;
 - e. The licensee is adjudicated incapacitated or disabled by a court of competent jurisdiction;
 - f. Habitual intoxication or dependence upon alcohol or controlled substances or failure to comply with a treatment or aftercare program entered into pursuant to a board order, settlement agreement, or as part of the licensee's professional health program;
 - g. A report from a board-approved facility or a professional health program stating the licensee is not fit to practice. For purposes of this section, a licensee is deemed to have waived all objections to the admissibility of testimony from the provider of the examination and admissibility of the examination reports. The licensee shall sign all necessary releases for the board to obtain and use the examination during a hearing; or
 - h. Any conduct for which the board may discipline that constitutes a serious danger to the health, safety, or welfare of a patient or the public.
 - i. The board shall submit existing affidavits and existing certified court records together with a complaint alleging the facts in support of the board's request for an emergency suspension or restriction to the administrative hearing commission and shall supply the administrative hearing commission with the last home or business addresses on file with the board for the licensee. Within one business day of the filing of the complaint, the administrative hearing commission shall return a service packet to the board. The service packet shall include the board's complaint and any affidavits or records the board intends to rely on that have been filed with the administrative hearing commission. The service packet may contain other information in the discretion of the administrative hearing commission. Within twenty-four hours of receiving the packet, the board shall either personally serve the licensee or leave a copy of the service packet at all of the licensee's current addresses on file with the board. Prior to the hearing, the licensee may file affidavits and certified court records for consideration by the administrative hearing commission.
 - j. Within five days of the board's filing of the complaint, the administrative hearing commission shall review the information submitted by the board and the licensee and shall determine based on that information if probable cause exists pursuant to subsection 8 of this section and shall issue its findings of fact and conclusions of law. If the administrative hearing commission finds that there is probable cause, the administrative hearing commission shall

enter the order requested by the board. The order shall be effective upon personal service or by leaving a copy at all of the licensee's current addresses on file with the board.

- i. The administrative hearing commission shall hold a hearing within forty-five days of the board's filing of the complaint to determine if cause for discipline exists. The administrative hearing commission may grant a request for a continuance, but shall in any event hold the hearing within one hundred twenty days of the board's initial filing. The board shall be granted leave to amend its complaint if it is more than thirty days prior to the hearing. If less than thirty days, the board may be granted leave to amend if public safety requires.
 - ii. If no cause for discipline exists, the administrative hearing commission shall issue findings of fact, conclusions of law, and an order terminating the emergency suspension or restriction.
 - iii. If cause for discipline exists, the administrative hearing commission shall issue findings of fact and conclusions of law and order the emergency suspension or restriction to remain in full force and effect pending a disciplinary hearing before the board. The board shall hold a hearing following the certification of the record by the administrative hearing commission and may impose any discipline otherwise authorized by state law.
- k. Any action under this section shall be in addition to and not in lieu of any discipline otherwise in the board's power to impose and may be brought concurrently with other actions.
- l. If the administrative hearing commission does not find probable cause and does not grant the emergency suspension or restriction, the board shall remove all reference to such emergency suspension or restriction from its public records. Records relating to the suspension or restriction shall be maintained in the board's files. The board or licensee may use such records in the course of any litigation to which they are both parties. Additionally, such records may be released upon a specific, written request of the licensee.
- m. If the administrative hearing commission grants temporary authority to the board to restrict or suspend the nurse's license, such temporary authority of the board shall become final authority if there is no request by the nurse for a full hearing within thirty days of the preliminary hearing. The administrative hearing commission shall, if requested by the nurse named in the complaint, set a date to hold a full hearing under the provisions of chapter 621 regarding the activities alleged in the initial complaint filed by the board.
- n. If the administrative hearing commission refuses to grant temporary authority to the board or restrict or suspend the nurse's license under subsection 8 of this section, such dismissal shall not bar the board from initiating a subsequent disciplinary action on the same grounds.
 - i. The board may initiate a hearing before the board for discipline of any licensee's license or certificate upon receipt of one of the following:
 1. Certified court records of a finding of guilt or plea of guilty or nolo contendere in a criminal prosecution under the laws of any state or of the United States for any offense involving the qualifications, functions, or duties of any profession licensed or regulated under this chapter, for any offense involving fraud, dishonesty, or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;
 2. Evidence of final disciplinary action against the licensee's license, certification, or registration issued by any other state, by any other agency or entity of this state or any other state, or the United States or its territories, or any other country;
 3. Evidence of certified court records finding the licensee has been judged incapacitated or disabled under Missouri law or under the laws of any other state or of the United States or its territories.

- ii. The board shall provide the licensee not less than ten days' notice of any hearing held pursuant to chapter 536.
- iii. Upon a finding that cause exists to discipline a licensee's license, the board may impose any discipline otherwise available.

(L. 1975 S.B. 108 § 12, A.L. 1981 S.B. 16, A.L. 1995 S.B. 452, A.L. 1999 H.B. 343, A.L. 2007 H.B. 780 merged with S.B. 308, A.L. 2013 H.B. 315, A.L. 2018 H.B. 1719)

*Words "chapter 335" appear in original rolls.

**Section 335.259 was repealed by S.B. 52, 1993.

Taken from Missouri State Board of Nursing website: <http://pr.mo.gov/boards/nursing/npa.pdf> on May 2, 2019. The entire Nursing Practice Act and Rules Statue are located at this site.