

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES FOR JUNE 29, 2023

WORK SESSION

The Board of Trustees met at 4:00 p.m., in a Work Session prior to the General Session, to take a facilities tour to view progress on several campus renovation projects.

GENERAL SESSION

The Board of Trustees of State Fair Community College met in regular session Thursday, June 29, 2023, in the Hopkins Board Room at 5:30 p.m. The meeting was simultaneously shown and recorded on the State Fair Community College YouTube Channel.

ATTENDANCE

Keith Acuff, Dr. Brent Bates, Dr. Amie Breshears, Allison Brosch, Andy Burt, Brett Butler, Tim Carr, Jennifer Farrar, Daniel Hamilton, Mark Haverly, Brad Henderson, Rochelle Hockett, Kayla Kimbrough, Darci McFail, Cindy McKeon, Dr. Michael Murders, Lisa Oesterle, Tom Oldham, Richard Parker, Dr. Autumn Porter, Jessica Sawford, Scott Simoneaux, Sharon Stavig, Bryce Stephens, Mary Treuner, Jo Lynn Turley, Patricia Wood

Absent: Justin Hubbs

APPROVAL OF THE AGENDA

Mr. Carr moved that the Board of Trustees approve the agenda. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

CITIZENS COMMENTS

There were no citizens comments.

INTRODUCTION OF NEW EMPLOYEES

- Dean Allison Brosch introduced *Kayla Kimbrough, Nursing Informatics Coordinator*
- VP Keith Acuff introduced *Jessica Sawford, Assistant Controller; Scott Simoneaux, HR Executive Director; Andrew "Andy" Burt, Facilities Director*

- Dean Dr. Autumn Porter introduced *Sharon Stavig*, Student Success Specialist; and *Jennifer Farrar*, Student Success Navigator
- CIO Mark Haverly of Ellucian introduced *Bryce Stephens*, Network Technician

APPROVAL OF MINUTES FOR THE MAY 25, 2023, BOARD MEETING AS PUBLISHED.

Mr. Oldham moved the Board of Trustees approve the minutes for the May 25, 2023, Board Meeting as published. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

WARRANT #11, MAY 2023

Mr. Oldham moved the Board of Trustees approve Warrant #11, for May 2023. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

INSTITUTIONAL REPORTS

- MO Health Professions Consortium

- OTA (Brett Butler, Director)

Mr. Butler presented on the Occupational Therapy Assistant (OTA) program, and indicated that it is a hybrid Consortium program that includes SFCC, East Central College, Moberly Area Community College, North Central Missouri College, and Three Rivers Community College.

The SFCC staff in the OTA program are Dr. Butler and Dr. Throneberry, instructors, and Ms. Jennifer Smith, Administrative Assistant.

They will have 50 students entering into the program this fall. The retention rate has been 96% (3 yr. rate), and they will offer action plans early when they see a student who needs help. They have an 87.7% pass rate for the NBCOT test and are hoping to increase that average score. Placement rate for those who pass is 100% since there is a shortage in Missouri. Some students go on to get their Bachelor's and Master degrees.

Something innovative that the program has started doing is implementing 3-D printing to produce therapeutic media and adaptive gaming. They also use VR dogs to assist with mental health.

- MLT (Cindy McKeon, Director)

The Medical Laboratory Technician (MLT) program is also a hybrid consortium program that includes SFCC, East Central College, Mineral Area College, Moberly Area Community College, North Central Missouri College, and Three Rivers Community College.

The program is accredited by NAACLS, and they have an onsite two-day accreditation visit in October 2023.

The graduation rate for the MLT is 95% and the placement rate for students is 100% due to the large need in Missouri. For the 2023-24 year, they have 22 accepted students to the program.

Once challenge that Ms. McKeon has faced is placement with current lab technicians, due to the time it takes them off the job to assist our students.

- Assurance Argument (Darci McFail)
 - Mrs. McFail informed the Board Members that were in good position now with the Assurance Argument for submission by the deadline.

The external reviewer has been sending unbiased feedback. Her overall impression was that it was well written and reads well. She gave compliments on Criterion 1, 2, and 3. There are a few areas that need some improvement, which includes 1) DEI initiatives (may need to provide a progress report later on), and 2) providing evidence proof of improvements being made.

Mrs. McFail indicated that around 80 staff and external stakeholders were a part of writing the Assurance Argument or providing information for it. Dr. Bates recognized Mrs. McFail and her great leadership in getting this organized and completed.

POLICY 8200 – APPROPRIATE USE

Dr. Breshears moved the Board of Trustees approve a revision to Policy 8200. Changes reflect normal language updates. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

POLICY 3450 – TRAVEL REIMBURSEMENT

Mr. Oldham moved the Board of Trustees approve the removal of Policy 3450 and add the updated text to Regulation 3440 – Mileage Reimbursement. Mr. Parker seconded the motion; motion carried (Yes-5; No-0; Absent-1).

DAUM MUSEUM OF CONTEMPORARY ART/ART OWNERSHIP TRANSFER

Mr. Oldham moved the Board of Trustees unconditionally accept for the Daum Museum of Contemporary Art all art objects described in the attached documentation. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The State Fair Community College Foundation Board of Directors on May 18, 2023, voted unanimously to unconditionally give, transfer, and assign these objects to the Daum Museum. The acquisitions committee voted by the majority to accept on February 16, 2023.

PROPOSED NAMING REQUESTS FOR THE CENTER FOR ADVANCED AGRICULTURE AND TRANSPORTATION TECHNOLOGIES

Mr. Oldham moved the Board of Trustees approve the proposed naming levels for the Center for Advanced Agriculture and Transportation Technologies. Mr. Carr seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Facilities Development Policy 7310 states the College may from time-to-time honor or memorialize certain individuals or organizations in recognition of extraordinary contributions to the College. These contributions may include financial gifts or time and talent devoted to the College by community members. The Board will make the final decision on recommendations presented by the President.

Center for Advanced Agriculture AND Transportation Technologies	
Building	\$2 Million – 1
Lobby	\$150,000 - 1

Simulation Labs	\$250,000 – 9
Classrooms/Sim Labs/Trainers/Tool Rooms/Conference Room	\$100,000 – 17
Storage/Sim Labs/Tool Rooms	\$50,000 - 5

FY24 BUDGET APPROVAL

Mr. Carr moved the Board of Trustees approve the Fiscal Year 2024 budget, granting budget authority of \$70,082,292. The FY2024 budget includes a compensation increase and tuition increase as previously approved and assumes a flat enrollment compared to FY2023. Mr. Oldham seconded the motion; motion carried (Yes-5; No-0; Absent-1).

COMMERCIAL DRIVING ACADEMY SIMULATOR

Mr. Oldham moved the Board of Trustees accept the bid for a VS600M CDL Truck Simulator from Virage Simulation, Inc of Montreal, Quebec, Canada in the amount of \$232,800. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

The simulator will be utilized to support SFCC’s CDL training and provide the CDA program with state-of-the-art training equipment to meet the increased demand. Funding is the ARPA Workforce Training Grant.

EMPLOYEE EMERITUS NOMINATIONS (Pres. Bates)

Mr. Oldham moved the Board of Trustees approve nominees Dr. Rhonda Hutton-Gann, Russell Schupp, and MaryAnna Townsend for the title of Employee Emeritus. Each nominee has met the criteria as outlined in Policy 4625 (as approved on 4/28/22). Mr. Carr seconded the motion; motion carried (Yes-5; No-0; Absent-1).

PRESIDENT’S REPORT (Pres. Bates)

- Enrollment for Fall 2023 is up in headcount by 12.7% and up by 7.5% in credit hours.
- Dr. Bates met with the Pettis County Ambulance District to continue work toward building a station and training center for the Paramedic program. He is hoping to bring an MOU to the July Board meeting.
- MoExcels 5 is due next week. Dr. Murders, Ms. Allison Brosch, and Mr. Shawn Cripe have been working on it, which would bring in \$2.9 million. This would go toward renovating the Tech II building as an advanced health science annex after they are able to move the AUTO program out of it. Medical Assisting would also get a lab in Tech II. This would also provide for the EMT program, and allow for Dental Hygiene to move to this building. They have received 20 letters of support from the community for this effort.

FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report – Keith reported that we are ahead in net projections and in a good place for the end of the year.

MAY “BOARD REPORTING” PURCHASES (VP Acuff) – Informational Purposes Only

During the month of May 2023, the following purchases between \$10,000 and \$25,000 were made:

• Holem Excavating	Horticulture Mum Pad & Irrigation	\$11,375.00
• Elite Concrete	MPC Booster Area Epoxy Flake Floor	\$11,108.35
• Annotation Unlimited	Hypothesis LMS Services	\$10,632.00
• Watermark Insights	Course Evaluation Software	\$21,450.00

BOARD DISCUSSION

- Mrs. Wood and Mr. Parker gave an update on the MCCA Trustee and Executive Leadership Conference they recently attended at Lake of the Ozarks. The focus was on going forward and looking 5-, 10-, and 15-years into the future to find ways to better serve students. The conference had speakers addressing performance-based funding. There was also a presentation on pathways to completion and how articulation programs may need to change for the future. Additionally, they met the new Missouri Dept of Higher Education and Workforce Development Commissioner.
- Mr. Parker indicated that he would like to see information on CORE 42 as a future Institutional Report to the Board.
- The Kiwanis kicked off their Avenue of Flags with a ceremony in the SFCC parking lot. Mr. Oldham thanked SFCC for playing a large part in this.
- Dr. Breshears reported there was a great presence by SFCC for the Warsaw Art Show. Additionally, she reported that she drove by the State Fair Community College signs in front of the new Benton County office and they are very nice and visible from the road.
- For the 2023 Missouri’s Best list, State Fair Community College was voted Best Technical College.

NEXT MEETING

The next Board of Trustees General Session meeting will be held on July 27, 2023, at 5:30 p.m. in the Hopkins Board Room.

REQUEST FOR CLOSED SESSION

Mr. Oldham moved the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on May 25, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Roll Call: Amie Breshears Yes Tim Carr Yes Justin Hubbs Yes
 Tom Oldham Yes Richard Parker Yes Patricia Wood Yes

GENERAL SESSION MEETING ADJOURNED

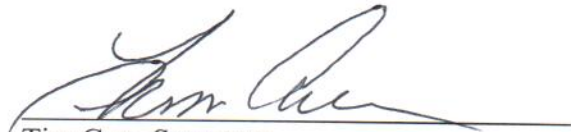
Mr. Oldham moved to adjourn the General Session. Dr. Breshears seconded the motion; motion carried (Yes-5; No-0; Absent-1).

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.



Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary