



# Board of Trustees Meeting Minutes

February 27, 2025

## Attendance

### Present:

Members: Keith Acuff, Brent Bates, Amie Breshears, Allison Brosch, James Cunningham, Mark Haverly, Brad Henderson, Justin Hubbs, Darci McFail, Michael Murders, Lisa Oesterle, Jeff Page, Richard Parker, Scott Simoneaux, Mary Treuner, Jo Lynn Turley, Autumn Whitehead, Patty Wood

Guests: Cameron Belmore, Misty Burnett, Jack Cadwell, Renada DeMalade, Shayla Ficken, Eric Franken, Brent Hampy, Madison Hercules, Amy Jackson, Addison Miller, Molly Prichard, Amy Schroeder, Dee Williams

### Absent:

Members: Tim Carr, Michael Leonard

## 1. Work Session

The Board of Trustees and Executive Leadership Team met for a Work Session at 4:30 p.m. in the Hopkins Board Room to see a presentation by our health insurance broker team, and to hear the update on the FY26 Budget process.

- Insurance Broker Presentation  
Sara Smothers and John Cochran of Assured Partners gave an overview of the health insurance consortium plan, which is SFCC's current health insurance carrier, and showed comparisons to other schools within the consortium.
- Budget Discussion  
Keith Acuff gave background information on where the College is with the budget process. He also produced a scenario FY26 budget based on well-assessed assumptions. We will need to set our tuition rate and compensation rate in the March Board meeting.

-  [Budget Process BOT Work Session February 2025.pptx](#)
-  [FY25 Tuition & Fees by College BOT Work Session February 2025.pdf](#)
-  [Inflation Graph CPI BOT Work Session February 2025.pdf](#)
-  [DFR Report PDF IPEDS State Fair SFCC 2024 BOT Work Session February 2025.pdf](#)
-  [FY26 Budget Scenario Forecaster BOT Work Session Feb 2025.pdf](#)
-  [MO State Fair Community College Debt Service Schedule BOT Mtg Feb 25.pdf.pdf](#)
-  [Projected year end as of February 25 2025 Financial Report BOT.pdf](#)

## 2. General Session

The Board of Trustees met in General Session at 5:30 p.m., Thursday, February 27, 2025, in the Hopkins Board Room. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

3. Call to Order (Presenters: Board President Patricia Wood)

Board President Patricia Wood called the meeting to order at 5:37 p.m.

4. Approval of the Agenda

Mr. Hubbs moved that the Board of Trustees approve the agenda. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

5. Citizens Comments (Presenters: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no citizens' comments.

6. Introduction of New Employees

Vice President Keith Acuff introduced:

- Jackie Cadwell, Custodian
- Ralph Williams, Custodian
- Eric Franken, Custodian

Dean James Cunningham introduced:

- Renita DeMalade, Math Instructor

Dean Michael Leonard introduced:

- Madison Hercules, Engineering Design Technology Here

Dean Dr. Autumn Whitehead, at a later date, will introduce:

- April Stephenson, Financial Aid Advisor

7. Approval of the January 23, 2025, Board Meeting Minutes as Published

Mr. Hubbs moved that the Board of Trustees approve the minutes for the January 23, 2025, Board meeting as published. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [MINUTES - BOT Gen. Session Mtg. 01.23.25.pdf](#)

8. Warrant #7, January 2025 (Presenters: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve Warrant #7, for January 2025. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Warrant Resolution for January 2025.pdf](#)

9. Student Government / Student Clubs Report (Presenters: SGA President Addison Miller)

- SGA Update
  - SGA President Addison Miller reported that Homecoming wrapped up recently, and that they had a great turnout for the events, despite the snow days. Homecoming candidate winners were Allie Eidson and Ross Johnson.
  - Science Club has become active again and has elected officers.
  - SGA is planning an activity with TRiO in March and another in April.



## 10. Institutional Reports

- **ACCT National Legislative Summit (Cameron Belmore, Molly Prichard)**
  - Dr. Bates invited two students to join the trip to Washington, D.C., for the ACCT Legislative Summit. He stated that students Cameron Belmore and Molly Prichard attended with them and were very effective and compelling in their discussions with our legislators. He gave them the opportunity to talk about their experiences during their time in Washington, D.C.
  - Ms. Belmore thanked the Board for the opportunity. She felt she gained skills and a new perspective on how things work in government. She attended the student workshop and learned importance of advocating and found what she learned helpful as they met with the legislators. There were also students from all over the nation in the workshop and they got to hear their experiences. In talking with legislators, she pointed out that Baby Boomers are a large population and that they are going to need more health support, which means we need more health care workers in the U.S. Community colleges can play a big role in providing the education to get more health care providers in the workforce.
  - Molly thanked everyone for the opportunity to go and have the experience. Pell grants and especially short-term Pell grants were their focus because of our CDL program. Ms. Prichard also as an Ag student advocated for Agriculture and TRiO. They met with Rep. Jason Smith (Ways and Means Committee) who gave them his perspective on Pell grants. They also met with Rep. Mark Alford, Rep. Bob Onder, and Sen. Eric Schmitt. She stated it was good to have their voices heard.
  - Pell grants at community colleges will sometimes provide an overage which students can use it on other expenses related to their education, but they get taxed on that amount. Jason Smith explained the role of Ways and Means Committee, which is in charge of taxation. Ms. Prichard pointed out that this was unfair to community college students. Mr. Hubbs, who knows Rep. Smith, stated that he had heard back from him and that Rep. Smith was very impressed with the discussions he had with our students.
  - Dr. Bates honored Ms. Belmore and Ms. Prichard with a presentation of the Presidential Coin for the excellent job they did in advocating for the State Fair Community College.
- **CDA Program Update (Amy Jackson, Brent Hampy)**
  - Amy Jackson, Executive Director of The LearningForce, commended Ms. Belmore and Ms. Prichard for advocating for the CDL program while meeting with legislators in Washington, D.C.
  - She went on to explain that SFCC has offered the Commercial Driving Academy (CDA) program since 2004 and that we have trained more than 550 students in that time. We are an FMSCSA Federal Approved Program and that we have local, regional and nationwide partners. We are making an economic impact.
  - Through the ARPA Workforce Training Grant we were awarded \$999,000 that allowed us to add two trucks to our fleet and a simulator. It additionally helped about 60 students with tuition assistance.
  - The EDA Good Jobs Challenge Grant awarded us \$476,164 and allowed us to add another truck to focus on the Boonville, LOZ and Eldon areas and it also applied toward students' tuition.
  - Amy introduced Brent Hampy, CDA Program Coordinator. Mr. Hampy went on to describe the training required for the CDL Class A program. Class is 160 hours, eight hours per day with one week of online theory and 3-4 weeks of range and road training. The standard training fee is \$5,210.
  - Mr. Hampy shared that the enrollment growth has been significant, from fewer than 20 students in 2020 to more than 80 students in 2024.



- It is a competitive market with seven CDL training facilities within our regional recruiting area. We have a quality program which draws the students to us.
- Future needs of the CDA program future needs will include a skills range concrete training pad, equipment (multiple trucks including an automatic transmission truck, additional locations, more instructors), new technology (autonomous trucks)
- Mr. Hampy stated that autonomous trucks are the future and that they offer the opportunity to improve road safety, reduce carbon emissions, and increase efficiency in the transportation industry. There is a specific certificate program for autonomous trucks and it requires a Class A Commercial Driver's License.

11. CAATT Building Name (Presenters: Executive Director Mary Treuner)

Mr. Page moved that the Board of Trustees approve renaming the Center for Advanced Agriculture and Transportation Technology building to *Ellebracht Agriculture and Mechanics*. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

This proposal follows Policy and Regulation 7310, with the recommendation of the College President and State Fair Community College Foundation, and supported by the Executive Leadership Team. Steve and Karen Ellebracht have given a generous gift to the *Driving Growth, Harvest Tomorrow* capital campaign for the naming rights to the facility. The name change will honor their family name and provide financial support to the fundraising efforts.

12. Benton County Lease Renewal (Presenters: Vice President Keith Acuff)

Mr. Parker moved that the Board of Trustees approve the renewal of the lease agreement with Barefoot Express, Inc. for office space in Lincoln, MO, for SFCC's Community Outreach department for a period of two years commencing February 1, 2025, and expiring January 31, 2027, at the rate of \$400 per month, and that the President and Vice President of Finance and Administration be authorized to sign the agreement with Barefoot Express, Inc. Funding is the SFCC operating budget. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Benton County Barefoot Express Lease Renewal 2025.pdf](#)

13. LAKE OZARKS STONE CREST MALL LEASE (Presenters: Vice President Keith Acuff)

Dr. Breshears moved that the Board of Trustees accept the negotiated proposal from Corporate Group, Inc. of St. Charles, MO., for leased space in Stone Crest Mall in Osage Beach, MO., as detailed in the accompanying proposal and that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Corporate Group, Inc., and perform those acts as necessary to carry out the terms of any Agreement so signed. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

This proposal adds an additional 1,629 s.f. to the current lease. The lease is a 10-year lease commencing July 1, 2025, and ending June 30, 2035. It includes two renewal options of five years each at the discretion of State Fair Community College. Funding is the SFCC annual operating budgets.

 [Baily and Blum third addendum February 2025.pdf](#)

14. Board Approval Bids - February 2025 (Presenters: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees accept bids for State Fair Community College purchases as shown in the bid table below. There was a consent motion to approve the two bids, and that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the table. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

-  [BOT February 2025 Bid Table.docx](#)
-  [Boss Cargo Trailer.pdf](#)
-  [2025-Alcom-Xpress8.5x24-IF-49835 Centerview, MO Trailer Dealership.pdf](#)
-  [SFCC Enclosed Trailer Mellor.pdf](#)
-  [WK Truck.pdf](#)
-  [25-017 - Work Truck-bid \(1\).pdf](#)
-  [SFCC Bid Request 25-017.pdf](#)
-  [202501221243.pdf](#)
-  [Rick Ball Comp.pdf](#)
-  [marshallchryslermfp 20250121 163843.pdf](#)

15. Proposed Changes to Policy 0410 - Trustee Meetings (Presenters: President Dr. Brent Bates)

Mr. Hubbs moved that the Board of Trustees approve changes to Policy 0410 Trustee Meetings. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

-  [0410 Policy Trustee Meetings 01.31.25.docx](#)

16. President's Report (Presenters: President Dr. Brent Bates)

- **Calendar Review**
  - March 27-21 - Spring Break
  - Tuesday, March 11 - Music Department will be holding their Instrumental Concert
  - Thursday, March 13 - Music Department will be hold their Choral Concert
  - Saturday, March 29 - SFCC Foundation will be hosting the SFCC Gala, with benefits going to the Outdoor Athletic Complex. Contact the Foundation Office for tickets.
- **ACCT Leadership Congress - October 22-25, 2025**
  - Registration is now open, so we will need to make decisions on who will be attending so that reservations can be made in March. Please let Ms. Oesterle know if you plan to attend.
- **Spring 2025 Census**
  - Headcount was 3,793 students
  - Credit Hours was 35,076
  - 10-year trend - we are on the upward swing, but not quite to the peak years of 2016-2018
  - Compared to other colleges and we were up significantly from the others. We are higher than the national and state cohort. Dr. Bates credits the hard work everyone has put in to make this happen.
- **Athletics Complex**
  - Trees being removed, due to a potential migratory bat population we are limited on the time period to cut down trees. We are having it done now before they migrate back to our area.
  - The new outdoor athletic complex will include baseball, softball, and soccer, and track and field.



-  [Upcoming Events Calendar.docx](#)
-  [Census Overview - Spring 2025.xlsx](#)
-  [PRESENTATION - Census 10-Yr Trends.docx](#)
-  [PRESENTATION - Census Credit Hours-1.pdf](#)
-  [PRESENTATION - Census Headcount.pdf](#)

17. Financial Report - Informational Only (Presenters: Vice President Keith Acuff)

- Monthly Finance Report - Mr. Acuff stated it is a strong financial report. Revenues are ahead and expenses are down from the prior year.

**FEBRUARY "BOARD REPORTING" PURCHASES (VP Acuff) - For Informational Purposes Only**

During the month of January 2025, the following "Board Reporting" purchases between \$10,000 and \$25,000 and other applicable purchases were made:

Global Industrial	Drafting Stools	\$14,797.18
Modern Litho	"Marathon" Printing	\$19,866.70
CDW	Misc Computer Items	\$19,729.72

 [January 2025 Financial Report BOT.pdf](#)

18. FY2025 Increased Budget Authority (Presenters: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve an FY2025 budget authority increase of not to exceed \$325,000 to be used for one-time, non-recurring athletic, academic, institutional and/or facilities maintenance purchases as approved by the President and Vice President for Finance and Administration. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

ELT has identified purchases that we can use this amount that would help offset next year's budget, which came from program reviews and outcomes assessment. This was due to the positive budget variance to-date and forecast for the of FY2025.

19. Board Discussion

- Legislator Visits - Jefferson City
  - Ms. Wood stated that the visits with legislators in Jefferson City were very productive. Our legislators know great things are going on at SFCC, and it was a good opportunity to have discussions and see what concerns they have or might want to talk about. They focused their discussions on the transfer bill. She named the state senators and representatives they met with. There was a lot of positive meetings and excitement from our legislators about the good things the college is doing. They even ran into Governor Kehoe in the hall and said hello.
  - The SFCC Ag class was also in Jefferson City and met with them. They also had a great day.
  - Dr. Bates thanked Jo Lynn Turley for setting up the meetings.
- Strategic Plan Update
  - We are in the futuring stage of our strategic planning. There is a meeting this Friday, February 28. Several Board members are in the meetings. It's exciting to see the ideas in each teams' futuring scenarios. Dr. Breshears is impressed with the creativity everyone has shown.
  - Ms. Wood thanked Darci McFail for her leadership with this.
- Campus Master Plan

- Mr. Page reported that the team met last week, and the consultants picked the team's brains on what their expectations are. There is a steering committee, planning committee (20-30 internal team), and Ad Hoc (students and community partners). The consultants laid out their timeline.
- President's Evaluation
  - HR Executive Director Scott Simoneaux is working on getting the 360 survey out sent out. That data will be collected and Board Members will work with Dr. Bates on his goals for the coming year. Ms. Wood asked the members when they thought that meeting should take place and it was suggested that prior to the Board Meeting on April 24th as a work session.
  - Mr. Hubbs volunteered to help with the results of the 360 survey's.
- ACCT Committee
  - Mr. Hubbs pointed out that April is Community College Month and that "Best Decision Ever" is the theme. This will be a student centered campaign on the reasons why they chose community college. There is a tool box on the ACCT website. He encouraged students to tell their story to local media and social media and that this would be good information for the community to hear. 82% of students who went to community found it very comfortable and affordable, while only 36% of those who went to four-year schools felt that way.
- Homecoming
  - Ms. Wood said the events were awesome and thanked Mary Treuner and her staff for their work with the retirees and alumni.

20. **Date Changes for the October, November, and December 2025 Board Meetings**  
(Presenters: President Dr. Brent Bates)

Dr. Breshears moved that the Board of Trustees to approve that the following changes be made to the October, November, and December 2025 Board meeting dates:

- October 2025 meeting will be moved to Thursday, October 30, 2025
- November 2025 meeting will be moved to Thursday, November 20, 2025
- December 2025 meeting will be moved to Tuesday, December 16, 2025

Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

21. **Next Meeting**

The next Board of Trustees General Session meeting will be held on Thursday, March 27, 2025, at 5:30 p.m. in the Hopkins Board Room. There will be a Work Session prior to the meeting to discuss the budget.

22. **Request for Closed Session**

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on February 27, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Richard seconded the motion; motion carried.

Roll Call:

- Amie Breshears - Yes
- Tim Carr - Absent
- Justin Hubbs - Yes

- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

23. General Session Meeting Adjourned

Mr. Hubbs moved to adjourn the General Session. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records  
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