



Board of Trustees Meeting Minutes September 25, 2025

Attendance

Board Members Present:

Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

Board Members Absent:

Dr. Amie Breshears

Executive Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, James Cunningham, Mark Haverly, Darci McFail, Dr. Michael Murders, Lisa Oesterle, Scott Simoneaux, Mary Treuner, Jo Lynn Turley, Dr. Autumn Whitehead

Guests Present:

Bryan Adams, Anthony Beckett, Alyssa Brandt, Kaitlyn Everts, John Foote, Dan Hamilton, Brent Hampy, Garry Holstein, Matt Karbinas, Margaret Kohl, Darren Pannier, Marcy Parkhurst, Elena Sophia Raineri, Becky Rose, Mary Zimmerman

DATE/TIME/LOCATION

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Thursday, September 25, 2025, in the Hopkins Board Room in a public forum. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

CALL TO ORDER (Presenter: Board President Patricia Wood)

President Wood called the meeting to order at 5:30 p.m.

APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda for September 25, 2025. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no requests for Citizens Comments.

APPROVAL OF THE AUGUST 18, 2025, BOARD MEETING MINUTES AS PUBLISHED

Mr. Hubbs moved that the Board of Trustees approve the minutes for August 18, 2025, Board meeting as published. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [BOT Gen Session Mtg Minutes 08.18.25 SIGNING COPY.docx](#)

WARRANT #2, AUGUST 2025 (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve Warrant #2. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [Warrant Resolution for August 2025.pdf](#)

NEW EMPLOYEE INTRODUCTIONS

Daum Museum Director and Curator Garry Holstein introduced:

- *Elena Sofia Raineri, Museum Educator and Engagement Manager*

Dean Dr. Autumn Whitehead introduced:

- *Marcy Parkhurst, Navigator*

Athletics/MPC Director Darren Pannier introduced:

- *Bryan Adams, Assistant Men's Basketball Coach/MPC Assistant*
- *Kaitlyn Everts, Assistant Women's Basketball Coach/Student Life Assistant*

Vice President Dr. Michael Murders was not able to introduce:

- *Devin Sproston, Director of Whiteman AFB Campus, who was unable to make the meeting. He will be introduced at a later date.*

Dean Allison Brosch introduced:

- *Mary Zimmerman, Administrative Assistant in Eldon/LOZ Nursing*

CIO Mark Haverly introduced:

- *Alyssa Brandt, IT Tech I*

Interim Dean Misty Burnett introduced:

- *John Foote, Automotive Instructor*
- *Anthony Beckett, CDA Instructor*
- *Margaret "Maggie" Kohl, Business Instructor*

INSTITUTIONAL REPORT (Presenter: Mary Treuner, SFCC Foundation Executive Director)

Mary Treuner, Executive Director of the SFCC Foundation, expressed her gratitude for the chance to serve the college, emphasizing the Foundation's mission to provide maximum financial support to students and the college. She praised the generosity of the community and credited her staff for their hard work.

Financials and Support

- The Foundation's endowment reached nearly **\$30 million** as of June 30.
- They awarded **\$343,000 in scholarships** to 250 students.

Capital Projects

- The Ellebracht and Howard Buildings are complete, with naming opportunities still available for both.
- The Foundation has raised just over \$5 million for the new Athletic Complex. A rendering of the complex will soon be posted near the construction site.

Recognition

- Both Mary Treuner and her office were recognized for leading the largest capital campaign in the college's history. This success, which resulted in three new buildings, was highlighted as a testament to her excellent work.

 [10.a. FY26 Scholarship Disbursements.pdf](#)

 [10.b. FY26 Ewing Scholarship Disbursement.pdf](#)

 [10.c. FY26 Other Restricted Distributions.pdf](#)

 [10.d. SFCC Foundation Contributions.pdf](#)

 [10.e. Fiscal Year Disbursements.pdf](#)

 [2025-09-24, SFCC Foundation Contact List.doc](#)

CENSUS REPORT (Presenter: Becky Rose, Manager of Research and Effectiveness)

Mrs. Rose reported on the Fall 2025 Census Results that were determined on September 15, 2025. This is the official snapshot of all our external reports. Mr. Parker commented that this is the data that our legislators need to hear at our upcoming Legislator events. Some of the data in Mrs. Rose's report included:

- **Headcount:** 4,502 students (up 6.13% from Fall 2024)
- **Credit Hours:** 43,473.5 hours (up 8.42% from Fall 2024)
- **10 Year Trends:** We are seeing a steady increase each year since 2021; have not quite reached the numbers we had in 2016, which was our highest enrollment.
- **National and Regional Benchmarks:** Our increase was greater than the National rate.
- **Residency:** 68% are Missouri Residents (84 counties are represented); 29% are In District (Pettis and Benton Counties)
- **Course Location (Credit Hours):** 38.9% in Sedalia; 38.6% are online; 11% Extended Campuses; 8% Dual Credit; 3% CTC
- **Online, On-ground, or Both and Trends:** 40% are on-ground; 29% are online; 31% of students take both. Trend shows Online Only Student numbers going up; On-ground Only Students going down; and students who take both going up.
- **Enrollment Status (Headcount and Credit Hours):** Trending to more fulltime students.
- **Gender:** 66.4% Females vs. 33.6% Males
- **Degree Seeking Status vs. Non-Degree Seeking:** Headcount - 66% degree seeking (Fall 2024 64%); 34% non-degree seeking (Fall 2024 37%)
- **Degree Seeking Status vs. Non-Degree Seeking:** Credit Hours - 81% degree seeking (Fall 2024 80%); 19% non-degree seeking (Fall 2024 20)
- **Degree Sought:** 40% AA degree; 34% non-degree seeking; 16% AAS degree; 4% certificates; 3% AAT degree; .8% AFA degree; 1% AS degree; 1% ST; .1% AGS degree.
- **Traditional vs. Non-Trad Age:** Traditional 77%; Non-Traditional 23%
- **Age:** 76% ar 18-24 yrs. old; 14% are 25-34 yrs old; 9% are 35-64 yrs. old; 1% are less than 18 yrs. old; and .2% are over 65 yrs. old.
- **Dual Credit/Dual Enrollment for Fall 2025:** 33% headcount; 8,074 credit hours. Out of these numbers 36% are online; 41% are withing the high schools; 17% are at our CTC; and 6% on the SFCC Campus.
- **Athletics:** 306 student athletes (7% of our headcount; 10% of our credit hours) - We added 53 athletes from Fall 2024.
- **Primary Programs:** Top 10 are Pre-Health, General Education, Business, Education, Business Management, Agriculture/Horticulture, Practical Nursing, ADN Nursing, Criminal Justice, and Psychology.
- **Primary Programs:** Bottom 10 are Respiratory Care, History, Surgical Technology, Medical Laboratory Technician, Sociology, Political Science, Math, Fire Technology, Foreign Language, and Allied Health & Physical Education
- **Typical Student Profile:** MO Resident, out of district; fulltime; female, degree seeking, continuing/returning; Traditional age; going for an AA degree.
- **Highlights:** 1) Headcount/Credit Hours are up (+6.1% and +9.4%, respectively) 2) Online is on the rise (38.6%), nearly equal to Sedalia enrollment (38.9%) 3) SFCC's % increase is ahead of the national benchmark 4) First-time freshmen, females, and full-time students are increasing.

ELLUCIAN CONTRACT EXTENSION (Presenter: Vice President Keith Acuff)

Mr. Parker moved that the Board of Trustees authorize the President and Vice President, Finance & Administration to enter into discussions with Ellucian Company LLC to amend and extend the existing contract for licensed software and managed services to provide enhanced software/services and lower costs to State Fair Community College, and that the Board authorize the President and Vice President, Finance & Administration be authorized to sign any and all amended and extended agreements with Ellucian Company LLC. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The amended agreements will provide the college with enhanced software/services and cost savings over the term of the amended agreements as compared to the existing agreements and as confirmed by the Vice President, Finance & Administration.

OUTDOOR ATHLETIC COMPLEX CONCESSION STAND (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve the proposal from McCollester Construction of Sedalia, MO for the construction of a concessions building on the outdoor athletic complex site. Total bid price is not-to-exceed \$650,000. This was the only bid received, and that the Board authorize the President and Vice President Finance & Administration be authorized to sign any and all agreements with McCollester Construction for construction of the concessions building. Funding is the outdoor athletic complex construction funds. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [McCollester Construction Athletic Concession Stand Proposal.pdf](#)

LOZ CAMPUS RENOVATION (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve Change Order 01 in the amount of \$50,000.00 from Wilsman Construction to relocate one of the LOZ Campus Mall entrances and renovate the added campus space and adjacent existing office space. Funding is LOZ renovation construction funds. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [SFCC LOZ Wilsman Construction Change Order 01 091525.pdf](#)

DONATION OF SURPLUS COLLEGE PROPERTY (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve the donation of State Fair Community College personal property that has been determined to no longer be needed by the College and is thus deemed surplus property. The items to be donated are the Soccer scoreboard and various classroom furnishings such as chairs, bookcases, desks and tables. The items will be donated to other public school systems or not-for-profit 501(c)(3) charitable organizations. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

 [EXCESS CLASSROOM PROPERTY 9 -1 - 2025.pdf](#)

BOARD APPROVAL BIDS (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees accept the bids for State Fair Community College purchases as shown in the Table incorporated in the Exhibits herein, and that for each of these approved bids, and as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Awarded bids were based on all criteria and specifications in each bid. The awarded bid is the lowest and most responsible bidder meeting the required specifications. None of the items in the Table were removed and taken up as a separate purchase by request of any member of the Board. All bids were voted on with one (1) motion. Funding for each bid is as indicated in the Table.

 [BOT September 2025 Board Agenda Items Table Only.pdf](#)

 [CDWG Dell Student A.pdf](#)

- [!\[\]\(83eb2aa26b610eb6a9dca7cf4702d681_img.jpg\) CDWG Dell Student B.pdf](#)
- [!\[\]\(94dfacbf937cdd7da4837a6fcd8fc785_img.jpg\) CDWG Dell Student C.pdf](#)
- [!\[\]\(dae8c3c5fa7c80febd6526a5e8a853bf_img.jpg\) CDWG Dell Instructor Stations.pdf](#)
- [!\[\]\(8f38ab9775d1331a4e1fd6648d0a83f1_img.jpg\) Ohm's Law Quote.pdf](#)
- [!\[\]\(5e48b3241d711ef916255d822ab3415f_img.jpg\) SFCC Schillers EAM Bldg 3 Classrooms Installation IQ-CY250813-02.pdf](#)
- [!\[\]\(c4c3604751fde0df44855086d7798e30_img.jpg\) SFCC Schillers EAM Building 3 Rm Equip Only SQ-CY250812-02.pdf](#)
- [!\[\]\(a16ee0329f478adb49fd7876490e96fe_img.jpg\) Table Top Excavator etc Quote.pdf](#)
- [!\[\]\(a8a494e883c31c6f4a74584cc935a790_img.jpg\) Sole Source Letter Consulab-State Fair TT100-E Excavator and Cutaways.pdf](#)
- [!\[\]\(8a50a875cd94cd57f6a7348a4d34b45f_img.jpg\) Hydraulic Training System Quote.pdf](#)
- [!\[\]\(7ddc0498d10972f0f157498fccf65370_img.jpg\) Sole Source Letter Consulab- Hydraulic TS State Fair MF102H.pdf](#)
- [!\[\]\(1481f3a2b8d8d64dbbf1eb2242b57620_img.jpg\) Hydrostatic Transmission Simulator Quote.pdf](#)
- [!\[\]\(1d12b5523dd7503f9f6b056602d4b0bb_img.jpg\) Sole Source Letter Consulab-Hydrostatic Transmission Simulator State Fair MF500.pdf](#)
- [!\[\]\(a3cf9896eece75d50b7dee194989c9bc_img.jpg\) Hydraulic Cylinder ETS Quote 27465 \(3\).pdf](#)
- [!\[\]\(26147612c3694ee09d020cac0faae7d9_img.jpg\) Sole Source Letter Consulab-Hydraulic Cylinder Training State Fair MF400.pdf](#)
- [!\[\]\(46af714d66844046465576855b12c56a_img.jpg\) State Fair Career & Technology Center Engine Repair Trainer Quote Q25-594A.pdf](#)
- [!\[\]\(e123f1fe9eaf288ea9a688d32daa4ea4_img.jpg\) State Fair Career & Technology Center Engine Repair Trainer sole source.pdf](#)

DESE AREA CAREER CENTER CONSTRUCTION FUND GRANT (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant as described below. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1). Missouri House Bill 2 in the Missouri FY26 DESE budget allocated \$5,500,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that costs are shared at a ratio of 50% state and 50% local. State Fair Community College applied for, and has been awarded \$212,500 for updating the HVAC and lighting for the CTC portion of the Fielding Technology Center. Funds must be spent by May 15, 2026.

- [!\[\]\(86b7331e04fe40a56bcff2e9c065738b_img.jpg\) FY26 - State Fair Community College Career Center Construction Fund.pdf](#)

NOVEMBER 2025 TAX LEVY ELECTION

Mr. Parker moved that the Board of Trustees approve the payments for the Proposition A - SFCC Operating Levy election to the following counties: Pettis County \$48,815.57; Benton County \$9,000 (est); Morgan County \$871.13; All Other Counties \$2,500 (est). Funding is contingency funds in the FY25 Operating budget. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

- [!\[\]\(9a53fe79a03d38d8322f7a2c5a875b36_img.jpg\) PettisCoClerk TaxLevyElectionBilling 9.8.25.pdf](#)
- [!\[\]\(01f19d40f03100aa8a158c4891453b0d_img.jpg\) MorganCoClerk TaxLevyElectionBilling 9.8.25.pdf](#)

LEGISLATIVE ADVOCACY MEETING AGENDAS - *For Informational Purposes* (Presenter: President Dr. Brent Bates)

Dr. Bates and Jo Lynn Turley are organizing **two Legislative Advocacy Events** (in Jefferson City and Sedalia) to strengthen ties with regional legislators and three invited members of the **CBHE**. The dates will be sent to the Board of Trustees.

The main goals for these events are to advocate for the college by:

- **Showcasing our impact** through the Jefferson City expansion (training facility, Unilever jobs).
- **Discussing the property tax issue** and aligning with legislators' goals for the upcoming session.
- **Reinforcing the college's role in Missouri workforce development.**
- **Demonstrating student success** by sharing the strategic plan, emphasizing that the majority of our students are Missouri residents, and highlighting our successful implementation of the **Transfer Act** and student transfers.
- Encouraging legislators to **visit the campus.**

A **Service Report** and planning documents are in development. Please forward any other topics for discussion to Dr. Bates.

PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)

- Calendar Review
 - October 7 & 9 - SFCC Instrumental and Choral Fall Concerts
 - October 14-17 - Fall Break (Students are out; staff and faculty have professional development opportunities)
 - October 18 - Campus Closed
- Start Fresh
 - October 8 - Targets non-traditional students, to get them interested in training/classes to advance. Please share this opportunity to others.
- Sedalia Democrat "Best of" Awards voted on by readers
 - Stauffacher Center for Fine Arts was awarded silver medal
 - SFCC awarded gold medal aware for best large employer
- MCCA Student Leadership Institute
 - September 10 - Programming lead by staff from East Central and Dr. Whitehead. Students visited the Capitol.
 - Dr. Bates awarded the Presidential Coin to Dr. Whitehead in appreciation for her work with this group.
- Manufacturers's Milestone Event - RSVPs due tomorrow. 5:30 p.m. October 16th at Country Club.
- Community Hub events - Dr. Bates and Darci McFail are going to communities in our region to see what the residents envision a community college doing or providing. Crowds have been small, but the conversation has been good. Dr. Bates encouraged the Board to have people in the community fill out the QR code questionnaire. We have seven more coming up and would like at least one Board member in the Lincoln event, and the other sites. Mr. Page will be at Otterville. We have also shared information on our Mill Levy during that time. Mrs. McFail has presented and Mrs. Turley has set up the arrangements for each of these meetings.
- K12-Relationships - Warsaw school district has agreed to pilot the programs coming out.

 [Upcoming Events Calendar.docx](#)

 [Start Fresh 2025.pdf](#)

FINANCIAL REPORT - *For Informational Purposes* (Presenter: Vice President Keith Acuff)

Financial Report - Mr Acuff reported that revenue is strong for these first few months of the fiscal year, and that our expenses are aligned with last years.

SEPTEMBER 2025 "BOARD REPORTING" PURCHASES - *For Informational Purposes*

During the month of August 2025, the following qualifying purchases between \$10,000 and \$25,000 were made:

- Haulotte Construction \$21,400.97 Repairs to Residence Hall Restrooms
- D&E Lawncare \$13,950.00 Campus Tree Removal

 [August 2025 Financial Report BOT.pdf](#)

BOARD DISCUSSION

Board of Trustees commented on the following:

- Health Science Division hosted a state MCCA meeting on campus. Comments were very positive about the event, the facilities, and hospitality.
- Mr. Carr recognized the dedicated service to SFCC of long-time retired instructor Lisa Shoemaker who recently passed away.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on Thursday, October 30, 2025, at 5:30 p.m. in the Hopkins Board Room. We expect to have a work session to tour the renovated Clinical Sciences building.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on September 25, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Legal actions, causes of action or litigation pursuant to RSMO Sec. 610.021 (1);
- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Mr. Parker seconded the motion; motion carried.

Roll Call:

- Dr. Amie Breshears - Absent
- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu or (660) 596-7222