

STATE FAIR COMMUNITY COLLEGE

BOARD OF TRUSTEES

MEETING MINUTES

FOR APRIL 27, 2023

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, April 27, 2023, in the Hopkins Board Room at 5:30 p.m. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Dr. Amie Breshears, Allison Brosch, Tim Carr, Jacob Coleman, Shawn Cripe, Rachel Dawson, Dr. Andra Ferguson, Mark Haverly, Brad Henderson, Justin Hubbs, Trista Hutchinson, Irina Kazakov, Sarah Manuel, Darci McFail, Kimberley Miller, Tammie Montgomery, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Darren Pannier, Richard Parker, Dr. Autumn Porter, Judi Reine, Kim Saab, Anthony St. Yves, Mary Treuner, Jo Lynn Turley, Patricia Wood, Josh Wyrick

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the amended agenda with the two additional Institutional Reports of the eSports Team Recognition and Introductions and Retention Report. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

CITIZENS COMMENTS

There were no citizen comments.

INTRODUCTION OF NEW EMPLOYEES

- Dean Allison Brosch introduced *Kim Saab*, Nursing Instructor.
- VP Dr. Michael Murders introduced *Anthony St. Yves*, Upward Bound Advisor at the LOZ Campus.
- Dean Dr. Autumn Porter introduced *Trista Hutchinson*, Admissions and Communication Administrative Assistant.
- Executive Director Mary Treuner introduced *Irina Kazakov*, Foundation Coordinator.

APPROVAL OF MINUTES FOR THE MARCH 30, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the March 30, 2023, Board Meeting as amended. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

WARRANT #9, MARCH 2023

Mr. Hubbs moved the Board of Trustees approve Warrant #9, for March 2023. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

INSTITUTIONAL REPORTS

- Recognition of the SFCC Shooting Team (Sarah Manuel, Shooting Team Members)

Each of the following Shooting Team Members introduced themselves, gave their program of study, hometown and why they joined the Shooting Team:

Philip Crawford, Ben Engemann, Connor Hess, Braiden McEachern, N.J. McKenzie, Aidan Meyer, Matthew Richardson, Arthur Sims Jr., Hunter Snow, Will VanVactor, Daniel Younger-Loesing, and Anthony Walls.

The Team recently returned from participating in the National Tournament in Las Vegas, bringing back a 2nd place trophy for American Skeet and a 2nd place in Double Skeet. Coach Manuel was recognized as the NCSSAA 2022-2023 Division V Coach of the Year. They chose to compete in the NCSSAA this year, which created a higher standard for competition.

- PTK Sponsorship & Recognition of Outstanding Student (Kim Miller, Joshua Wyrick)

Kimberly Miller, Math Instructor and Division Chair, gave an overview of the purpose of the Phi Theta Kappa (PTK) and the programs in which they are involved. SFCC's PTK is currently a 4-Star Chapter, but the goal for 2023 is to move up to a 5-Star Chapter.

The All-American Academic Team Scholarships were recently awarded to Lunden Stacey and Joshua Wyrick. Joshua Wyrick was also awarded the New Century Scholars Workforce Pathway Award. In September, he will get to travel to Las Vegas to the ACCT Congress Conference to be recognized for this achievement.

Community Service projects that PTK volunteers in include: Stream Team, Adopt-a-Highway, Bothwell Foundation Lub Dub, CASA Color Run, Sedalia Christmas Parade, Sedalia Noonday Optimist Haunted Hayride, and the Roadrunner Scholastic Tournament.

PTK offers the Edge program which is exclusive for PTK members and gives them a chance to enroll in free courses from five different professional development areas: Research Edge, New Competitive Edge, Transfer Edge, Employment Edge, and Healthcare Edge. SFCC Students Tyler Morey, Bailey Mitchell, and Amber Perez have each completed one or more of these courses.

- Recognition of the SFCC eSports Team (Jacob Coleman, eSports Members)

eSports Rainbow Six Siege Team Members introduced themselves to the Board. They are:

Gage Behee, Drake Miller, Skylar Perry, Levi Pitman, Sebastian Rhoades, Caden Thomas, Trenton Toler, and Josh Wyrick.

In April, Rainbow Six Siege Team won the National Championship, sponsored by NJCAA. NJCAA has 170 schools, but there are no Divisions, so SFCC was playing against much larger schools.

- Dental Hygiene Trip to Kenya (Dr. Andra Ferguson)

Dr. Ferguson reported that this summer's trip to Kenya will have them serving at a children's home and women's shelter. She would like to do another report to the Board when they return from Kenya.

It takes \$3,500 per person to make this two-week trip; five will be going. If you would like to sponsor a person going or make a donation, please contact our Dental Hygiene office at (660) 596-7309. They will take cash, checks, or credit cards.

Dental Hygiene student, McKenzie Simpson, spoke about her desire to go to Kenya to be of assistance to the people. She sees this as a great experience since she will be going into Public Health, with a minor in International Studies.

- Retention (Darci McFail, Judi Reine)

Ms. McFail introduced Judi Reine, Tammie Montgomery, Becky Rose, and Shawn Cripe as the Business Intelligence Team, who do the external reporting, fulfilling internal data requests, and setting up dashboards. Ms. Reine reported that they have been working on different ways to report retention. The several ways they can report this is Fall-to-Spring, Fall-to-Fall, and within the semester. They divide the groups of students in degree-seeking and non-degree-seeking (dual credit, visiting students, special interest). The Fall-to-Fall report that we report to the government showed that the National Overall Average was 61%, while our Overall Average is 64%. Our within the semester retention rate is good – ranges from 94.6% to 96.7% for degree-seeking. The non-degree-seeking rate is even better. The Deans analyze these retention numbers and strategize on ways to make additional improvements.

LINCOLN UNIVERSITY MOU – *Informational Purposes Only*

On April 18th SFCC signed a significant agreement with Lincoln University. Dr. Murders reported that the program, Connect Blue, will result in seamless transfer for SFCC students into Lincoln University, streamline admission processes, and will allow SFCC to have a location on the LU campus in Jefferson City. Many from SFCC will be involved in the startup for this new location.

HEATING, VENTILATION, AIR CONDITIONING REFRIGERATION & CONTROLS TECHNOLOGY

Dr. Breshears moved the Board of Trustees approve the addition of the Heating, Ventilation, Air Conditioning Refrigeration & Controls Technology program which will offer an Associate in Applied Science and Professional Certificate. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

Initial funding of equipment is MoExels II Grant funds, and the initial funding for the new faculty is Missouri Apprenticeships in Manufacturing Program (MoAMP).

POLICY 1350-PUBLIC ACCESS TO COLLEGE DOCUMENTS

Mr. Oldham moved the Board of Trustees approve a revision to Policy 1350. The revision will allow the board to appoint a Custodian of Records rather than the custodian be tied to a specific college position. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

YEATER CHILLED WATER PIPES

Mr. Oldham moved the Board of Trustees accept the base bid for chilled water piping replacement for the Yeater Learning Center for \$255,887.00 from Pro-Mechanical, LLC of Oak Grove, MO. It is also recommended that the college not proceed with Alternate 1 of this bid. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Pro-Mechanical and perform those acts as necessary to carry out the terms of the Agreement. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

The funding source is one-time State Deferred Maintenance Funds.

CDL SEMI-TRACTOR TRUCKS

Mr. Carr moved the Board of Trustees approve the purchase of one semi-tractor truck for \$169,500.00 from Jason McGrath of Beldenville, WI. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

At the February 23, 2023, the Board of Trustees approved the purchase of two semi-tractor trucks at a price not-to-exceed \$161,00 per truck for the college CDL program. On March 28, 2023, bids were solicited for the trucks and two bids were received. One truck bid from Wisheart Investments of \$155,000.00 has been purchased. Funding is the ARPA Workforce Training Grant.

CDL SEMI-TRACTOR TRAILERS – *Informational Purposes Only*

At the February 23, 2023, the Board of Trustees approved the purchase of two trailers for the semi-tractor trucks at a price not-to-exceed \$25,000 each. The college has received a bid for \$11,000.00 each from TransLand of Strafford, MO, for two Wabash trailers. Upon approval by the President, the College will proceed with this purchase. Funding is the ARPA Workforce Training Grant.

HEAVY DUTY ROTARY CUTTER BRUSH HOG – *Informational Purposes Only*

The College has received a bid for one John Deere RC14R Rotary Cutter for \$16,060.40 from Ag-Power, Inc. of Sedalia, MO. Upon approval by the President, the College will proceed with this purchase. Funding is additional approved FY23 Operating Budget for the Agriculture program.

FARM TRACTOR

Mr. Oldham moved the Board of Trustees accept the bid for one Case IH 110C farm tractor for \$83,400.00 from Crown Power and Equipment. of Lamonte, MO. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

Funding is additional approved FY23 Operating Budget for the Agriculture program.

EAB STRATEGIC ADVISORY SERVICES

Mr. Parker moved the Board of Trustees approve the 3-year agreement with EAB Global, Inc. of Washington, D.C., in the aggregate amount of \$75,504.35 (paid in 3 annual installments) for Strategic Advisory Services and that the President or Vice President be authorized to sign the agreement with EAB, and that the President be authorized to direct the services to the areas of greatest benefit to the college and its students. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

Funding is through the Annual Operating Budget.

OHWIC COMPRESSOR ROOM VENTILATION

Mr. Oldham moved the Board of Trustees approve the bid from Haulotte Construction Services of Sedalia, MO, in the amount of \$33,268.00 for repair of the ventilation/temperature control system in the OHWIC Compressor/Water Service room, and that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Haulotte Construction Services and perform those acts as necessary to carry out the terms of the Agreement. Mr. Parker seconded the motion; motion carried (Yes-6; No-0).

Funding is FY2023 Maintenance & Repair funds.

ENGINEERING DESIGN TECHNOLOGY LIDAR SCANNER

Mr. Carr moved the Board of Trustees approve the single source bid from Seiler Geospatial of Lenexa, KS, in the amount of \$43,119.00 for one Trimble X7 LiDAR Scanner Kit system including training. Mr. Oldham seconded the motion; motion passed (Yes-6; No-0).

This system will be used by the Engineering Design Technology program. Funding is Perkins V CTE Grants.

PRESIDENT'S REPORT (Pres. Bates)

- Dr. Bates asked the Board of Trustees to let Lisa know which graduation ceremonies they will be able to attend.
- Dr. Bates announced that Board Member Patricia Wood has been named as the Distinguished Alumni. A reception will be held in her honor on May 19th at 3:30 p.m. in the Daum Lobby.
- The MCCA Trustee and Executive Administrators Conference (TELC) is coming up June 20-22 at Lake of the Ozarks. Let Lisa know by May 5th, if you plan to attend.

FINANCIAL REPORT

- Monthly Financial Report – Mr. Acuff pointed out that revenues and expenses came in over budget, at 77.7% for the year.
- Quarterly Investment Report – Mr. Acuff gave a report on our investments as of March 31, 2023.

MARCH “BOARD REPORTING” PURCHASES – *Informational Purposes Only*

During the month of March 2023, the following purchases between \$10,000 and \$25,000 were made:

- | | | |
|------------------------|---------------------------------------|-------------|
| • Rave Wireless Campus | Emergency Alert Text System | \$21,061.87 |
| • CAE Healthcare | Healthcare Simulation Equip. Warranty | \$14,708.00 |

BOARD DISCUSSION

- Dr. Breshears commended the great number of SFCC employees who attended the Lincoln University MOU signing event.
- Mr. Carr commended the Student Art Show and that he enjoyed attending the event.

DATE CHANGE FOR NOVEMBER & DECEMBER 2023 MEETINGS

Mr. Hubbs moved the Board of Trustees to approve the November meeting being held on Thursday, November 16, 2023, and that the December meeting be held on Tuesday, December 19, 2023. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).

NEXT MEETING

The next Board of Trustees General Session will be held on May 25, 2023, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Dr. Breshears moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on February 23, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Carr seconded the motion; motion carried (Yes-6; No-0).


Tim Carr, Secretary

Lisa Oesterle, Recording Secretary

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.