

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: April 27, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

## Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**

Health Services – Dean Allison Brosch

- *Kim Saab*, Nursing Instructor

Academic and Student Success – VP Dr. Michael Murders

- *Anthony St. Yves*, Upward Bound Advisor (LOZ Campus)

Student and Academic Support Services – Dean Dr. Autumn Porter

- *Trista Hutchinson*, Admissions and Communication Administrative Assistant

Foundation – Exec. Dir. Mary Treuner

- *Irina Kazakov*, Foundation Coordinator

**5. APPROVAL OF MINUTES FOR THE MARCH 30, 2023, BOARD MEETING AS PUBLISHED.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**6. WARRANT #9, MARCH 2023 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #9 are hereby approved and ratified as the acts of the Board of Trustees.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**7. INSTITUTIONAL REPORTS**

- Recognition of the SFCC Shooting Team (Sarah Manuel, Shooting Team Members)
- PTK Sponsorship & Recognition of Outstanding Student (Kim Miller, Joshua Wyrick)
- Dental Hygiene Trip to Kenya (Dr. Andra Ferguson)

**8. LINCOLN UNIVERSITY MOU (VP Murders) – *Informational Purposes Only***

This month SFCC signed a significant agreement with Lincoln University. The program, Connect Blue, will result in seamless transfer for SFCC students into Lincoln University, streamlined admission processes, and location of an SFCC campus location on the LU campus. Dr. Murders will provide an overview of the Connect Blue program moving forward.

**9. HEATING, VENTILATION, AIR CONDITIONING REFRIGERATION & CONTROLS TECHNOLOGY (VP Murders)**

It is recommended that the Board of Trustees approve the addition of the Heating, Ventilation, Air Conditioning Refrigeration & Controls Technology program which will offer an Associate in Applied Science and Professional Certificate. Initial funding of equipment is MoExels II Grant funds, and the initial funding for the new faculty is Missouri Apprenticeships in Manufacturing Program (MoAMP).

Motion \_\_\_\_\_ Second \_\_\_\_\_

**10. POLICY 1350-PUBLIC ACCESS TO COLLEGE DOCUMENTS (Pres. Bates)**

Policy 0510 required Board of Trustees Approval for new or revised policies. It is recommended the Board of Trustees approve a revision to Policy 1350. The revision will allow the board to appoint a Custodian of Records rather than the custodian be tied to a specific college position. The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**11. YEATER CHILLED WATER PIPES (VP Acuff)**

It is recommended that the Board of Trustees accept the base bid for chilled water piping replacement for the Yeater Learning Center for \$255,887.00 from Pro-Mechanical, LLC of Oak Grove, MO. One other bid was received. It is also recommended that the college not proceed with Alternate 1 of this bid. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Pro-Mechanical and perform those acts as necessary to carry out the terms of the Agreement. The funding source is one-time State Deferred Maintenance Funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**12. CDL SEMI-TRACTOR TRUCKS (VP Acuff)**

At the February 23, 2023, the Board of Trustees approved the purchase of two semi-tractor trucks at a price not-to-exceed \$161,00 per truck for the college CDL program. On March 28, 2023, bids were solicited for the trucks and two bids were received. One truck bid from Wisheart Investments of \$155,000.00 has been purchased. The other bid from Jason McGrath is for \$169,500 which exceeds the approval given. It is recommended that the Board of Trustees approve the purchase of one semi-tractor truck for \$169,500.00 from Jason McGrath of Beldenville, WI. Funding is the ARPA Workforce Training Grant.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. CDL SEMI-TRACTOR TRAILERS (VP Acuff) – *Informational Purposes Only***

At the February 23, 2023, the Board of Trustees approved the purchase of two trailers for the semi-tractor trucks at a price not-to-exceed \$25,000 each. The college has received a bid for \$11,000.00 each from TransLand of Strafford, MO, for two Wabash trailers. Upon approval by the President, the College will proceed with this purchase. Funding is the ARPA Workforce Training Grant.

**14. HEAVY DUTY ROTARY CUTTER BRUSH HOG (VP Acuff) – *Informational Purposes Only***

The College has received a bid for one John Deere RC14R Rotary Cutter for \$16,060.40 from Ag-Power, Inc. of Sedalia, MO. Upon approval by the President, the College will proceed with this purchase. Funding is additional approved FY23 Operating Budget for the Agriculture program.

**15. FARM TRACTOR (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for one Case IH 110C farm tractor for \$83,400.00 from Crown Power and Equipment. of Lamonte, MO. This bid was selected as the best value bid based on initial cost and local lifespan service costs. Two other bids were received. Funding is additional approved FY23 Operating Budget for the Agriculture program.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**16. EAB STRATEGIC ADVISORY SERVICES (VP Acuff)**

It is recommended that the Board of Trustees approve the 3-year agreement with EAB Global, Inc. of Washington, D.C., in the aggregate amount of \$75,504.35 (paid in 3 annual installments) for Strategic Advisory Services. It is further recommended that the President or Vice President be authorized to sign the agreement with EAB, and that the President be authorized to direct the services to the areas of greatest benefit to the college and its students.

Motion\_\_\_\_\_Second\_\_\_\_\_

**17. OHWIC COMPRESSOR ROOM VENTILATION (VP Acuff)**

It is recommended that the Board of Trustees approve the bid from Haulotte Construction Services of Sedalia, MO, in the amount of \$33,268.00 for repair of the ventilation/temperature control system in the OHWIC Compressor/Water Service room. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Haulotte Construction Services and perform those acts as necessary to carry out the terms of the Agreement. Funding is FY2023 Maintenance & Repair funds.

Motion\_\_\_\_\_Second\_\_\_\_\_

**18. ENGINEERING DESIGN TECHNOLOGY LIDAR SCANNER (VP Acuff)**

It is recommended that the Board of Trustees approve the single source bid from Seiler Geospatial of Lenexa, KS, in the amount of \$43,119.00 for one Trimble X7 LiDAR Scanner Kit system including training. This system will be used by the Engineering Design Technology program. Funding is Perkins V CTE Grants.

Motion\_\_\_\_\_Second\_\_\_\_\_

**19. PRESIDENT’S REPORT (Pres. Bates)**

**20. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report
- Quarterly Investment Report

**21. MARCH “BOARD REPORTING” PURCHASES (VP Acuff) – *Informational Purposes Only***

During the month of March 2023, the following purchases between \$10,000 and \$25,000 were made:

Rave Wireless Campus	Emergency Alert Text System	\$21,061.87
CAE Healthcare	Healthcare Simulation Equipment Warranty	\$14,708.00

**22. BOARD DISCUSSION**

**23. DATE CHANGE FOR NOVEMBER & DECEMBER 2023 MEETINGS (Pres. Bates)**

Due to the November 2023 Board of Trustees meeting falling near a holiday and the December 2023 meeting occurring during the College’s holiday break, it is recommended that the November meeting be held on Thursday, November 16, 2023, and that the December meeting be held on Tuesday, December 19, 2023.

Motion\_\_\_\_\_Second\_\_\_\_\_

**24. NEXT MEETING**

The next Board of Trustees General Session will be held on May 25, 2023, at 5:30 p.m. in the Hopkins Board Room.

**25. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on February 23, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion\_\_\_\_\_Second\_\_\_\_\_

Roll Call:

Amie Breshears\_\_\_\_\_Tim Carr\_\_\_\_\_

Justin Hubbs\_\_\_\_\_Tom Oldham\_\_\_\_\_

Richard Parker\_\_\_\_\_Patricia Wood\_\_\_\_\_

**26. GENERAL SESSION MEETING ADJOURNED**

Motion\_\_\_\_\_Second\_\_\_\_\_

**Mission**

*State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

**Vision**

*State Fair Community College will be the communities’ preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*