

# **STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

Date: September 22, 2022

Time: 4:00 p.m.

Location: Hopkins Board Room

## **WORK SESSION**

The Board of Trustees met at 4:00 p.m. prior to the Board Meeting to discuss the Institutional Assessment Report and Vision Statement, and the FY24 Budget.

## **GENERAL SESSION**

The Board of Trustees of State Fair Community College met in a regular session Thursday, September 22, 2022 in the Hopkins Board Room at 5:30 p.m.

## **IN ATTENDANCE**

Keith Acuff, Cara Barth-Fagan, Dr. Brent Bates, Dr. Amie Breshears, Allison Brosch, Tim Carr, Rachel Dawson, Tara Ferguson, Mark Haverly, Brad Henderson, Justin Hubbs, Elizabeth Keehart-Bertani, Darci McFail, Skye Melcher, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Justin O'Neal, Richard Parker, Bethany Pfeiffer, Earl Scroggins, Mary Treuner, and Patricia Wood

## **CALL TO ORDER**

President Patricia Wood called the meeting to order.

## **APPROVAL OF THE AGENDA**

Mr. Tom Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

## **CITIZENS COMMENTS**

There were no citizens' comments.

## **INTRODUCTION OF NEW EMPLOYEES**

### **Health Sciences**

- Tara Ferguson, *Nursing Instructor (Eldon)*

### **Facilities**

- Earl Scroggins, *Maintenance Tech*

## **APPROVAL OF MINUTES FOR THE AUGUST 25, 2022 BOARD MEETING AS PUBLISHED.**

Mr. Oldham moved the Board of Trustees approve the minutes for the August 25, 2022, Board meeting as published. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

## **WARRANT #2, AUGUST 2022 (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve Warrant #2, for August 2022. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

## **INSTITUTIONAL REPORTS**

- Extended Campus – Boonville Campus (Dir., Pfeiffer)
  - Bethany Pfeiffer, Director of Boonville Campus, gave an overview of the Boonville Campus community and how they work closely with the Sedalia Campus and are of great assistance.
  - Currently, they have a 4<sup>th</sup> floor vacant in one of their buildings and they are exploring ideas on how best to utilize the space. She invited visitors to come and see it, in hopes it might ignite some great ideas.
  - Bethany shared testimonial videos from a student and from the Boonville Director of Economic Development.
  - Bethany is working with the CDA program and reaching out to local businesses to offer training opportunities.
  - Bethany and Clinton Director Dara Bigler will be presenting at the MCCA Fall Convention and will be sharing their process for Zoom training for web conferencing courses.
- FY24 Budget Assumptions (VP, Acuff)
  - Keith Acuff, Vice President of Finance and Administration, shared information on the budget assumptions for the FY24 budget. These assumptions include growing new programs, new land acquisitions, expansion in the Jefferson City in conjunction with Lincoln University, building a Benton County presence, renovating older spaces on campus, and increasing public presence for more impact.
  - In discussions with the Board, they indicated their priorities are Personnel (increase compensation, attract and retain staff), expansion in Jefferson City, targeted marketing, and an increased presence in our high schools.



#### **PATTERSON ESTATE GIFT (Exec. Dir., Treuner)**

Mr. Oldham moved the Board of Trustees accept the gift from the Bette Patterson Estate, which as of June 30, 2022, was in the SFCC Foundation account and worth \$496,526.27. The gift was made to the Board of Trustees “to be used solely and exclusively for capital improvements on the campus in memory of and with special mention to Charles and Sarah Patterson.” The Board of Trustees agreed to the administration’s recommendation that the gift be invested in the Foundation. Mr. Hubbs seconded the motion; motion passed (Yes-6; No-0).

#### **BAILY AND BLUM LEASE ADDENDUM (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve the addendum to the lease for the Lake Ozarks campus at 3797 Osage Beach Parkway with Baily and Blum, Inc. for a period of 5 years commencing December 1, 2022 and expiring November 30, 2027. The Board of Trustees approved the President or the Vice President of Finance and Administration be authorized to sign the agreement with the Corporate Group, Inc., Agent for Baily and Blum, Inc. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

#### **BAILY AND BLUM LEASE PAYMENT (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve the lease payment to Baily and Blum, Inc., for the Lake Ozarks Campus for the period December 1, 2022 through June 30, 2023, in the aggregate amount of \$99,039, which has been accounted for in the FY23 budget. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

#### **PHILIPS PULSERA C-ARM (VP Acuff)**

Dr. Breshears moved the Board of Trustees accept the bid for one, 2011 refurbished Philips Pulsera C-Arm portable live-motion medical imaging system for \$24,995.00 from Sharp Medical, Inc., of Annapolis, MD, which will be used for the SFCC Radiology program. Funding is 75% Enhancement grant and 25% Operating budget. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

#### **LEGISLATIVE STRATEGY (Pres., Bates and Mgr., Turley)**

Dr. Bates discussed the legislative strategies that SFCC would like to initiate that would include a series of meet and greets at our Extended Campuses with local legislators. He would like for at least one of our Trustees to be in attendance at each of these events. These would then be followed by regular meetings with the legislators that would also include a Trustee. Mrs. Turley will be the point-person on scheduling these events and regular meetings.

Recently, Dr. Bates, Mrs. Wood, and Mr. Parker presented at the MCCA Leadership Academy on Advocacy. Dr. Bates would like to discuss Advocacy further with the Board in the near future.

#### **CONSTRUCTION MANAGEMENT (Dir., O’Neal)**

Mr. O’Neal indicated that he was seeking Board of Trustee advisement on future construction projects will be discussed and the Board of Trustees will make a recommendation for future projects. He would like to utilize hiring a Construction Manager at Risk, and if this is acceptable, there would have to be an adjustment to the policy. Justin will begin looking into RFQs.

### **PRESIDENT'S REPORT (Pres., Bates)**

- Dr. Bates reported that census numbers reflect that we have 3,725 students taking 35,499 credit hours. This is a slight increase in credit hours, the first since 2016! To celebrate, we have commissioned a food vendor to come and make funnel and lemonade on Wednesday, October 5th.
- The Regional County Commissioners meeting will be held on campus, October 13th. We will be giving a presentation on the Economic Impact that SFCC has had in the region. Commissioners will also be touring the OHWIC Building and the Missouri Cattlemen's Association will be cooking lunch for them.
- On October 13th, several from SFCC will be attending the Kawasaki Grand Opening in Boonville.
- On October 13th, Jefferson City Schools is holding their annual gala, and we have bought a sponsorship that allows us four members to attend. Dr. Bates, Dr. Murders, Richard Parker, and Cody Goldman will be attending.
- November 29-December 1 is the MCCA Fall Convention in St. Louis. Let Lisa know if you will be attending.

### **FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report

### **BOARD DISCUSSION**

- Mr. Oldham asked if days could be picked for Board Members to visit extended campuses. We will look into this.
- The calendar invitations to events are much appreciated.
- Kudos to the administration for being out in the community.
- Skye Melcher was thanked for getting word out about SFCC events.
- Reminder that the Inauguration Ceremony for Dr. Bates will be October 23<sup>rd</sup>.

### **REQUEST FOR CLOSED SESSION**

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on September 22, 2022 in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

Roll Call:

Amie Breshears	<u>Yes</u>	Tim Carr	<u>Yes</u>
Justin Hubbs	<u>Yes</u>	Tom Oldham	<u>Yes</u>
Richard Parker	<u>Yes</u>	Patricia Wood	<u>Yes</u>

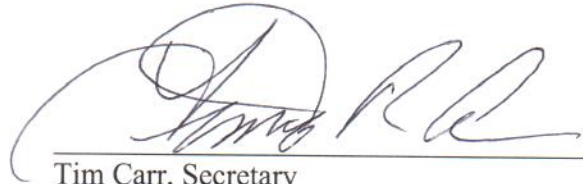


### **DATE OF NEXT REGULAR MEETING**

The next regular meeting will be held Tuesday, October 25, 2022 at 5:30 pm in the Hopkins Board Room. Prior to the General Session, Board members will participate in a Work Session that will begin at 4:00 pm.

### **MEETING ADJOURNED**

Dr. Breshears moved the Board of Trustees to adjourn the meeting. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

A handwritten signature in blue ink, appearing to read "Tim Carr", is written over a horizontal line.

Tim Carr, Secretary

Lisa Oesterle, Recording Secretary