

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR NOVEMBER 21, 2024

## **GENERAL SESSION**

The Board of Trustees of State Fair Community College met in General Session at 5:30 p.m., Thursday, November 21, 2024, in the Hopkins Board Room. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

## **ATTENDANCE**

Keith Acuff, Kaleb Allison, Dr. Brent Bates, Dr. Amie Breshears (6:05 p.m.), Allison Brosch, Misty Burnett, Tim Carr, Gracie Clark, Michael Dale, Michelle Green, Mark Haverly, Daniel Hamilton, Brad Henderson, Justin Hubbs, Michael Leonard, Darci McFail, Amy McFarland, Addison Miller, Dr. Michael Murders, Lisa Oesterle, Jeff Page, Richard Parker, Scott Simoneaux, Mary Treuner, Jo Lynn Turley, Dr. Autumn Whitehead, Patricia Wood

## **APPROVAL OF THE AGENDA**

Mr. Hubbs moved that the Board approve the agenda, with the amendment to switch the order of the Institutional Reports. Mr. Carr seconded the motion; motion passed (Yes-5; No-0; Absent-1).

## **CITIZENS COMMENTS**

Mrs. Oesterle reported that there were no citizens comments.

## **INTRODUCTION OF NEW EMPLOYEES**

Vice President Dr. Michael Murders introduced Amy McFarland, Clinton Campus Director.

Vice President Keith Acuff introduced Michael Dale, Maintenance Technician, and Kaleb Allison, Maintenance Technician.

## **APPROVAL OF MINUTES FOR THE OCTOBER 29, 2024, BOARD MEETING AS PUBLISHED**

Mr. Page moved that the Board of Trustees approve the minutes for the September 26, 2024, Board meeting as published. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

## **WARRANT #4, OCTOBER 2024**

Mr. Hubbs moved that the Board of Trustees approve Warrant #4, for October 2024. Mr. Carr seconded the motion; motion carried (Yes-5; No-0; Absent-1).

## **STUDENT GOVERNMENT REPORT**

Student Government President Addison Miller reported the following:

- December 3<sup>rd</sup> – SGA will be hosting cookie decorating
- December 10<sup>th</sup> – SGA will host a coffee bar in the Yeater Lobby

#### Active Minds Club Report

- Gracie Clark reported for the Active Minds Club. She is from Versailles and represents the Active Minds Club as their secretary and social media manager (started in 2023). The Club has been promoting mental health and the green bandana program. Recently, they gained 36 new green bandana members. The Club applied for and received a mini grant. They have used that grant to put on a “stress-less week” of events that included having TAILS (therapy dogs) come to campus, water color events, and a digital detox event. They received great feedback from students who indicated they would like more programs like this.

### **INSTITUTIONAL REPORTS**

- Surgical Technology Program (Michelle Green)

Program Coordinator Michelle Green reported that on September 20<sup>th</sup> the Surgical Technology Program was awarded CAAHEP (Commission on Accreditation of Allied Health Education Programs) Accreditation. We are one out of ten Accredited Programs in Missouri, and the ONLY Accredited Distance Education program in Missouri.

The Surgical Tech statewide shortage is rather high, and is now the fourth open position in hospitals statewide.

Last year our program had two students and now has 10. Maximum allowed is 15.

There are 13 clinical sites utilized, from Carrollton to Bolivar and KC to Columbia.

2022 Focus Areas for the program: Students, Employees, Excellence, Enrollment and Perception

2024 Focus Areas for the program: Teaching and Learning, Student Goal Attainment, Growth and Retention, Effectual Workplace, and Visionary Planning with our Communities

### **POLICY 6490 – ARTIFICIAL INTELLIGENCE**

Mr. Carr moved that the Board of Trustees approve new Policy 6490 Artificial Intelligence as presented. Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

### **POLICY 1332 – PROHIBITION AGAINST FIREARMS AND WEAPONS**

Mr. Carr moved that the Board of Trustees approve changes to Policy 1332 Prohibition Against Firearms and Weapons. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

### **FY2026 ROOM AND BOARD RATES**

Mr. Parker moved that the Board of Trustees approve room and board rates for FY2026 as follows:



<b>ROOM &amp; BOARD PLANS</b>	<b>ROOM RATE PER SEMESTER</b>	<b>BOARD RATE PER SEMESTER</b>
Existing Residence Hall Double Occupancy	\$1,800	
Existing Residence Hall Single Occupancy	\$3,600	
New Residence Hall 4 Bed Units A, B, C, D (160 Beds)	\$3,150	
New Residence Hall 4 Bed Units E Accessible (8 Beds)	\$3,400	
New Residence Hall 2 Bed Units A (12 Beds)	\$3,500	
New Residence Hall 2 Bed Units B & C (12 Beds)	\$3,400	
New Residence Hall Single Room Unit (4 Beds)	\$3,700	
19 Meal Dining Plan		\$2,000
10 Meal Dining Plan		\$1,850

Mr. Page seconded the motion; motion carried (Yes-5; No-0; Absent-1).

### **BOARD APPROVAL BIDS – OCTOBER 2024**

Dr. Breshears moved that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the Table below. There was a consent motion to approve the seven bids, and that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

<b>QTY</b>	<b>Item Bid</b>	<b>Item Selected</b>	<b>Vendor</b>	<b>Vendor Location</b>	<b>Total Price Bid</b>	<b>Funding Source</b>	<b># of Bids</b>
1	(a) CAATT Exterior Keyless Access Control	OneCard VIP Access	Touchnet	Lenexa, KS	\$13,411.94	FY25 Operating Budget	Sole Source to Integrate w/ Touchnet OneCard
1	(b) Old Residence Hall Exterior Doors Keyless Access Control	OneCard VIP Access	Touchnet	Lenexa, KS	\$9,711.29	FY25 Operating Budget	Sole Source to Integrate w/ Touchnet OneCard
1	(c) New Residence Keyless Hall Access Control	OneCard VIP Access	Touchnet	Lenexa, KS	\$169,713.38	New Residence Hall Construction Funds	Sole Source to Integrate w/ Touchnet OneCard
8	(d) 2 Post Surface Mounted Lifts	Hunter SPOA1N20M0 Bl	Town & Country Equipment	Pilot Grove, MO	\$53,707.68	MoExcels IV	4

1	(e) 4 Post Surface Mounted Open Front Lift	Hunter SM14N102YB L	Town & Country Equipment	Pilot Grove, MO	\$18,784.46	MoExcels IV	4
1	(f) Scissor Alignment Lift	Hunter RX14KLIS	Town & Country Equipment	Pilot Grove, MO	\$47,012.38	MoExcels IV	2
1	(g) Heckart Yeater Chiller Plant Controls Retrofit	Trane DDC Control System	Trane Technologies	Kansas City, MO	\$54,737.00	FY25 M&R Budget	State Co-op Contract USC 15-JLP-023

**RESIDENCE HALL DATA CABLING CREDIT**

Mr. Hubbs moved that the Board of Trustees approve the Change Order 06 for the Residence Hall construction for a credit in the amount of \$53,010.00 from Professional Contractors and Engineers for the elimination of data cabling from the PCE scope of work. This work has been contracted directly by SFCC and approved at the August 2024 Board of Trustees meeting. Credit goes to Residence Hall construction funds. Mr. Page seconded the motion; motion carried (Yes-6; No-0).

**PRESIDENT’S REPORT**

- Dr. Bates pointed out the following upcoming events:
  - December 5<sup>th</sup> – Jingle on the Green at 6 p.m.
  - December 13<sup>th</sup> – Winter Commencement at 6 p.m.
  - December 14<sup>th</sup> – AEL Graduation 10 a.m. (Board Members, RSVP to Mrs. Oesterle)
  - December 16<sup>th</sup> – Daum Museum Holiday Mingle at 6 p.m.
  - November 27<sup>th</sup> – Thanksgiving Dinner for Campus Bound Students at 11 a.m.
- Received a thank you from Mrs. Wood for flowers received after her surgery

**FINANCIAL REPORT**

- Monthly Financial Report – Mr. Acuff reported that we are a little bit ahead for revenues. Expenses are about the same as last year.

**NOVEMBER “BOARD REPORTING” PURCHASES – *Informational Purposes Only***

During the month of October 2024, the following purchases between \$10,000 and \$25,000 were made:

Schiller’s Audio	75” Display Thompson CC	\$17,000.00
Sedalia Septic	Fielding Sewer Repair	\$13,371.55
United States Treasury	FY22 1099 Penalty	\$53,360.00

**BOARD DISCUSSION**



- MCCA Convention Report
  - Mr. Page, Mr. Parker, Mr. Hubbs, and Mr. Carr attended this year's MCCA Conference.
  - Mr. Page was impressed with the AI presentations and was encouraged to know it is a tool and not something to fear. The key is to teach everyone how to use it properly.
  - Mr. Parker attended planning and process sessions. It was good to see how others do this and to learn of tools they use for planning and setting goals. In the Trustees' business meeting, he was proud to announce our 13% enrollment increase to the others. He commended our admissions and staff for all their efforts. Mr. Page agreed that he also heard many compliments on the leadership at SFCC.
- State and Federal Advocacy
  - December 11<sup>th</sup> we have tentatively planned a legislative advocacy event. Jo Lynn has reached out to see if that date works. Marketing and Communications staff are putting final the touches on the advocacy document, which will include our advocacy priorities. MCCA is asking for a 5% increase to the core; a 55% increase for one-time maintenance and repair funding for community colleges; full funding of A+ and full funding for a transfer bill which would guarantee transfer from community colleges to universities or from university to university. Dr. Bates recommends the Board supports MCCA state priorities. MCCA did not choose to add MoExcels to their priorities since only five institutions are applying for it.
  - Federal Priorities – Mr. Parker and Dr. Bates sat in on a teleconference with ACCT and they provided the ACCT priorities. This is also included in our Advocacy handout. Mr. Parker indicated that even though we support all of these, we should probably choose three to give more attention to in our advocacy (he suggested Perkins, Title III, and expanding the Pell Grant to short-term programs)
    - Budget: With new administration coming in, we need to advocate for several areas, such as the Pell Grant, Carl Perkins, Strengthening Community Colleges Training Grant, Title III, TRiO programs, Adult Literacy Funding, and additional funds for SBA- Small Business Development programs.
    - Expand Pell eligibility to shorter-term programs
    - Pell Grant Tax: End the taxation of Pell Grants, granted in excess of tuition and fees
    - Farm Bill: Provide funds for community colleges agriculture training programs
- Strategic Plan Update - Working on this process and will start in January some processes, with a SWAT analysis. The Team will be working with someone who is an expert on "Futuring" to make sure our changes are transformational. Mr. Parker is on this committee. He would like there to be a work session at some point so that the Board can do some envisioning and give input.
- Master Plan – We have received 11 proposals and will have these firms come in to make a presentation. Would like to have a decision by January.
- Board Management Committee – Mark Haverly reported that OnBoard software seems to be the best software that meets our needs. This will simplify the Board communications. It is accessible via any system, and storage is in the cloud. Board members will be given an iPad to access this software. This will allow remote attendance, voting, etc. We have the budget for these purchases. Allows collaboration for building the agenda and this company allows single sign-on and understands the laws and procedures we have to go through. Efficiency



will be important, too. Once we go with it, there will be some training on the software and the iPads. Committee supports the purchase of this software.

- Dr. Boggs Visit – Dr. Breshears, Mrs. Wood and Mr. Parker were present for his visit and had a great discussion. This is the first commissioner that has visited State Fair Community College since Dr. Bates has been with SFCC.

### NEXT MEETING

The next Board of Trustees General Session meeting will be held on Tuesday, December 17, 2024, at 5:30 p.m. in the Hopkins Board Room. This change of date was approved at the July 18, 2024, Board meeting. The Board will meet at 5:00 for group and individual photos. More details will be sent out to the Board Members.

### REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on November 21, 2024, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Dr. Breshears seconded the motion; motion carried.

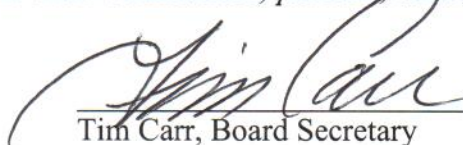
Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes  
Jeff Page Yes Richard Parker Yes Patricia Wood Yes

### GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

**Mission** *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision** *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*

  
Tim Carr, Board Secretary

Lisa M. Oesterle, Recording Secretary

**Custodian of Records:** Mrs. Jo Lynn Turley  
[jturley@sfcemo.edu](mailto:jturley@sfcemo.edu) or (660) 596-7222