

**College Council**  
**Minutes**  
**March 3, 2023 – 1:00 p.m.**

**In attendance:**

☒ Dr. Brent Bates, *Facilitator*  
☐ Christine Brown  
☒ Courtney Casey  
☒ Darci McFail  
☒ Bobbie Irmischer  
☒ Mary Wright

☒ Christy Admire  
☐ Randy Crawshaw  
☒ Dr. Kevin Lawson  
☒ Lisa Oesterle, *Recording Secretary*  
☒ Maddie Stephan  
☐ Hailey Zeger

☐ Cameron Belmore  
☒ Steven Gardner, Sr.  
☒ Jeromy Layman  
☒ Becky Rose  
☒ Becky Throneberry

**Guests:**

<b>Notes</b>	
<b>Standing Agenda Items noted with (*)</b>	
<b>New and Revised Policy and Regulations *</b> <b>(Autumn Porter)</b>	<ul style="list-style-type: none"> <li>Proposed Policy Updates <ul style="list-style-type: none"> <li>Policy 2210 – Admission Requirements (updated to align with mission and strategic plan)</li> <li>Policy 2220 – Resident Classifications</li> <li>Policy 2240 – International Student Admission</li> </ul> </li> <li>Proposed Regulation Updates <ul style="list-style-type: none"> <li>Regulation 2210 – Admission Requirements (Procedures have sped up admission process to 48 hours; from 28 days. There is still some manual parts; and there are three people trained to do this. Will need to figure out what to do during Christmas Break.) Doesn't allow them to enroll, but will assign them an ID# and email. These will reflect how things operate now. Will do a demo of all this on PD Day.</li> <li>Regulation 2240 – International Student Admission (cleaned up requirements and updated).</li> </ul> </li> </ul> <p>Still some work to do with Dual Credit admissions, but there is a lot to it and Kristy is working on it.</p> <p>Jeromy made motion to approve changes; Mary seconded. Motion carried.</p>
<b>Action Required:</b>	
<b>Person(s) Responsible:</b>	
<b>Deadline:</b>	
<b>Communication Plan:</b>	
<b>Budget and Revisions *</b> <b>(Brent Bates)</b>	<p>Last Board mtg., trustees approved tuition and fees 4.5% in tuition and tiered levels (first time). Technology fees were also increased.</p> <p>Next step to approve employee positions and wages in March BOT meeting. If you participated in budget session that Keith presented, we will bring to BOT a significant increase for employees. Will try to get the upper end of the scale (5, 7 or 9%). Largest increase in a very long time and higher than any other educational comm. College in state. This is a significant commitment from our Board to attract and retain good employees.</p>

	They believe increase is sustainable. We probably couldn't give that level of increase every year, since it's based on new revenue coming in and the economy.
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	
<b>Performance Data *</b> <b>(Darci McFail)</b>	<p>SSI Results</p> <p>Council Members discuss feedback from their departments regarding the data from the SSI.</p> <p>Becky Throneberry shared that in last Health Sciences mtg. they broke into small groups and went over the areas in the SSI that were most important. It was pointed out that we need to have an educational portal. At PD Day, they will have experts who can determine if our programs have rigor. Need to know where to go for resources. Communication – have coordinators meetings.</p> <p>Various groups are coming up with ways to dig down into the SSI results.</p> <p>Retention</p> <p>Data Team - Shawn Cripe, Becky Rose, Tammie Montgomery, and Judi Reine - have worked on this information. Darci shared the data they've pulled on retention, which shows retention on Continuing, first time freshmen, international, returning and transfer.</p>
Action Required:	Share the retention data with your areas and see what action can be taken to improve retention.
Person(s) Responsible:	Council Members
Deadline:	
Communication Plan:	
<b>Current Committee Report *</b> <b>(Darci McFail, Brent Bates)</b>	<ul style="list-style-type: none"> <li>DEI Committee (Bates)</li> </ul> <p>Met in February and the group has expanded. We have a very engaged group that is ready to do something. Charter is finalized. Dr. Bates said we need to do something significant this spring to show that we are focusing on this. Came up with 4-5 things they can do. Sub committees have been formed. Looking at doing an event. Policy group looking at policies. Group on training looking to do PD. Resource group to look into resources. Assessment and accountability group looking into how we can assess and be accountable. Meeting on Monday where these groups will divide and talk about actions.</p> <p>Will discuss issue on campus. Caring Closet put out baskets in bathrooms and so put out condoms and feminine products in men's and women's bathrooms. This created some discussion and will be further discussed at DEI. Brad will need all DEI minutes.</p>
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	
<b>Strategic and Integrated Planning *</b> <b>(Darci McFail)</b>	<ul style="list-style-type: none"> <li>Mid-Year Status Report (See document)</li> </ul> <p>Email went to everyone on campus as a mid-year status. Give any feedback you may have.</p>

	<p>FAST Goals (Darci will send out handout to committee)</p> <p>Document worksheet, shows the FAST Goals agreed upon, who the owner is, and their latest updates. They report out at ELT each week. It is the expectation that as we move forward, the reports will be more significant with actions.</p> <p>With these we will make progress and strategic changes.</p>
Action Required:	You may share this out to your departments.
Person(s) Responsible:	Council Members
Deadline:	
Communication Plan:	
<b>Committee or Team Assignments *</b> <b>(Brent Bates)</b>	There are no other committees that are sponsored through College Council.
Action Required:	
Person(s) Responsible:	
Deadline:	
Communication Plan:	
<b>Other Items</b>	<ul style="list-style-type: none"> <li>• April Meeting – Thursday, April 6 at 1:00 p.m.</li> <li>• Thanked everyone who participated in 360. Appreciates their feedback.</li> </ul>

**Next College Council Meeting:** Pending Council Discussion