



# Board of Trustees Meeting March 26, 2026 Minutes

## Attendance

### Board Members Present:

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

### Executive Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, Misty Burnett, James Cunningham, Mark Haverly, Darci McFail, Dr. Michael Murders, Lisa Oesterle, Sam Schleicher, Mary Treuner

### Guests Present:

Mackenzie Baker, Dr. Andra Ferguson, Marissa Foster, Polly Grapes, Shelly Lutjen, Amanda Porter, Becky Rose

## WORK SESSION (Presenter: Vice President Keith Acuff)

On Thursday, March 26, 2026, the Board of Trustees and Executive Leadership Team met for a 4:45 p.m. Work Session in the Hopkins Board Room. During the meeting, Mr. Acuff presented the revenue and expense projections for FY2027, the proposed budget for the upcoming June Board meeting, and the current Debt Service Schedule.

 [FY27 Budget Planning Scenario What if March 2026 BOT.pdf](#)

 [FY27 Preliminary Budget vs FY26 Budget Status.pptx](#)

## DATE/TIME/LOCATION

On Thursday, March 26, 2026, the State Fair Community College Board of Trustees met for an open forum at 5:30 p.m. in the Hopkins Board Room. The meeting was also streamed and recorded for public viewing on the State Fair Community College YouTube Channel.

## CALL TO ORDER - GENERAL SESSION (Presenter: Board President Patricia Wood)

President Wood called the meeting to order at 5:33 p.m.

## APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda for the March 26, 2026, Board meeting. Mr. Carr seconded the motion; motion carried (Yes-5; No-0; Absent-1).

## CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no requests for Citizens Comments.

## APPROVAL OF THE FEBRUARY 26, 2026, BOARD MEETING MINUTES AS PUBLISHED

Mr. Page moved that the Board of Trustees approve the minutes for the February 26, 2026, Board meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

## **WARRANT #8, 2026 FEBRUARY (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved that the Board of Trustees approve Warrant #8. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Warrant Resolution for February 2026.pdf](#)

## **NEW EMPLOYEE INTRODUCTIONS**

The Board of Trustees welcomed the following new employees to State Fair Community College:

- Campus Store Director Polly Grapes introduced new employee *Shelby Lutjen, Campus Store Specialist*.
- Interim Dean Darci McFail of Student Services introduced new employee *Amanda Porter, TRiO Student Success Coach*.

## **STUDENT GOVERNMENT ASSOCIATION AND CLUBS UPDATE (Presenter: SGA President Marissa Foster)**

SGA President Marissa Foster reported on the following SGA activities:

- The SGA Senate met recently and all the campus clubs and organizations are busy finishing up the semester.
- East Egg hunt - Monday, March 30 at 4:00 pm in the Quad
- The SGA selected finalists for the Instruction-, Adjunct-, and Staff-of-the-year awards. Awarding Ceremony will be April 24th at 1:00 pm in Stauffacher Theatre.
- Spring Fling - Wednesday, April 22nd. There will be free lunch for students, staff and faculty, yard games and a dirty soda bar.
- SGA officer applications will be open until March 30th for the 2026-27 school year. The election will be held between April 6-10.

## **INSTITUTIONAL REPORT (Presenter: Dr. Andra Ferguson, Dental Hygiene Director)**

Dr. Andra Ferguson and SFCC Dental Hygiene Student, MacKenzie Baker recently traveled to Africa to Lagos, Nigeria, to conduct dental care on those who don't have regular dental care. Dr. Ferguson shared a video of their experiences and of them working with patients. The clinics they work with also provide other healthcare services. Dr. Ferguson is scheduled to return in January.

Ms. Baker spoke on how she had wanted to take one of these mission trips and really appreciated the opportunity. One of the things she learned is to be appreciative of what you have, be happy and grateful for what you have and if you have the chance give back. She also mentioned that the Rotary Club helped fund her trip.

Dr. Bates thanked Ms. Baker and Dr. Ferguson for their work.

## **SPRING 2026 CENSUS REPORT - For Informational Purposes (Presenter: Becky Rose, Research and Effectiveness Manager)**

Becky Rose shared the Census Report for Spring 2026 with the Board of Trustees. Census is a snapshot of the 20th day of class, which for this year was February 17th. Some of the notable data included:

- Student Headcount = 4,066 (increase of 6.9%)
- # of Credit hours = 38,054 (increase of 7.9%)
- Course Locations - where is the growth coming from? We've had double digit increases in Boonville, Clinton, Online Courses, and in the CTC.
- Top 10 Departments by Headcount: Pre-Health, General Education, Business, Education, Business Management, Agriculture/Horticulture, Practical Nursing, ADN Nursing, Medical Assisting, and Industrial Technology

- Bottom 10 Departments by Headcount: Surgical Technology, Respiratory Care, History, Medical Laboratory Technician, Fire Technology, Math, Political Science, Sociology, Allied Health & Physical Education, and Foreign Language (some of these are due to limited class sizes)
- Spring 2026 Student Profile: Part-time - Caucasian - Female - Avg. Age of 23.3 (18-24 yrs) - Missouri Resident - and is a Continuing/Returning student

In Summary, the Census shows:

- Headcount up 6.9% over last year and up 28.7% over Spring 2023
- Credit hours up 7.9% over last year and up 28.6% over Spring 2023
- There were big shifts in Online (up 36%), Clinton (up 35%), and Sedalia (up 24%) since 2023.
- There were no dramatic shifts in the student profile.

## **ANNUAL PROGRAM REVIEW UPDATE - *For Informational Purposes* (Presenter: Dr. Michael Murders)**

Board Policy 6310 directs the administration to evaluate performance of all academic programs each year and report the results to the Board of Trustees.

Dr. Murders presented his annual report to the Board on the Academic Program Review Summary and the Program Viability Report. This is our process for maintaining quality programs. The last two years we have implemented a more extensive review and incorporate several different criteria in evaluating program effectiveness. He pointed out how involved the Deans are with this and that they go into great depth with each program review. The result is what drives our priorities, budget and planning. The annual program review is unique to SFCC; not all colleges do this. He also recognized that these program reviews take many hours of work.

In reviewing the list, he pointed out some areas of concern, which in turn spur initiatives that could help increase the program enrollment, such as stackable certificates, reworking hours required for programs, changing curriculum, etc.

 [BOT Introduction of Program Viability Report.pdf](#)

 [Academic Program Review Summary - 2026.pdf](#)

## **FY2027 TUITION/FEE RATES (Presenter: Vice President Keith Acuff)**

It is recommended the Board of Trustees approve the following tuition and fee rates for the 2026-2027 academic year.

- In-District resident: \$137.00 per credit hour, \$4 (3%) increase
- Missouri resident: \$209.00 per credit hour, \$6 (3%) increase
- Non-Missouri resident: \$281.00 per credit hour, \$8 (3%) increase
- Dual Credit: \$79.00 per credit hour, no increase
- Tier 1 Tuition Increment: \$30.00, no increase
- Tier 2 Tuition Increment: \$80.00, no increase
- Tier 3 Tuition Increment: \$130.00, no increase
- Tier 4 Tuition Increment: \$200.00, \$45 (-18%) decrease
- Tier 5 Tuition Increment: \$275.00, new tier
- Tier 6 Tuition Increment: \$340.00, new tier
- Technology Fee \$45.00 per credit hour, no increase

The Military rate for covered individuals under 38 U.S.C. §379 (Veterans' Benefits) including Whiteman Air Force Base active duty personnel, their spouse and dependent children that do not meet In-District residency requirements is set at the Board approved Missouri resident tuition rate. Additionally, the Technology Fee is waived for online, on-ground and hybrid courses for the military-related students designated herein.

It is recommended these tuition and fee rates be effective for the Fall 2026 semester through the Summer 2027 semester.

(See Omnibus Motion for *Tuition Rate Changes* for approval.)

 [FY2027 SFCC Tiered Tuition March 2026 Board of Trustees.pdf](#)

**FY2027 MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM TUITION (Presenter: Vice President Keith Acuff)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the MLT program for 2026-2027 at \$285.03 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (Moberly Area Community College) collects tuition/fees for the MLT program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$365 per credit hour. It is recommended the Board of Trustees approve the tuition for the MLT program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2026 semester through the Summer 2027 semester.

(See Omnibus Motion for *Tuition Rate Changes* for approval.)

**FY2027 OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM TUITION (Presenter: Vice President Keith Acuff)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the OTA program for 2026-2027 at \$229 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (State Fair Community College) collects tuition/fees for the OTA program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$294 per credit hour. It is recommended that the Board of Trustees approve the tuition for the OTA program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2026 semester through the Summer 2027 semester.

(See Omnibus Motion for *Tuition Rate Changes* for approval.)

**FY2027 RESPIRATORY CARE (RC) PROGRAM TUITION (Presenter: Vice President Keith Acuff)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the RC program for 2026-2027 at \$229.00 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (East Central College) collects tuition/fees for the RC program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$294 per credit hour. It is recommended the Board of Trustees approve the tuition for the RC program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2026 semester through the Summer 2027 semester.

(See Omnibus Motion for *Tuition Rate Changes* for approval.)

**Omnibus Motion for *Tuition Rate Changes***

President Wood presented the Omnibus Motion for *Tuition Rate Changes*. Mr. Parker moved that the Board of Trustees approve the Omnibus Motion as follows:

- *FY2027 Tuition/Fee Rates*
- *FY2027 Medical Laboratory Technician (MLT) Program Tuition*
- *FY2027 Occupational Therapy Assistant (OTA) Program Tuition*
- *FY2027 Respiratory Care (RC) Program Tuition*

Mr. Page seconded the motion; motion carried (Yes-6; No-0).

**FY2027 FULL TIME EXEMPT POSITION APPROVALS (Presenter: Vice President Keith Acuff)**

Pending final approval of the FY2027 budget, Mr. Hubbs moved that the Board of Trustees approve the full-time faculty, exempt, and administrative positions as presented and the new position(s) as listed, which have been included in the FY2027 budget development process. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

 [FY27 FT Position Approval.pdf](#)

## **EMPLOYEE COMPENSATION FOR FY2027 (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved the Board of Trustees adopt the following compensation increases for Fiscal Year 2027 for employees in good standing and hired into their current position before February 1, 2026, pending final approval of the FY2027 budget. The compensation package has been taken into consideration in the development of the Fiscal Year 2027 budget.

- Full-time Faculty: Provide a 3.1% increase to the current faculty salary base for both 168-day and 184-day contracts and provide one step advancement on the updated salary schedule (unless at maximum step) for faculty eligible for a step.
- Non-instructional full-time staff: 5% increase.
- Permanent part-time classified staff: 5% increase.
- Adjunct Faculty: Increase compensation to \$700/credit hour, an increase of \$25/credit hour.
- Faculty Overload: Increase compensation to \$725/credit hour, an increase of \$25/credit hour.
- Adjustments as appropriate for educational attainment, professional development activities, job reclassification, and/or equity.

Mr. Carr recused himself from the vote for this agenda item and for the next four agenda items. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; 1-attention).

## **FY2027 GROUP HEALTH PLAN (Presenter: Vice President Keith Acuff)**

It is recommended that the Board of Trustees accept the proposal for health insurance from Missouri Educators Trust (MET) at a Board-paid rate of \$841.00 per month for each full-time employee, which represents a 4.6% increase to the college from the FY26 rates. MET is managed and serviced by Alera Group in St. Louis, Missouri. The coverage is provided through Anthem – Preferred Care Blue. The proposed plan includes a base option, a buy-up option and two options with Health Savings Accounts (HSA).

(See Omnibus Motion for *Employee Benefits* for approval.)

 [FY2027 GROUP HEALTH PLANS.pdf](#)

## **FY2027 DENTAL INSURANCE (Presenter: Vice President Keith Acuff)**

It is recommended that the Board of Trustees accept the proposal from Missouri Educators Trust (MET) for dental insurance for Fiscal Year 2027. The proposed plan would be through MetLife and Board-paid rate for each fulltime employee is \$36.42 per month, the rate for employee and spouse coverage is \$70.90, employee plus child is \$73.79, and the family rate is \$107.56. There is also a buy-up plan which offers an employee rate of \$47.04, employee and spouse rate of \$91.61, employee plus child rate of \$95.34, and family rate of \$161.71. These rates reflect an 8% increase from FY 2026.

(See Omnibus Motion for *Employee Benefits* for approval.)

## **FY2027 VISION INSURANCE (Presenter: Vice President Keith Acuff)**

It is recommended that the Board of Trustees accept the proposal from Missouri Educator's Trust (MET) for Vision Insurance for Fiscal Year 2027. The proposed plan would be through MetLife and the rates would be \$7.61 per month for employee coverage, \$15.22 per month for employee and spouse coverage, \$16.98 per month for employee and children coverage, and \$25.82 per month for family coverage. The vision plan is optional and is paid for by the employee. These rates reflect no increase from FY 2026.

(See Omnibus Motion for *Employee Benefits* for approval.)

## **FY2027 AD&D AND BASIC LIFE INSURANCE (Presenter: Vice President Keith Acuff)**

It is recommended that the Board of Trustees accept the proposal from MetLife for Accidental Death and Dismemberment (AD&D) and Basic Life Insurance for Fiscal Year 2027. The proposed plan rate for each full-time employee would include AD&D and Basic Life rates of \$0.17 per \$1,000 of coverage. These rates reflect a 20% increase from the prior year.

(See Omnibus Motion for *Employee Benefits* for approval.)

## Omnibus Motion for *Employee Benefits*

President Wood presented the Omnibus Motion for *Employee Benefits*. Mr. Hubbs moved that the Board of Trustees approve the Omnibus Motion as follows:

- *FY2027 Group Health Plan*
- *FY2027 Dental Insurance*
- *FY2027 Vision Insurance*
- *FY2027 AD&D and Basic Life Insurance*

Mr. Page seconded the motion; motion carried (Yes-5; No-0; Abstain-1).

## FY2027 GREAT WESTERN DINING SERVICES AGREEMENT (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve the renewal option from Great Western Dining for the FY2027 fiscal year and authorize the Vice President for Finance and Administration to sign the Dining Services Agreement. This is year 5 of a 15 year contract included as part of the current agreement. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

| Board Students | 19 Meal Plan Daily Rate | 10 Meal Plan Daily Rate |
|----------------|-------------------------|-------------------------|
| 350+           | \$13.18                 | \$12.08                 |
| 340-349        | \$13.29                 | \$12.24                 |
| 330-339        | \$13.47                 | \$12.42                 |
| 320-329        | \$13.67                 | \$12.61                 |
| 310-319        | \$13.84                 | \$12.78                 |
| 300-309        | \$14.06                 | \$12.97                 |
| 290-299        | \$14.28                 | \$13.21                 |
| 280-289        | \$14.54                 | \$13.46                 |
| 270-279        | \$14.84                 | \$13.71                 |
| 260-269        | \$15.11                 | \$13.99                 |
| 250-259        | \$15.43                 | \$14.33                 |
| 240-249        | \$15.71                 | \$14.53                 |

\*Agreement requires a minimum of 120 students on the 19 meal plan

### **Upward Bound**

|           |        |
|-----------|--------|
| Breakfast | \$5.46 |
| Lunch     | \$6.90 |
| Dinner    | \$6.90 |

## PARAMEDIC AMBULANCE SIMULATOR (Presenter: Vice President Keith Acuff)

Dr. Breshears moved that the Board of Trustees approve the purchase of an Ambulance Simulator, including installation, from EMS Simulator of Frisco, TX in the amount of \$78,212.00. Three bids were received. This simulator will be used for the Paramedic Training program housed at the SFCC Clinton Campus. Funding is MoExcels V funds. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

 [EMSS Quote - STATE FAIR CC - PLCOT.pdf](#)


 [Purchase Quote Bronze State Fair CC ABrosch Stryker 6500-compressed.pdf](#)

 [DiaMedical SimRig.pdf](#)

## EdSIGHTS STUDENT RETENTION SOLUTION (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve the licensing of the Student Retention Solutions Chatbot and Platform from EdSights, LLC of New York, New York in the amount of \$37,250 for a one year contract. EdSights is the leading provider of student retention AI chatbots in the higher education sector. The one year

contract will allow SFCC to pilot the Retention Solution before committing to a longer term. Funding is Strategic Initiative funds in the FY26 Operating Budget. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

 [SFCC 2026 EdSights, LLC - MSA & Order Form \(1\).docx](#)

### **SALE OF LEASED REAL PROPERTY TO PETTIS COUNTY FIRE DISTRICT (Presenter: Vice President Keith Acuff)**

Mr. Carr moved that the Board of Trustees approve the sale of State Fair Community College Real Property currently leased to the Pettis County Fire District for the Purchase Price of \$10.00. If at anytime in the future the Real Property is no longer used as a Fire Station, the property would revert back to State Fair Community College. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

 [SFCC Pettis County Fire Protection District Property Sale updated 2 26 26\(2395456.1\).docx](#)

 [SFCC Pettis County Fire District Quit Claim Deed 2 26 2026.docx\(2395464.1\).DOCX](#)

### **PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)**

- Calendar Review
  - June 16-18 - MCCA Trustees and Executive Leadership Conference (TELC), Lake Ozark, MO (*Now open for registration!*)
  - October 21-24 - ACCT Leadership Congress, Chicago, IL (*Now open for registration!*)
  - November 4-6 - MCCA Fall Convention and Tradeshow, Branson, MO (*Registration begins July 6!*)
  - March 27, 10:00 a.m. - Watch Party in Stauffacher theatre. This is only the second time that they have been in the National Playoffs. If they win tomorrow, they will play on Saturday.
  - Foundation Gala on March 28th. Mary, Megan, and Irina are working hard to put on a great event.
  - Softball Team has begun practicing on their new field that is now ON campus. Right now games are on hold until electrical power to the scoreboard is installed.
  - Still trying to schedule First Pitch events, tentatively April 19th and 24th.
  - April 15 - National Signing Day
  - April 17 - Open House for Clinical Science. Ribbon Cutting included.
  - Recently our EDT program students helped our Sedalia Police Department with designing and fitting the police drones with new lights that will fit their needs. DR. Bates recognized Instructor Madison Hercules and her students.
  - He recently learned that Foundation member Steve Ellebracht supports a school in Uganda, which is the highest performing school in Uganda. There were representatives from there who recently took a tour of our farm and there is an opportunity for our Ag students to go to Uganda to partner with this school. Dr. Bates highlighted the "global village" and how these opportunities could be far reaching.

 [Upcoming Events Calendar.docx](#)

### **FINANCIAL REPORT - For Informational Purposes (Presenter: Vice President Keith Acuff)**

- Financial Report - No change from prior months. Performing very well. Expenses being kept under control. There's a possibility to take some expenses from next year, that could possibly be purchased on this year's budget.

#### **MARCH 2026 "BOARD REPORTING" PURCHASES - For Informational Purposes**

During the month of February 2026, the following qualifying purchases between \$10,000 and \$25,000 were made:

|          |             |                           |
|----------|-------------|---------------------------|
| Game One | \$13,839.50 | Various Athletic Supplies |
|----------|-------------|---------------------------|

 [February 2026 Financial Report BOT.pdf](#)

## BOARD DISCUSSION

- Legislative Visits
  - Dr. Bates, President Wood and Mr. Parker spent the day meeting with our legislators and they find that they are very interested in hearing about the college and what our issues are. Talked to them about financial challenges that are coming up and they shared the challenges that they also anticipate. Had the opportunity to talk about the AAS in Teaching and answer questions about it. It's about creating relationships with our legislators.
  - HB 3 passed 83-66 on higher education funding formula. Goes to Senate now. If passed it would be an increase for us, but a decrease for some colleges.
  - Mr. Parker mentioned that the property tax issues are of concern and Rep. Taylor is a chief writer of this. It should not mean a significant decline in local revenue for SFCC.
- Presidential Search - Justin
  - Met with Dr. Ebersole. Got first initial report that set the public forum dates, which will be April 22<sup>nd</sup> in the morning, afternoon and evening. Dr. Ebersole said that he gets better feedback if BOT members are not at the forums.
  - Presidential Search webpage is live thanks to Sam. Survey monkey is up to also get feedback. This will help create Presidential Profile.
  - Dr. Bates will be recognized at the Sedalia Chamber Awards Luncheon as a Legacy Member of the Chamber. It is well earned to be recognized.

## NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, April 23, 2026, at 5:30 p.m. in the Hopkins Board Room.

## REQUEST FOR CLOSED SESSION

Dr. Breshears moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on March 26, 2026, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

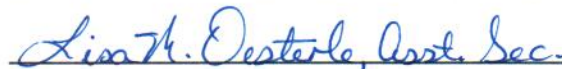
Mr. Page seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

## GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

  
Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records  
[jturley@sfccmo.edu](mailto:jturley@sfccmo.edu) or (660) 596-7222