

Work Session: The Board of Trustees will meet at 4:00 p.m. in the Hopkins Board Room, prior to the General Session, to discuss Capital Project Financing and to tour the newly renovated dining facility and the ongoing renovations in the Fielding Building.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: March 30, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion_____Second_____

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**

Technical Education & Workforce Innovation – Dean Michael Rogg

- *Bailey Brimer*, Apprenticeship Coordinator

Health Sciences – Dean Allison Brosch

- *Sarah Coslett*, Surgical Tech Clinical Coordinator (Clinton Campus)
- *Rhonda Franken*, Nursing Instructor (Eldon Campus)

President's Office – Dr. Brent Bates

- *Michael Poropat*, Men's and Women's Head Soccer Coach

5. APPROVAL OF MINUTES FOR THE FEBRUARY 23, 2023, BOARD MEETING AS PUBLISHED.

Motion_____Second_____

6. WARRANT #8, FEBRUARY 2023 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #8 are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____Second_____

7. INSTITUTIONAL REPORTS

- Medical Assistant Program (Jill Semau)
- Career & Technical Education (CTE) Collaboration, Engagement & Outreach (Eric Rehmer, Rochelle Hockett)

8. MILEAGE POLICY AND REGULATION (VP Acuff)

Informational Discussion

9. FY 2024 POSITION APPROVALS (Exec. Dir. Dawson)

Pending final approval of the FY 2024 budget, it is recommended that the Board of Trustees approve the full-time faculty, exempt, and administrative positions as presented and the new positions as listed, which have been included in the FY24 budget development process.

Motion_____Second_____

10. RADIOLOGIC TECHNOLOGY X-RAY MACHINE (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Agfa US Corp of Greenville, SC, for the purchase of one DR600 X-Ray Unit, Duraline Charger and XD+14 Detector and Office Viewer, including system installation and training in the amount of \$104,910.10. This system will be used by Radiologic Technology Program and is required for program accreditation. Funding is College capital reserves.

Motion_____Second_____

11. NURSING EDUCATION INCENTIVE PROGRAM (NEIP) GRANT (VP Acuff)

The SFCC Associate Degree Nursing Program submitted a proposal to the Missouri State Board of Nursing for a one-time maximum request award of \$150,000 from the Nursing Education Incentive Program (NEIP). The proposal has been accepted. It is therefore recommended that the Board of Trustees accept the NEIP funds of \$150,000 as awarded by the Missouri State Board of Nursing.

The NEIP funds will be used to purchase simulation technology for Eldon campus nursing students, including a high-fidelity CAE Lucina Simulator and CAE LearningSpace AV technology. This technology will be consistent with simulation technology already offered on

Sedalia campus. It is further recommended that the Board authorize the Vice President of Finance and Administration to sign any and all agreements related to the acceptance of these funds.

Motion_____Second_____

12. HVAC PROGRAM BUILDING AUTOMATION SYSTEM (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Trane U.S. Inc., of Lenexa, KS., for the purchase and installation of a comprehensive Building Automation Systems lab for NC3 Certifications in the amount of \$499,000. This system will be used by the Commercial instruction component of the HVAC program. Funding is MoExcels.

Motion_____Second_____

13. HVAC PROGRAM RESIDENTIAL EQUIPMENT INSTALLATION (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Trane U.S. Inc., of Lenexa, KS., for the installation of the residential HVAC NC3 lab equipment (purchased last year and in storage) in the amount of \$56,000. This system will be used by the Residential instruction component of the HVAC program. Funding is MoExcels.

Motion_____Second_____

14. BOARD OF TRUSTEES EVALUATION (Pres. Bates)

Informational Discussion

15. EMPLOYEE COMPENSATION FOR FY 2024 (Exec. Dir. Dawson)

It is recommended the Board of Trustees adopt the following compensation increases for FY 2024 for employees in good standing and hired into their current position before February 1, 2022. 1) Full-time Faculty: Provide a 7% increase to the current faculty salary base for both 168-day, 180-day and 184-day contracts and provide one step advancement on the updated salary schedule (unless at maximum step) for faculty eligible for a step. 2) Non-instructional full-time staff: provide a 6.0% cost of living adjustment plus a 3.0% competitive market adjustment for full-time classified and professional staff. 3) Permanent part-time classified staff: 6.0% increase. 4) Adjustments as appropriate for educational attainment, professional development activities, job reclassification, and/or equity. The above compensation package has been taken into consideration in the development of the Fiscal Year 2024 budget. It is recommended that the Board of Trustees approve the compensation increases pending final approval of the FY24 budget.

Motion_____Second_____

16. MILITARY TUITION RATE (VP Acuff)

It is recommended that the Board of Trustees approve the following Military tuition rate. The tuition rate for covered individuals under 38 U.S.C. §379 (Veterans' Benefits) including Whiteman Air Force Base active duty personnel, their spouses and dependent children who do not meet In-District residency requirements, is set at the Board approved Missouri resident tuition rate. Additionally, the online differential tuition will be waived for the students

designated above. Upon approval, the military tuition rate will be effective for the Fall 2023 semester through the Summer 2024 semester.

Motion_____Second_____

17. ADMISSIONS POLICY 2210 REVISION (Dean Porter)

Changes to board policy require approval of the Board of Trustees. It is recommended that the Board of Trustees approve revising Policy 2210, changing “open enrollment” to “open admissions.”

Motion_____Second_____

18. COMMUNITY COLLEGE MONTH PROCLAMATION (Pres. Bates)

It is recommended that the Board of Trustees approve the Proclamation, found in the attachments, recognizing April 2023 as State Fair Community College Month.

Motion_____Second_____

19. PRESIDENT’S REPORT (Pres. Bates)

- Daum Museum Acquisitions Committee
- Congressional Directed Spending Request
- Farmfest

20. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

21. BOARD DISCUSSION

- Legislative Advocacy Report – Mr. Parker
- ACCT Proposals for Presentation – Mrs. Wood

22. NEXT MEETING

The next Board of Trustees General Session will be held on April 27, 2023, at 5:30 p.m. in the Hopkins Board Room.

23. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on February 23, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)
- b. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2)

Motion_____ Second_____

Roll Call:

Amie Breshears_____ Tim Carr_____

Justin Hubbs_____ Tom Oldham_____

Richard Parker_____ Patricia Wood_____

24. GENERAL SESSION MEETING ADJOURNED

Motion_____ Second_____

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.

UPCOMING EVENTS		
March 28, 2023	Baseball vs. Kansas City KS Community College	1:00 pm
March 29, 2023	Vaccine Clinic provided by Katy Trail Community Health Yeater Lobby	3:00-6:00 pm
April 1, 2023	Softball vs. Metropolitan Community College	12:00 pm 2:00 pm
April 1, 2023	Baseball vs. Metropolitan Community College	1:00 pm 3:00 pm
April 2, 2023	Softball vs. Three Rivers Community College	12:00 pm 2:00 pm
April 4, 2023	Softball vs. St. Louis Community College	2:00 pm 4:00 pm
April 6, 2023	Softball vs. MO State University-West Plains	2:00 pm 4:00 pm
April 7, 2023	SPRING HOLIDAY BREAK – CAMPUS CLOSED	
April 13, 2023	Softball vs. Jefferson College	2:00 pm 4:00 pm
April 14, 2023	Softball vs. North Central MO College	2:00 pm 4:00 pm
April 15, 2023	Baseball vs. Metropolitan Community College	1:00 pm 3:00 pm
April 16, 2023	Softball vs. St. Charles Community College	1:00 pm 3:00 pm
April 19, 2023	Softball vs. MO Valley College	3:00 pm
April 22, 2023	Softball vs. St. Charles Community College	1:00 pm 3:00 pm
April 22, 2023	Baseball vs. St. Charles Community College	1:00 pm 3:00 pm

April 25, 2023	Softball vs. Mineral Area College	4:00 pm
April 25, 2023	Baseball vs. Mineral Area College	6:00 pm
April 29, 2023	Benton County Wine Stroll Fundraiser for Benton County Community Foundation for scholarships and grants to non-profit organizations Check-in located in upper level of Community Building	4:00-7:00 pm
May 2, 2023	President's Concert More info to come	7:00 pm
May 9, 2023	Athletic Banquet/Hall of Fame Induction More info to come	6:00 pm
June 28, 2023	Year-End Employee Picnic (Board Members invited!) Lions Pavilion behind Davis MPC Bring your favorite dish – water, tea and lemonade will be provided There will be lawn games, prizes, and more!	11:00 am