

STATE FAIR COMMUNITY COLLEGE

BOARD OF TRUSTEES

MEETING MINUTES

Date: January 26, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. The meeting was simultaneously shown on the State Fair Community College YouTube Channel.

WORK SESSION

The Board of Trustees met at 4:00 p.m., prior to the Board Meeting, to discuss the FY24 Budget Development and the Residence Hall.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, January 26, 2023, in the Hopkins Board Room at 5:30 p.m.

IN ATTENDANCE

Keith Acuff, Dr. Brent Bates, Dr. Amie Breshears, Danielle Beumer, Allison Brosch, Christine Brown, Marco Caesar, Matt Clark, James Cunningham, Korry Davis, Rachel Dawson, Dr. Dean Eckhoff, Ezeckual Freed, Nathan Gemechu, Jerry Greer, Rachel Dawson, Dr. Dean Eckhoff, Brad Hagedorn, Brent Hamby, Daniel Hamilton, Mark Haverly, Brad Henderson, Justin Hubbs, Amy Jackson, Breanna James, Tanner Maggard, Madelyn McBride, Darci McFail, Skye Melcher, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Darren Pannier, Richard Parker, Dr. Autumn Porter, Dondi, Ramirez, Dr. Annette Roberts, Michael Rogg, Maribel Rubio, Logan Shaw, Ryan Smith, Jeffrey Tackett, Holly Thomas, Savanna Tracy, Mary Treuner, Abby Tribble, James Trujillo, Jo Lynn Turley, Patricia Wood

Absent: Tim Carr

CALL TO ORDER

Board President Patricia Wood called the meeting to order.

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1)

CITIZENS COMMENTS

There were no citizens comments.

INTRODUCTION OF NEW EMPLOYEES

- Vice President Keith Acuff introduced *Maribel Rubio, Custodian* and also announced that current Facilities staff member, *James Trujillo* will be the *Interim Facilities Director*.
- Dean James Cunningham introduced *Dr. Dean Eckhoff, Physics Instructor*.
- Director Brad Henderson introduced *Marco Caesar, Digital & Social Media Manager*.
- Vice President Dr. Michael Murders introduced *Abby Tribble, Surgical Tech/Clinical Administrative Assistant*.
- Dean Dr. Autumn Porter introduced *Dr. Annette Roberts, Registrar*.
- Dean Michael Rogg introduced *Holly Thomas, Lab Manager* and *Jeffrey Tackett, Project Coordinator for The Learning Force*.

APPROVAL OF MINUTES FOR THE DECEMBER 20, 2022, BOARD MEETING AS PUBLISHED

Mr. Oldham moved the Board of Trustees approve the minutes for the December 20, 2022, Board Meeting as published. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

WARRANT #6, DECEMBER 2022

Mr. Hubbs moved the Board of Trustees approve Warrant #6, for December 2022. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

INSTITUTIONAL REPORTS

- MCCA Award Finalists (Pres. Bates)

At the MCCA Fall Convention in St. Louis, award finalists from the community colleges for their service and dedication to their colleges. The Board of Trustees wanted to recognize these SFCC employees, and so recognition and engraved awards were given to:

- Dondi Ramirez – Outstanding Adjunct Faculty Award
- Christine Brown – Classified Staff Achievement Award
- Darren Pannier – Administrative Professional Leadership Award
- Danielle Beumer – Excellence in Teaching Award
- Donnie Luper – Innovative Award (*will be given at a later date*)

- Cross Country Team (Coach Hagedorn)

Coach Brad Hagedorn introduced Assistant Coach Matt Clark, and Cross Country Team members, Ezeckual Freed, Logan Shaw, Tanner Maggard, Ryan Smith, Korrey Davis, Breanna James, Madelyn McBride, Savanna Tracy, and Nathan Gemechu. During the Fall 2022 semester they finished second in All Team in the Region 16 Division II CC Championships. In November, they went to the NJCAA Cross Country National Championships in Richmond, VA and finished 25th. Coach Hagedorn thanked SFCC and Dr. Bates for funding their trips to the championships. The team also received kudos for fostering a culture of support by being present for other SFCC sporting events and cheering on their fellow athletes.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on January 26, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Confidential or privileged communications between a public governmental body or its representatives and its attorneys pursuant to RSMO Sec. 610.021 (1).
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes

COMMUNITY OUTREACH OFFICE LEASE

Mr. Oldham moved the Board of Trustees approve the lease agreement with Barefoot Express, Inc. and also authorize the President and Vice President of Finance and Administration to sign any and all agreements related to the leasing of space in Lincoln, MO, for the new Community Outreach Office. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The lease agreement with Barefoot Express, Inc. for office space in Lincoln, MO, for SFCC's Community Outreach department is for a period of one year commencing February 1, 2023, and expiring January 31, 2024, at the rate of \$300 per month. Funding is SFCC operating budget.

CAATT CONSTRUCTION MANAGER AT RISK

Mr. Oldham moved the Board of Trustees authorize the Construction Manager at Risk procurement method and approve the selection of Septagon Construction Company ("Septagon") of Sedalia, MO as the Construction Manager at Risk and that the President and his designees be authorized to proceed with contract negotiations with Septagon in accordance with their submitted bid. It is further recommended that upon successfully negotiating a satisfactory contract, the President or Vice President of Finance and Administration be authorized to sign any all agreements with Septagon for satisfactory completion of the CAATT. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

PEAK SPORT AND SPINE ATHLETIC TRAINER CONTRACT

Dr. Breshears moved the Board of Trustees approve the Sports Medicine Coverage Agreement with Peak Sport and Spine of Sedalia, MO. It is further recommended that the President or Vice President of finance and Administration be authorized to sign the agreement with Peak Sport and Spine. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

This agreement will provide SFCC with an on-site Certified Athletic Trainer for athletic training, practices, regular season home athletic contests, and at-home and away post-season contest. Contract amount is \$40,000 and the contract term is July 1, 2023, to SFCC graduation day in May 2024.

FIELDING TECHNOLOGY CENTER RENOVATIONS

Mr. Oldham moved the Board of Trustees accept the bid, including both alternates, from Reasbeck Construction, Inc. of Warrensburg, MO for renovation of the Fielding Technical Center. It is further recommended that the President and Vice President of Finance & Administration be authorized to execute the required contracts with Reasbeck Construction, Inc. for renovation of the Fielding Technical Center. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CAATT NETWORK INFRASTRUCTURE

Mr. Oldham move the Board of Trustees approve the purchase of HP/Aruba network infrastructure, including wireless equipment and switches for the CAATT facility in the amount of \$139,841.80 from CDW-G of Vernon Hills, IL. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The HP/Aruba network equipment is essential in the CAATT for faculty and students to connect to classroom technology. The pricing was secured utilizing the State of Missouri NASPO ValuePoint Software Value-Added Contractor contract number CT170315002. Funding will be through CAATT construction funds.

ARPA WORKFORCE TRAINING GRANT

Mr. Hubbs moved the Board of Trustees authorize the President to accept the MO DED ARPA Workforce Training Grant and authorize the President and Vice President of Finance and Administration to sign any all agreements related to the MO DED ARPA Workforce Training Grant. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The Missouri Department of Economic Development has awarded State Fair Community College \$999,000 through the ARPA Workforce Training Grant Program funded through the American Rescue Plan Act. The grant will cover costs for two trucks, one mobile simulator, three computers, and tuition for 60 students. This grant was awarded to SFCC's Commercial Driving Academy for the purpose of addressing workforce shortages by recruiting and training Missourians in the commercial driving industry. Grant funds must be obligated by December 30, 2024, and utilized by December 30, 2026.

TRUSTEE EMERITUS CANDIDATE

Mr. Oldham moved the Board of Trustees bestow the honor of Trustee Emeritus status to the late Mr. Robert E. Schulz. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Emeritus is an honor bestowed by State Fair Community College that recognizes long-term, distinguished service. Trustees who serve a minimum of two terms, 12 years or more, with exemplary service may be considered for Emeritus status. Two letters of endorsement serve as evidence of distinguished service and good standing with the college. Two letters of endorsement have been received for former SFCC Trustee Mr. Robert E. Schulz. Mr. Schulz served on the board 12 years, from 1980 to 1992.

PRESIDENT'S REPORT (Pres. Bates)

- Enrollment Status (Dean, Porter)

Dr. Porter reported that enrollment is flat compared to last year at this time. We are down 2.2% in credit hours, but waiting on 12-week courses enrollment data.

Summer and Fall 2023 enrollment begins the first week of April. It was suggested that Dr. Porter could report on enrollment again in the May Board meeting.

A BPA on Admissions was recently conducted, and through that, they found that they need to make changes to processes. She is working with the Dual Credit Office to improve data collection on high school seniors in our dual credit program. She is also hoping to hire a clerical staff person to help with communications.

Missouri Valley would like to partner with us, so they will be participating in summits in February and March.

Dr. Porter was appreciative toward our Extended Campus staff who help support the Admissions Team. Bethany Pfeiffer is also working with home schooling associations. Bethany and Dara Bigler also did a presentation at the MCCA Conference on Webcom courses.

- **State of the State (Pres. Bates)**

Dr. Bates reported on the State of the State speech given by Governor Parson and commented that he has been a strong supporter of community colleges. His budget recommendation is for a 7% increase to the core community college funding. He is also recommending \$2.5 million for the CAATT building and another \$2.5 million next year. MoExcells Grant is recommended for the CAAT equipment.

Dr. Bates plans to follow updates on new bills coming through the Missouri legislature and keep the Board in the loop on their progress. He would like to plan trips to Jefferson City with Board Members to meet representatives.

FINANCIAL REPORT (VP Acuff)

- **Monthly Financial Report**

VP Acuff reported that tuition and fees were on track; State Appropriations were on track. Operations were a little higher due to moving offices on campus, but that will be moved to the Capital Projects budget.

- **Quarterly Investment Report**

VP Acuff reported on balances. Economists predict a quarter point interest hike.

BOARD DISCUSSION

- February Board Meeting will include a Work Session.
- ACCT Legislative Priorities: A webinar will be held to discuss priorities and a green sheet has been provided outlining talking points of those priorities.

DATE CHANGE FOR MARCH MEETING (Pres. Bates)

Mr. Hubbs moved the Board of Trustees to approve the March Work Session and General Session be held on Thursday, March 30, 2023. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

BOARD RETREAT PROPOSED DATES

Mr. Oldham moved the Board of Trustees accept the following retreat dates: Saturday, March 4, 2023, and Saturday, July 29, 2023. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

REQUEST FOR CLOSED SESSION

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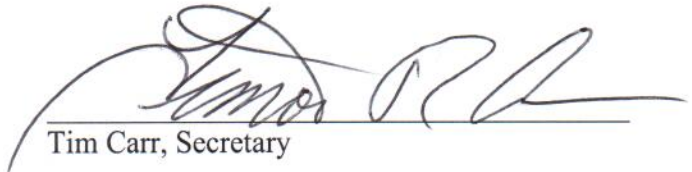
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2):
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).



Tim Carr, Secretary

Lisa Oesterle, Recording Secretary

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be an exceptional student-centered college that empowers individuals to grow, thrive and prosper within a changing world.