

**WORK SESSION:** The Board of Trustees will meet at 4:00 p.m. in the Hopkins Board Room, prior to the General Session, to take a facilities tour to view progress on several projects. This session is optional for the Board Members and open to anyone else that would like to join the tour.

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: June 29, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

## Agenda

1. **CALL TO ORDER (Board Pres. Wood)**
  
2. **APPROVAL OF THE AGENDA**  
Motion \_\_\_\_\_ Second \_\_\_\_\_
  
3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**  
Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)  
Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)
  
4. **INTRODUCTION OF NEW EMPLOYEES**  
Health Sciences – Dean Allison Brosch
  - *Kayla Kimbrough*, Nursing Informatics CoordinatorFinance and Administration – VP Keith Acuff
  - *Jessica Sawford*, Assistant Controller
  - *Scott Simoneaux*, HR Executive Director
  - *Andrew “Andy” Burt*, Facilities Director

Student and Academic Support Services – Dean Dr. Autumn Porter

- *Sharon Stavig*, Student Success Specialist
- *Jennifer Farrar*, Student Success Navigator

**5. APPROVAL OF MINUTES FOR THE MAY 25, 2023, BOARD MEETING AS PUBLISHED.**

Motion\_\_\_\_\_Second\_\_\_\_\_

**6. WARRANT #11, MAY 2023 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #11 are hereby approved and ratified as the acts of the Board of Trustees.

Motion\_\_\_\_\_Second\_\_\_\_\_

**7. INSTITUTIONAL REPORTS**

- MO Health Professions Consortium – OTA (Brett Butler) and MLT (Cindy McKeon)
- Assurance Argument (Darci McFail)

**8. POLICY 8200 – APPROPRIATE USE (CIO Haverly)**

Policy 0510 requires Board of Trustees approval for new or revised policies. It is recommended the Board of Trustees approve a revision to Policy 8200. Changes reflect normal language updates. The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

Motion\_\_\_\_\_Second\_\_\_\_\_

**9. POLICY 3450 – TRAVEL REIMBURSEMENT (VP Acuff)**

Policy 0510 requires Board of Trustees approval for new or revised policies. It is recommended the Board of Trustees approve the removal of Policy 3450 and add the updated text to Regulation 3440 – Mileage Reimbursement. The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

Motion\_\_\_\_\_Second\_\_\_\_\_

**10. DAUM MUSEUM OF CONTEMPORARY ART/ART OWNERSHIP TRANSFER (Exec. Dir. Treuner)**

It is recommended that the Board of Trustees unconditionally accept for the Daum Museum of Contemporary Art all art objects described in the attached documentation. The State Fair Community College Foundation Board of Directors on May 18, 2023, voted unanimously to unconditionally give, transfer, and assign these objects to the Daum Museum. The acquisitions committee voted by the majority to accept on February 16, 2023.

Motion\_\_\_\_\_Second\_\_\_\_\_

**11. PROPOSED NAMING REQUESTS FOR THE CENTER FOR ADVANCED AGRICULTURE AND TRANSPORTATION TECHNOLOGIES (Exec. Dir. Treuner)**

It is recommended that the Board of Trustees approve the proposed naming levels for the Center for Advanced Agriculture and Transportation Technologies. Facilities Development Policy 7310 states the College may from time-to-time honor or memorialize certain individuals or organizations in recognition of extraordinary contributions to the College. These contributions may include financial gifts or time and talent devoted to the College by community members. The Board will make the final decision on recommendations presented by the President.

Center for Advanced Agriculture AND Transportation Technologies	
Building	\$2 Million – 1
Lobby	\$150,000 - 1
Simulation Labs	\$250,000 – 9
Classrooms/Sim Labs/Trainers/Tool Rooms/Conference Room	\$100,000 – 17
Storage/Sim Labs/Tool Rooms	\$50,000 - 5

Motion \_\_\_\_\_ Second \_\_\_\_\_

**12. FY24 BUDGET APPROVAL (VP Acuff)**

It is recommended that the Board of Trustees approve the Fiscal Year 2024 budget, granting budget authority of \$70,082,292. The FY2024 budget includes a compensation increase and tuition increase as previously approved and assumes a flat enrollment compared to FY2023

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. COMMERCIAL DRIVING ACADEMY SIMULATOR (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for a VS600M CDL Truck Simulator from Virage Simulation, Inc of Montreal, Quebec, Canada in the amount of \$232,800. Two other bids were received. The simulator will be utilized to support SFCC’s CDL training and provide the CDA program with state-of-the-art training equipment to meet the increased demand. Funding is the ARPA Workforce Training Grant.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**14. EMPLOYEE EMERITUS NOMINATIONS (Pres. Bates)**

It is recommended that the Board of Trustees approve nominees Dr. Rhonda Hutton-Gann, Russell Schupp, and MaryAnna Townsend for the title of Employee Emeritus. Each nominee has met the criteria as outlined in Policy 4625 (as approved on 4/28/22).

Motion \_\_\_\_\_ Second \_\_\_\_\_

**15. PRESIDENT’S REPORT (Pres. Bates)**

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**16. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report

**17. MAY “BOARD REPORTING” PURCHASES (VP Acuff) – *Informational Purposes Only***

During the month of May 2023, the following purchases between \$10,000 and \$25,000 were made:

• Holem Excavating	Horticulture Mum Pad & Irrigation	\$11,375.00
• Elite Concrete	MPC Booster Area Epoxy Flake Floor	\$11,108.35
• Annotation Unlimited	Hypothesis LMS Services	\$10,632.00
• Watermark Insights	Course Evaluation Software	\$21,450.00

**18. BOARD DISCUSSION**

- MCCA Trustee and Executive Leadership Conference Recap

**19. NEXT MEETING**

The next Board of Trustees General Session meeting will be held on July 27, 2023, at 5:30 p.m. in the Hopkins Board Room.

**20. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on May 25, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Roll Call:

Amie Breshears\_\_\_\_\_ Tim Carr\_\_\_\_\_

Justin Hubbs\_\_\_\_\_ Tom Oldham\_\_\_\_\_

Richard Parker\_\_\_\_\_ Patricia Wood\_\_\_\_\_

**21. GENERAL SESSION MEETING ADJOURNED**

Motion\_\_\_\_\_ Second\_\_\_\_\_

## Mission

*State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

## Vision

*State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.*

UPCOMING EVENTS		
June 26-27, 2023	ELT Retreat	Mon. 1-5 pm Tues. 8:30 am-5 pm
June 28, 2023	Year-End Employee Picnic Lions Pavilion behind Davis MPC Bring your favorite dish – Meat and drinks will be provided There will be lawn games, prizes, and more!	11 am-1 pm
June 29, 2023	June Board of Trustees Meeting	5:30 pm
June 30, 2023	Health Sciences Commencement and Pinning Stauffacher Theatre	2 pm
July 11, 2023	Assurance Argument Celebration Luncheon	TBD
July 12, 2023	Lincoln Ribbon Cutting 292 South 65 Highway, Lincoln, MO	10 am
July 24, 2023	Annual SFCC Golf Tournament Sedalia Country Club For more information and to register: <a href="https://www.sfccmoroadrunners.com/support/2023_Golf_Tournament">https://www.sfccmoroadrunners.com/support/2023_Golf_Tournament</a>	Tee Times 8 am and 2 pm
July 27, 2023	Board of Trustees Meeting Hopkins Board Room	5:30 pm
July 29, 2023	Board of Trustees Retreat Hopkins Board Room	8:30 am-4 pm
August 14, 2023	SFCC water bottle distribution at the MO State Fair (More details and sign-up sheet for shifts will be forthcoming)	9 am-9 pm
August 14, 2023	Agriculture Listening Session w/ Rep. Mark Alford & Gov. Mike Parson Nucor Pavilion	10 am
August 22, 2023	Fall Semester Begins	
August 31-October 1, 2023	Daum Museum Missouri Photo Workshop: 1980 Sedalia <i>In anticipation of Missouri Photo Workshop's return for its 75<sup>th</sup> anniversary, this exhibition features work from the 1980 MPW that took place in Sedalia. The Missouri Photo Workshop has been documenting small-town America for over seven decades.</i>	Tues.-Fri., 11 a.m.-5 p.m. Sat.-Sun., 1-5 p.m. Closed Mondays
September 16, 2023	Boy Scout Merit Badge Camp	TBD
September 20, 2023	Job and College Transfer Fair	TBD
October 9-12, 2023	ACCT Leadership Congress	TBD
October 19, 2023	Manufacturers Milestone Banquet Sponsored by Economic Development of Sedalia-Pettis County Sedalia Country Club	5:30 pm
December 1, 2023	Holiday Gala Open House Sponsored by Economic Development of Sedalia-Pettis County Sedalia Country Club	2-4 pm
March 23, 2024	Foundation Gala	TBD