



Board of Trustees Meeting December 16, 2025 Minutes

Attendance

Board Members Present:

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

Executive Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, Misty Burnett, Darci McFail, Dr. Michael Murders, Lisa Oesterle, Sam Schleicher, Scott Simoneaux, Mary Treuner

Guests Present:

Rebecca Baker, Joanne Crow, Daniel Hamilton, Amy Jackson, Arin Morris, Jessica Sawford, Kenneth Schulte, Zachary Zimmer

DATE/TIME/LOCATION

The Board of Trustees of State Fair Community College met on Tuesday, December 16, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

CALL TO ORDER GENERAL SESSION (Presenter: Board President Patricia Wood)

President Wood called the meeting to order at 5:40 p.m.

APPROVAL OF THE AGENDA

Mr. Carr moved that the Board of Trustees approve the agenda for December 16, 2025. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

APPROVAL OF THE NOVEMBER 20, 2025, BOARD MEETING MINUTES AS PUBLISHED

Mr. Hubbs moved that the Board of Trustees approve the minutes for the December 16, 2025, Board meeting as published. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [BOT - Gen Session Mtg Minutes 11.20.25.pdf](#)

CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no requests for Citizens Comments.

NEW EMPLOYEE INTRODUCTIONS

Dean Allison Brosch introduced:

- *Arin Morris, Program Director, Diagnostic Medical Sonography*

Vice President Keith Acuff introduced:

- *Kenneth Schulte, Custodian*
- *Joanne Crow, Custodian*

Daniel Hamilton introduced:

- *Zachary Zimmer*

WARRANT #5, 2025 NOVEMBER (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve Warrant #5. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

 [Warrant Resolution for November 2025.pdf](#)

AUDITED FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2025 (Presenter: Vice President Keith Acuff)

Rebecca Baker, CPA from KPM CPAs, gave an overview of the college audit and highlighted important points. They have issued an unmodified audit, which is the best opinion you can get. This report will be submitted to the Federal Government. Ms. Baker commended Jessica Sawford for doing a great job and Mary Treuner and Megan Cannon for providing with them with information.

Dr. Breshears moved that the Board of Trustees accept the audited results of the annual financial report and related information as conducted, prepared and presented by KPM CPAs, PC for the year ended June 30, 2025. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

 [FY2025 SFCC Audit Draft.pdf](#)

 [Reconciled After Audit Financial Performance 2016 - 2025 Dec 2025 BOT.pdf](#)

INSTITUTIONAL REPORT (Presenters: Dean Allison Brosch, Executive Director Amy Jackson)

Paramedic Partnership

The Paramedic Partnership in Clinton is an innovative, high-cost program developed through a strategic collaboration between SFCC and MU Healthcare and Extension to address the critical regional demand for emergency medical services. Current projections show Missouri expecting a 6.4% increase in paramedic openings and the local area anticipating 9.8% growth. Discussions for this non-credit program began this past spring, marking the SFCC as MU Healthcare's first community college partner. Further support is provided by Golden Valley Healthcare, which will provide the lead instructor and manage clinicals. The partnership is formalized through a Memorandum of Understanding (MOU) and is integrated into the MOExcells Grant to secure essential startup funding.

This 51-week non-credit program consists of 516 classroom hours and approximately 615 clinical hours. Classroom instruction occurs on Thursdays, with clinical hours scheduled throughout the remainder of the week. Candidates in the Clinton area will begin the EMT program in May, with the Paramedic program officially launching in October to align with MU Healthcare's other satellite locations. The cost is approximately \$7,000 per student, with some financial aid and scholarship opportunities available. The college has established a 70/30 revenue split with MU, where our 70% share covers instructors, equipment, and consumables. Additional funding for supplies is being pursued through the JC Smith Foundation.

Following the successful hire of a full-time faculty member, the program has officially achieved accreditation. Moving forward, the team is developing co-branded marketing materials with MU Health. Dr. Bates concluded the update by commending the team for their non-traditional approach to meeting vital community healthcare needs.

MOODY'S SFCC CREDIT OPINION - For Informational Purposes (Presenter: Vice President Keith Acuff)

Moody's has issued their biannual credit opinion for State Fair Community College as A3 stable, the same rating issued in 2023. The stable rating was maintained even as Moody's downgraded the Higher Education sector from stable to negative. Mr. Acuff explained the importance of the Moody's rating.

 [Moody's CO - State Fair \(2025\).pdf](#)

 [Moody's Higher Ed Outlook Nov 2025.pdf](#)

 [Rating Methodology-Rating-Methodology-Higher-Ed.pdf](#)

DAVIS MULTI-PURPOSE CENTER HVAC UNITS & CONTROLS (Presenter: Vice President Keith Acuff)

Mr. Parker moved that the Board of Trustees accept the bid from Trane U.S. Inc. of Lenexa, KS, for the purchase of two (2) 25 Ton Precedent Unitary Rooftop A/C unit and controls in the amount of \$56,350 for the office areas of the Multi-purpose Center. Pricing is based upon OMNIA Partners Cooperative Purchasing State Contract. Funding is FY2026 Operating Budget. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [SFCC MPC 2 additional units with controls 12-04-2025 .pdf](#)

DAVIS MULTI-PURPOSE CENTER GYMNASIUM FLOOR RESURFACING (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees accept the bid from Charles Luebbert Hardwood Floors, Inc., of Jefferson City, MO, for the resurfacing and repainting of the MPC gymnasium floor in the amount of \$52,628. This was the only bid received. Funding is FY2026 Operating Budget. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [26-002 Refinishing MPC Floors.docx](#)

 [State Fair Community College Gym Floor Bid Revised.pdf](#)

TELEPHONY INFRASTRUCTURE MIGRATION (Presenter: Vice President Keith Acuff)

Dr. Breshears moved that the Board of Trustees accept the bid from CDW-G of Chicago, IL, for the migration of our telephony infrastructure from on-premise Cisco Unified Call Manager (contract expiring January 2026) to the cloud-based Webex Calling service. Cost of this installation is \$49,708.75 and the first year license cost is \$26,238.00. CDW-G pricing is based upon E&I Cooperative Solutions contract. Funding is FY2026 Operating Budget. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [2025_12_TelephonyProjectProposal.docx](#)

 [CDW Webex Telephony Quote.pdf](#)

PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)

- Calendar Review
 - December 17 - Campus closes at noon and reopens on January 5, 2026, for the winter break.
 - December 30 - President's Office open from 1-5 p.m. for any last minute candidates to file for the position of Board Trustee.
 - Commencement ceremonies went really well and Dr. Bates commended Dr. Murders and his team for the planning. There were wonderful student stories, especially from the AEL graduation.
 - January 10 - Community Night at "The Fred" honoring Service Club and Chamber of Commerce members, and the Boonville Campus. Tickets are free for those on a chamber, service club or at the Boonville campus. Jo Lynn Turley and the athletic department are leading this initiative.
- Banner SaaS Update (K. Acuff)
 - This is now known as Blue Horizon. IT will move our ERP system from Banner to a more versatile, friendly, cloud based system. It will be a 12-18 month implementation cycle. Mr. Acuff is heading up the project management team with Shelly Gardner and Emily Westermier. There is also a team of experts headed by Tammie Montgomery. Kickoff with Ellucian will be in January. Additionally, the college portal is moving to 'Experience' and will be up and running starting January 5.
- Website Update (S. Schleicher)
 - Mr. Schleicher reported that they are currently going through the new website architecture, which will be more student focused. Recruiting students will be the primary focus as the website is created.
 - They have secured additional user licenses for content managers. They will have access to load content with MarComm approvals, however, MarComm will still have full control.
 - Content migration will begin after training and the hope is to launch the new website in early summer.
 - Mr. Parker commended the the MarComm Department for the YouTube video that featured the Friday night commencement.
- 'Experience' Update (S. Schleicher)
 - Mr. Schleicher added that the new 'Experience' is a lot more intuitive.

 [Upcoming Events Calendar.docx](#)

FINANCIAL REPORT - For Informational Purposes (Presenter: Vice President Keith Acuff)

- Financial Report - Mr. Acuff reported that this is the end of the fall semester report. Revenues are up. Expenses are up, because enhancement is up, and the institutional support is up due to the Blue Horizon funds. Bottom line budget is right on target.

NOVEMBER 2025 "BOARD REPORTING" PURCHASES - *For Informational Purposes*

During the month of November 2025, the following qualifying purchases between \$10,000 and \$25,000 were made:

• LAG Industries	\$13,655.00	Farm Fence Supplies
• Modern Litho	\$19,580.92	Marathon Magazine
• Game One	\$15,063.08	Athletic Supplies
• Arrow Stage Lines	\$13,655.00	Athletic Charters
• Marcum Landscaping	\$12,150.00	Gravel

 [November 2025 Financial Report BOT.pdf](#)

BOARD DISCUSSION

- Mrs. Wood mentioned that this year's Jingle on the Green was excellent and there seemed to be a good turnout.
- Mrs. Wood, Mr. Parker, and Mr. Page will be attending the ACCT Legislative Summit in February. We also have AEL Director April Godwin and a former student going who was in AEL and then graduated from SFCC with a degree in Early Childhood Development.
- Mr. Parker has heard several good comments from the community on the quality of the music at the recent concerts.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, January 22, 2025, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on December 16, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2); (continuing discussion)
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).


Mr. Page seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Dr. Breshears moved to adjourn the General Session. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu or (660) 596-7222