

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: February 25, 2021

Time: 4:00 p.m.

Location: Via Video Conference

Due to COVID-19 Pandemic National Emergency

## GENERAL SESSION

The Board of Trustees of State Fair Community College met in a regular session on Thursday, February 25, 2021 via Zoom video conference at 4:00 p.m., the public was invited to continue to observe by live feed at SFCC website YouTube Channel @ 4:00 p.m.

## PRESENT BY ZOOM VIDEO CONFERENCE:

Randall Eaton, Patricia Wood, Nick La Strada, Justin Hubbs, Richard Parker, Dr. Joanna Anderson, Dr. Brent Bates, Keith Acuff, Rachel Dawson, Brad Henderson, Adam Pope and Jo Lynn Turley

Absent: Jim Page

## CALL TO ORDER

President Randall Eaton called the meeting to order.

## RESIGNATION

President Randall Eaton on behalf of the State Fair Community College Board of Trustees accepted the resignation of Trustee Jim Page.

## APPROVAL OF AGENDA

Mrs. Wood moved that the Board of Trustees approve the agenda. Mr. La Strada seconded the motion-motion carried unanimously.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

**CITIZENS COMMENTS**

None

**APPROVAL OF MINUTES**

Mr. La Strada moved the Board of Trustees approve the minutes for the January 28, 2021 Board meeting as published. Mr. Hubbs seconded the motion, motion carried unanimously.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

**WARRANT #7, JANUARY 2021**

Mr. La Strada moved the Board of Trustees approve Warrant # 7, for January 2021. Mrs. Wood seconded the motion, motion carried unanimously.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

**RAC-JAC PROPERTIES AGREEMENT FOR FY2022**

Mrs. Wood moved the Board of Trustees accept the Lease Agreement from RAC-JAC Properties of Sedalia, MO for a period of 10 months commencing August 1, 2021 and ending May 30, 2022. This agreement is for 16, 3 bedroom units at a cost of \$1,805 per unit per month allowing for 96 students to be provided room and board. The total lease agreement is for \$288,800 inclusive of utilities, trash and internet for each unit. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with RAC-JAC Properties. Mr. La Strada seconded the motion, motion carried.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

**DINING SERVICE AGREEMENT FOR FY2022**

Mr. Hubbs moved the Board of Trustees accept the renewal option from Great Western Dining for the FY2022 fiscal year and authorize the Vice President of Finance and Administration to sign the Dining Services Agreement. This is year 1 of a 5 year extension included as part of the current agreement. Meal rates shown below.

SLIDING SCALE*		
Board Students	19 Meal Plan Daily Rate	10 Meal Plan Daily Rate
220 & Above	\$13.23	\$12.02
210 - 219	\$13.49	\$12.29
200 - 209	\$13.76	\$12.51
190 - 199	\$13.97	\$12.70
180 - 189	\$14.27	\$12.97
170 - 179	\$14.35	\$13.24
160 - 169	\$14.64	\$13.60
150 - 159	\$14.94	\$13.78
140 - 149	\$15.23	\$14.05
130 - 139	\$15.52	\$14.19

\*Agreement requires a minimum of 120 students on the 19 meal plan 19-meal plan daily rate of \$13.97 @ 190-199 board students.  
10-meal plan daily rate of \$12.70 @ 190-199 board students.

***Upward Bound***

Breakfast      \$4.75  
Lunch            \$5.90  
Dinner          \$5.90

***10-Meal Punch Card***    \$51.50

***Casual Meal Rates***

Breakfast      \$5.00  
Lunch            \$6.15  
Dinner          \$7.25  
Special Event   \$7.85

Mrs. Wood seconded the motion, motion carried.

Roll Call:      Randy Eaton -       Yes       Justin Hubbs -       Yes        
                    Nick La Strada -       Yes       Richard Parker -       Yes        
                    Patty Wood -       Yes

**ROOM AND BOARD RATES FOR FY2022**

Mrs. Wood moved the Board of Trustees approve room and board rates for FY2022 as follows:

\$3,193 per semester for a residence hall room and a 19-meal plan (112 days), which includes:

- \$1,475 for room, an increase of \$25.00 per semester
- \$1,718.00 for board, no increase per semester

\$3,414 per semester for an apartment room and a 19-meal plan (112 days), which includes:

- \$1,696.00 for room, an increase of \$46.00 per semester
- \$1,718.00 for board, no increase per semester

\$3,118 per semester for an apartment room and a 10-meal plan (112 days), which includes:

- \$1,696.00 for room, an increase of \$46.00 per semester
- \$1,422.00 for board, an increase of \$22.00 per semester

Mr. Hubbs seconded the motion, motion carried.

Roll Call:     Randy Eaton -       Yes       Justin Hubbs -       Yes        
                   Nick La Strada -       Yes       Richard Parker -       Yes        
                   Patty Wood -       Yes      

**OLEN HOWARD WORKFORCE INNOVATION CENTER TAX-EXEMPT USE OF FUNDS RESOLUTION**

Mr. La Strada moved the Board of Trustees accept the Resolution presented for the use of the tax-exempt financing proceeds to reimburse certain capital expenditures incurred in connection with the new Olen Howard Workforce Innovation Center. Mrs. Wood seconded the motion, motion carried.

Roll Call:     Randy Eaton -       Yes       Justin Hubbs -       Yes        
                   Nick La Strada -       Yes       Richard Parker -       Yes        
                   Patty Wood -       Yes

**OLEN HOWARD WORKFORCE INNOVATION CENTER RESOLUTION TO SOLICIT FINANCING, UNDERWRITER OR PLACEMENT PROPOSALS**

Mr. La Strada moved the Board of Trustees accept the Resolution presented for the solicitation of financing, underwriter or placement proposals to pay a portion of the costs of the new Olen Howard Workforce Innovation Center, repealing prior conflicting resolutions, and authorizing other related matters. Mr. Hubbs seconded the motion, motion carried.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

**CRRSAA, HIGHER EDUCATION EMERGENCY RELIEF FUND II**

On December 27, 2020, the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) was signed into law. This new law gives the U.S. Department of Education approximately \$22.7 billion to distribute to institutions of higher education in order to prevent, prepare for, and respond to coronavirus through the Higher Education Emergency Relief Fund (HEERF) II.

State Fair Community College has been allocated CRRSAA grant funds in the amount of \$5,178,784 of which \$1,233,457 is designated for direct student grants. Student grants under HEERF II may be used for any element of a student’s cost of attendance, or for emergency costs relating to the COVID-19 pandemic, including housing costs, food costs, or health care or childcare expenses. The remaining funds are institutional funds which may be use to defray expenses associated with coronavirus including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff training and payroll.

Mr. La Strada moved the Board of Trustees authorize the President to accept the CRRSAA – HEERF II funds in the amount of \$5,178,784. It is further recommended that the Board of Trustees authorize the President and the Vice President, Finance and Administration to disburse CRRSAA student grant funds and institutional funds in accordance with the provisions of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021. Mrs. Wood seconded the motion, motion carried.

Roll Call: Randy Eaton - Yes Justin Hubbs - Yes  
Nick La Strada - Yes Richard Parker - Yes  
Patty Wood - Yes

## **PRESIDENT'S REPORT**

- Nursing Pass Rate
- SBDC Award
- Student Loan Default Rate down more than 50%
- Congratulation to our Theatre Students and Faculty (KCACTF Awards)
- MCCA Advocacy and Legislative Agenda
  - Request for Core Increase
  - A+ Scholarships
  - Fast Track Program
  - SkillUp Missouri
  - MoExcels
- COVID-19 Institution Report
- National High School Student Poll
- Olen Howard Workforce Innovation Center
  - Monthly Construction Progress Update
  - Stronger Workforce, Greater Community – Capital Campaign
  - Sunderland Foundation Grant News Release

### Notices/Events

- SFCC NJCAA Sports Programs
- Professional Development Day
- State Sidewalk and Crosswalk Work
- SFCC Food Pantry & Caring Closet
- Signing Day for Health Sciences & CTE – April 15, Virtual Event

## **FINANCIAL REPORT**

- January 2021 Financial Report

## **BOARD DISCUSSION**

- Board of Trustees 360 Evaluation – Parameters with detailed discussion in April/May
- President's 360 Evaluation due March 5, 2021
- Foundation meeting report by Mrs. Wood
- Stronger Workforce/Greater Community Newsletter
- ELT/Board Budget Workshop – March 11, 2021 from 2 pm to 4 pm.

## REQUEST FOR CLOSED SESSION

Mrs. Wood moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, via video conference on February 25, 2021, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Hubbs seconded the motion, motion carried

Roll Call:     Randy Eaton -       Yes       Justin Hubbs -       Yes        
                  Nick La Strada -       Yes       Richard Parker -       Yes        
                  Patty Wood -       Yes      

## NEXT MEETING

The next regular meeting will be held on March 25, 2021 at 4:00 p.m. via Video Conference

## MOTION TO ADJOURN

Mr. La Strada moved the meeting be adjourned. Mrs. Wood seconded the motion, motion carried.

Roll Call:     Randy Eaton -       Yes       Justin Hubbs -       Yes        
                  Nick La Strada -       Yes       Richard Parker -       Yes        
                  Patty Wood -       Yes      

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Nick La Strada, Secretary

Jo Lynn Turley, Recording Secretary