

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES WORK SESSION AND CLOSED MEETING REQUEST

WORK SESSION

The Board of Trustees will meet at 3:00 p.m. in the Hopkins Board Room prior to the Board Meeting for a Work Session to discuss the FY23 Budget.

REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on June 30, 2022 in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion_____Second_____

Roll Call:

Patricia Wood_____Richard Parker_____

Justin Hubbs_____Amie Breshears_____

Tim Carr_____Tom Oldham_____

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: June 30, 2022

Time: 4:00 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 4:00 P.M.](#)

Agenda

1. CALL TO ORDER (President Wood)

2. APPROVAL OF THE AGENDA

Motion_____Second_____

3. CITIZENS COMMENTS (Recording Secretary Turley)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. APPROVAL OF MINUTES FOR THE MAY 26, 2022 BOARD MEETING AS PUBLISHED.

Motion_____Second_____

5. WARRANT #11, MAY 2022 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #11 are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____Second_____

6. FISCAL YEAR 2023 BUDGET (President Anderson/VP Acuff)

It is recommended that the Board of Trustees approve the Fiscal Year 2023 budget as presented, granting budget authority of \$53,602,534. The FY2023 budget includes a compensation increase and tuition increase as previously approved and assumes a three percent enrollment decrease for FY 2023.

Motion_____Second_____

7. STATE OF MISSOURI FY2023 NON-RECURRING APPROPRIATIONS (VP Acuff)

It is recommended that the Board of Trustees approve the acceptance of two non-recurring State of Missouri FY2023 appropriations to State Fair Community College. These funds are in addition to the Funds allocated in the SFCC FISCAL YEAR 2023 BUDGET. The non-recurring allocations for State Fair Community to be accepted are:

- SFCC share of \$10,000,000 one-time allocation to Community Colleges: \$655,612
- SFCC carryover of unspent FY2022 Deferred Maintenance Funds: \$700,928

Projects/Purchases utilizing these funds will require approval of the Board.

Motion_____Second_____

8. DESE AREA CAREER CENTER CONSTRUCTION REIMBURSEMENT #2 (VP Acuff)

House Bill 2 in the Missouri FY22 budget allocated \$2,000,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of area career technical schools, provided costs are shared at a ratio of 50% state and 50% local match. Previously, State Fair Community College applied for and was awarded a \$500,000 reimbursement for the CTC portion of the Olen Howard Work Force Innovation Center. Additional reimbursement funds of \$500,000 from the Area Career Center Construction fund have been made available to State Fair Community College for the CTC portion of the Olen Howard Workforce Innovation Center. It is recommended that the Board of Trustees authorize the President to accept the additional DESE Area Career Center Construction reimbursement of \$500,000 as described above.

Motion_____Second_____

9. ACCOUNTS RECEIVABLE WRITEOFF (VP Acuff)

It is recommended that the Board of Trustees authorize the Vice President of Finance & Administration to write-off \$693,522.26 as uncollected balances for the fiscal year 2022.

Motion_____Second_____

10. RESOLUTIONS APPROVING PURCHASE PURSUANT TO AN OPTION AGREEMENT FOR PURCHASE OF REAL ESTATE (President Anderson)

WHEREAS, the Board of Trustees (the “Board”) of The Community College District of Mid Missouri, operating and known as State Fair Community College (the “College”) has previously entered into an Option Agreement dated March 2022 (“Option”) with the State of Missouri (by and through the State Fair Commission)(the “State”) and Roberta Lee Smith, a single person, and Laura M. Powell and Ricky Powell, wife and husband (collectively, the “Seller”) for the purchase of certain property by the College and the State as co-buyers; and

WHEREAS, the Option expires August 1, 2022, and the College has been discussing with the State and the Seller the final implementation of the Option, including without limitation the allocation of the Option property between the State and the College and the creation and modification of access easements related to the property to be purchased; and

WHEREAS, the College’s portion of the purchase price for the Option property will be \$1,000,000 and is to be funded by College reserves;

WHEREAS, the Board has determined that it is necessary, advantageous and desirable for the uses and purposes of the College to proceed with the steps necessary to purchase the property as contemplated by the Option and to enter a memorandum of understanding or other co-buyer agreement with the State to document the parties’ respective rights and obligations with respect to the purchase, the allocation of the purchase property, the easements and other agreements going forward, to document the exercise of the Option and to enter a purchase agreement with the Sellers and/or to complete the outright acquisition of the property from the Sellers.

NOW, THEREFORE, BE IT RESOLVED by the Board, as follows:

1. The preamble recitals are hereby incorporated as if fully set forth herein.
2. The Board hereby authorizes the College President and/or the President’s designee to (the “Authorized Officials” or individually, “Authorized Official”) to negotiate and implement the anticipated discussions, memorandum of understanding or other co-buyer agreement, purchase agreement and closing of the purchase of the property on the terms contemplated by the Option and deemed necessary or desirable by the Authorized Official, and agreed upon easements deemed necessary or desirable by the Authorized Official (collectively, “Option Property Documents”) as well as undertaking such inspections, surveys, reports,

tests, easement negotiations and other due diligence regarding the Option property deemed necessary or desirable by the Authorized Official(s).

3. Either or both Authorized Officials are authorized and instructed, for and in the name of the College negotiate, execute and deliver the Option Property Documents, to take such steps as are necessary to effectuate the closing of the Option property including the payment of the College's portion of the purchase price, and to accept the delivery of the deed for the College's portion of the Option property, such approval to be conclusively evidenced by the execution, delivery and/or acceptance thereof.
4. Either or both Authorized Officials are further authorized to execute such additional documents, agreements, and certificates as the Authorized Official(s) shall deem necessary or advisable in connection with the actions contemplated herein, all upon such terms and conditions as the Authorized Official(s) deem(s) necessary to be in the best interests of the College.

Passed by the Board of Trustees this _____ day of _____, 2022.

President

Secretary

Motion _____ Second _____

**11. MATCHING FUNDS TO PURCHASE PROPERTY WEST OF SFCC CAMPUS
(VP Acuff)**

It is recommended that the Board of Trustees authorize the use of no more than \$1,250,000 from State Fair Community College reserve funds for the purchase of approximately 200 acres of land to the west of, and adjacent to, the current SFCC property boundary. These funds will be used as matching funds for funds appropriated by the General Assembly of the State of Missouri in the FY2023 budget for the purchase of the property. State Fair Community College will work cooperatively with the Missouri State Fair Commission to complete the purchase. Funds will be used for the actual purchase of the property (the matching funds) as well as other costs (utilizing only SFCC funds) related to the purchase including surveys, inspections, environmental surveys (if desired), title insurance and any other costs related to the purchase.

Motion _____ Second _____

12. NATIONAL SCIENCE FOUNDATION GRANT AWARD (VP Acuff/A. Stoecklein)

It is recommended that the Board of Trustees approve acceptance of the National Science Foundation Grant Award Number 2202182 in the amount of \$571,769 for “Developing New Academic Pathways for Advanced Manufacturing Technician Workforce”. Funds will be utilized to pay for personnel and program development/delivery costs. The award performance period is June 15, 2022 through May 31, 2025.

Motion_____Second_____

13. UNIVERSAL COLLABORATIVE ROBOTS EDUCATON PACKAGE (VP Acuff)

It is recommended that the Board of Trustees approve the sole source purchase of five Universal Collaborative Robots (Cobots) and accompanying educational program packages for SFCC’s Precision Machining Program for \$206,939.00 from HTE Automation of Kansas City, MO. This purchase will further enhance our NC3 Certification by adding an Industry Standard Certification in UR Cobots to complement our FANUC Robot Certification. Funding is MOExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation.

Motion_____Second_____

14. APT INTEGRATED MECHATRONICS TRAINER (VP Acuff)

It is recommended that the Board of Trustees approve the sole source purchase of one APT Manufacturing Solutions’ Mechatronics Trainer, featuring a FANUC 6 axis industrial robot, for SFCC’s Precision Machining Program for \$87,040.00 from AIDEX Educational Systems of Rossville, IN. FANUC is the robotics system used by SFCC and APT Manufacturing Systems is the sole provider of FANUC systems in Missouri. Funding is MoExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation.

Motion_____Second_____

15. APT EDUCATIONAL ROBOT CELLS (VP Acuff)

It is recommended that the Board of Trustees approve the sole source purchase of three APT Manufacturing Solutions’ Educational Robot Cells, featuring a PLC control panel and structural support for the FANUC 6 axis industrial robot, for SFCC’s Precision Machining Program for \$482,975.00 from AIDEX Educational Systems of Rossville, IN. FANUC is the robotics system used by SFCC and APT Manufacturing Systems is the sole provider of FANUC systems in Missouri. Funding is MoExcels II Grant funds provided for the Center for Excellence in Advanced Manufacturing & Automation.

Motion_____Second_____

16. BANK ACCOUNT AUTHORIZATION (VP Acuff)

It is recommended that the Board of Trustees authorize the addition of Brent Bates as an authorized signature for banking transactions including checking, payroll, savings, Certificates of Deposit, other investments, and Safe Deposit boxes with Central Bank and any other banking/investment facility doing business with State Fair Community College. Keith Acuff is currently an authorized agent and will remain. Joanna Anderson is also an authorized agent but will be removed effective July 1, 2022. It is further recommended that Justin Hubbs be added as an authorized signature for all banking/investment activities as delineated above for Brent Bates and Keith Acuff.

Motion _____ Second _____

17. DELEGATION OF SIGNATURE AND APPROVAL AUTHORITY (VP Acuff)

It is recommended that the Board of Trustees authorize Brent Bates, President, effective July 1, 2022, the authority to execute contracts, financial documents and other official documents necessary for the conduct of the College's business that does not specifically require Board action. Keith Acuff currently has been delegated identical authority and will remain. No other person is authorized to execute such documents on behalf of the College unless authority to do so has been delegated in writing by the President.

Motion _____ Second _____

18. THE BOARD OF TRUSTEES DAY/TIME MEETING

It is recommended that the Board of Trustees approve the day and time to meet for the regular monthly meetings as the 4th Thursday at 5:30 PM moving forward.

Motion _____ Second _____

19. PRESIDENT'S REPORT (SFCC President, Dr. Anderson)

20. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

21. BOARD DISCUSSION

22. DATE OF NEXT REGULAR MEETING

The next regular meeting will be held July 28, 2022 at 5:30 pm in the Hopkins Board Room.

23. MEETING ADJOURNED

Motion _____ Second _____