

Work Session: The Board of Trustees will meet at 3:00 p.m. prior to the Board Meeting for a New Employee Reception with introductions at 3:30 p.m.

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: November 23, 2021

Time: 4:00 P.M.

Location: Thompson Conference Center, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 4:00 P.M.](#)

Agenda

1. CALL TO ORDER (President Eaton)

2. APPROVAL OF THE AGENDA

Motion _____ Second _____

3. CITIZENS COMMENTS (Acting Secretary, Barnett)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. APPROVAL OF MINUTES FOR THE OCTOBER 28, 2021, BOARD MEETING AS PUBLISHED. (Tab 4)

Motion _____ Second _____

5. WARRANT #4, OCTOBER 2021 (VP, Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #4 are hereby approved and ratified as the acts of the Board of Trustees. (Tab 5)

Motion_____Second_____

6. ACCEPTANCE OF DONATION FOR MOTOR POOL (VP, Acuff and Director of Facilities, O’Neal)

It is recommended that the Board of Trustees authorize the President to accept the donation of up to four 52 to 56 passenger MCI Motor Coaches from RJD Group LC of Sedalia, MO. The motor coaches would be donated to the J. Higdon Potter Educational Foundation, which would subsequently transfer ownership to the College. The motor coaches would be used for SFCC transportation purposes only and would not be available for hire.

Motion_____Second_____

7. ARCHITECTURAL SERVICES ON-CALL, AS-NEEDED

At the November 28, 2017 Board Meeting, the Board of Trustees approved the use of Richard Rollings Architects, LLC to provide “On-Call, As-Needed” architectural services to State Fair Community College. The Board further agreed that this work be performed on the most economical basis (hourly, project or percentage of construction costs) for a period not to exceed two years or an amount not to exceed Fifty Thousand dollars (\$50,000) plus reimbursable expenses. When either of the above conditions was met (time or usage), the resolution would be considered to be fulfilled and would not be continued without subsequent approval by the Board of Trustees. It is recommended that the Board of Trustees accept and approve the continued use of Richard Rollings Architects, LLC on an “On-Call, As-Needed” basis subject to the same conditions (most economical basis), timeframe (two years) and not-to-exceed cost (\$50,000) as delineated above. When either of the two conditions have been met (time or usage), this resolution shall be considered fulfilled and will not be continued without subsequent approval from the Board of Trustees. The funding for these services will be from current operating funds, designated funds, or included as part of Board approved project funding.

Motion _____ Second_____

8. COOPER COUNTY HAZARD MITIGATION PLAN ADOPTION (VP, Bates)

It is recommended that the Board of Trustees approve the Cooper County Hazard Mitigation Plan Adoption as presented. (Tab 8)

Motion_____Second_____

9. SBDC FULL-TIME COUNSELOR POSITION (President Anderson)

It is recommended that the Board of Trustees approve the addition of a full-time counselor position for the Small Business Development Center operated by SFCC through the LearningForce. The position would serve the Lake of the Ozarks region including Hickory, Camden, Morgan and Laclede counties with an anticipated start of January 2022. The Missouri SBDC will provide grant support with a 50% match from SFCC. This position will assist SBDC Director Kelly Asbury in meeting the demand for services from the LOZ region. Funding source is the current operating budget.

Motion_____Second_____

10. DESE AREA CAREER CENTER CONSTRUCTION GRANT (VP Acuff)

House Bill 2 in the Missouri FY22 budget allocated \$2,000,000 to the Department of Elementary and Secondary Education (DESE) for the design, renovation, construction and improvements of career technical schools, provided that costs are shared at a ratio of 50% state and 50% local. State Fair Community College applied for and has been awarded \$500,000 for the CTC portion of the Olen Howard Work Force Innovation Center. It is recommended that the Board of Trustees authorize the President to accept the DESE Area Career Center Construction Grant as described above.

Motion_____Second_____

11. DESE GEER II CTE EQUIPMENT AND ENHANCEMENT GRANT (VP Acuff)

The Missouri Department of Elementary and Secondary Education (DESE) is utilizing COVID 19 Governor’s Emergency Education Relief Funds (GEER) to support local educational agencies. As part of its use of GEER II funds, grants of up to \$150,000 are available for CTE Equipment. State Fair Community College has applied for and been awarded \$150,000 to upgrade equipment in its CTC program. It is recommended that the Board of Trustees authorize the President to accept the DESE GEER II Grant as described above.

Motion_____Second_____

12. CNC VERTICAL MACHINING CENTER (VP Acuff)

It is recommended that the Board of Trustees approve the sole source purchase of one HAAS CNC Vertical Machining Center to add to the six HAAS CNC Vertical Machining Centers shared by the students in SFCC’s CTC Precision Machining Program. Specifically, it is recommended that the Board of Trustees approve the purchase of a HAAS MINIMILL 2 system for \$50,747.95 from the HAAS Factory Outlet, a division of NYMAT Machine Tool Corp. of Kansas City, MO. Funding is 100% DESE GEER II Equipment and Enhancement Grant. (Tab 12)

Motion_____Second_____

13. COLLABORATIVE ROBOTIC ARM (VP Acuff)

It is recommended that the Board of Trustees approve the sole source purchase of one UNIVERSAL ROBOTS UR5E Robot and Gripper system for \$33,291.00 from HTE Automation of Kansas City, MO to be used in SFCC’s CTC Precision Machining Program. Funding is 100% DESE GEER II Equipment and Enhancement Grant. (Tab 13)

Motion_____Second_____

14. PRESIDENT’S REPORT (Dr. Anderson)

15. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report (Tab 15)

16. BOARD DISCUSSION

17. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on November 23, 2021 in the Yeater Room 148 on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion_____Second_____

Roll Call:

Randall Eaton_____ Tim Carr_____

Justin Hubbs_____ La Strada_____

Richard Parker_____ Patricia Wood_____

18. DATE OF NEXT REGULAR MEETING

The next regular meeting will be held December 21, 2021 at 4:00 pm in the Heckart Science and Allied Health Center, Thompson Conference Center.

19. MEETING ADJOURNED

Motion_____Second_____