



# Board of Trustees Meeting Minutes August 18, 2025

## **Attendance**

### **Board Members Present:**

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Jeff Page, Richard Parker Patty Wood

### **Executive Leadership Members Present:**

Keith Acuff, Dr. Brent Bates, Dr. Michael Murders, Lisa Oesterle, Scott Simoneaux

### **Guests Present:**

Courtney Van Alstine, Matthew Avey, Hannah Beebe, Amy Biggerstaff, Natalie Compton, Justin David, Alayna Drinkert, Veronica Gamber, Keith Lucas, Dr. Kimberley Miller, Emilee Patterson, Karla Riggs, Taylor Riley, Jay Rozema, Courtlin Sanders, Sophia Stoermer, Jennifer White, Julia Williamson

## **PUBLIC HEARING: 2025 AD VALOREM PROPERTY TAX RATE (Presenter: Vice President Keith Acuff)**

The SFCC Board of Trustees opened the public hearing on the proposed Ad Valorem Property Tax Rate for 2025, in which citizens of the SFCC taxing district were invited to address the Board of Trustees with comments on the rate. The tax rate of \$0.3993 per one hundred dollars of assessed valuation was proposed and no comments were received. Public hearing closed.

## **GENERAL SESSION DATE/TIME/LOCATION**

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Monday, August 18, 2025, in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

## **APPROVAL OF THE AGENDA**

Mr. Hubbs moved that the Board of Trustees approve the agenda. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

## **CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)**

Mrs. Oesterle reported that there were no requests for Citizen Comments.

## **APPROVAL OF THE JULY 31, 2025, BOARD MEETING MINUTES AS PUBLISHED**

Dr. Breshears moved that the Board of Trustees approve the minutes for the July 31, 2025, Board meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [BOT Gen Session Mtg. Minutes 07.31.25 SIGNING COPY.docx](#)

## NEW EMPLOYEE INTRODUCTIONS

Vice President Keith Acuff introduced:

- *Justin David, Facilities Director*

Dean Dr. Autumn Whitehead introduced:

- *Julia Williamson, Navigator*
- *Marcella Parkhurst, Navigator (unable to attend; will be introduced in a future meeting)*
- *Veronica Gamber, Financial Aid Advisor*
- *Keith Lucas, Admissions Advisor (LOZ Campus)*
- *Katherine Norris, Admissions Advisor (Clinton Campus) (unable to attend; will be introduced in a future meeting)*

Vice President Dr. Michael Murders introduced:

- *Karla Riggs, Agricultural Business Instructor*
- *Taylor Riley, Animal Science Instructor*
- *Devin Sproston, Whiteman AFB Campus Director (unable to attend; will be introduced in a future meeting)*
- *Margaret Kohl, Business Instructor (unable to attend; will be introduced in a future meeting)*
- *Hannah Beebe, Upward Bound Academic Advisor*

Dean Allison Brosch introduced:

- *Alayna Drinkert, Surgical Technology Clinical Coordinator*
- *Courtney Van Alstine, OTA Clinical Instructor*
- *Jennifer White, Nursing Instructor*
- *Natalie Compton, BHS Coordinator*

Dean James Cunningham introduced:

- *Courtlin Sanders, Science Lab Specialist*
- *Jay Rozema, Instructional Design and Training Coordinator*
- *Amy Biggerstaff, Psychology Instructor*
- *Emilee Patterson, Visual Art Instructor*

Director Darren Pannier had two new employees to introduce but neither were able to be at the meeting:

- *Anthony Tyler, Assistant Women's Basketball Coach (unable to attend; will be introduced in a future meeting)*
- *Bryan Adams, Assistant Men's Basketball Coach and MPC Assistant (unable to attend; will be introduced in a future meeting)*

Chief Information Officer Mark Haverly introduced:

- *Matthew Avey, IT Tech I*

President Dr. Brent Bates, on behalf of Garry Holstein, was going to introduce a new employee, but she was unable to attend the meeting:

- *Elena Sofia Raineri, Museum Educator and Engagement Manager (unable to attend; will be introduced in a future meeting)*

## WARRANT #1, JULY 2025 (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve Warrant #1, for July 2025. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [Warrant Resolution for July 2025.pdf](#)

## INSTITUTIONAL REPORT (Presenters: Sophia Stoermer, Library Coordinator, Dr. Kimberley Miller, Associate Dean)

- **Library Services Update**

- Sophia Stoermer, Library Coordinator, and Dr. Kim Miller, Associate Dean, provided an update on library services. Library Director Michelle Franklin was unable to attend.

The library offers a variety of resources and activities, including:

- **Student Engagement:** The library is a popular spot for students, hosting game nights and a dedicated Dungeon and Dragons group to help students connect.
- **Academic Support:** Resources include anatomy and biology models, rocks and minerals for earth science, and databases like Ferguson's Career Guidance Center and Films on Demand. Library staff also participate in resource fairs and student orientations.
- **Space Improvements:** The library has been significantly updated with new furniture, including the popular barrel chairs. The layout now includes a dedicated space for adjunct professors to work or meet with students, a temporary area for TRiO tutoring, and a future coffee shop. A craft station is also being added. The maintenance crew was recognized for their work on the new furniture.
- **Key Statistics (FY25):**
  - Database searches: 234,491
  - Database authentications: 20,869
  - Total checkouts (print and Libby): 2,052
  - Reserved study room usage: 912
- **Other Services:**
  - Extended hours during the fall and spring semesters.
  - Jingle on the Green concerts are now held in the library due to a new layout.
  - Traveling displays, such as the current Bent exhibit, are rotated through the library.
  - A "Friends of the Library" program is being developed.
  - Plans are in the works for a "Student Success Express" area to provide after-hours help.
  - The library also offers meeting space with a large-screen computer for professional development or other meetings.

## Position Change: Navigator Manager to Director of Student Success (Presenter: HR Executive Director Scott Simoneaux)

Mr. Parker moved that the Board of Trustees approve the change of position from a *Navigator Manager* to the *Director of Student Success*. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

The *Navigator Manager* position was created in 2022 after dissolving the *Director of Student Success*. While intended to strengthen the Navigator program and promote cross-training this move has unintentionally resulted in even more pronounced "silos" and disconnect among the Student Success department. A director is now needed to get all Navigators back to a student-centered focus, improve customer service outcomes, strengthen transfer services, and to oversee the numerous improvement projects relating to Student Success.

### **AD VALOREM PROPERTY TAX RATE (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved that the Board of Trustees set the Ad Valorem property tax rate for 2025 at the permissible amount of \$0.3993 per one hundred dollars of assessed valuation. The Vice President for Finance and Administration is directed to notify each of the County Clerks of this resolution. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

 [Legal Notice of Tax Levy August 2025 FY26.pdf](#)

### **HAAS ST-15 CNC LATHE TURNING CENTER MACHINE PACKAGE (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved that the Board of Trustees approve the sole source purchase of two (2) ST-15 CNC Lathe Turning Center Machine Packages for \$199,839.52 from Haas Factory Outlet of Kansas City, MO. This package will be used to enhance the training capabilities of SFCC's Precision Machining Technology Program. Funding is 75% Enhancement grant and 25% SFCC operating budget. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

 [SoleSourceST15 2025.docx](#)

 [2HaasST15quote.pdf](#)

### **FALL CALVING COWS (Presenter: Vice President Keith Acuff)**

Mr. Hubbs moved that the Board of Trustees approve the sole source purchase of 18 Fall calving cows for \$72,000 from Glendenning J Bar J Ranch LLC of Lebanon, MO. The calving cows will be used for the college's Agricultural program. Funding is SFCC Agriculture FY26 operating budget. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [Glendenning Cows Calves Farm.docx](#)

### **ACCOUNTS RECEIVABLE WRITEOFF (Presenter: Vice President Keith Acuff)**

Mr. Parker moved that the Board of Trustees authorize the Vice President, Finance & Administration to write-off \$602,052.32 (2.83%) as uncollected balances for the fiscal year 2025. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [AR Write-Offs by Year Bad Debt Percent August 2025.pdf](#)

### **TAX LEVY RESOLUTION (Presenter: Vice President Keith Acuff)**

Mr. Parker moved that the Board of Trustees approve **A RESOLUTION CALLING AN ELECTION IN THE COMMUNITY COLLEGE DISTRICT OF MID MISSOURI FOR THE PURPOSE OF INCREASING THE COLLEGE'S OPERATING TAX LEVY** . Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

 [Resolution calling Election August 2025 BOT.pdf](#)

### **PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)**

- Calendar Review
  - September 13 - The Walk to End Alzheimers and the Boy Scout Merit Badge College will both be on campus.
  - September 18-19 - Charity Challenge Blood Drive - To sign up and enter the SFCC group, enter the code when registering. Great way to help the community!

- August 18 - First Day of Classes - A lot of people worked hard to get to this point and the entire college has been out and helping students. Students were excited to be here and about their classes starting.
- August 15-17 - Campus Housing Move-in Days were Friday and Saturday, so we now have about 300 students living on campus. Kudos to everyone who worked to open up the new Campus Housing Complex.
- State Fair activities - Many campus employees were busy working and attending activities on the grounds.
- Enrollment - Headcount is up 7.5% ; Credit hours are up 9.0%. Clinton Campus is up 18%, Online enrollment is up 13%, Sedalia enrollment is up 10.2%, and Jefferson City enrollment is up 13.5%.

 [Upcoming Events Calendar.docx](#)

### **FINANCIAL REPORT - INFORMATIONAL ONLY (Presenter: Vice President Keith Acuff)**

- Monthly Finance Report - Mr. Acuff reported that revenue is up and expenses are down from this time last year. Overall, we are only a month into the new fiscal year and there are no red flags at this time.

#### **AUGUST 2025 "BOARD REPORTING" PURCHASES (VP Acuff) - For Informational Purposes Only**

During the month of July 2025, the following qualifying purchases between \$10,000 and \$25,000 were made:

Impact Sign	\$21,400.97	Ellebracht A&M Signage
Tremco	\$19,064.00	Daum Roof Repair/Replacement

 [July 2025 Financial Report BOT.pdf](#)

### **RESOLUTION FOR THE DISCLOSURE OF CONFLICTS OF INTEREST POLICY (Presenter: President Dr. Brent Bates)**

Dr. Breshears moved that the Board of Trustees approve the standard resolution for the Disclosure of Conflicts of Interest policy as presented. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [Disclosure of Conflicts of Interest Policy.docx](#)

### **BOARD DISCUSSION**

- Mr. Parker referenced the two new Admissions Advisors we will have at our Clinton Campus and at our Lake of the Ozarks (LOZ) campus and foresees this as strengthening our outreach in those areas. He also mentioned that he recently brought his visiting brother to see the campus and was stopped by several employees to see if they could needed help or had questions. He was pleased to experience such welcoming and helpful staff!
- Dr. Breshears commented on how great the campus looks.
- The Board Members commended Mary Treuner and everyone involved in making the Open House for Ellebracht A & M and Campus Housing Complex a great and successful event.

### **NEXT MEETING**

The next Board of Trustees General Session meeting will be held on Thursday, September 25, 2025, at 5:30 p.m. in the Hopkins Board Room.

## REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on August 18, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

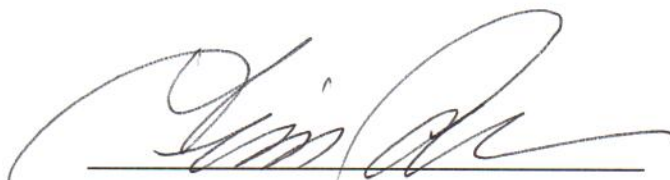
Mr. Page seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

## GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records  
[jturley@sfccmo.edu](mailto:jturley@sfccmo.edu) or (660) 596-7222