

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: May 25, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion _____ Second _____

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**

Academic and Student Success – VP Dr. Michael Murders

- *Allie Richardson*, Executive Assistant, Technical Education
- *Melissa Lund*, Administrative Assistant, Health Sciences (Clinton Campus)

Finance and Administration – VP Keith Acuff

- *Trenton Hammonds*, Maintenance Technician

5. **APPROVAL OF MINUTES FOR THE APRIL 27, 2023, BOARD MEETING AS PUBLISHED.**

Motion _____ Second _____

6. WARRANT #10, APRIL 2023 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #10 are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____ Second_____

7. INSTITUTIONAL REPORTS

- Clinton Campus (Dara Bigler)

8. ATHLETIC COMPLEX DESIGN (VP Acuff)

It is recommended that the Board of Trustees accept the quote from VSR Design of Overland Park, KS in an amount not to exceed \$80,000 + 10% contingency for the design, construction documents and construction administration for an athletic complex consisting of a track, soccer, baseball and softball fields. This proposal is for the competition area of these facilities (“inside the fences”). Ancillary facilities such as ticket booths, restrooms, concessions, dugouts, etc. are not in the scope of VSR Design’s services. If it is necessary to utilize any part of the contingency, both the President and the VP, Finance & Administration must approve of its use. It is further recommended that the President or Vice President for Finance and Administration be authorized and directed to sign the Agreement with VSR Design and perform those acts as necessary to carry out the terms of the Agreement. The funding source will be the SFCC Foundation.

Motion_____ Second_____

9. SONOGRAPHY LAB REMODEL (VP Acuff)

It is recommended that the Board of Trustees accept the low bid in the amount of \$38,500 from Very Good Construction LLC of Nelson, MO for the remodel of Fielding 243 to provide offices for Sonography faculty and staff. Two other bids (\$43,055 & \$58,030) were received. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Very Good Construction and perform those acts as necessary to carry out the terms of the Agreement. The funding source is College capital reserves.

Motion_____ Second_____

10. HEAVY DUTY ROTARY CUTTER BRUSH HOG (VP Acuff)

Due to a delay in delivery until October 2023 of the John Deere RC14R Rotary Cutter (\$16,060.40) from Ag-Power, Inc. of Sedalia MO, the College will reject the bid from Ag-Power. It is recommended that the Board of Trustees accept the bid for a Bush Hog 2185 Rotary Cutter in the amount of \$32,000 from Crown Power & Equipment of LaMonte, MO. Funding is additional approved FY23 Operating Budget for the Agriculture program.

Motion_____ Second_____

11. STORAGE AREA NETWORK REFRESH (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Pure Storage of Mountain View, CA in the amount of \$87,795 in year 1 plus \$16,800 annually thereafter for its Flash Array, including installation and support for SFCC’s storage area network refresh. The Pure Storage solution is the most cost-effective solution over time. Funding is FY24 Operating budget and subsequent operating budgets.

Motion_____ Second_____

12. POLICY 1524 - DISTRIBUTED DECISION MAKING (Exec. Dir. McFail)

Policy 0510 requires Board of Trustees approval for new or revised policies. It is recommended the Board of Trustees approve a revision to Policy 1524. The revision removes any reference to Quality Improvement System verbiage. The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

Motion_____ Second_____

13. POLICY 6410 - PLACEMENT TESTING (Dean Porter)

Policy 0510 requires Board of Trustees approval for new or revised policies. It is recommended the Board of Trustees approve a revision to Policy 6410. Changes to the new policy include The proposed revision has been through institutional review, recommendation, feedback and consensus cycle process as defined in the Internal Communication Plan and as required by Policy 0510.

Motion_____ Second_____

14. BOARD OF TRUSTEES EVALUATIONS (Pres. Bates)

For Discussion.

15. PRESIDENT’S REPORT (Pres. Bates)

- Legislative News

16. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report

17. APRIL “BOARD REPORTING” PURCHASES (VP Acuff) – *Informational Purposes Only*

During the month of April 2023, the following purchases between \$10,000 and \$25,000 were made:

Schiller’s AV	Music Room Sound Panels/Installation	\$19,153.00
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18. BOARD DISCUSSION

19. DATE CHANGE FOR JUNE BOARD MEETING (Pres. Bates)

Due to the June 2023 Board of Trustees meeting conflicting with the MCCA Trustee and Executive Leadership Conference, it is recommended that the June meeting be held on Thursday, June 29, 2023, at 5:30 p.m.

Motion _____ Second _____

20. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on May 25, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion _____ Second _____

Roll Call:

Amie Breshears _____ Tim Carr _____

Justin Hubbs _____ Tom Oldham _____

Richard Parker _____ Patricia Wood _____

21. GENERAL SESSION MEETING ADJOURNED

Motion _____ Second _____

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.