

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

Date: October 25, 2022

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

WORK SESSION

The Board of Trustees meet at 4:00 p.m. prior to the Board Meeting to discuss Board Policy Development and for Board Training with college legal counsel Ms. Kate Nash.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Tuesday, October 25, 2022, in the Hopkins Board Room at 5:30 p.m.

IN ATTENDANCE

Keith Acuff, Dr. Brent Bates, Dr. Amie Breshears, Allison Brosch, Tim Carr, Brad Driskill, Dr. Andra Ferguson, Alyssa Hagan, Brad Henderson, Garry Holstein, Justin Hubbs, Melissa Mahoney, Darci McFail, Skye Melcher, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Richard Parker, Eric Rehmer, Michael Rogg, Mary Treuner, Patricia Wood

CALL TO ORDER

President Patricia Wood called the meeting to order.

APPROVAL OF THE AGENDA

Mr. Tom Oldham moved that the Board of Trustees approve the agenda. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

CITIZENS COMMENTS

There were no citizens' comments.

INTRODUCTION OF NEW EMPLOYEES

President Dr. Bates introduced Garry Holstein, Daum Museum Executive Director/Curator, and Health Sciences Dean, Allison Brosch introduced Melissa Mahoney, Nursing Informatics Coordinator.

APPROVAL OF MINUTES FOR THE SEPTEMBER 22, 2022 BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the September 22, 2022, Board meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

WARRANT #3, SEPTEMBER 2022 (VP, Acuff)

Dr. Breshears moved the Board of Trustees approve Warrant #3, for September 2022. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

INSTITUTIONAL REPORTS

- **Dental Hygiene Program**

Dr. Andra Ferguson, program director for Dental Hygiene, gave a presentation on the program, statistics, and growth opportunities for the program. It is a competitive program and they've experienced great success with 100% of students passing the National DH Board Exam and Clinical DH Board Exam. They have 100% placement in employment, with students earning \$36-\$40 per hour. They have participated in outreach programs that sent them to Guatemala (2020), Nicaragua (2021), and they are hoping to go to Kenya in 2023. DH Student Alyssa Hagan gave a short talk on how getting into and attending the Dental Hygiene program has changed her life and how educating her patients about their teeth is her passion.

- **Farm Plan (Prog. Coord., Driskill)**

Brad Driskill, program coordinator the Agriculture program presented his plan for the farm that we have purchased west of the campus. The farm will support new programming that will be coming in the near future. This will be a demonstration farm that will "exhibit diverse agricultural production techniques in support of our local agriculture community". It will include acreage for calf/cow production and acreage for crop production. There was discussion of startup costs and a timeline.

LEGISLATIVE ADVOCACY (Pres., Bates)

Dr. Bates discussed with the Board of Trustees its advocacy strategy with state and federal government elected and other officials. Trustees will be hosting the events at the different campuses, and will need to contact Dr. Bates on which one they would like to host.

OHVIC CHANGE ORDER #2 (VP, Acuff)

Mr. Oldham moved that the Board of Trustees approve Change Order #2 in the amount of \$51,846.51 from Prost Builders of Jefferson City, MO, per the terms of the Contract dated December 9, 2020. Components of the change order are detailed in the attached AIA Change Order Form. There are enough funds remaining in the Project Funds held at UMB Bank to pay this change order (via original loan contributions from Cedar Rapid Bank & Trust and project equity contributions from the SFCC Foundation). Mr. Parker seconded the motion; motion passed.

OHVIC CHANGE ORDER #3 (VP, Acuff)

Mr. Oldham moved that the Board of Trustees approve Change Order #3 in the amount of \$55,751.76 from Prost Builders of Jefferson City, MO, per the terms of the Contract dated December 9, 2020. Components of the change order are detailed in the attached AIA Change Order Form. There are

enough funds remaining in the Project Funds held at UMB Bank to pay this change order (via original loan contributions from Cedar Rapid Bank & Trust and project equity contributions from the SFCC Foundation). This will be the final payment to Prost Builders, Inc. The total sum paid to Prost Builders Inc., for the Olen Howard Workforce Innovation Center is \$7,024,569.62 on the original contract of \$6,910,000 for a total overage of \$114,569.62 (1.66%). Mr. Parker seconded the motion; motion passed.

UMC-500 5 AXIS MACHINING CENTER (VP, Acuff)

Mr. Oldham moved that the Board of Trustees approve the sole source purchase of one Haas UMC500 5-Axis Vertical Machining Center for SFCC's Precision Machining Technology program for \$149,531.75 from Haas Factory Outlet, a division of NYMAT Machine Tool Corp. of Kansas City, MO. Funding is MOExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Mr. Parker seconded the motion; motion passed.

AMI CERTIFICATION KIT (VP, Acuff)

Mr. Oldham moved that the Board of Trustees approve the purchase of one Snap-on Industrial AMI Certification Kit for SFCC's Precision Machining Technology and Industrial Electrical Maintenance programs for \$62,225.04 from Snap-on Industrial of Crystal Lake, IL. Pricing is from Snap-on Industrial's Professional Grade Tools and Diagnostic Equipment State of Missouri Contract # CC190146001. Funding is MOExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Dr. Breshears seconded the motion; motion passed.

DESE AREA CAREER CENTER CONSTRUCTION FUND (VP, Acuff)

Mr. Oldham moved that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant for \$425,000, which will be used for the CTC portion of the Fielding Technical Center renovation. The funding is through Missouri House Bill 3002 in the Missouri FY23 DESE budget, where \$5,500,000 was allocated to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that costs are shared at a ratio of 50% state and 50% local. Mr. Parker seconded the motion; motion passed.

BOARD MEETING FUTURE DATE CHANGES (Pres., Bates)

Dr. Breshears moved the Board of Trustees approve the Board of Trustees Meeting change of dates as follows due to holiday conflicts: The November Board of Trustees Work Session and General Session will be held on Tuesday, November 22, 2022, and the December Board of Trustees General Session will be held on Tuesday, December 20, 2022. Mr. Parker seconded the motion; motion passed.

PRESIDENT'S REPORT (Pres., Bates)

- Dr. Bates thanked the Board for the Inaugural Ceremony.
- He attended the Kawasaki Plant Grand Opening in Boonville, and was pleased to accept a check for \$10,000 from Kawasaki for the SFCC Boonville Campus. The Foundation is holding the check at this time until a good use can be decided upon.
- The college is engaged in planning for the CAATT building and will include faculty in planning the final version of the plans. We are seeing proposals for a Manager-at-Risk. Patty Wood and Justin Hubbs volunteered to be on the search committee.
- Dr. Bates, Patty Wood, and Justin Hubbs will be attending the ACCT Leadership Congress in

New York, Oct. 26-29.

- We will need to identify the Trustees team that will be going to Washington, D.C. for the ACCT National Legislative Summit, February 5-8, 2023.
- We are looking at options for sending out the Board agenda, rather than having paper copies.
- The SFCC Marathon magazine is out in circulation now. Dr. Bates recognized the Foundation and Marketing and Communication Department for all their hard work to put together this publication.
- Jingle on the Green will be at 6 p.m. on December 1st. This the college's gift to the community.
- Landmann Title donated the \$2,000 closing fee for the farmland west of the campus back to the college.

FINANCIAL REPORT (VP, Acuff)

- Quarterly Investment Report
- Monthly Financial Report

BOARD DISCUSSION

- Mr. Parker commended the SFCC Band and Choir for putting on outstanding concerts in October.
- Mr. Parker stated that he would like to narrow down talking points for their Legislative Forums.
- There was discussion of having bus storage. The college has already leased two covered storage units on Winchester. Once the CAATT building is done, we can better determine space for bus storage on campus. We are also working with Gill Signs for logo placement on our buses.
- Mrs. Wood indicated that she would like to look into the Trustee Emeritus process to award a past Board President with the honor.


REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on October 25, 2022, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Oldham seconded the motion; motion carried.

Roll Call:	Amie Breshears	<u>Yes</u>	Tim Carr	<u>Yes</u>
	Justin Hubbs	<u>Yes</u>	Tom Oldham	<u>Yes</u>
	Richard Parker	<u>Yes</u>	Patricia Wood	<u>Yes</u>



Tim Carr, Secretary

Lisa Oesterle, Recording Secretary