

Work Session: The Board of Trustees will meet at 4:00 p.m. in the Hopkins Board Room, prior to the Board Meeting, for a Work Session to discuss Accreditation and the Tuition/Rates Recommendation.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: February 23, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion _____ Second _____

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**

5. **APPROVAL OF MINUTES FOR THE JANUARY 26, 2023, BOARD MEETING AS PUBLISHED.**

Motion _____ Second _____

6. **WARRANT #7, JANUARY 2023 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #7 are hereby approved and ratified as the acts of the Board of Trustees.

Motion _____ Second _____

7. INSTITUTIONAL REPORTS

- Speech and Debate Team (Kaila Todd, Team Members)
- Marketing and Communications Overview/Spring Campaign (Director Henderson)

8. FY 2024 GROUP HEALTH PLAN (VP Acuff)

It is recommended that the Board of Trustees accept the proposal below for health insurance from Missouri Education Health Group (MEHG), which represents a 5.5% increase to the college from the FY23 rates. MEHG, is managed and serviced by Assured Partners in Moberly, Missouri. The coverage is provided through United Healthcare Choice Plus. The proposed plan includes a base option, a buy-up option and an option with a Health Savings Account (HSA).

	FY23 Base Plan	FY23 Buy Up Plan	FY23 \$3,000 HSA	FY24 Base Plan	FY24 Buy Up Plan	FY24 \$3,000 HSA
Employee	\$743.00	\$850.00	\$642.00	\$784.00	\$896.00	\$677.00
Employee/Spouse	\$1,485.00	\$1,715.00	\$1,294.00	\$1,567.00	\$1,809.00	\$1,366.00
Employee/Child(ren)	\$1,300.00	\$1,503.00	\$1,134.00	\$1,371.00	\$1,585.00	\$1,197.00
Family	\$2,041.00	\$2,249.00	\$1,698.00	\$2,154.00	\$2,372.00	\$1,790.00
Deductible	\$1,500	\$1,500	\$3,000	\$1,500	\$1,500	\$3,000
Co-pay In/Out	80%/50%	80%/50%	100%/70%	80%/50%	80%/50%	100%/70%
Out-of-pocket	\$6,250	\$5,700	\$6,750	\$6,250	\$5,700	\$6,750

*\$107 will be deposited in the employee’s HSA account when choosing this option

Motion _____ Second _____

9. FY 2024 DENTAL INSURANCE (VP Acuff)

It is recommended that the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for dental insurance for Fiscal Year 2024. The proposed plan would be through United Healthcare and Board-paid rate for each full-time employee is \$29.47 per month, and the proposed family rate is \$80.88. These rates reflect no increase from the prior year.

Motion _____ Second _____

10. FY 2024 VISION INSURANCE (VP Acuff)

It is recommended that the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for Vision Insurance for Fiscal Year 2024. The proposed plan would be through United Healthcare and the rates would be \$11.14 per month for employee coverage, \$18.78 per month for employee and spouse coverage, \$19.16 per month for employee and children coverage, and \$30.30 per month for family coverage. The vision plan is optional and is paid for by the employee. These rates reflect no increase from the prior year.

Motion _____ Second _____

11. FY2024 RAC-JAC PROPERTIES AGREEMENT (VP Acuff)

It is recommended that the Board of Trustees accept the Lease Agreement from RAC-JAC Properties of Sedalia, MO, for a period of 10 months commencing August 1, 2023, and ending May 31, 2024. This agreement is for 16, 3-bedroom units at a cost of \$2,116.65 per unit, per month (allowing for 96 students to be provided room) and 32, 2-bedroom units at a cost of \$1,759.78 per unit, per month (allowing for 128 students to be provided room). The total lease agreement is for \$901,793.20, inclusive of utilities, trash and internet for each unit. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with RAC-JAC Properties.

Motion _____ Second _____

12. FY2024 DINING SERVICES AGREEMENT (VP Acuff)

It is recommended that the Board of Trustees accept the renewal option from Great Western Dining for the FY2024 fiscal year and authorize the Vice President of Finance and Administration to sign the Dining Services Agreement. This is year two of a 15-year contract included as part of the current agreement. Meal rates are shown below. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with Great Western Dining.

SLIDING SCALE*		
Board Students	19 Meal Plan Daily Rate	10 Meal Plan Daily Rate
350 & Above	\$11.97	\$10.95
340 - 349	\$12.04	\$11.10
330 - 339	\$12.21	\$11.26
320 - 329	\$12.38	\$11.42
310 - 319	\$12.55	\$11.59
300 - 309	\$12.74	\$11.75
290 - 299	\$12.94	\$11.98
280 - 289	\$13.18	\$12.20
270 - 279	\$13.45	\$12.42
260 - 269	\$13.69	\$12.67
250 - 259	\$13.98	\$12.98
240 - 249	\$14.24	\$13.17
230 - 239	\$14.58	\$13.44
220 - 229	\$14.98	\$13.60
210 - 219	\$15.28	\$13.91
200 - 209	\$15.60	\$14.16
190 - 199	\$15.83	\$14.38
189 & Below	To Be Negotiated	To Be Negotiated

*Agreement requires a minimum of 120 students on the 19-meal plan

Upward Bound

Breakfast	\$5.00
Lunch	\$6.30
Dinner	\$6.30

10-Meal Punch Card **\$70.00**

Casual Meal Rates

Breakfast	\$6.50
Lunch	\$7.55
Dinner	\$8.25
Special Event	\$9.00

Motion _____ Second _____

13. FY2024 ROOM AND BOARD RATES (VP Acuff)

It is recommended that the Board of Trustees approve room and board rates for FY2024 as follows:

ROOM/BOARD PLAN	ROOM RATE PER SEMESTER	BOARD RATE PER SEMESTER	TOTAL RATE PER SEMESTER
Residence Hall + 19 Meals	\$1,600	\$1,850	\$3,450
3 Bedroom Apt + 19 Meal Plan	\$2,225	\$1,850	\$4,075
3 Bedroom Apt + 10 Meal Plan	\$2,225	\$1,700	\$3,925
2 Bedroom Apt + 19 Meal Plan	\$2,800	\$1,850	\$4,650
2 Bedroom Apt + 10 Meal Plan	\$2,800	\$1,700	\$4,500
Residence Hall SINGLE ROOM + 19 Meal Plan	\$3,200	\$1,850	\$5,050
3 Bedroom Apt SINGLE ROOM + 19 Meal Plan	\$4,450	\$1,850	\$6,300
3 Bedroom Apt SINGLE ROOM + 10 Meal Plan	\$4,450	\$1,700	\$6,150
2 Bedroom Apt SINGLE ROOM + 19 Meal Plan	\$5,600	\$1,850	\$7,450
2 Bedroom Apt SINGLE ROOM + 10 Meal Plan	\$5,600	\$1,700	\$7,300

Motion _____ Second _____

14. FY2024 TUITION/FEE RATES (VP Acuff, Pres. Bates)

It is recommended the Board of Trustees approve the following tuition and technology fee rates for the 2023-2024 academic year.

- In-District resident: \$126.00 per credit hour
- Missouri resident: \$191.00 per credit hour
- Non-Missouri resident: \$257.00 per credit hour
- Dual Credit: \$79.00 per credit hour
- Tier 1 Tuition Increment: \$25.00
- Tier 2 Tuition Increment: \$70.00
- Tier 3 Tuition Increment: \$115.00
- Tier 4 Tuition Increment: \$225.00
- Technology Fee \$45.00 per credit hour

It is recommended these tuition and fee rates be effective for the Fall 2023 semester through the Summer 2024 semester.

Motion _____ Second _____

15. FY2024 OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM TUITION (VP Acuff, Pres. Bates)

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the OTA program for 2023-2024 at \$211 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (State Fair Community College) collects tuition/fees for the OTA program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$270 per credit hour. It is recommended that the Board of Trustees approve the tuition for the OTA program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2023 semester through the Summer 2024 semester.

Motion _____ Second _____

16. FY2024 MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM TUITION (VP Acuff, Pres. Bates)

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the MLT program for 2023-2024 at \$260.84 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (Moberly Area Community College) collects tuition/fees for the MLT program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$334 per credit hour. It is recommended the Board of Trustees approve the tuition for the MLT program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2023 semester through the Summer 2024 semester.

Motion _____ Second _____

17. SEMI-TRACTOR TRUCKS AND TRAILERS (VP Acuff)

It is recommended that the Board of Trustees approve the purchase of two semi-tractor trucks with truck conversions at a price not-to-exceed \$161,00 per truck. It is also recommended that the Board of Trustees approve the purchase of two trailers for the trucks at a price not-to-exceed \$25,000 each. This request is due to the current scarcity/volatility of the semi-truck market and the inability to have vendors hold trucks for up to 30 days. This pricing is in line with the budget presented for the ARPA Workforce Training Grant and trucks may not be purchased until grant funds are available. Prior to each purchase, the purchase must be approved by either the President or the Vice President for Academic & Student Success. Funding is the ARPA Workforce Training Grant.

Motion _____ Second _____

18. CAATT CIVIL ENGINEERING SERVICES (VP Acuff)

It is recommended that the Board of Trustees accept the single source bids (pursuant to SFCC Policy & Regulation 7120) from Engineering Surveys & Services of Sedalia, MO in the total amount of \$89,700 for the CAATT building Topographical and Utilities Survey (\$29,000), Geotechnical Evaluation (\$23,500) and Civil Site Design (\$37,200). The Topographical and Geotechnical studies will also include the sites designated for a future residence hall and future athletic fields. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreements with Engineering Surveys and Services. Funding will be CAATT facility design and construction budget.

Motion _____ Second _____

19. OHWIC SECURITY CAMERAS (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Nightwatch Security & Telephone, LLC of Sedalia, MO in the total amount of \$39,227.40 for the OHWIC security & surveillance camera system. This is the part one of two of the contracted security equipment/service from Nightwatch to complete the OHWIC security system. Funding is OHWIC construction funds.

Motion _____ Second _____

20. OHWIC SECURITY ACCESS SYSTEM (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Nightwatch Security & Telephone, LLC of Sedalia, MO in the total amount of \$35,654.75 for the OHWIC connectivity and access control to exterior and interior doors of the OHWIC. This is the part two of two of the contracted security equipment/service from Nightwatch to complete the OHWIC security system. Funding is OHWIC construction funds.

Motion _____ Second _____

21. VISION STATEMENT (Pres. Bates)

It is recommended that the Board of Trustees adopt the following Vision Statement for State Fair Community College.

“State Fair Community College will be the communities’ preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.”

Motion _____ Second _____

22. PRESIDENT’S REPORT (Pres. Bates)

23. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

24. BOARD DISCUSSION

- ACCT National Legislative Summit
- Other Conferences

25. MARCH RETREAT

The Board of Trustees Spring Retreat is scheduled for Saturday, March 4th at 8:30 a.m. in the Hopkins Board Room and will be Executive Session. The purpose for the retreat is for the Board to evaluate the performance of State Fair Community College President, Dr. Brent Bates.

26. NEXT MEETING

The next Board of Trustees General Session will be held on March 30, 2023, at 5:30 p.m. in the Hopkins Board Room. Prior to the General Session there will be a Work Session to discuss FY24 Budget at 4:00 p.m. in the Hopkins Board Room.

27. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on February 23, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion _____ Second _____

Roll Call:

Amie Breshears _____ Tim Carr _____

Justin Hubbs _____ Tom Oldham _____

Richard Parker _____ Patricia Wood _____

28. GENERAL SESSION MEETING ADJOURNED

Motion _____ Second _____

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be an exceptional student-centered college that empowers individuals to grow, thrive and prosper within a changing world.

UPCOMING EVENTS		
February 20, 2023	Presidents' Day Holiday – Campus Closed	
February 21, 2023	Homecoming: Community Engagement Fair Lobby of Yeater Learning Center	9 – 11 am
February 22, 2023	Homecoming: Blood Drive by <i>American Red Cross</i> Thompson Conference Center Call 1-800-RED CROSS (1-800-733-2767) or visit RedCrossBlood.org and enter: Sfccthompson to schedule an appt.	9 am – 2 pm
February 23, 2023	Homecoming: Mini Float Competition Davis Multipurpose Center – Walking Track Come cheer on your favorite Mini Float!	4 – 5 pm
February 25, 2023	Retiree Appreciation Night @ the MPC ELT and Board Members should contact Lisa Oesterle if planning to attend	Dinner at 5 pm
February 25, 2023	Baseball vs. Ellsworth Community College	1:00 pm 3:00 pm
February 25, 2023	Homecoming: Women's and Men's Basketball vs. Mineral Area College Davis Multipurpose Center	5:30 pm 7:30 p.m.
February 25, 2023	Baseball vs. Ellsworth Community College	1:00 pm 3:00 pm
February 28, 2023	Community Café - Hosted by SFCC To sign up to bring a food item or volunteer, go to: https://docs.google.com/spreadsheets/d/1Gu8nh7aVNfvs9QsqcONHqJ_T2V7Tpg5j8FfWjn5QEm8/edit?usp=sharing	4:30 – 6:30 pm
March 3-5, 2023	<i>The Tempest</i> Production Thompson O'Sullivan Studio Theatre Dinner Theatre, March 4 Tickets can be purchased at https://SFCCTheatre.eventbrite.com or by calling the Box Office from 2pm-5pm Mon-Fri at 660-530-5814	Thurs.-Sat., 7:30 pm Dinner @ 6:30 pm Sun., 2 p.m.
March 7, 2023	SFCC Professional Development Day – Classes Canceled	
March 7, 2023	"Taco Tuesday" Employee Event El Tapatio Restaurant	4:30 pm
March 9, 2023	Baseball vs. St. Louis Community College	1:00 pm 3:00 pm
March 10-12, 2023	<i>The Tempest</i> Production Thompson O'Sullivan Studio Theatre Tickets can be purchased at https://SFCCTheatre.eventbrite.com or by calling the Box Office from 2pm-5pm Mon-Fri at 660-530-5814	Thurs.-Sat., 7:30 pm Sun., 2 p.m.
March 14, 2023	Baseball vs. John Wood Community College	1:00 pm 3:00 pm
March 16, 2023	Baseball vs. Crowder College	1:00 pm 3:00 pm
March 18, 2023	Softball vs. Indian Hills Community College	2:00 pm 4:00 pm
March 24, 2023	Softball vs. North Arkansas College	1:00 pm 3:00 pm
March 24, 2023	Baseball vs. Mineral Area College	6:00 pm
March 25, 2023	Baseball vs. Mineral Area College	1:00 pm 3:00 pm
March 25, 2023	FarmFest Benefit Gala presented by the State Fair Community College Foundation Featuring Live Music by Hunter Hathcoat Fred E. Davis Multipurpose Center Reservations must be made through the Foundation Office and are due by March 17, 2023 Proceeds go to benefit the college farm For more details: www.sfccmo.edu/farmfest	6:00 pm
March 26, 2023	Baseball vs. Mineral Area College	12:00 pm
March 28, 2023	Baseball vs. Kansas City KS Community College	1:00 pm
May 9, 2023	Athletic Banquet/Hall of Fame Induction	6:00 pm