

## **Essential Abilities of Health Information Technology and Medical Coding Program Students**

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Students in the HIT program must have the following minimum abilities:

- Possess basic reading and writing skills.
- He or she must be able to communicate effectively in oral and written format.
- Ability to read and comprehend extensive written material.
- Ability to interact professionally with students, faculty, staff, patients, and other professionals.
- Accurately identify problems and make correct judgments in seeking resolutions.
- Ability to evaluate and apply information and engage in critical thinking within the courses as well as during professional practice experiences based on their knowledge and experiences.
- Ability to use computers and complete computer-based assignments.
- Ability to calculate mathematical information such as statistics, budgets, and productivity.
- Possess gross and fine motor skills sufficient to work with paper and electronic health information.
- Normal or corrective vision sufficient to view, read, and utilize information in a variety of formats to include written, computerized, and typed data.
- Ability to multitask and to work in a rapidly changing environment.
- Physical ability to maintain repetitive motions on a regular basis
- Must be willing to learn and abide by professional practice standards