

STATE FAIR COMMUNITY COLLEGE

BOARD OF TRUSTEES

MEETING MINUTES

For September 28, 2023

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, September 28, 2023, in the Hopkins Board Room at 5:30 p.m. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Cameron Belmore, Dr. Amie Breshears, Allison Brosch, Tim Carr, Rachel Clifford, Callie Dawson, Lindsey Gantz, April Godwin, Mark Haverly, Brad Henderson, Justin Hubbs, William Ivie, Darci McFail, Dr. Michael Murders, Tom Oldham, Richard Parker, Stephanie Passasi, Dr. Autumn Porter, Dawson Propst, Judi Reine, Scott Simoneaux, Henry Taylor, Mary Treuner, Leslie Watts (Zoom), Patricia Wood

APPROVAL OF THE AGENDA

Mr. Oldham moved that the Board of Trustees approve the agenda. Mr. Hubbs seconded the motion; motion carried (Yes-6; No-0).

CITIZENS COMMENTS

There were no citizens comments.

INTRODUCTION OF NEW EMPLOYEES

- VP Dr. Michael Murders introduced *William Ivie, Precision Machining Instructor* and *Leslie Watts, Lead Instructor for Adult Education and Literacy*
- Dean Allison Brosch introduced *Rachel Clifford, Medical Assisting Clinical Coordinator*
- Dean Dr. Autumn Porter introduced *Lindsey Gantz, Admissions and Outreach Advisor* and *Callie Dawson, Assistant Registrar*
- Executive Director, Brad Henderson introduced *Stephanie Passasi, Writing Services Manager* and *Dawson Propst, Digital and Social Media Manager*

APPROVAL OF MINUTES FOR THE AUGUST 24, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the August 24, 2023, Board Meeting as published. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

APPROVAL OF MINUTES FOR THE SEPTEMBER 12, 2023, SPECIAL BOARD SESSION AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the September 12, 2023, Special Board Session as published. Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

WARRANT #2, AUGUST 2023

Mr. Hubbs moved the Board of Trustees approve Warrant #2, for August 2023. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

STUDENT GOVERNMENT ASSOCIATION REPORT

Student Government Association President Cameron Belmore introduced herself to the Board of Trustees. Cameron reported that they just completed the grant \$52,000 in disbursements to Clubs through the application process they have. Three students rate and choose the recipients for the club grants. Currently Charles Howell is the interim advisor to SGA, since Hannah Hartung has taken on a new position within the college.

Other notable events that SGA and campus clubs are involved in include:

- October 2, 2023 – TSO will be holding a lemonade fundraiser on Lamm's Landing from 11 am-2 pm. Proceeds will be going toward the organization and their events.
- October 10, 2023 - Active Minds Club will be showing a documentary at 10 am called "Wake Up", which is about suicide prevention. SGA is providing refreshments. Dr. Murders added that prior to the showing of the documentary, there will be an articulation signing ceremony with William Woods University and with Central Methodist University for Behavioral Science and Social Work programs.
- October 10, 2023 – SGA is sponsoring a watercolor painting class from 2-4 pm in the Parkhurst Commons.
- October 19, 2023 – Agriculture Club is sponsoring a Cornhole Contest and a Soup Cook off. They also have the Mums Sale going on. Mums will be 5 for \$55 or \$12 per mum.
- October 26, 2023 – SGA is sponsoring pumpkin painting from 6-8 pm. Decorated pumpkins will be displayed so that everyone can vote on their favorites by scanning a QR code. Winners get gift cards from the Campus Store.
- October 31, 2023 – SGA is participating in Trunk or Treat at Centennial Park from 5:30-7 pm.

INSTITUTIONAL REPORTS

- Foundation Institutional Report (Exec. Dir. Treuner)

Mary Treuner reported that \$360,000 was awarded from Foundation Scholarships. This above and beyond the institutional scholarships. \$79,000 in annual scholarships were also awarded and those are given out in the spring semester. Scholarship applications are now electronic and one application goes toward multiple scholarships. Mr. Hubbs complimented Mary and her team on making sure scholarship dollars do not go unused.

The Foundation is renovating the lobby area of the Residence Hall, so as to give a good impression for tours as they come through. The Foundation also gave 'Welcome Boxes' to all

new Residence Hall Students when they moved in. This was coordinated through the Foundation, MarComm, Student Services, the Campus Store, and other organizations. SGA President Cameron Belmore commented that the 'Welcome Boxes' were much appreciated by the students and that they are excited about the lobby renovations.

For the Capital Campaign, they are working on proposals for the CAATT Bldg.

Mary is always available to answer questions and hear of opportunity ideas, and that support is what makes them successful. The SFCC Foundation has recently been rated one of the best in the State of Missouri.

- MarComm Report on BOT Meeting Streaming Data (Exec. Dir. Henderson)

Each year the Board does a 360 evaluation and one of the items that always gets mentioned is the accessibility to view the Board meetings, which is why we have added the convenience of streaming the meetings through YouTube. Board members were curious as to what kind of viewership there is, so Brad Henderson gave a report on the viewership data from January to August 2023. Total views ranged between 26 and 116 viewers; average view duration was between 16 to 47 minutes.

- Census Enrollment Report (IR Dir. Reine)

We recently ran our census data and our student count for Fall 2023 is 3,754, which is 30 students more than last Fall. Other notable data:

Enrollment Status: 50.2% are fulltime; 49.8% are part-time

Residency: 27.5% are in-district; 69.7% are MO out-of-district; 2.7% are out-of-state

Student Age: 27.9% are under 18 yrs.; 36.9% are 18-19 yrs.; 19.7% are 20-24 yrs.; 5.3% are 25-29 yrs.; 6.8% are 30-39 yrs.; 40 and up are less than 4% of the student population.

Gender: 64.5% are female and 35.5% are male

Modality: 37.9% take all classes online; 27.3% take all on-ground courses; 34.8% have a mixture of course modes.

Financial Aid: Federal Pell Grants paid out \$2,930,668 to 49.7% of students; Missouri A+ paid out \$1,774,953 to 29% of students; 61.4% of our students are First Generation

Dual Credit: Gender is 62.8% female to 37.2% male; top three schools with dual credit enrolled students are Smith-Cotton, Camdenton, and Clinton. Majority of dual credit students are taking 1 class. Top three classes taken are English Comp I, Public Speaking, and U.S. History Before 1877.

EMERGENCY REPAIRS TO DAUM ROOF – *For Informational Purposes Only*

The emergency procurement exception to Public Bids in Policy/Regulation 3150 allows for an "exception to formal competitive solicitations" for "Emergency procurements, where a threat is present to life, property, public health or public safety." Under this provision, the Vice President for Finance and Administration, in consultation with the President, approved emergency repairs to the Daum Roof by Haulotte Construction Services of Sedalia, MO, in the amount of \$73,569.00. The emergency repairs are complete and additional necessary repairs will be completed through standard procurement procedures. Funding for the emergency repairs and the additional repairs are capital reserves.

PRESIDENT'S REPORT

- Dr. Bates reported that he and a couple of staff members, along with five Board members will be heading to the ACCT Leadership Congress conference from October 9-12. Lisa has produced an itinerary for the Board members and will be making updates to it.
- The Legislative Forum will be on October 25, 2023, from 2-4 pm on the Sedalia Campus. There is a team working on a advocacy document and will be meeting to discuss the content and to develop an agenda for the Forum. Please send any suggestions to Dr. Bates.
- We are currently in process with Program Review meetings going on. These meetings will help prioritize needs and tie in to the Budget process. Dr. Bates will also be submitting some items to the process, which will include screens for the back of the Board Room. Looking into an app for Board members as a single location for compliance notifications and other communications, such as the agenda. This would provide Board Members a tablet to use at each meeting rather than paper copies. We'd also like to be able to provide some professional development opportunities for Board Members.
- Dr. Bates reported that we have accepted our first class of eight Leadership Academy participants. Classes will meet one time each month with graduation in May. In November, Patty and Richard will lead the group in discussion about the role of the Board. Other Board members are welcome to join. Dr. Bates is also planning to pull together a panel of community leaders for one class; Kate Nash will lead another class, and different ELT members will join each week during breakfast or lunch to talk about their leadership path.

FINANCIAL REPORT

- Monthly Financial Report – Mr. Acuff feels good about our overall status. There were no anomalies.
- Moody's Rating Review – Mr. Acuff reported that Moody's provides a credit score for those going into the public market (financing). We were rated last in 2021 at A-3. We resubmitted a report to them that included work by several groups here on campus. We met with them recently to answer their questions on strategies. If we can increase our rating, it will give weight to future financing. Dr. Bates recognized Keith for his and the work of others who helped.

AUGUST "BOARD REPORTING" PURCHASES (VP Acuff) – *Informational Purposes Only*

During the month of August 2023, the following purchases between \$10,000 and \$25,000 were made:

RAC JAC Properties	FY23 Apt Year-End Repairs	\$29,599.49
Robinson Outdoor	FY24 Digital Billboard	\$14,976.00
University of Missouri	MoreNet Service Package	\$13,101.00
Flowpath Corp	Facilities Work Order System Annual Fee	\$10,989.00
zSpace	zSpace Learning Stations - MoAmp	\$18,264.00

BOARD DISCUSSION

Richard reported that he and his wife attended the Fall décor event held in the Collaborative Lab on Sept. 27 and it was a great opportunity to be creative. He plans to attend future events.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on October 26, 2023, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on September 28, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Dr. Breshears seconded the motion; motion carried (Yes-6; No-0).

Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes.
Tom Oldham Yes Richard Parker Yes Patricia Wood Yes.

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs moved to adjourn the General Session. Mr. Oldham seconded the motion; motion carried (Yes-6; No-0).

Mission *State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

Vision *State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*


Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary