

College Council Minutes
Sept. 7, 2018
12:30-4 p.m.

In attendance:

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|----------------------------------|-----------------------|---|
| ✓ Dr. Joanna Anderson, President | ✓ Justin O'Neal, PSA | ✓ Elaine Ewigman, SGA |
| ✓ Becky Beydler, Career/Tech. | ✓ Sherlyn Nail, PSA | <input type="checkbox"/> Ashley Nuci, SGA |
| ✓ Beverly Marquez, Health Sci. | ✓ Christy Admire, CSA | ✓ Cendy Harrell-Carson |
| ✓ Angie Gentry, Academics | ✓ Carrie Cline, CSA | ✓ Darci McFail |
| ✓ Jeromy Layman, PSA | ✓ Shelly Gardner, CSA | <input type="checkbox"/> John Matthews |

Notes	
<p>Lunch and Introductions</p> <p>What is shared leadership?</p> <p>Role of the College Council</p>	<p>Watched shared governing and leadership video: what it is; how it works; chain of authority; maximize employee participation in decision making and clear accountability</p> <p>Discussed ground rules for conduct and responsibility: respect, remember who we represent, honest communication, positive attitude, open mind, prepared and ready to work</p> <p>Expectations / goals: to be college-wide voice in budget process; improve morale; learn processes and give feedback; advise on issues, policy, regulations, budget; make recommendations; forge stronger connection to extended campuses; transparency; clear communication; make policies and regulations accessible to students</p>
Action Required:	
Determine Term Rotation	In the first year of the council, one association member will serve a one-year term: Becky Beydler (Faculty Association), Sherlyn Nail (PSA) and Shelly Gardner (CSA) will step off the council in 2019.
Action Required:	
Establish Council Norms	<p>Discussed membership and attendance regulations 2.7: Meetings will be open to college personnel and students. The council will make rules governing input by guests.</p> <p>Darci made the motion to keep 2.7 as is and appoint a committee to make guest guideline recommendations; Beverly seconded; motion passed.</p> <p>Discussed campus communication process. Sherlyn made the motion to create a webpage under the About Us menu; Carrie seconded; motion passed.</p>
Action Required:	<p>Darci, Justin and Beverly will draft guest guideline recommendations for council to review</p> <p>Sherlyn will request a new webpage that will include the members and contact information, mission/purpose, agendas, and minutes. More information may be added as needed.</p>
Recorder of Minutes	Sherlyn Nail volunteered to take minutes
Role of the College Council	

Action Required:	Members are to read Policy and Regulation 0510 before next meeting and to bring items for discussion
SFCC Policy on Policy Development	
Strategic Plan 2015-2020, Report Card and KPIs	Darci updated status of strategies and goals on the six priorities : Improve student learning and success; SFCC recognized as a great place to work; Help students with financial responsibility; Increase net revenue; Increase the proportion of credit hours taught by full-time faculty; Efficiently deliver high-quality programs and services Darci reviewed the fall 2018 Report Card and key performance indicators with group.
Action Required:	Members are to review the plan and report card and provide comments, recommend priorities
College Employee Satisfaction Survey Results	Darci reviewed the results of the CESS spring survey with group. Employee comments will soon be available in mySTAR > In the Know > Doing Quality Right channel for employees to review.
Action Required:	Click Employee Comments to read them and bring comments to next meeting
Budget Process	Dr. Anderson distributed budget guidelines for FY 2019-2020 and asked for three members to serve on a Finance Committee with others appointed by Garry Sorrell to identify budget assumptions and bring those to the council's October meeting.
Action Required:	
Designate Budget Committee	Justin, Shelly, Angie, and Becky will serve on the ad hoc Finance Committee
All Employee Meeting – 9/14/18	
Action Required:	
Other Topics	Angie reported she had been approached about the lack of parking behind Yeater. Council discussed the problem, of which Facilities Management is aware. Possible solutions were discussed. Developing more parking would affect budget.

Next meeting: Friday, Oct. 5, 1-2:30 p.m. Hopkins Boardroom