

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR OCTOBER 26, 2023

WORK SESSION

The SFCC Board of Trustees met at 5:00 p.m. in a Work Session prior to the General Session to discuss *Trends in Community College Leadership: Reflections from ACCT*.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, October 26, 2023, in the Hopkins Board Room at 5:30 p.m. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Cameron Belmore, Tim Carr, James Cunningham, Eric Fudge, Nick Gerke, Lora Hathcock, Daniel Hamilton, Mark Haverly, Brad Henderson, Justin Hubbs, Kelly Ingram, Mike Ingram, John Kincaid, Meghan McClellan, Darci McFail, Tammie Montgomery, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Richard Parker, Chief Roy Pennington, Dr. Annette Roberts, Becky Rose, Kim Tagtmeyer, Tabitha Thompson, Mary Treuner, Chad Whitehead, Patricia Wood

Absent: Dr. Amie Breshears

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CITIZENS COMMENTS

There were no citizens' comments.

INTRODUCTION OF NEW EMPLOYEES

- Vice President Dr. Michael Murders introduced *John Kincaid, Precision Machining Instructor; Kim Tagtmeyer, CTC Executive Administrative Assistant; and Lora Hathcock, Assistant Director, Clinton Campus*

APPROVAL OF MINUTES FOR THE SEPTEMBER 28, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the September 28, 2023, Board Meeting as published. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

WARRANT #3, SEPTEMBER 2023

Mr. Hubbs moved the Board of Trustees approve Warrant #3, for September 2023. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

STUDENT GOVERNMENT ASSOCIATION REPORT

SGA President Cameron Belmore reported that SGA is working on holiday activities which will include delivering food to first responders and adopting a family. She also has a goal for future Board meetings a different campus Club representative will report on the activities and projects they are initiating. Ms. Belmore introduced Meghan McClellan, sponsor of the Art Club, and asked her to speak.

Ms. McClellan reported that the Art Club has 20 club members and each year they decide on what events to hold through the semesters. Some coming events include:

- There will be a pumpkin painting contest with winners being announced on October 30. The winner will receive a \$50 gift card to Walmart.
- They will be making and selling handmade gift wrap. Funds will go toward a Club trip to the Kansas City Art Museum.
- They are compiling coloring pages designed by the students into a coloring book. Coloring books will be available for purchasing starting December 8th at the wrapping paper sale.

INSTITUTIONAL REPORTS

- LOZ Campus Report (Dir. Tabitha Thompson)

Ms. Thompson is the director of the Lake of the Ozarks Campus and gave kudos to her full-time staff, Dawn Hines and Amy King, and her two part-time employees.

Her goal is to reach the community and make them aware that we are there in the Lake of the Ozarks area, and is exploring ways to do this. They attend many recruiting events that include high school college fairs and city advisory councils. They also get out in the community by participating in Chamber events, the Jefferson City Schools Gala, JROTC camp, along with sitting on the LOREDC and LCTC Advisory Boards. They have also hosted high school students on campus for tours and hands-on activities.

New programming will be offered where School of the Osage students will be coming to the LOZ Campus to take dual credit courses.

For their students they try to make the campus welcoming by offering welcome tables, giving the Student Commons a facelift, offering grad-and-go breakfasts, holding a Polar Express Night, and they have also held Instructor Appreciation events. They were also excited to offer Painting during the Spring 2023 semester. 12 students participated and several had their art work displayed in the Art Show on the Sedalia Campus.

PETTIS COUNTY AMBULANCE DISTRICT WEST STATION PROPOSAL (Chief Pennington) – Informational Purposes Only

Chief Roy Pennington spoke on behalf of the Pettis County Ambulance District to propose the purchase of land on State Fair Community College property for the building of a new ambulance station. He reported that the call volume has increased due to the growth in to the west and southwest. They are requesting to purchase a 3-acre parcel of land just a west of the roundabout on the southside of 16th Street at a rate of \$10,000 per acre.

Mr. Parker proposed the Board take the PCAD proposal and take some time to work with our constituencies on the feasibility of this proposal. After that a decision can be made possibly at the December Board meeting. No matter what the decision is, Dr. Bates stated that SFCC would still welcome the opportunity to partner with the PCAD on a paramedic program and otherwise support this important service.

ACADEMIC CALENDAR FOR AY24-25

Mr. Oldham moved the Board of Trustees approve the Academic calendar for Fall 2024 through Summer 2025. Mr. Hubbs seconded the motion; motion carried (Yes-1; No-0; Absent-1).

DESE AREA CAREER CENTER CONSTRUCTION FUND

Mr. Oldham moved that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant as described above. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Missouri House Bill 2 in the Missouri FY24 DESE budget allocated \$5,500,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that costs are shared at a ratio of 50% state and 50% local. State Fair Community College applied for, and has been awarded \$500,000 for the CTC portion of the Center for Advanced Agriculture and Transportation Technology design and construction. Funds must be spent by May 15, 2024.

SEMI-HERMETIC TRAINING SIMULATOR

Mr. Oldham moved the Board of Trustees approve the sole source purchase of four Copeland Semi-Hermetic Training Simulators for \$38,800 from Emerson Educational Services of Sidney, OH. This simulator meets National Industry Recognition Standards for NC3 certification. Funding is MOExcels III Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

HAAS ATT8 TURRET SUB ASSEMBLY

Mr. Oldham moved the Board of Trustees approve the sole source purchase six Haas ATT8 Turret Sub-Assemblies for \$40,100 from Haas Factory Outlet of Fairport, NY. These 8 tool station turrets will expand the training capabilities of the existing Haas TL-1 tool lathes in SFCC's CTC Precision Machining Technology program. Funding is 75% Enhancement grant and 25% SFCC CTC operating budget. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

It was noted that the purchase of this equipment came from the recommendation of the Precision Machining Advisory Committee.

HAAS ST-15Y TURNING CENTER MACHINE PACKAGE

Mr. Oldham moved the Board of Trustees approve the sole source purchase of one ST-15Y Turning Center Machine Package for \$104,635.25 from Haas Factory Outlet of Kansas City, MO, as amended. This package will be used to enhance the training capabilities of SFCC's Precision Machining Technology Program. Funding is 75% Enhancement grant and **25% SFCC operating budget; not the CTC operating budget as originally stated in the agenda.** Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

TRUSTEE ELECTION

Mr. Parker moved to amend the item to state that we will be accepting Declaration of Candidacies from December 5, 2023, from 8 a.m. to 5 p.m. **through December 20, 2023, from 8 a.m. to 12 p.m.**

Mr. Oldham moved that the Board of Trustees give authority to the President's Office to proceed with a trustee election on April 2, 2024, as amended. Filing dates for Declaration of Candidacy will be Tuesday, December 5, 2023, from 8 a.m. to 5 p.m. **through December 20, 2023, from 8 a.m. to 12 p.m.** The President's Office will also be open to accept filing declarations on Tuesday, December 26, 2023, from 1 p.m. to 5 p.m., at which time filing closes statewide. Elections will be held for a 6-year Term (2 to be elected). The full terms of Trustees Wood and Oldham will expire. Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0; Absent-1).

PRESIDENT'S REPORT (Pres. Bates)

- President Bates started his report by recognizing IT Member Tammie Montgomery for 40 years of service to SFCC. "Tammie started working for SFCC right out of high school. She started as a student worker in the IT department...and never left. Over the 40 years she has seen the technology evolve at SFCC. Tammie helped support the Jenzabar ERP (Student Information System) as a programmer and system administrator; IBM System 36, IBM AS400, Sun Microsystems, Jenzabar, Banner, Oracle. These are just a few of the major systems she has worked on in her tenure. Tammie was a key resource in the conversion of Jenzebar ERP to Banner ERP in 2004, 2005. Since that time, she has had been instrumental in supporting Banner and developing the Program Review system in Cognos."
- Winter Graduation is December 15, 2023, at 7 p.m. Board Members, please let Lisa Oesterle know as soon as possible if you will be attending.
- We have contracted with an excavator to remove trees from the walking track to the barn, so that Evergy can install power lines through that area.
- Goldman Sachs, as part of a community service to help 10,000 small businesses, has turned their focus to rural small businesses starting with North Dakota, Arkansas, and is now expanding to Missouri. We have been chosen to host the Missouri cohort. Our strong workforce training programs is part of the reason we were chosen.

FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report – Mr. Acuff reported that revenue from Fall tuition is in and is that we are ahead from last year. He also reported that we are at a point where we are close to being fully employed, since many open positions have been filled this year.
- Quarterly Investment Report – Mr. Acuff reported that we had a total return of 4.8% and that it may be time to look into longer term investments.

SEPTEMBER “BOARD REPORTING” PURCHASES (VP Acuff) – *Informational Purposes Only*

During the month of September 2023, the following purchases between \$10,000 and \$25,000 were made:

Ad Astra	Room Scheduling Software	\$17,745.00
CDW	Adobe Software License	\$17,307.01
Embree Electric	Fielding Electrical Gear	\$12,540.83
Oxford Medical Simulation	VR Software License	\$12,600.00
DocuSign	Annual Contract	\$19,282.74

BOARD DISCUSSION

- President Wood pointed out that prior to the General Session, the Board members discussed the recent ACCT Leadership Congress and reflected on the beneficial information that came from the meeting. All but one of the Board members attended the conference.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on November 16, 2023, at 5:30 p.m. in the Hopkins Board Room. There will be a Work Session included; details will be forthcoming.

SPECIAL BOARD MEETING

The President of State Fair Community College, Dr. Brent Bates, has called a Special General Session to be held on Thursday, January 4, 2024. Bids for a new Residence Hall will be discussed and voted on.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on October 26, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Mr. Hubbs seconded the motion; motion carried.

Roll Call: Amie Breshears Absent Tim Carr Yes Justin Hubbs Yes
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary