

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: December 17, 2020

Time: 4:00 p.m.

Location: Via Video Conference

Due to COVID-19 Pandemic National Emergency

GENERAL SESSION

The Board of Trustees of State Fair Community College met in a general session on Thursday, December 17, 2020 via Zoom video conference at 4:00 p.m., the public was invited to continue to observe by live feed at SFCC website YouTube Channel @ 4:00 p.m.

PRESENT BY ZOOM VIDEO CONFERENCE:

Randall Eaton, Patricia Wood, Nick La Strada, Jim Page, Justin Hubbs, Richard Parker, Dr. Joanna Anderson, Dr. Brent Bates, Keith Acuff, Rachel Dawson, Michael Rogg, Brad Henderson, Rebecca Baker, Daniel So, Adam Pope and Jo Lynn Turley

Absent: None

CALL TO ORDER

President Randall Eaton called the meeting to order.

APPROVAL OF AGENDA

Mrs. Wood moved that the Board of Trustees approve the agenda. Mr. La Strada seconded the motion-motion carried

. Roll Call:

Randy Eaton - Yes

Justin Hubbs - Yes

Nick La Strada - Yes

Jim Page - Yes

Richard Parker - Yes

Patty Wood - Yes

MOMENT OF SILENCE

Board President Randall Eaton called for a moment of silence in honor of Noel Porter, supporter of State Fair Community College and husband of Autumn Porter, Dean of Student Services

CITIZENS COMMENTS

None

APPROVAL OF MINUTES

Mr. La Strada moved the Board of Trustees approve the minutes for the November 19, 2020 Board meeting and the December 8, 2020 Special Board meeting as published. Mrs. Wood seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

AUDITED FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2020 (VP, Acuff)

Mr. La Strada moved the Board of Trustees accept the audited results of the annual financial report and related information as conducted, prepared and presented by KPM CPAs, PC, for the year ended June 30, 2020. Mr. Hubbs seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

WARRANT #5, (November 2020)

Mr. Page moved the Board of Trustees approve Warrant # 5, for November 2020. Mr. La Strada seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

INSTITUTIONAL REPORT: VIRTUAL CAMPUS PROJECT (Dean Michael Rogg, Instructor Daniel So)

Michael Rogg, Dean of Career and Technology, along with Daniel So, Instructor, delivered a presentation and demonstration of the newly developed Virtual Campus project. Dror Meleamad, working as a project intern, was very instrumental in the project.

OLEN HOWARD WORKFORCE INNOVATION CENTER FINANCING RESOLUTION (VP ACUFF)

Mr. Parker moved the Board of Trustees approve the formal resolution (as presented) approving a project to be financed with the proceeds of a lease purchase agreement pursuant to RSMO Section 177,088; and approving the proposal of Equity Bank as lender for the project.

Equity Bank of Wichita, Kansas and serviced out of Equity Bank, Sedalia responded to a request for proposals for financing construction of the Olen Howard Workforce Innovation Center. The proposal provides financing of \$4,000,000 (four million dollars) to \$6,000,000 (six million dollars) over a 10 year period at the 10 Year Treasury Note rate (0.92% at the time of response submittal) plus a 2.35% yield spread equaling a 3.27% financing interest rate over the life of the loan (at the time of the bid). The exact interest rate will be locked at the 10 Year Treasury Note Rate plus the 2.35% yield spread at the time of loan approval.

It is also recommended that the Board authorize the President and Vice President of Finance and Administration to execute the required Olen Howard Workforce Innovation Center financing agreements with Equity Bank in an amount of not less than \$4,000,000 and not greater than \$6,000,000 for a financing period of 10 years. Mrs. Wood seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>No</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

MID-YEAR COMPENSATION RECOMMENDATION (VP Acuff)

Mr. La Strada moved the Board of Trustees approve a mid-year compensation increase for all full-time and permanent part-time faculty and staff currently employed by the college to become effective January 1, 2021 as follows:

- A. Full-time instructional faculty: increase the faculty base salary by 1.5% and provide one step advancement based on the new salary table for all eligible faculty (those employed a minimum of a full year and those not bottomed out at their current level).
- B. Full-time and permanent part-time non-instructional staff: provide a 2% salary increase.

Compensation for secondary, special or added job duties above the base pay will not be increased. The pay increase has been considered with respect to the FY21 budget and is within balanced budget projections. Mr. Hubbs seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

PRESIDENT'S REPORT

- Health Science Commencement and Pinning Ceremony held December 14, 2020.
 - Olen Howard Workforce Innovation Center Groundbreaking held December 14, 2020
Thank you for your support, Governor Mike Parson, Mayor John Kehde, Darlene Bradbury, Shirley Rowden, Paul Dick, Kevin Van de Ven, Joe Fischer and Randy Eaton.
 - Presented the MCCA Award of Distinction to Darlene Bradbury and Shirley Rowden.
 - Governor Parson announced 10.1 million dollar award to the A+ Program, to provide full funding.
 - Healthcare Hero's Gratitude Day, thanks to Marketing and SFCC health science students for making banners, providing care packages and creating a wonderful video that could be seen on Facebook.
 - Recognized the take-home craft projects created by the Daum staff and handed out to the community.
 - Preparations are being made for the 2020/2021 Commencement – Live in the Mathewson Exhibition Center. All ceremonies will be held the week of May 13 – 15, 2021, including; 2020 and 2021 Graduates, Health Sciences and AEL.
 - The NJCAA moved all competitive sports to the Spring semester. Basketball will start in January, with no fans allowed in the stands. Re-evaluation of the pandemic situation will determine when fans may be allowed.
 - The Employee Engagement committee has provided several virtual interactions for our staff. Secret Santa and a Baby Photo Challenge. They have also been very instrumental in promoting the United Way Campaign.
 - Human Resources is in the process of selecting an advisory committee.
 - Winter Break begins on Wednesday, December 23, 2020. Staff and faculty will return to campus on January 4, 2021.
 - Student Athletes will return to campus beginning on December 28, testing and quarantine protocols have been developed and are in place.
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- **FINANCIAL REPORT**
 - November 2020 Financial Report – VP, Keith Acuff

BOARD DISCUSSION

- The Groundbreaking for the Olen Howard Workforce Innovation Center was outstanding. The weather was nice, we had a tremendous crowd and there were several nice gift announcements. Thanks to our community for all their support. Congratulations to Justin O'Neil and his crew for such a well prepared and attractive venue.

REQUEST FOR CLOSED SESSION

Mr. La Strada moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, via video conference on December 17, 2020, for the purpose of considering c. RSMO Sec. 610.021(3):

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Hubbs seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>

NEXT MEETING

The next regular meeting will be held on January 28, 2021 at 4:00 p.m. via Video Conference

MOTION TO ADJOURN

Mrs. Wood moved the meeting be adjourned. Mr. Hubbs seconded the motion, motion carried.

Roll Call:

Randy Eaton - <u>Yes</u>	Justin Hubbs - <u>Yes</u>
Nick La Strada - <u>Yes</u>	Jim Page - <u>Yes</u>
Richard Parker - <u>Yes</u>	Patty Wood - <u>Yes</u>



Nick La Strada, Secretary

Jo Lynn Turley, Recording Secretary