

<p><b>College Council</b>  <b>Notes</b>  <b>Friday, November 4, 2022 – 1:00 p.m.</b></p>
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**In attendance:**

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|---|--|---|
| <input checked="" type="checkbox"/> Dr. Brent Bates, <i>Facilitator</i> | <input type="checkbox"/> Christy Admire                            | <input type="checkbox"/> Cameron Belmore              |
| <input type="checkbox"/> Christine Brown                                | <input type="checkbox"/> Randy Crawshaw                            | <input type="checkbox"/> Brad Driskill                |
| <input type="checkbox"/> Steven Gardner, Sr.                            | <input checked="" type="checkbox"/> Courtney Gregory               | <input checked="" type="checkbox"/> Jeromy Layman     |
| <input checked="" type="checkbox"/> Darci McFail                        | <input type="checkbox"/> Lisa Oesterle, <i>Recording Secretary</i> | <input checked="" type="checkbox"/> Becky Rose        |
| <input checked="" type="checkbox"/> Bobbie Irmischer                    | <input checked="" type="checkbox"/> Maddie Stephan                 | <input checked="" type="checkbox"/> Becky Throneberry |
| <input type="checkbox"/> Mary Wright                                    | <input type="checkbox"/> Hailey Zeger                              |   |

Guests: Sandra Strobarg

<b>Notes</b>	
<b>Standing Agenda Items noted with (*)</b>	
<p><b>Performance Data *</b>  <b>(Darci McFail)</b></p>	<ul style="list-style-type: none"> <li>Census and Retention Data attached document shared and reviewed.</li> <li>Census date is for fall 22. From 2021-2022 shows 64% - Broke down that is 593 graduates, 48 transfers, 1,062 enrolled, and 869 stop-out. First time freshman by location is at 64% overall. LOZ is a little lower. Take note and send resources that way.</li> <li>Student demographic by campus that have enrolled. Overall 3,725 students for fall. Online is down to 18 only because of a change in data collection. There is a breakdown by gender, high school student, ethic, and age. More than 2,000 are in the 18-24 group. Median age is 19.</li> <li>Dual credit counted as its own site. 65 full time students, but most are part-time.</li> <li>We are getting younger students and more full-time students. There is growth in dual credit. There has been a drop-in part time, older age, and males. There is a downward trend in males in higher ed.</li> </ul>
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	
<p><b>New and Revised Policy and Regulations *</b>  <b>(Becky Rose, Brent Bates)</b></p>	<ul style="list-style-type: none"> <li>Regulation 8300 and Regulation 8400– Information Technology               <ul style="list-style-type: none"> <li>Becky gave highlights on access, data security and retention. The regulations were developed by the IT Advisory Committee and reflect current practices. Darci moved for approval; Jeromy seconded. Both Regulations passed unanimously.</li> </ul> </li> <li>Regulation 8450 – Data Security (GLBA)               <ul style="list-style-type: none"> <li>Darci moved for approval; Bobbie seconded. Regulation passed unanimously.</li> </ul> </li> <li>Regulation 6480 – Academic Misconduct               <ul style="list-style-type: none"> <li>Removed sentence based on last discussion that locked faculty into a minimum penalty. Jeromy moved for approval; Courtney seconded. Regulation passed unanimously.</li> </ul> </li> </ul>
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	

<b>Current Committee Report *</b> <b>(College Council)</b>	<ul style="list-style-type: none"> <li>• Diversity and Equity Committee <ul style="list-style-type: none"> <li>○ Dr. Bates meet with Jeromy. There are plans to get the group together by the end of this semester. Dr. Bates talked with someone from Iowa Western Community College that is in charge of their diversity and equity group who has offered to come down.</li> </ul> </li> <li>• Employee Engagement – Put out sign up sheet for new sign ups for the committee and no one has signed up. <ul style="list-style-type: none"> <li>○ Community Café – Last Tuesday of each month. Next one is Nov. 29<sup>th</sup>.</li> <li>○ Food Fest – Postponed and moving to February.</li> <li>○ Working on Secret Santa sign ups. May do treats. \$10-\$25 gift tiers.</li> <li>○ Winter Fest – January 20<sup>th</sup> with door prizes</li> <li>○ Ugly sweater – Dec. 2<sup>nd</sup>, 9<sup>th</sup>, and 16<sup>th</sup>.</li> </ul> </li> </ul>
Action Required:	How does classified staff volunteer for community café if it starts at 4:30 and some work until 5 pm?
Person(s) Responsible:	Jeromy Layman
Deadline:	Next mtg.
Communication Plan:	
<b>Budget and Revisions *</b> <b>(Brent Bates)</b>	<ul style="list-style-type: none"> <li>• No updates. Keith is finalizing the budget.</li> <li>• Darci suggested that rather than Keith going to each individual group or department, scheduling 3-4 sessions that would be open to everyone.</li> </ul>
Action Required:	Invite Keith Acuff to speak on Capital Improvements, maintenance, and repairs. Speak with Keith about Darci's suggestion.
Person(s) Responsible:	Lisa Oesterle Dr. Bates
Deadline:	Next mtg. Next mtg.
Communication Plan:	
<b>Strategic and Integrated Planning *</b> <b>(Darci McFail)</b>	<ul style="list-style-type: none"> <li>• FAST Goals – This will be on the ELT agenda for next Tuesday.</li> </ul>
Action Required:	Give Update on FAST goals
Person(s) Responsible:	Darci McFail
Deadline:	Next mtg.
Communication Plan:	
<b>Committee or Team Assignments *</b> <b>(Brent Bates)</b>	
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	
<b>Other Items</b>	

**Next College Council Meeting:** Friday, December 2, 2022 – 1:00 p.m.