

Behavioral Health Support Associate of Applied Science Application

Deadline to apply: April 1st

This means all application materials must be received in the Behavioral Health Sciences Department by 3:00 pm on April 1st (or the 1st business day of April). If you are mailing your materials, it is highly suggested you mail them by February 15th to ensure timely arrival.

Please submit all application materials to the address listed below:

**ATTN: Behavioral Health Support Program Coordinator, Fielding 248
State Fair Community College
3201 West 16th St
Sedalia, Mo 65301-2199**

State Fair Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation, veteran status, or age in its programs and activities or in employment.

State Fair Community College is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay service at 711.

The following persons have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Hopkins Student Services Center, (660) 596-7484, or Dean of Student Services, Hopkins Student Services Center, (660) 596-7393. The Hopkins Center is located on SFCC's Sedalia campus at 3201 W. 16th St., Sedalia, MO 65301. Inquiries also may be directed to the U.S. Department of Education, Office of Civil Rights at OCR.KansasCity@ed.gov.

Interested persons may obtain information as to the existence and location of services, activities and facilities at State Fair Community College that are accessible to and usable by persons with disabilities by contacting the Disability Resource Center, Yeater Learning Center, Room 159, SFCC, 3201 W. 16th Street, Sedalia, MO 65301, (660) 530-5832.



3201 W. 16th Street
Sedalia, Missouri 65301-2199
(660) 530-5800
www.sfccmo.edu

Application for Admission Form

BEHAVIORAL HEALTH SUPPORT PROGRAM

SFCC Student ID: _____ SFCC Email Address (no personal accounts): _____

Last Name: _____ First Name: _____ Middle Name: _____

Preferred Name: _____ Other Names You Have Used: _____

Home Phone: (____) ____ - _____ Cell Phone: (____) ____ - _____ Other Phone: (____) ____ - _____

Street Address (Route or Box Number) _____

City: _____ State: _____ Zip Code: _____ - _____

Please select one:

- I have applied AND completed my Enrollment Checklist to be fully accepted to State Fair Community College.
- I have applied AND completed my Enrollment Checklist to be fully accepted to State Fair Community College BUT currently enrolled in courses at another college. Unofficial transcripts are included.

Has a regulatory authority or verification board ever:

YES NO

- Denied, revoked or suspended your professional license, permit, registration, or certification, or
- Placed you on probation, under agreement, or under consent order; or
- Allowed voluntary surrender of your professional license, permit, registration, or certification; or
- Subjected you to any conditions or disciplinary actions by such an organization

Practicum Interests:

The following are agencies/organizations and locations of interest to me for possible practicum sites.

Agency Name: _____ Location: _____

Agency Name: _____ Location: _____

Agency Name: _____ Location: _____

Please note you will apply and interview with field supervisors prior to being accepted at a site. We will do our best to accommodate interests but there are no guarantees regarding placement.

A.A.S. BEHAVIORAL HEALTH SUPPORT APPLICATION CHECKLIST

*****If you are already a SFCC student skip Step One*****

Please initial as each step is completed

Step One: Meet State Fair Community College (SFCC) Admission Procedures

- Submit an online SFCC Application for Admission at www.sfccmo.edu/admissions. Students must be **fully admitted (Enrollment Checklist completed)** to SFCC with all official transcripts **received and articulated** before April 1. Students must submit official college transcripts from all colleges where credit was earned or attempted, including dual credit earned in High School.

Step Two: Meet SFCC Behavioral Health Support Program Admission Requirements

- Read Behavioral Health Support Program Information and meet Behavioral Health Support Program Essential Abilities.
- Complete all prerequisite by the end of the Spring semester in which the student is applying with the minimum grade requirements.
 - COMM 101 Public Speaking - 3 credit hours with **C or higher**
 - ENGL 101 English Composition I - 3 credit hours with **C or higher**
 - ENGL 102 English Composition II - 3 credit hours with **C or higher**
 - HIST 101 US History Before 1877 or HIST 102 US History Since 1877 or
POLS 101 American/National Government - 3 credit hours with **C or higher**
 - MATH 110 or 112 or 113 or 114 or 119 - 3 credit hours with **C or higher**
 - PSY 101 General Psychology - 3 credit hours with **C or higher**
 - BHS 200 Introduction to Behavioral Health - 3 credit hours with **B or higher**
 - CJ 102 Introduction to Criminal Justice - 3 credit hours with **C or higher**
 - SOC 103 Introduction to Social Work - 3 credit hours with **C or higher**
 - PSY 210 Lifespan Development - 3 credit hours with **C or higher**
 - PSY 220 Abnormal Psychology - 3 credit hours with **C or higher**

Step Three: Communicate with SFCC about Program Requirements and Application Process

- Met with Navigator or Program Official (face to face, email, Zoom or via telephone) regarding program expectations and application process.

Step Four: Application Submission

- Submit application packet containing the following by April 1st or 1st business day of April
 - Application for Admission Form
 - Essay
 - Application Checklist with all steps initialed
 - Unofficial transcript if currently enrolled in non-SFCC prerequisite courses during Spring semester

Students in the Behavioral Health Support program are admitted to the college on the same basis as other students, but admission to the college does not ensure admission into the Behavioral Health Support program.

All applicants will be notified of their status **via SFCC student email**. All attempts will be made to have notifications out by the first week of June. Please do not contact the program or Navigator to request your status prior to the second week of June. Please be sure you have a current address, email, and phone number in the mySFCC system on the Academics tab under “personal information”. IT support for accessing SFCC student email is available at <https://www.sfccmo.edu/its-knowledge-base/email-for-students/>.

We cannot offer admission to all the qualified applicants. Our enrollment is limited to 25. Only students meeting the minimum requirements will be presented to the Admissions Committee. The following information may be evaluated during the selection process: Oral communication skills, written communication skills, professionalism, critical thinking ability, motivation for the profession, commitment to completing the program, career and professional goals, and realistic expectations.

The information above is directly related to the Behavioral Health Support program mission, vision and goals. Every effort is made to ensure the selection process is fair and equitable to all applicants. The selection process strives to achieve a well-rounded assessment of the student as a whole.

Essay Instructions

Please use the following instructions as you prepare your admission essay:

Submit a 2-page typed essay with your name and SFCC student ID# in the top left-hand corner. The Essay should be double spaced, use 12- point Times New Roman font, and have 1-inch margins. The essay should utilize correct grammar, punctuation, and spelling.

The essay should include, but is not limited to, the following 3 topics:

1. What motivated you to pursue a career in Behavioral Health? What personal experiences led you to this decision (if any)? In what ways will working in behavioral health benefit you?
2. What is your strategy for successfully completing a rigorous full-time program? Some components of success include managing personal and family challenges, time management, school/work balance, successful completion of practicum, transportation, and financial commitments.
3. What are your career/professional goals post-graduation?

The essay is an important component of the application process as many of the program classes include written assignments; therefore, strong writing and communication skills are vital. Communication is extremely important for behavioral health professionals because one must be able to communicate with clients as well as other members of the therapeutic team. Applicants are encouraged to utilize the Academic Success Center. Students may send their papers to the tutors via email. Tutor contact information may be found at: <https://www.sfccmo.edu/offices-services/tutoring-services/>.

Tutors may not be able to help with your professional related wording, but they will be able to help with writing mechanics, such as critical thinking, organization, and professionalism, sentence structure, grammar, spelling, and clarity.

Post-Application Program Admission Checklist

- Satisfactory background check – Students must have a satisfactory background check utilizing a United States Social Security number. Background check is completed after admission to program. Any applicant who has been convicted of felonies and/or misdemeanors must discuss this matter with the Behavioral Health Support Program Coordinator.
- Drug screening- Drug testing is completed after admission to program. Refer to policy included in the Behavioral Health Support Information Packet.
- Completion of immunization requirements- Occurs after admission to program. Refer to policy included in the Behavioral Health Support Information Packet.
- Program orientation- Occurs after admission to program. Details will be sent to students via SFCC student email.

Final decision of admission to the program will occur when the above criteria have been met and completed and reviewed by the Behavioral Health Admissions Committee.