



# Board of Trustees Meeting Minutes October 30, 2025

## Attendance

### Board Members Present:

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Richard Parker, Patty Wood

### Executive Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, James Cunningham, Darci McFail, Dr. Michael Murders, Lisa Oesterle Sam Schleicher, Scott Simoneaux, Mary Treuner, Autumn Whitehead

### Guests Present:

Deanna Barklage, Maria Gadirca, April Godwin, Crystal Hansen, Garry Holstein, Madison Lampton, Elena Raineri, Amy Sawtelle, Devin Sproston

## WORK SESSION

The Board of Trustees and Executive Leadership Team met in the Hopkins Board Room at 4:45 p.m., which was followed by a tour of the Health Sciences building (formerly Tech II) to see the recent renovations. The new space include the new locations for the Dental Hygiene Clinic, the OTA studio apartment lab/classroom, and the MEA Sedalia lab.

## DATE/TIME/LOCATION

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Thursday, October 30, 2025, in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

## CALL TO ORDER (Presenters: Board President Patricia Wood)

President Wood called the meeting to order at 5:32 p.m.

## APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda for October 30, 2025. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

## CITIZENS' COMMENTS (Presenters: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no requests for Citizens Comments.

## APPROVAL OF THE SEPTEMBER 25, 2025, BOARD MEETING MINUTES AS PUBLISHED

Mr. Hubbs moved that the Board of Trustees approve the minutes for the September 25, 2025, Board meeting as published. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

 [BOT - Gen Session Mtg Minutes 09.25.25 SIGNING COPY.docx](#)

## WARRANT #3, AUGUST 2025 (Presenters: Vice President Keith Acuff)

Dr. Breshears moved that the Board of Trustees approve Warrant #3. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [Warrant Resolution for September 2025.pdf](#)

### NEW EMPLOYEE INTRODUCTIONS

President Dr. Brent Bates introduced:

- *Sam Schleicher, Executive Director, Marketing and Communications*

Dean Dr. Autumn Whitehead introduced:

- *Amy Sawtell, Director, TRiO*
- *Maria Gadirca, Administrative Assistant, TRiO*

Dean Allison Brosch introduced:

- *Madison Lampton, Nursing Instructor*

Vice President Dr. Michael Murders introduced:

- *Devin Sproston, Director of Whiteman AFB Campus*

**NOTE:** Dr. Murders reported that we have many departments that deserve recognition and that our AEL program was recently received the Outstanding Performance Award for exceeding all DESE AEL performance targets for FY2025. Additionally, the SFCC ELL program is #1 in Missouri.

### STUDENT GOVERNMENT/CLUBS REPORT (Presenters: Deanna Barklage, Crystal Hansen)

- **Active Minds Club Report**  
Deanna Barklage, Director of Behavioral Health Support program, introduced herself and Crystal Hansen, who is a student and officer in the Active Minds Club.
- Crystal discussed the Active Minds Club and their purpose. It is a nonprofit student organization and its goal is to change the conversation about mental health by promoting a positive message about mental well-being and to break the stigma of mental health so that people will seek help. They cooperate with faculty and students and serve as a liaison between students and mental health community.
- Green Bandana project - promotes mental health awareness. If someone has a green bandana tied near their desk or workspace it indicates they have resources to help people in need.
- Community Participation has included the Defeat 5k memory walk, attending the 2025 behavioral health conference (Rob Lowe was a special guest), met Johnny Crowder who talked about his mental health and seeking counseling. Met a counselor who had impact on his life. They have done rock painting and fundraisers. They are involved in the counties they serve and partner with a lot of organizations. They also provide professional development events.
- A special thank you was directed to SGA for helping to fund their activities.

### INSTITUTIONAL REPORT (Presenters: Garry Holstein, Elena Sophia Raineri)

Garry Holstein, Director/Curator of the Daum Museum, opened the update by emphasizing the museum's commitment to selecting shows that focus on community engagement and enhancing the region's quality of life.

#### **Exhibitions and Programming**

- **Internships:**
  - The museum has established a new YouTube channel created by a digital media student intern.
  - A Ceramics student from MU interned at the Daum, where they were given the opportunity to create and install pieces for their own show.
- **Upcoming/Current Exhibitions (June 21 - December 16, 2025):**

- Spectrum: Features pieces that have been in storage for a significant period.
- Bones, Blooms, and Biomes
- **Current Exhibitions (September 18, 2025 - March 1, 2026):**
  - The Patrons: Unreliable Narrator
  - Lindsey Dunnagan: Temporal Terrain
- **Future Collection Focus:** The museum plans to focus on **C9 Contemporary Printmaking** to build its collection, involving printmakers from **Missouri and the 8 surrounding states**.
- **Leticia R. Bajuyo Display:** A display by this artist will be coming from an **Oklahoma museum**.

### Strategic Planning

Garry shared the initial components of the strategic plan, including the drafted Mission Statement, Vision, and Core Values. The finished version will be brought back to the Board after the team completes their work on it. Education and Community Engagement (Presented by Elena Raineri, Museum Educator and Engagement Manager)

- **Current Activities:**
  - Daum Escape for children.
  - Tours and teacher training.
  - Plan to use Visual Thinking Strategies (VTS) to engage other community groups.
- **Engagement Success:** The museum saw great attendance numbers from SFCC (State Fair Community College) students.
- **Offered Events:**
  - Yoga in the Daum
  - Artist Talks
  - Poetry Reading Event: Encouraging students to share their written work.
  - Hosted Clubs: Partnering with Whiteman AFB and the Art Association.
- **Future Team Building:** The museum is extending team-building activities to businesses, law enforcement, and military groups.
- **Future Event Ideas:**
  - Vision Board for Mental Mixology
  - Museum on Wheels
  - Arts, Cars, and Coffee
- **New Partnerships Established:** Whiteman AFB, Sedalia Parks, and Mental Mixology.

### Fundraising, Membership, and Volunteers

- **Fundraising and Membership Initiatives:**
  - Restarting international travels.
  - Events and grants.
  - *Other Ideas:* Blooming Art, Daum Gala.
- **Volunteer Engagement:** Opportunities with Sedalia Parks, Rotary Club Key Spouse, Liberty Center Art Gallery, and the MO State Fair.
- **Social Media:** Mentioned as an ongoing focus.

### PROPOSED HOLIDAY ON JANUARY 2, 2026 (Presenters: President Dr. Brent Bates)

Mr. Carr moved that the Board of Trustees approve the additional holiday day off on Friday, January 2, 2026. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

Dr. Bates would like to recognize the hard work of our faculty and staff and so allow that Friday to be a holiday (faculty will receive a different day off since they will not return to work until later in January).

### Employee Emeritus Nominations (Presenters: President Dr. Brent Bates)

Mr. Parker moved that the Board of Trustees approve the Employee Emeritus Status be bestowed on retired faculty members Mrs. Julie Crawshaw and Dr. Rhonda Frazelle. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

Employee Emeritus status is an honor bestowed by State Fair Community College that recognizes long-term, distinguished service. Employees who serve a minimum of 15 years or more, with exemplary service may be

considered for Emeritus status. Two letters of endorsement serve as evidence of distinguished service and good standing with the college.

 [Employee Emeritus Application - Julie Crawshaw.pdf](#)

 [Letter of Endorsement 1 J Crawshaw.pdf](#)

 [Letter of Endorsement 2 J Crawshaw.pdf](#)

 [Employee Emeritus Application - Rhonda Frazelle.pdf](#)

 [Letter of Endorsement 1 R Frazelle.pdf](#)

 [Letter of Endorsement 2 R Frazelle.pdf](#)

New Academic Division - Early College and Career - For Informational Purposes (Presenters: Vice President Dr. Michael Murders)

Dr. Murders reported to the Board of Trustees that a new Early College and Career Division has been established. The new division will embody SFCC's mission of delivering relevant, responsive learning experiences that empower students and communities to prosper, supporting seamless pathways from K-12 through post-secondary education and career readiness. This is one of the fastest growing populations within the college. It is not adding anything new. The CTC Executive Director will be the new Dean, with Ms. Kristy Woolery and the her team in the Dual Credit office falling under that area. This will also represent AEL and our K-12 Team. This brings all the functions under leadership and will help in fulfilling our strategic plan. This also gives us more opportunities to grow leadership.

 [BOT Overview.pdf](#)

 [Early College and Career Division Org Structure.pdf](#)

PROPOSED CHANGES TO POLICY 4730 - SEPARATION (Presenters: Executive Director Scott Simoneaux)

Mr. Carr moved that the Board of Trustees accept the changes to Policy 4730 (Separation), as presented. These changes were recommended by our agency attorney to better define the employment relationship between the college and its exempt employees. These changes have been reviewed by ELT, the College Council, and put out for public review with no recommended changes. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0)

 [4730 Policy - Separation Updated.docx](#)

PROPOSED CHANGES TO POLICY 3110 - BUDGET PREP & ADOPTION (Presenters: Executive Director Darci McFail)

Mr. Parker moved that the Board of Trustees accept the changes to Policy 3110 to account for budgeting for Strategic Plan implementation. ELT decided to set aside dedicated funds to help with initiatives supporting the strategic plan. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [3110 Policy - Budget Prep & Adoption \(Proposed\).docx](#)

SALE OF SURPLUS PROPERTY (Presenters: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve the sale of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. This property is two Haas TL-1 CNC lathes purchased in 2013. In lieu of a public auction, it is recommended that the lathes be sold to the Clinton Missouri School District Career and Technical Program at fair market value. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

#### SALE OF SURPLUS PROPERTY (Presenters: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve the sale of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. This property is select contents of State Fair Community College's vacated Dental Hygiene Clinic including six Adec chair units with lighting units, six custom clinic pass-through cabinetry units, compressor system, and vacuum system. Property will be disposed of through public auction. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

#### BOARD APPROVAL BIDS (Presenters: Vice President Keith Acuff)

Mr. Page moved that the Board of Trustees accept the bids for State Fair Community College purchases as shown in the Table incorporated in the Exhibits herein, and that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

 [BOT October 2025 Board Agenda Items Table Only.pdf](#)

 [26-008 Miller Dynasty 300 Welders.xlsx](#)

 [Linde Welder Packages.pdf](#)

 [26-007 Iron Worker.xlsx](#)

 [SVI Iron Worker Proposal.pdf](#)

 [Linde Iron Worker.pdf](#)

 [Technology Intl proposal - iron worker.pdf](#)

 [26-006 70 Ton Hydraulic Brake Press.xlsx](#)

 [Linde 70 ton Hydraulic Brake Press.pdf](#)

 [Squickmons Press Brake Quote.pdf](#)

 [Technology Intl-26-006-70-Ton-Hydraulic-Brak.pdf](#)

 [SVI 70 Ton Hydraulic Brake Press.pdf](#)

 [26-005 Plasma Cutting Machine.xlsx](#)

 [SVI Plasma Cutting Machine Proposal.pdf](#)










 [Linde Plasma Cutter.pdf](#)

 [SFCC 26-005 Techno CNC Plasma Cutting Machine.pdf](#)

 [Technology Intl-26-005-Plasma-Cutting-Machine-Package1.pdf](#)

 [26-004 Laser Table Package.xlsx](#)

 [Bid 26-004 - Proposal from Swipe Resources LLC.pdf](#)

-  [Linde Laser Table.pdf](#)
-  [SVI Laser Table Package Proposal - 6KW \(002\).pdf](#)
-  [State Fair CTC - ELITEX Aligner.pdf](#)
-  [State Fair CTC - RX14KLIS.pdf](#)
-  [6 Quote Consulab.pdf](#)
-  [Consulab Consulink sole source letter.docx](#)
-  [25-018 Survey Equipment.xlsx](#)
-  [Sitech Survey Equipment SPS720 + TSC7.pdf](#)
-  [KJR-12408 Survey Equipment.pdf](#)

#### TRUSTEE ELECTION (Presenters: President Dr. Brent Bates)

Dr. Breshears moved that the Board of Trustees give authority to the President's Office to proceed with a trustee election on April 7, 2026. (The full terms of Trustees Parker and Hubbs will expire). Filing for Declaration of Candidacy will begin on Tuesday, December 9, 2025, from 8 a.m. to 5 p.m. and will continue on business work days through noon Wednesday, December 17, in the President's Office, 743 Hopkins. The President's Office also will be open to accept filing declarations on Tuesday, December 30, 2025, from 1 p.m. to 5 p.m., at which time filing closes statewide. Elections will be held for a 6-year term (two to be elected). Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

#### PRESIDENT'S REPORT (Presenters: President Dr. Brent Bates)

- Calendar Review
  - Oct. 31 - Kick off to Men's and Women's Basketball; games begin at 5:30 and 7:30
  - Nov. 1 - Applications to serve on an ACCT committee are due. This is a good opportunity to contribute nationwide.
  - Nov. 3 - Legislator Advocacy Meeting (bus will leave Sedalia campus at 7:15 a.m. for Jefferson City) Dr. Bates shared the Service Report with the Board members that will be presented to our legislators. He thanked all the staff that put the booklet together. The Jefferson City theme will be the return on investment of community colleges and the outcomes from community colleges and to clearly communicate to our legislators how we've met our outcomes. Each tax dollar investment return almost \$4.5 in return. They will highlight MoExcels and Dr. Bates has put together a request that will feature a training center.
  - Nov. 4 - Election Day for Tax Levy. We have held 11 Community Hub Town Hall meetings, made presentations to 18 service organizations, and worked hard to get out word to the communities. Dr. Bates thanked the Marketing and Communications Department, Mr. Keith Acuff, Dr. Michael Murders, Mrs. Jo Lynn Turley, and Mrs. Darci McFail for their participation with these. He encouraged everyone to vote.
  - Nov. 12-14 - MCCA annual convention in St. Charles, MO Mr. Jeff Page, Mrs. Patricia Wood, and Mr. Richard Parker are attending.
  - Nov. 18 - AgForward event. RSVPs are necessary and can be sent to Mrs. Oesterle.
  - Nov. 26 - Thanksgiving Dinner for campus bound students. RSVPs can be sent to Mrs. Oesterle.
- Dr. Bates thanked everyone for the support shown to him for the recent passing of his father.

 [Upcoming Events Calendar.docx](#)

#### FINANCIAL REPORT - For Informational Purposes (Presenters: Vice President Keith Acuff)

Minutes generated by [OnBoard](#).

- Financial Report - Mr. Acuff stated that he feels good about the college finances. Revenue continues to increase with enrollment up 6-8%. Expenses are on track.
- Quarterly Investment Report - Mr. Acuff states that we have a good ratio with how much we have in investment to our cash on hand.

#### **OCTOBER 2025 "BOARD REPORTING" PURCHASES - For Informational Purposes**

During the month of August 2025, the following qualifying purchases between \$10,000 and \$25,000 were made:

- |                     |             |                   |
|---------------------|-------------|-------------------|
| • Game One          | \$12,654.32 | Athletic Uniforms |
| • Game One          | \$10,255.97 | Athletic Uniforms |
| • CDW-G             | \$18,000.18 | Computer Supplies |
| • CDW-G             | \$14,140.00 | Computer Supplies |
| • CDW-G             | \$11,444.64 | Computer Supplies |
| • Arrow Stage Lines | \$12,853.50 | Athletic Charters |

 [September 2025 Financial Report BOT.pdf](#)

 [Investments FY2026 September 2025.pdf](#)

 [Sept 2025 Central Bank Statement for Investment Report.pdf](#)

 [Sept 2025 Central Bank Pledge Report.pdf](#)

#### **BOARD DISCUSSION**

- ACCT 2025 Leadership Conference
  - Mrs. Wood opened by talking of the recent ACCT Leadership Congress that Dr. Bates, Mrs. Oesterle, Mr. Parker, and she attended in New Orleans. The theme was "Reimagining Community College: Innovation for a Changing World".
  - Mr. Parker thanked Dr. Bates for the opportunity to go and thought it was a productive meeting. He talked further about some of the programming that was offered and the information he collected.

#### **NEXT MEETING**

The next Board of Trustees General Session meeting will be held on Thursday, November 20, 2025, at 5:30 p.m. in the Hopkins Board Room.

#### **REQUEST FOR CLOSED SESSION**

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on October 30, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).


Mr. Page seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Carr moved to adjourn the General Session. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).



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Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records  
[jturley@sfccmo.edu](mailto:jturley@sfccmo.edu) or (660) 596-7222