

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: June 30, 2022

Time: 4:00 p.m.

Location: Thompson Conference Center

WORK SESSION

The Board of Trustees met at 3:00 p.m., prior to the Board Meeting for a presentation and discussion for the FY23 Budget.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on June 30, 2022, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Carr seconded the motion.

Roll Call:

Amie Breshears - <u>Yes</u>	Tim Carr - <u>Yes</u>
Justin Hubbs - <u>Yes</u>	Tom Oldham - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

GENERAL SESSION

The Board of Trustees of State Fair Community College met in a regular session on Thursday, June 30, 2022, in the Thompson Conference Center at 4:00 p.m.

IN ATTENDANCE

Patricia Wood, Justin Hubbs, Richard Parker, Tim Carr (3:08 PM), Tom Oldham, Amie Breshears Dr. Joanna Anderson, Dr. Brent Bates, Keith Acuff, Brad Henderson, Daniel Avegalio, Rachel Dawson, Justin O'Neal, Darci McFail, Mark Haverly, Michael Rogg, Allison Brosch, Deana Barklage, Raymond Simmons, Amanda Stoecklein Skye Melcher, Crystal Wilson, Steven Gardner and Jo Lynn Turley

Absent: Jim Page

CALL TO ORDER

President Patricia Wood called the meeting to order.

APPROVAL OF AGENDA

Mr. Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion-motion carried. (Yes 6, No 0)

CITIZENS COMMENTS

None

INTRODUCTION OF NEW EMPLOYEES

Allison Brosch, Dean of Health Sciences introduced Deanna Barklage, Behavioral Health Program Coordinator. Daniel Avegalio, Dean of Student Services introduced Crystal Wilson, Financial Aid Specialist. Dr. Brent Bates, VP of Academics and Student Success, introduced Steven Gardner, Director of the Whiteman Air Force Base Campus. Rachel Dawson, Executive Director of Human Resources announced the new employees that were not able to attend; Paige Jones, Small Business Development Center Counselor, Lake of the Ozark campus; Amy King, Navigator, Lake of the Ozark campus; Sarah Goth, Navigator, Clinton Campus.

APPROVAL OF MINUTES

Mr. Oldham moved the Board of Trustees approve the minutes for the May 26, 2022 Board meeting as published. Mr. Hubbs seconded the motion, motion carried. (Yes 6, No 0)

WARRANT #11, (May 2022)

Mr. Hubbs moved the Board of Trustees approve Warrant #11, for May 2022. Mr. Oldham seconded the motion, motion carried. (Yes 6, No 0)

FISCAL YEAR 2023 BUDGET (President Anderson/VP Acuff)

Dr. Breshears moved the Board of Trustees approve the Fiscal Year 2023 budget as presented, granting budget authority of \$53,602,534. The FY2023 budget includes a compensation increase and tuition increase as previously approved and assumes a three percent enrollment decrease for FY 2023. Mr. Oldham seconded the motion, motion carried. (Yes 6, No 0)

STATE OF MISSOURI FY2023 NON-RECURRING APPROPRIATIONS (VP Acuff)

Mr. Oldham moved the Board of Trustees approve the acceptance of two non-recurring State of Missouri FY2023 appropriations to State Fair Community College. These funds are in addition to the Funds allocated in the SFCC FISCAL YEAR 2023 BUDGET. The non-recurring allocations for State Fair Community to be accepted are:

- SFCC share of \$10,000,000 one-time allocation to Community Colleges: \$655,612
- SFCC carryover of unspent FY2022 Deferred Maintenance Funds: \$700,928

Projects/Purchases utilizing these funds will require approval of the Board. Mr. Hubbs seconded the motion, motion carried. (Yes 6, No 0)

DESE AREA CAREER CENTER CONSTRUCTION REIMBURSEMENT #2 (VP Acuff)

House Bill 2 in the Missouri FY22 budget allocated \$2,000,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of area career technical schools, provided costs are shared at a ratio of 50% state and 50% local match. Previously, State Fair Community College applied for and was awarded a \$500,000 reimbursement for the CTC portion of the Olen Howard Work Force Innovation Center. Additional reimbursement funds of \$500,000 from the Area Career Center Construction fund have been made available to State Fair Community College for the CTC portion of the Olen Howard Workforce Innovation Center. Mr. Parker moved the Board of Trustees authorize the President to accept the additional DESE Area Career Center Construction reimbursement of \$500,000 as described above. Dr. Breshears seconded the motion, motion carried. (Yes 6, No 0)

ACCOUNTS RECEIVABLE WRITEOFF (VP Acuff)

Mr. Oldham moved the Board of Trustees authorize the Vice President of Finance & Administration to write-off \$693,522.26 as uncollected balances for the fiscal year 2022. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

RESOLUTIONS APPROVING PURCHASE PURSUANT TO AN OPTION AGREEMENT FOR PURCHASE OF REAL ESTATE (President Anderson)

WHEREAS, the Board of Trustees (the "Board") of The Community College District of Mid Missouri, operating and known as State Fair Community College (the "College") has previously entered into an Option Agreement dated March 2022 ("Option") with the State of Missouri (by and through the State Fair Commission)(the "State") and Roberta Lee Smith, a single person, and

Laura M. Powell and Ricky Powell, wife and husband (collectively, the “Seller”) for the purchase of certain property by the College and the State as co-buyers; and

WHEREAS, the Option expires August 1, 2022, and the College has been discussing with the State and the Seller the final implementation of the Option, including without limitation the allocation of the Option property between the State and the College and the creation and modification of access easements related to the property to be purchased; and

WHEREAS, the College’s portion of the purchase price for the Option property will be \$1,000,000 and is to be funded by College reserves;

WHEREAS, the Board has determined that it is necessary, advantageous and desirable for the uses and purposes of the College to proceed with the steps necessary to purchase the property as contemplated by the Option and to enter a memorandum of understanding or other co-buyer agreement with the State to document the parties’ respective rights and obligations with respect to the purchase, the allocation of the purchase property, the easements and other agreements going forward, to document the exercise of the Option and to enter a purchase agreement with the Sellers and/or to complete the outright acquisition of the property from the Sellers.

NOW, THEREFORE, BE IT RESOLVED by the Board, as follows:

1. The preamble recitals are hereby incorporated as if fully set forth herein.
2. The Board hereby authorizes the College President and/or the President’s designee to (the “Authorized Officials” or individually, “Authorized Official”) to negotiate and implement the anticipated discussions, memorandum of understanding or other co-buyer agreement, purchase agreement and closing of the purchase of the property on the terms contemplated by the Option and deemed necessary or desirable by the Authorized Official, and agreed upon easements deemed necessary or desirable by the Authorized Official (collectively, “Option Property Documents”) as well as undertaking such inspections, surveys, reports, tests, easement negotiations and other due diligence regarding the Option property deemed necessary or desirable by the Authorized Official(s).
3. Either or both Authorized Officials are authorized and instructed, for and in the name of the College negotiate, execute and deliver the Option Property Documents, to take such steps as are necessary to effectuate the closing of the Option property including the payment of the College’s portion of the purchase price, and to accept the delivery of the deed for the College’s portion of the Option property, such approval to be conclusively evidenced by the execution, delivery and/or acceptance thereof.

4. Either or both Authorized Officials are further authorized to execute such additional documents, agreements, and certificates as the Authorized Official(s) shall deem necessary or advisable in connection with the actions contemplated herein, all upon such terms and conditions as the Authorized Official(s) deem(s) necessary to be in the best interests of the College.

Passed by the Board of Trustees this 30th day of June, 2022.



President



Secretary

Mr. Parker moved the board pass the proposed Resolutions approving purchase pursuant to an option agreement for purchase of real estate. An Option Agreement dated March 2022 (“Option”) with the State of Missouri (by and through the State Fair Commission)(the “State”) and Roberta Lee Smith, a single person, and Laura M. Powell and Ricky Powell, wife and husband (collectively, the “Seller”) for the purchase of certain property by the College and the State as co-buyers. Mr. Carr seconded the motion, motion carried. (Yes 6, No 0)

MATCHING FUNDS TO PURCHASE PROPERTY WEST OF SFCC CAMPUS (VP Acuff)

Mr. Oldham moved the Board of Trustees authorize the use of no more than \$1,250,000 from State Fair Community College reserve funds for the purchase of approximately 200 acres of land to the west of, and adjacent to, the current SFCC property boundary. These funds will be used as matching funds for funds appropriated by the General Assembly of the State of Missouri in the FY2023 budget for the purchase of the property. State Fair Community College will work cooperatively with the Missouri State Fair Commission to complete the purchase. Funds will be used for the actual purchase of the property (the matching funds) as well as other costs (utilizing only SFCC funds) related to the purchase including surveys, inspections, environmental surveys (if desired), title insurance and any other costs related to the purchase. Mr. Hubbs seconded the motion, motion carried. (Yes 6, No 0)

NATIONAL SCIENCE FOUNDATION GRANT AWARD (VP Acuff/A. Stoecklein)

Mr. Oldham moved the Board of Trustees approve acceptance of the National Science Foundation Grant Award Number 2202182 in the amount of \$571,769 for “Developing New Academic Pathways for Advanced Manufacturing Technician Workforce”. Funds will be utilized to pay for personnel and program development/delivery costs. The award performance period is June 15, 2022 through May 31, 2025. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

UNIVERSAL COLLABORATIVE ROBOTS EDUCATON PACKAGE

(VP Acuff)

Mr. Oldham the Board of Trustees approve the sole source purchase of five Universal Collaborative Robots (Cobots) and accompanying educational program packages for SFCC's Industrial Electrical Maintenance Program for \$206,939.00 from HTE Automation of Kansas City, MO. This purchase will further enhance our NC3 Certification by adding an Industry Standard Certification in UR Cobots to complement our FANUC Robot Certification. Funding is MOExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Dr. Breshears seconded the motion, motion carried. (Yes 6, No 0)

APT INTEGRATED MECHATRONICS TRAINER (VP Acuff)

Mr. Oldham moved the Board of Trustees approve the sole source purchase of one APT Manufacturing Solutions' Mechatronics Trainer, featuring a FANUC 6 axis industrial robot, for SFCC's Industrial Electrical Maintenance Program for \$87,040.00 from AIDEX Educational Systems of Rossville, IN. FANUC is the robotics system used by SFCC and APT Manufacturing Systems is the sole provider of FANUC systems in Missouri. Funding is MoExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

APT EDUCATIONAL ROBOT CELLS (VP Acuff)

Mr. Oldham moved the Board of Trustees approve the sole source purchase of three APT Manufacturing Solutions' Educational Robot Cells, featuring a PLC control panel and structural support for the FANUC 6 axis industrial robot, for SFCC's Industrial Electrical Maintenance Program for \$482,975.00 from AIDEX Educational Systems of Rossville, IN. FANUC is the robotics system used by SFCC and APT Manufacturing Systems is the sole provider of FANUC systems in Missouri. Funding is MoExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

BANK ACCOUNT AUTHORIZATION (VP Acuff)

Mr. Carr moved the Board of Trustees authorize the addition of Brent Bates as an authorized signature for banking transactions including checking, payroll, savings, Certificates of Deposit, other investments, and Safe Deposit boxes with Central Bank and any other banking/investment facility doing business with State Fair Community College. Keith Acuff is currently an authorized agent and will remain. Joanna Anderson is also an authorized agent but will be removed effective July 1, 2022. It is further recommended that Justin Hubbs be added as an authorized signature for all banking/investment activities as delineated above for Brent Bates and Keith Acuff. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

DELEGATION OF SIGNATURE AND APPROVAL AUTHORITY (VP Acuff)

Mr. Oldham moved the Board of Trustees authorize Brent Bates, President, effective July 1, 2022, the authority to execute contracts, financial documents and other official documents necessary for the conduct of the College's business that does not specifically require Board action. Keith Acuff currently has been delegated identical authority and will remain. No other person is authorized to execute such documents on behalf of the College unless authority to do so has been delegated in writing by the President. Mr. Parker seconded the motion, motion carried. (Yes 6, No 0)

THE BOARD OF TRUSTEES DAY/TIME MEETING

Mr. Carr moved the Board of Trustees approve the day and time to meet for the regular monthly meetings as the 4th Thursday at 5:30 PM moving forward. Mr. Oldham seconded the motion, motion carried. (Yes 6, No 0)

PRESIDENT'S REPORT

- Justin O'Neal presented a report on Campus Facilities
 - Olen Howard Workforce Innovation Center update
 - Parking lots repaving and repair
 - Center for Advanced Agriculture and Transportation Technology Design phase update
 - Fielding Building Renovations
 - Fire Alarm systems in the Fielding CTC area
 - Residence Hall Progress
 - Learning Commons Design Bids
 - Dining Hall remodel next steps
 - Every Offload Response Program
- Dr. Anderson presented her final report.
 - She expressed her thanks to the Board, the Community and the staff
 - Sent thank you gifts to the Foundation Board through Mary Treuner
 - Presented Patty Wood with a SFCC Branding Iron as Board President
 - Presented the Presidential Pen to Dr. Bates
 - Received information during the report, Governor Parson has signed the budget, leaving our anticipated funding whole.

FINANCIAL REPORT

- May 2022 Financial Report

BOARD DISCUSSION

- Patty Wood and the entire Board of Trustees thanked Dr. Anderson for her service and all that she has done for SFCC during her term as President.
- Patty Wood recognized the follow staff
 - Brad Driskill featured in the Missouri Cattleman's Association Magazine
 - Daniel Avegalio was selected as a member of the Stand-To Veteran Leadership program, sponsored by the George W. Bush Institute
 - Rachel Dawson was named the Chair of the MCCA Human Resource Group
- Richard Parker reported on the MCCA Trustees and Executive Leadership Conference, discussions included;
 - Enrollment Decline
 - Low Student Census in High Schools
 - Level of Competition for students
 - Employment Retention challenges
- Patty Wood announce the development of a standing meeting that will be held early in the month to discuss board agenda items and board members concerns. The meeting will be attended by Dr. Bates, President; Patty Wood, Board President and Richard Parker, Board Vice President.

NEXT MEETING

The next regular meeting will be held on July 28, 2022 at 5:30 p.m. in the Hopkins Board Room.

MOTION TO ADJOURN

Mr. Hubbs moved the meeting be adjourned. Mr. Carr seconded the motion, motion carried.
(Yes 6, No 0)



Tim Carr, Secretary

Jo Lynn Turley, Recording Secretary