

# **STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES**

Date: March 24, 2022

Time: 4:00 p.m.

Location: Thompson Conference Center

## **GENERAL SESSION**

The Board of Trustees of State Fair Community College met in a regular session on Thursday, March 24, 2022 in the Thompson Conference Center at 4:00 p.m.

## **IN ATTENDANCE**

Randall Eaton, Patricia Wood, Nick La Strada, Justin Hubbs (Arrived at 4:05 p.m.), Richard Parker (Departed at 6:15 p.m.), Tim Carr, Dr. Joanna Anderson, Dr. Brent Bates, Keith Acuff, Daniel Avegalio, Rachel Dawson, Justin O'Neal, Darci McFail, Mark Haverly, Michael Rogg, Jim Cunningham, Skye Melcher and Jo Lynn Turley

Absent: None

## **CALL TO ORDER**

President Randall Eaton called the meeting to order.

## **APPROVAL OF AGENDA**

Mr. La Strada moved that the Board of Trustees approve the agenda. Mrs. Wood seconded the motion-motion carried. (Yes 5, No 0, Absent 1)

## **CITIZENS COMMENTS**

None

## **APPROVAL OF MINUTES**

Mr. Carr moved the Board of Trustees approve the minutes for the February 24, 2022, Board meeting as published. Mr. Parker seconded the motion, motion carried. (Yes 5, No 0, Absent 1)

**WARRANT #8, (February, 2022)**

Mrs. Wood moved the Board of Trustees approve Warrant # 8, for (February, 2022).  
Mr. La Strada seconded the motion, motion carried. (Yes 6, No 0)

**FY 2023 TUITION/FEE RATES (VP, Acuff/President Anderson)**

Mr. Parker moved the Board of Trustees approve the following tuition and fee rates for the 2022-2023 academic year. SFCC did not increase tuition rates for the current academic year and proposes the following modest increase:

- In-District residents \$121.00 per credit hour, \$4 increase.
- Missouri residents \$183.00 per credit hour, \$8 increase.
- Non-Missouri residents \$247.00 per credit hour, \$10 increase.
- Dual Credit \$79.00 per credit hour, no increase.
- Technology Fee \$30.00 per credit hour, no increase.

The rate for covered individuals under 38 U.S.C. §379 (Veterans’ Benefits) including Whiteman Air Force Base active duty personnel, their spouse and dependent children that do not meet In-District residency requirements is set at the Board approved Missouri resident tuition rate.

It is recommended these tuition and fee rates be effective for the Fall 2022 semester through the Summer 2023 semester. Mrs. Wood seconded the motion, motion carried. (Yes 4, No 2)

**FY23 OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM TUITION (VP, Acuff/President Anderson)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the OTA program for 2022-2023 at \$205.00 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (State Fair Community College) collects tuition/fees for the OTA program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$262 per credit hour. Mr. Parker moved the Board of Trustees approve the tuition for the OTA program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2022 semester through the Summer 2023 semester. Mr. Carr seconded the motion, motion carried. (Yes 6, No 0)

**FY23 MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM TUITION (VP, Acuff/President Anderson)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the MLT program for 2022-2023 at \$253.24 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (Moberly Area Community College) collects tuition/fees for the MLT program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$324 per credit hour. Mr. Parker moved the Board of Trustees approve the tuition for the MLT program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2022 semester through the Summer 2023 semester. Mr. Carr seconded the motion, motion carried. (Yes 6, No 0)

**APPROVAL OF FULL TIME FACULTY, EXEMPT, AND ADMINISTRATIVE POSITIONS FOR FY 2023 (HR, Dawson/President, Anderson)**

Pending final approval of the FY 2023 budget, Mrs. Wood moved the Board of Trustees approve the full-time faculty, exempt, and administrative positions as presented and the new positions as listed, which have been included in the FY23 budget development process. Mr. Hubbs seconded the motion, motion carried. (Yes 6, No 0)

**EMPLOYEE COMPENSATION FOR FY 2023 (HR, Dawson/President Anderson)**

Mr. La Strada moved the Board of Trustees adopt the following compensation increases for FY 2023 for employees in good standing and hired into their current position before February 1, 2022.

1. Full-time Faculty: Provide a 1.2% increase to the current faculty salary base for both 168-day, 180-day and 184-day contracts; provide one step advancement on the updated salary schedule (unless at maximum step); and increase overload compensation for full-time faculty to \$650/credit hour.
2. Non-instructional full-time staff: Increase minimum hourly wage to \$15/hour and provide appropriate adjustment for individuals impacted by salary compression and a 3.0% increase for all others.
3. Adjunct faculty: Increase compensation to \$625/credit hour.
4. Permanent part-time classified staff: 3.0% increase.
5. Work-study and students: Increase \$0.85 per hour to \$12.00 per hour effective January 1, 2023.
6. Adjustments as appropriate for educational attainment, professional development activities, job reclassification, and/or equity.

The above compensation package has been taken into consideration in the development of the Fiscal Year 2023 budget.

It is recommended that the Board of Trustees approve the compensation increases pending final approval of the FY23 budget. Mr. Parker seconded the motion, motion carried. (Yes 4, No 0, Abstain 2)

**FY 2023 GROUP HEALTH PLAN (HR, Dawson/President Anderson)**

Mr. La Strada moved the Board of Trustees accept the renewal proposal from Missouri Education Health Group (MEHG). It is further recommended that the President or Vice President for Finance and Administration be authorized to sign the necessary cooperative agreement.

	FY22 Base Plan	FY22 Buy Up Plan	FY22 \$3,000 HSA	FY23 Base Plan	FY23 Buy Up Plan	FY23 \$3,000 HSA
Employee	\$718.00	\$821.00	\$620.00	\$743.00	\$850.00	\$642.00
Employee/Spouse	\$1,435.00	\$1,657.00	\$1,251.00	\$1,485.00	\$1,715.00	\$1,294.00
Employee/Child(ren)	\$1,256.00	\$1,452.00	\$1,096.00	\$1,300.00	\$1,503.00	\$1,134.00
Family	\$1,972.00	\$2,173.00	\$1,640.00	\$2,041.00	\$2,249.00	\$1,698.00
Deductible	\$1,500	\$1,500	\$3,000	\$1,500	\$1,500	\$3,000
Co-pay In/Out	80%/50%	80%/50%	100%/70%	80%/50%	80%/50%	100%/70%
Out-of-Pocket	\$6,250	\$5,700	\$6,750	\$6,250	\$5,700	\$6,750

MEHG, is managed and serviced by Valentine-Weis Consulting Group in Moberly, Missouri. The coverage is provided through United Healthcare (UHC) Choice Plus. This represents a 3.5% increase to the college from the FY22 rates. The proposed plan includes a base option, a buy-up option and an option with a Health Savings Account (HSA). Mr. Hubbs seconded the motion, motion carried. (Yes 5, No 0, Abstain 1)

**FY 2023 DENTAL INSURANCE (HR, Dawson/President Anderson)**

Mr. Parker moved the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for dental insurance for Fiscal Year 2023. The proposed plan would be through United Healthcare and Board-paid rate for each full-time employee is \$29.47 per month, the proposed family rate is \$80.88, which results in a 0% increase from the prior year. Mr. Hubbs seconded the motion, motion carried. (Yes 5, No 0, Abstain 1)

**FY 2023 VISION INSURANCE (HR, Dawson/President Anderson)**

Mr. Parker moved the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for the Vision Insurance for Fiscal Year 2023. The proposed plan would be through United Healthcare and the rates: \$10.41 per month for employee coverage, \$17.55 per month for employee and spouse coverage, \$17.90 per month for employee and children coverage, and \$28.31 per month for family coverage. The rates for the vision plan, which is optional and paid for by the employee, represents a 0% increase from the fiscal year 2022 rates. Mr. Hubbs seconded the motion, motion carried. (Yes 5, No 0, Abstain 1)

**SUMMERS HOURS (President Anderson)**

Mr. La Strada moved the Board of Trustees approve the college closing offices at noon on Friday during the months of June and July in 2022, 2023 and 2024, allowing for coordination with the 2022-2024 academic calendar. It also is recommended the Board approve employees to work a 36-hour work week plus 4 hours holiday pay. Mr. Hubbs seconded the motion, motion carried. (Yes 6, No 0)

**HEWLETT-PACKARD FINANCIAL SERVICES COMPANY (VP Acuff)**

On August 22, 2017, State Fair Community College entered into a direct borrowing lease purchase agreement with Hewlett-Packard Financial Services Company in the amount of \$850,977 at 3.5% interest to finance computer and network equipment. This loan is set to mature in FY2023. Mr. Hubbs moved the Board of Trustees approve payment of the FY2023 pay-off balance of this loan, an amount of \$94,894.72, in FY2022. Funding will be FY2022 Operating Budget. Mrs. Wood seconded the motion, motion carried. (Yes 6, No 0)

**MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT – DIVISION OF ENERGY (VP Acuff)**

On December 15, 2011, State Fair Community College entered into a direct borrowing loan agreement with the Missouri Department of Economic Development – Division of Energy in the amount of \$1,035,950 at 2.0% interest to finance an energy efficiency project. This loan is set to mature in FY2023. Mr. Hubbs moved the Board of Trustees approve payment of the FY2023 pay-off balance of this loan, an amount of \$98,012.80, in FY2022. Funding will be FY2022 Operating Budget. Mrs. Wood seconded the motion, motion carried. (Yes 6, No 0)

**CAMPUS PARKING LOTS & REPAVING (VP Acuff)**

Mr. La Strada moved the Board of Trustees accept the winning bid as presented for milling and paving of parking lots and roadways on the State Fair Community College Campus in Sedalia, Missouri. Funding is 100% State of Missouri deferred maintenance appropriations. Mr. Carr seconded the motion, motion carried. (Yes 6, No 0)

## **YEATER & HECKART PARKING LOT IMPROVEMENTS (VP Acuff)**

Mr. Hubbs moved the Board of Trustees accept the winning bid as presented for Yeater and Heckart parking lot improvements on the State Fair Community College Campus in Sedalia, Missouri. Funding is 100% State of Missouri deferred maintenance appropriations. Mr. Carr seconded the motion, motion carried. (Yes 6, No 0)

## **PRESIDENT'S REPORT**

- Campus Projects Update – Justin O’Neal
- Theatre Production “Leveling Up”
- Athlete Recognitions for Track and Field
- Golden Valley Memorial Hospital Foundation 50<sup>th</sup> Anniversary Gala
- Clinton Jobs Fair
- Speech and Debate representation at Nationals
- Sedalia Area Chamber of Commerce Awards Banquet
- Successful Legislative visit in Jefferson City, MO on March 10, 2022
- SFCC Foundation Gala “Live and In Person”
- Check presentation from Citizens Farmers Bank of Cole Camp
- Articulation Agreements between SFCC and
  - Central Methodist - Athletic Training
  - University of Central Missouri – Concurrent Enrollment
- Heckart Community Center Ribbon Cutting
- Shooting Sports at the National Competition this week
- Ag Students successful in Ag Competition
- Condolences to Keith Acuff for the passing of his Father
- Congratulations to Dr. Bates for being selected as the 6<sup>th</sup> President of SFCC

## **FINANCIAL REPORT**

- August 2020 Financial Report – VP, Keith Acuff
- Quarterly Investment Report – VP, Keith Acuff

## **BOARD DISCUSSION**

### **SPECIAL BOARD OF TRUSTEES MEETING**

Mrs. Wood moved the Board of Trustees convene a Special Board of Trustees meeting on April 14, 2022 at 4:00 PM on the Sedalia campus of State Fair Community College, for the purpose of certifying the election results, administering the oath of office to the new trustees and the election of officers for the Board of Trustees. Mr. La Strada seconded the motion, motion carried.(Yes 6, No 0)

### **MCCA Trustees and Executive Leadership Conference**

MCCA TELC will be held June 22 – 24, 2022. Please mark your calendars.

## REQUEST FOR CLOSED SESSION

Mr. La Strada moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on March 24, 2022 in the Yeater Room 148 on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Hubbs seconded the motion.

Roll Call:

Randy Eaton -	<u>YES</u>	Tim Carr -	<u>YES</u>
Justin Hubbs -	<u>YES</u>	Nick La Strada -	<u>YES</u>
Richard Parker -	<u>YES</u>	Patty Wood -	<u>YES</u>

## NEXT MEETING

The next regular meeting will be held on April 28, 2022 at 4:00 p.m. in the Hopkins Board Room

## MOTION TO ADJOURN

Mr. Hubbs moved the meeting be adjourned. Mr. La Strada seconded the motion, motion carried. (Yes 5, No 0, Absent 1)

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Nick La Strada, Secretary

Jo Lynn Turley, Recording Secretary