

MINUTES
SFCC BOARD OF TRUSTEES
MEETING
July 23, 2020
4:00 P.M.
THOMPSON CONFERENCE CENTER
HECKART SCIENCE AND ALLIED HEALTH CENTER

The Board of Trustees met at 3:00 p.m. in a work session; prior to the Board Meeting to discuss the Return to Campus Plan.

Work Session

The Board of Trustees of State Fair Community College met in a regular session on Thursday, July 23, 2020 in the Thompson Conference Center of the Heckart Science and Allied Health Center at 4:00 p.m.

Present

Randall Eaton, Patricia Wood, Nick La Strada, Jim Page, Justin Hubbs, Richard Parker, Dr. Brent Bates, Brad Henderson, Dr. Autumn Porter, Rachel Dawson, Justin O’Neal, Darci McFail, Hope Lecchi, Mary Treuner, Keith Acuff, Dr. Rhonda Hutton Gann, Jim Cunningham, Beverly Marquez, Michael Davis, Cendy Harrell-Carson, Keri Benner, Wanda Trauschke, Jo Lynn Turley and Dr. Joanna Anderson

Attendance

Absent: None

Absent

President Randall Eaton called the meeting to order.

Call to Order

Approval of Agenda

Mr. La Strada moved that the Board of Trustees approve the agenda. Mrs. Wood seconded the motion-motion carried unanimously.

Approval of Agenda

Citizen Comments: None

Citizen Comments

Approval of Minutes

Mr. Page moved the Board of Trustees approve the minutes for the June 25, 2020 Board meeting as published. Mr. La Strada seconded the motion, motion carried unanimously.

Minutes for June 25, 2020

Warrant #12 June 2020

Mr. Page moved the Board of Trustees approve Warrant # 12, June 2020. Mr. La Strada seconded the motion, motion carried unanimously.

**Warrant #12
June 2020**

Institutional Report: None

**Institutional
Report**

TITLE IX EQUAL OPPORTUNITY, SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCESS, GENERAL ADMINISTRATION POLICY 1211

Mrs. Wood moved the Board of Trustees approve updates to Title IX Equal Opportunity, Sexual Harassment Policy and Grievance Process, General Administration Policy 1211 as presented. Mr. La Strada seconded the motion, motion carried unanimously.

**Title IX
Policy 1211**

LOAN & LEASE PAYMENT SCHEDULES

Mr. La Strada moved the Board of Trustees approve all loan and lease payments due in FY2021 be paid as designated. Mrs. Wood seconded the motion, motion carried with a vote of 5 Yes and Mr. Page voting no.

**Loan and Lease
Payment
Schedules**

Heckart Science and Allied Health COP	\$600,450	UMB
TRANE Energy Equipment Lease/Purchase Agreement	\$459,973	Bank of America
HP Equipment Lease/Purchase Agreement	\$189,106	HP Financial Services
Department of Economic Development	\$115,337	Energize MO. Loan
Lake Ozarks Campus	\$161,247	Baily & Blum, Inc
Clinton Campus	\$197,828	TRCDC
Science Hall Boonville	\$25,400	City of Boonville
Eldon Career Center	\$30,000	Eldon School District
Copiers/Print Room	\$39,600	Marco
Mailing Equipment	\$5,875	Pitney Bowes

ACCOUNTS RECEIVABLE WRITEOFF

Mr. Hubbs moved the Board of Trustees authorize the Vice President, Finance & Administration to write-off \$367,296 as uncollected balances for the fiscal year 2020. Mrs. Wood seconded the motion, motion carried unanimously.

**Accounts
Receivable
Writeoff**

CARES ACT REMOTE INSTRUCTION AND OPERATIONS LAPTOP TECHNOLOGY (VP, Acuff)

Mr. La Strada moved the Board of Trustees authorize the expenditure of \$236,074.85 in CARES Act funds to CDW-G of Lincolnshire, IL. Expenditures are to update faculty and staff computers to laptop computers and peripherals to enable effective and efficient remote instruction and operations. Mrs. Wood seconded the motion, motion carried unanimously.

**Cares Act
Remote
Instruction
And
Operations
Laptop
Technology**

CARES ACT CLASSROOM REMOTE TECHNOLOGY

Mr. Page moved the Board of Trustees authorize the expenditure of \$296,520.86 in CARES Act funds to equip 114 classrooms throughout all SFCC campuses with technology to enable remote learning. This technology includes cameras, speakers, microphones, monitors, workstations and all necessary peripherals to instruct classes to in-person and remote attendees. Selected vendors are:

Schillers Audio Visual, Sedalia, MO	\$199,918.67
JAM Marketing, Sedalia, MO	\$5,796.14
CDW-G, Lincolnshire, IL	\$90,806.05

Mr. Hubbs seconded the motion, motion carried unanimously.

**Cares Act
Classroom
Remote
Technology**

President’s Report

- Faculty and Staff Recognition
- Pettis County and Benton County Cares Act Fund request
- Online Learning Outcomes
- OTA Accreditation
- Community and City Wide Branding Campaign
- Lake Ozark Community Forum held July 30, 2020. “Identifying Needs”
- Enrollment Report – Working hard to stay ahead of the budget forecast.

**President’s
Report**

Quarterly Investment Report

- Quarterly Investment Report ending June 30, 2020

**Quarterly
Investment
Report**

Financial Report

- June 2020 Financial Report

**Financial
Report**

Board Discussion

- President Eaton appointed Mrs. Wood to act as the Board of Trustees Liaison to the SFCC Foundation Board
- Fall Enrollment

**Board
Discussion**

Request for Closed Session

Mrs. Wood moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on July 23, 2020, for the purpose of considering:

- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. La Strada seconded the motion, motion carried per roll call vote.

Closed Session

Justin Hubbs - <u>Yes</u>	Nick La Strada - <u>Yes</u>
Jim Page - <u>No</u>	Richard Parker - <u>Yes</u>
Patty Wood - <u>Yes</u>	Randy Eaton - <u>Yes</u>

Date of Next Regular Meeting

The date of the next regular meeting will be Thursday, August 27, 2020 at 4:00 p.m.

Next Regular Meeting

Adjournment

Mr. Page moved the meeting be adjourned. Mr. Hubbs seconded the motion, motion carried unanimously.

Adjournment

Nick La Strada, Secretary

Jo Lynn Turley
Recording Secretary

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