

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: July 28, 2022  
Time: 5:45 P.M.  
Location: Hopkins Board Room

## REQUEST FOR CLOSED SESSION

Mr. Parker moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on July 28, 2022 in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Oldham seconded the motion.

Roll Call:	Patricia Wood	<u>Yes</u>	Richard Parker	<u>Yes</u>
	Justin Hubbs	<u>Yes</u>	Amie Breshears	<u>Yes</u>
	Tim Carr	<u>Yes</u>	Tom Oldham	<u>Yes</u>

## GENERAL SESSION

The Board of Trustees of State Fair Community College met in a regular session Thursday, July 28, 2022 in the Hopkins Board Room at 5:45 p.m.

## IN ATTENDANCE

Patricia Wood, Justin Hubbs, Tim Carr, Amie Breshears, Tom Oldham, Richard Parker, Dr. Brent Bates, Keith Acuff, Mark Haverly, Mary Treuner, Daniel Avegalio, Michael Rogg, Darren Pannier, Eric Rehmer, Brad Henderson, Jerry Greer, Darci McFail, Amy Jackson, Allison Brosch, Justin O'Neal, Brent Hampy, Gene Warsawski, Forest Bryden, David Stoermer, Tabitha Thompson, Hannah Hartung, Michelle Green, Sky Melcher, Bryan Everson

## CALL TO ORDER

President Patricia Wood called the meeting to order.

## **APPROVAL OF THE AGENDA**

Mr. Hubbs moved that the Board of Trustees approve the agenda. Mr. Oldham seconded the motion – motion carried (Yes 6, No 0).

## **CITIZENS COMMENTS**

There were no citizens comments.

## **INTRODUCTION OF NEW EMPLOYEES**

Allison Brosch, Dean of Health Sciences introduced Michelle Green, Director of Surgical Technology. Daniel Avegalio, Dean of Student and Academic Services, introduced Cody Goldman, Admissions and Outreach Advisor, Hannah Hartung, Student Activities Coordinator, and David Stoermer, Academic Records and Testing Specialist. Amy Jackson, Executive Director of The Learning Force, introduced Forrest Bryden, CDA Instructor, Gene Warsawski, CDA Instructor, and Brent Hampy, Director of CDA Program. Dr. Bates, President, introduced Tabitha Thompson, Director of Lake of the Ozarks Campus.

## **APPROVAL OF MINUTES FOR THE JUNE 30, 2022 BOARD MEETING AS PUBLISHED**

Mr. Oldham moved the Board of Trustees approve the minutes for the June 30, 2022 Board meeting as published. Mr. Carr seconded the motion – motion carried. (Yes 6; No 0)

## **WARRANT #12, JUNE 2022 (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve Warrant #12, for June 2022. Mr. Hubbs seconded the motion – motion carried. (Yes 6; No 0)

## **INSTITUTIONAL REPORT**

A copy of the Athletics Strategic Plan was included in the Board of Trustees' agenda packet. Darren Pannier, Athletic Director, recognized Intern Lane McFail who played a big part in helping with the document, and discussed in more detail the strategic priorities as stated in the document. Additionally, Darren recognized the sports teams that received the NJCAA Academic Team Awards for having a team GPA of 3.0 or above. The teams honored were Men's Cross Country, Women's Basketball, Baseball, and Softball.

## **SEDALIA CAMPUS ELECTRONIC SIGN STATUS REPORT (Facilities Director, O'Neal/Marketing Director, Henderson)**

Due to continuing technical issues on the digital portion of the college sign at 16<sup>th</sup> and Clarendon, maintenance will be removing the digital board from the marquis. This will leave the brick base with the SFCC logo. Mr. Henderson will be researching options for future recommendation. Currently we have an agreement with the MO State Fairgrounds to place our messaging on their digital sign on Limit Avenue.



**SUPPLEMENTAL SUPPORT UNDER THE AMERICAN RESCUE PLAN (VP, Acuff)**

In March 2022, The Department of Education announced the availability of \$198 million in additional grants with the Supplemental Support under the American Rescue Plan (SSARP) grants. These grants required application from colleges and universities to receive the grants. State Fair Community College applied for additional funding under these grants and has been awarded \$950,133 from the SSARP. 50% of these funds are designated for direct student grants to be used for any element of a student’s cost of attendance including tuition, fees and required course materials. They may also be used for the retention and reengagement of students, or for emergency costs relating to the COVID-19 pandemic including housing costs, food costs, or health care, or childcare expenses. The remaining funds are institutional funds which must be used under the existing guidance outlined in the American Rescue Plan.

Mr. Oldham moved the Board of Trustees authorize the President to accept the SSARP grant funds in the amount of \$950,133 and to authorize the President and the Vice President, Finance and Administration to disburse SSARP student grant funds and institutional funds in accordance with the provisions of the American Rescue Plan Act of 2021. Dr. Breshears seconded the motion – motion carried. (Yes 6; No 0)

**ADDITIONAL FUNDS TO PURCHASE PROPERTY WEST OF SFCC CAMPUS (VP, Acuff)**

Mr. Oldham moved the Board of Trustees to approve an additional \$1,000,000 from State Fair Community College reserve funds for the purchase of approximately 200 acres of land to the west of, and adjacent to, the current SFCC property boundary. Mr. Hubbs seconded the motion – motion carried. (Yes 6; No 0)

**LOAN & LEASE PAYMENT SCHEDULES (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve all loan and lease payments due in FY2023 be paid as designated. Mr. Hubbs seconded the motion – motion carried. (Yes 6; No 0)

Heckart Science and Allied Health COP	\$600,900	UMB
TRANE Energy Equipment Lease/Purchase Agreement	\$459,974	Bank of America
Olen Howard Workforce Innovation Center	\$539,926	Cedar Rapids Bank & Trust
Lake Ozarks Campus*	\$ 69,030	Baily & Blum, Inc
Clinton Campus	\$197,828	Golden Valley MH
Science Hall Boonville	\$ 25,400	City of Boonville
Eldon Career Center	\$ 30,000	Eldon School District
Copiers/Print Room	\$ 42,439	Marco
Mailing Equipment	\$ 5,875	Pitney Bowes

\* This is through November 30, 2022 when the current LOZ lease expires. We are in discussions for a renewal rate and term beginning December 1, 2022.

### **COMMERCIAL INSURANCE COVERAGES (VP, Acuff)**

Mr. Carr moved the Board of Trustees approve the commercial insurance renewal premium payment to Assured Partners of Sedalia, MO in the amount of \$415,783 for FY2023. This is no change from prior year and has been accounted for in the FY23 budget. Mr. Oldham seconded the motion – motion carried. (Yes 6; No 0)

### **ATHLETIC INSURANCE COVERAGE (VP, Acuff)**

Mr. Oldham moved the Board of Trustees approve the athletic insurance renewal premium payment to Arthur J. Gallagher, First Agency Branch of Kalamazoo, MI in the amount of \$46,916 for FY2023. This is no change from the prior year and has been accounted for in the FY23 budget. Dr. Breshears seconded the motion – motion carried. (Yes 6; No 0)

### **PHAB LAB DESIGN, EQUIPMENT & SUPPLIES (VP, Acuff)**

Mr. Oldham moved the Board of Trustees accept the sole source purchase of design services, equipment and supplies for the Advanced Manufacturing Phab Lab from Palmer Hamilton of Elkhorn, WI in the amount of \$125,102.10. This purchase is in support of the NSF grant awarded to State Fair Community College. Funding is 54% (\$67,524) NSF grant, 31.2% (\$39,040) MoAmp grant, 9.4% (\$11,736) J. Higdon Potter Foundation and 5.4% (\$6,802) SFCC Operating Budget. Mr. Parker seconded the motion – motion carried. (Yes 6; No 0)

### **COMMERCIAL DRIVING ACADEMY SIMULATOR (VP, Acuff)**

Mr. Oldham moved the Board of Trustees accept the bid for a CDA truck driving simulator from Virage Simulation, Inc of Montreal, Quebec, Canada in the amount of \$149,500. These are items A-E & G in the bid. The simulator will be utilized to support SFCC's CDL training and provide the CDA program with state-of-the-art training equipment to meet the increased demand. Funding is from one-time State of Missouri FY23 Community College Funding. Mr. Hubbs seconded the motion – motion carried. (Yes 6; No 0)

### **OHWIC COLLABORATIVE WELDING SYSTEM (VP, Acuff)**

Mr. Hubbs moved the Board of Trustees accept the bid for 2 Coper Cart Collaborative Welding Systems from Linde Gas & Equipment of Sedalia, MO in the amount of \$174,900. This equipment will further equip the OHWIC to be a leading provider of training for our students and our industry partners and would be funded under the MoExcels II grant. Mr. Oldham seconded the motion – motion carried. (Yes 6; No 0)

### **PRESIDENT'S REPORT (SFCC President, Dr. Bates)**

- Correction to the calendar located on the agenda - Foundation Annual Meeting is August 25, 2022.
- Update on Olen Howard Workforce Innovation Center – it is 90% completed. There is \$600,000 worth of work left.
- Camp Blue Sky is on campus and has 240 campers enrolled.



- Enrollment is still a challenge, but we've made significant gains in past two weeks. Dr. Bates recognized Sarah Alkire and her team for all their work.
- Extended hours have started and will go until the start of the semester.

#### **FINANCIAL REPORT (VP, Acuff)**

- Quarterly Investment Report
- Monthly Financial Report – Mr. Acuff reported that the college is financially strong.

#### **BOARD DISCUSSION**

- Timing for Future Work Sessions – It was decided that when a work session is necessary, it can begin at 4:30 p.m., or possibly have a work session on the 2<sup>nd</sup> Thursday of the month.
- Board Training with Kate Nash. Let Dr. Bates know if specific topics need to be addressed. Title IX and Personnel Approvals were suggested.
- Fall Board Retreat Planning – appropriate notice would be needed.
- ACCT Fall and Spring Conferences – Fall conference in New York City, Oct. 26-29; Spring conference in Washington, DC, Feb. 5-8.
- “Trusteeship” book was given to each Board member.
- A Presidential Celebration will be held. Look at calendars for open dates on a weekend.

#### **NEXT MEETING**

The next regular meeting will be held August 25, 2022 at 5:30 pm in the Hopkins Board Room.

#### **MEETING TO ADJOURN**

Mr. Hubbs moved the meeting be adjourned. Mr. Oldham seconded the motion – motion carried. (Yes 6; No 0)



Tim Carr, Secretary

Lisa Oesterle, Recording Secretary

#### **Mission**

*State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

#### **Vision**

*State Fair Community College will be an exceptional student-centered college that empowers individuals to grow, thrive and prosper within a changing world.*

## UPCOMING EVENTS

<b>Aug 3, 2022</b>	Pettis County One Million Cups - Thompson Conference Center	9:00 AM to 10:00 AM
<b>Aug. 11, 2022</b>	Opening of the Missouri State Fair – SFCC Campuses close at noon.	All Day
<b>Aug. 17, 2022</b>	Convocation – Stauffacher Theatre	8:30 AM to 10:00 AM
<b>Aug. 25, 2022</b>	SFCC Foundation Annual Meeting – Thompson Conference Center-Board Member invited to attend Please RSVP to Mary Treuner or Lisa Oesterle	12 PM to 1:30 PM
<b>Aug. 30, 2022</b>	SFCC Community Café Meal Event – 417 West Pettis To Volunteer: Click Below <a href="https://docs.google.com/spreadsheets/d/1pfVo6q38jk6qXCz0KnocBYYf7KRgUX4zCdLw2MM-HZc/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1pfVo6q38jk6qXCz0KnocBYYf7KRgUX4zCdLw2MM-HZc/edit?usp=sharing</a>	4:30 PM to 6:30 PM