

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: November 22, 2022  
Time: 5:30 P.M.  
Location: Hopkins Board Room, a public forum. The meeting was simultaneously shown on the State Fair Community College YouTube Channel.

## WORK SESSION

The Board of Trustees met at 4:00 p.m. prior to the Board Meeting to discuss Capital Projects and took a facilities tour of renovations taking place in the Stauffacher, Fielding, and Hopkins buildings.

## GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Tuesday, November 22, 2022, in the Hopkins Board Room at 5:30 p.m.

## IN ATTENDANCE

Keith Acuff, Dr. Brent Bates, Dr. Amie Breshears, Allison Brosch, Tim Carr, Rachel Dawson, Brad Driskill, Eric Fudge, Michelle Green, Brent Hampy, Mark Haverly, Brad Henderson, Justin Hubbs, Amy Jackson, Anthony Lock, Madison Love, Donnie Luper, Meghan McClellan, Jay McMillin, Skye Melcher, Kameron Morton, Dr. Michael Murders, Lisa Oesterle, Richard Parker, Dr. Autumn Porter, Michael Rogg, Michelle Slater, Daniel So, Mary Treuner, Jo Lynn Turley, Randy Turley, Nestor Vanegas-Montenegro, Ryan Walker, Danielle Wissman, Patricia Wood

**Absent:** Tom Oldham

## APPROVAL OF THE AGENDA

Mr. Parker moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1)

## CITIZENS COMMENTS

There were no citizens' comments.

## INTRODUCTION OF NEW EMPLOYEES

- President Dr. Bates introduced *Madison Love*, Assistant Softball Coach/Residence Life Assistant, and *Kameron Morton*, Daum Museum Administrative Assistant.
- Health Sciences Dean, Allison Brosch, introduced *Danielle Wissman*, ADN/RN Nursing Instructor.
- Technical Programs Dean, Michael Rogg, introduced *Jay McMillin*, HVAC Instructor/Program Coordinator.
- Vice President Dr. Murders introduced *Michele Slater*, Clinton Campus Navigator.



- Interim Dean of Student Services, Dr. Autumn Porter, introduced *Kerri Young*, who was not in attendance, as the new Admissions and Outreach Advisor.
- Director of Facilities, Justin O'Neal, introduced *Randy Turley*, Maintenance Tech II; *Anthony Lock*, Custodian; *Ryan Walker*, Custodian; *Nester Vanegas-Montenegro*, Custodian; and *Jackson Stevens*, Maintenance Tech II (not in attendance).

#### **APPROVAL OF MINUTES FOR THE OCTOBER 25, 2022, BOARD MEETING AS PUBLISHED.**

Mr. Hubbs moved the Board of Trustees approve the minutes for the October 25, 2022, board meeting as published. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1)

#### **WARRANT #4, OCTOBER 2022 (VP, Acuff)**

Mr. Hubbs moved the Board of Trustees approve Warrant #4, for October 2022. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

#### **INSTITUTIONAL REPORTS**

- Virtual Reality in the Classroom (Instr., Luper, McClellan, So and ITS, Fudge)  
Art Instructors Donnie Luper and Meghan McClellan, and Engineering Design Technology instructor Daniel So demonstrated how their programs have collaborated to create learning experiences for their students using Virtual Reality (VR). VR can be used as a supplement to curriculum and can be an alternative way to interact with students who are working from other sites. Mr. Luper explained to the Board that we have created a VR room in the Art Department, so that students using this technology can have the proper space needed.
- Commercial Driving Academy (Dean Rogg, Exec. Dir., Jackson)  
In February, new federal regulations were enacted for CDL licensing, and our program already met those standards. We started the program in 2004 with support from Ditzfeld Transfer, and since then we have trained 250 students and made \$1.4 million in gross revenue. We currently have 15 students on the waiting list, and we have a few employers wanting to work with us to train their staff. We have expanded the program due to demand, and had a CDL simulator installed in October to help in training our students before they get behind the wheel of the real truck. Both faculty and students are seeing the value in this important training tool. Through a grant and with the addition of a second truck, we are planning on expanding to Eldon and Boonville.

#### **SURGICAL TECHNOLOGY PROGRAM APPROVAL (Dean, Brosch)**

A new Surgical Technology program on the Clinton campus was proposed with an anticipated start date of August 2023. The Surgical Technology program will offer a program start each August and will seek accreditation through the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA). The maximum number of students in each cohort will be determined by ARC/STSA. There is currently a high turnover and vacancy rate of Surgical Technologist in the healthcare workforce, both regionally and across the state of Missouri. SFCC's Surgical Technology will be the only hybrid Surgical Technology program offered by a Missouri community college. The aim of the hybrid offering is to serve students who may have work or other obligations and would benefit from a portion of the program being offered through distance education. Mr. Carr moved the Board of Trustees approve the Surgical Technology program. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).



**ACCEPT CDA GRANT (VP, Acuff)**

The City of Springfield received a New Jobs Challenge Grant from the EDA. Through the grant, SFCC received a sub-award of \$477,164 to expand CDL training to Eldon and Boonville, with funds to be used for CDL instruction, equipment and maintenance, outreach, and project coordination. The grant award period is September 1, 2022 through September 30, 2025. Mr. Hubbs moved the Board of Trustees authorize the President to accept the EDA Good Jobs Challenge grant and authorize the President or Vice President for Finance & Administration to sign any and all agreements related to the grant. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

**PETERBILT SLEEPER TRUCK (VP Acuff)**

Mr. Carr moved that the Board of Trustees approve the purchase of one 2016 Peterbilt 587 Sleeper Truck (VIN 1XP4DP9X1GD224202) in the amount of \$50,000 from Max'm Xpress, LLC of Rogersville, MO. This truck will be used for SFCC's Commercial Driving Academy at its Boonville and Eldon locations. Funding is the Good Jobs Challenge Grant as a subrecipient awardee of the City of Springfield, MO. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

**SFCC AGRICULTURE PROGRAM ADDITIONAL POSITION & BUDGET AUTHORITY (VP Acuff)**

Mr. Hubbs moved that the Board of Trustees authorize additional budget authority of up to \$150,000 in FY23 for the SFCC Agriculture Program, specifically to implement initial farm operations. These budget expenditures would be used for the purpose of hiring an Agriculture Program Director, the planting of 40 acres of crop ground, spring grassland management and other associated costs. It is further recommended that the Board of Trustees approve the new position of Agriculture Program Director referenced herein. This position will oversee agriculture academic programs, insure integration of classroom learning with farm activities and provide continuity of operations throughout the agriculture program. It will also provide educational/demonstration support to the agriculture industry and engage with/develop community partnerships for the SFCC Agricultural Program. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

**PRESIDENT'S REPORT (Pres. Bates)**

- Legislative Forums  
President Dr. Bates reported that the Legislative Forums at our extended sites have gone well. He complimented Brad Henderson and our Institutional Reporting office for pulling together an excellent document of data that was used as their talking points.
- Community College National Legislative Summit  
In February 2023, President Bates and Board Members Dr. Breshears, Mr. Parker, and Mr. Oldham will be traveling to Washington, D.C. for the ACCT Legislative Summit.
- eSports Team  
Dr. Bates recognized eSports teams who qualified for Nationals.
- Missouri Debt Offset Program  
President Dr. Bates had Vice President of Finance & Administration speak to the Board about the Missouri Debt Offset Program. If a Missouri taxpayer owes money to SFCC and that taxpayer files for a tax refund, the program allows the state to recover from that refund on behalf of SFCC an amount up to the amount owed to SFCC.



## FINANCIAL REPORT (VP, Acuff)

- Monthly Financial Report

Keith Acuff presented the monthly financial report comparing FY23 and FY22 revenues and expenditures, and examined FY23 revenues and expenditures compared to budget. There were no anomalies to report.

## BOARD DISCUSSION

- ACCT Report

Mrs. Wood reported on the ACCT Leadership Congress that was held in New York City Oct. 26-29. Some things learned from the breakout sessions were that if we are to remain student focused, it is important to have student representation at Board meetings. There were also breakouts on the use of alumni as school promoters, Board retreats, focusing on the role of the President, and networking. Mrs. Wood encouraged other Board Members who were not there to attend next year's event.

- Retreat Schedule

In March, the Board will need to conduct the President's evaluation, so will need to begin this process. The Board evaluation will also be coming up. July is the budget cycle kickoff. Saturday seems to be the best day for this to occur due to work schedules.

- Emeritus Trustee Policy

The policy was provided in the agenda packet. It begins with nominations being sent to Mrs. Oesterle. The perfect time to make the announcement would be at the College Recognition and Retirement celebration.

- 2023 Commencement will be on Friday, May 19 for Health Sciences and the main Commencement ceremonies in the Mathewson Building on the Fairgrounds. AEL's graduation will be held on May 20, but will be in the Stauffacher Theatre.
- Mr. Hubbs thanked the Board and the College for the flowers sent for his father's recent funeral.
- The next Board Meeting will be Tuesday, December 20, and there will not be a Work Session that day.

## REQUEST FOR CLOSED SESSION

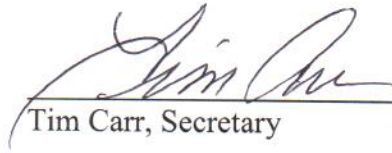
Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on October 25, 2022, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Roll Call:

Amie Breshears	Yes	Tim Carr	Yes
Justin Hubbs	Yes	Tom Oldham	Absent
Richard Parker	Yes	Patricia Wood	Yes



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Tim Carr, Secretary

Lisa Oesterle, Recording Secretary

**Mission**

*State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision**

*State Fair Community College will be an exceptional student-centered college that empowers individuals to grow, thrive and prosper within a changing world.*