



Board of Trustees Meeting Minutes November 20, 2025

Attendance

Board Members Present:

Dr. Amie Breshears, Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

Executive Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Misty Burnett, James Cunningham, Mark Haverly, Lisa Oesterle, Sam Schleicher, Scott Simoneaux, Jo Lynn Turley

Guests Present:

Dr. Cara Barth-Fagan, Patricia Carlos, Lindsey Weatherford

DATE/TIME/LOCATION

The Board of Trustees of State Fair Community College met on Thursday, November 20, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

CALL TO ORDER (Presenter: Board President Patricia Wood)

President Wood called the meeting to order at 5:39 p.m.

APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda for November 20, 2025. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no requests for Citizens Comments.

APPROVAL OF THE OCTOBER 30, 2025, BOARD MEETING MINUTES AS PUBLISHED

Mr. Carr moved that the Board of Trustees approve the minutes for the October 30, 2025, Board meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

 [BOT - Gen. Session Mtg. Minutes 10.30.25 SIGNING COPY.pdf](#)

WARRANT #4, 2025 OCTOBER (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve Warrant #4. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

 [Warrant Resolution for October 2025.pdf](#)

NEW EMPLOYEE INTRODUCTIONS

Vice President Keith Acuff introduced:

- *Patricia Carlos, Custodian*

Vice President Dr. Michael Murders introduced:

- *Dr. Lindsey Weatherford, Director, Student Success*

STUDENT GOVERNMENT/CLUBS REPORT

No report.

INSTITUTIONAL REPORT (Presenter: Dr. Cara Barth-Fagan)

- In 2024, one of our FAST Goals was to create a Center for Teaching and Learning to encourage quality instruction. Dr. Cara Barth-Fagan has been heading up the Center since then.
- Between August 2024-July 2025, they have offered 83 sessions and had over 500 faculty attend.
- They have created a mentor program which pairs seasoned faculty with new.
- They have offered 104 hrs. of Professional Development from 2024 to 2025 with topics such as Title IX, Caring Campus, Managing Time, True Colors, organizing canvas gradebook, athletic round tables, Yuja videos, Smartsheet training, and Simple Syllabus.
- Dr. Barth-Fagan thanked the Board for approving the funding that allowed the implementation of Simple Syllabus. This will provide consistency, streamline setting up a syllabus, has accessibility tools, and will align with providing excellence.
- Instructional Designer Jay Rozema has created short "snackable" videos on different topics.
- Due to the pool of talent at both UCM and State Fair, we are collaborating and sharing professional development sessions. This has been done with little to no cost.
- Dr. Barth-Fagan plans to expand opportunities and to find a dedicated space on campus.

POSITION CHANGE REQUEST - ASSISTANT REGISTRAR TO STUDENT ENGAGEMENT COORDINATOR (Presenter: Executive Director Scott Simoneaux)

Mr. Carr moved that that Board of Trustees approve a request to transfer the vacant Assistant Registrar position and move it under the Associate Dean of Admissions and Student Success thereby creating a new Student Engagement Coordinator position. This position will be responsible for planning, organizing, and directing all student activities, student organizations, and related programs. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

FIELDING CTC HVAC UNITS & CONTROLS (Presenter: Vice President Keith Acuff)

It is recommended that the Board of Trustees accept the bid from Trane U.S. Inc. of Lenexa, KS, for the purchase of three (3) 25 Ton Precedent Unitary Rooftop A/C units and controls in the amount of \$70,250 for the CTC portion of the Fielding Technical Center. Pricing is based upon OMNIA Partners Cooperative Purchasing State Contract. Funding is 50% DESE Area Career Center Construction Fund and 50% FY2026 Operating Budget. (See next agenda item for motion, second and votes.)

 [Trane CTC Area Career Centr Grant.pdf](#)

DAVIS MULTI-PURPOSE CENTER E-SPORTS RENOVATION HVAC UNIT & CONTROLS (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees accept the bid from Trane U.S. Inc. of Lenexa, KS, for the purchase of one (1) 25 Ton Precedent Unitary Rooftop A/C unit and controls in the amount of \$27,598 for the E-Sports

renovation portion of the Davis Multi-purpose Center. Pricing is based upon OMNIA Partners Cooperative Purchasing State Contract. Funding is FY2026 Operating Budget.

Mr. Hubbs additionally moved that the Board of Trustees accept the bid from Trane U.S. Inc. of Lenexa, KS, for the purchase of three (3) 25 Ton Precedent Unitary Rooftop A/C units and controls in the amount of \$70,250 for the CTC portion of the Fielding Technical Center. Pricing is based upon OMNIA Partners Cooperative Purchasing State Contract. Funding is 50% DESE Area Career Center Construction Fund and 50% FY2026 Operating Budget.

Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

 [Trane E-Sports Renovation.pdf](#)

SALE OF SURPLUS PROPERTY (Presenter: Vice President Keith Acuff)

Mr. Page moved that the Board of Trustees approve the sale of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. This property is various items in the vacated former Automotive Technology Building. Property will be disposed of through public auction. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

DISPOSAL OF NOMINAL VALUE SURPLUS PROPERTY (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees grant approval to the Vice President, Finance & Administration to dispose of State Fair Community College personal property with an estimated value of less than \$5,000 which has been determined to no longer be needed by the College and is thus deemed surplus property. These items will be disposed of through public auction or donation to a public school system or 501(c)(3) organization. This approval will be for the remainder of FY2026. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

Policy 3390 - Mr. Parker suggested that this approval should be incorporated into the policy, so that there is no need to revisit each year. Dr. Bates stated that we can research this and run it by counsel before making any changes.

PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)

- **Calendar Review**
 - Wednesday, November 26 - CSA/PSA Thanksgiving for campus bound students. Board Members please let Lisa know if you plan to attend.
 - Thursday, December 4 - Jingle on the Green kicks off at 6 p.m. It is SFCC's gift to the community.
 - Friday, December 12 - Commencement at the Mathewson Building.
 - Saturday, December 13 - Adult Education Graduation
 - Thursday, December 4 - Legislative Event
- **National Legislative Summit 2026 - February 8-11, 2026**

Registration is now open for this event. Please let Lisa know if you plan to attend. Last year, we had two students attend and it was an invaluable experience for them and for us. We are awaiting the "Green Sheet" from ACCT, but one item on it will include the AEL program which is in danger of being cut. We would perhaps like to have someone come along that went through that program, attended college and has a successful career.
- **City of Sedalia Ordinance Providing Fee Exemptions for Governmental and School Projects -**

Dr. Bates had previously requested to the City that they waive any building permits, and the City had waived the fees. They have done the same for the public school district. However, recently we had requested a permit for a coffee shop and that was denied. Another proposal, which puts into law the waiver of fees, was just brought before the City Council and it was passed.
- **Outdoor Athletic Complex Update**

Things are going well with the construction of our new athletic complex, but there have been a few weather delays. The construction company has worked some long days and now has the drainage system in on the softball field. They will putting down a layer of rock and then the turf. As soon as

that is completed, the baseball field will be next. The plan is to have both fields completed by opening season.

- **Strategic Alignment**

Dr. Bates made a presentation to presidents and chancellors at MCCA about how we need to be poised for the future. The president's and governor's proposals will address workforce. The other theme is for hands on training, experiential learning, connections with industry, k-12, businesses, etc. Most of the initiatives in our strategic plan align with this. Dr. Bates welcomed high school counselors last week that were here for a meeting hosted by the MO Chamber of Commerce. The topic was to show counselors how their students can be trained and work in Missouri. Dr. Bates met with a gentleman from the MO Chamber who commented that State Tech, OTC, and SFCC understand how we have to support our industries and are doing it.

 [Upcoming Events Calendar.docx](#)

FINANCIAL REPORT - For Informational Purposes (Presenters: Vice President Keith Acuff)

- Financial Report - For October, our revenue is strong. Expenses are a bit higher because of timing of purchasing Perkins grant items.

OCTOBER 2025 "BOARD REPORTING" PURCHASES - For Informational Purposes

During the month of October 2025, the following qualifying purchases between \$10,000 and \$25,000 were made:

Looking Glass	\$10,796.97	VR Mini Carts - Nursing
Impact Sign	\$14,867.05	Ellebracht A&M Signage
Snap on	\$13,748.43	Zeus Plus Workstation – CTC Auto
Arrow Stage Lines	\$24,939.00	Athletic Charters

 [October 2025 Financial Report BOT.pdf](#)

BOARD DISCUSSION

- **Mill Levy Discussion**

The recent Mill Levy election failed, but we did have a strong group of people who supported it, and we appreciate their support. Dr. Bates asked the Board to discuss their thoughts.

 - Mr. Parker would like to see the Governor's budget proposal in regard to the timing of reintroducing this.
 - There has been feedback that people didn't know about this or understand what it was about. Perhaps having more time to get the word out to communities would have helped. Three months to execute the communication would be ideal.
 - Our current business cannot be sustained by what the current Mill Levy is.
 - Mr. Page acknowledged Jo Lynn Turley, Darci McFail, and Dr. Bates for all their work to organize town hall sessions, attend the evening meetings, and make presentations.
- **MCCA Convention**
 - Mr. Page reported that he attended one of his first workshops on AI and another about how systems provide for long-term success.
 - Mr. Parker reported that we should not forget that HLC is coming up and that the entire college community needs to be in tune and realize that accreditation needs to be on our minds. There are some requirements for Trustees and things that they can do to help with the process.
 - Award winners were Steve and Karen Ellebracht for the Award of Distinction and Danielle Brooks for the Excellence in Teaching Award.
 - Also recognized as finalists were Kaley Hobbs for the Administrative Professional Leadership Award, Cas Fitzpatrick for the Classified Staff Achievement Award, Renee Young for the Outstanding Adjunct Faculty Award, and the Empowering Educators Project Management Team for the MCCA Innovation Award.
 - Michele Rupard won the MCCA Games Competition.

- Everyone agreed that it was a great event and the Board appreciates the opportunity for this professional development opportunity.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on Tuesday, December 16, 2025, at 5:30 p.m. in the Hopkins Board Room. The change of date was approved at the February 27, 2025, meeting due to the holiday campus closure.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on November 20, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

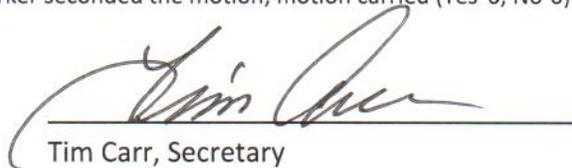
Mr. Carr seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Yes
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu or (660) 596-7222