

**Work Session:** The Board of Trustees will meet at 4:00 p.m. in the Hopkins Board Room, prior to the Board Meeting, for a Work Session to discuss FY24 Budget Development and the Residence Hall.

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: January 26, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

## Agenda

1. **CALL TO ORDER (Board Pres. Wood)**

2. **APPROVAL OF THE AGENDA**

Motion \_\_\_\_\_ Second \_\_\_\_\_

3. **CITIZENS COMMENTS (Recording Secretary Oesterle)**

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. **INTRODUCTION OF NEW EMPLOYEES**

Finance and Administration – VP Keith Acuff

- *Maribel Rubio*, Custodian

Academic Affairs – Dean James Cunningham

- *Dr. Dean Eckhoff*, Physics Instructor

Marketing and Communications – Director Brad Henderson

- *Marco Caesar*, Digital & Social Media Manager

Vice President for Academic and Student Support – VP Dr. Michael Murders

- *Abigail Tribble*, Surgical Tech/Clinton Administration Assistant

Student and Support Services – Dean Dr. Autumn Porter

- *Dr. Annette Roberts*, Registrar

Technical Education & Workforce Innovation – Dean Michael Rogg

- *Heather Bryson*, Executive Assistant to the Dean
- *Holly Thomas*, Fab Lab Manager
- *Jeffrey Tackett*, Project Coordinator, The Learning Force

**5. APPROVAL OF MINUTES FOR THE DECEMBER 20, 2022, BOARD MEETING AS PUBLISHED.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**6. WARRANT #6, DECEMBER 2022 (VP Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #6 are hereby approved and ratified as the acts of the Board of Trustees.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**7. INSTITUTIONAL REPORTS**

- MCCA Award Finalists (Pres. Bates)
- Cross Country Team (Coach Hagedorn, Cross Country Team Members)

**8. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on January 26, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Confidential or privileged communications between a public governmental body or its representatives and its attorneys pursuant to RSMO Sec. 610.021 (1).
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call:

Amie Breshears \_\_\_\_\_ Tim Carr \_\_\_\_\_

Justin Hubbs \_\_\_\_\_ Tom Oldham \_\_\_\_\_

Richard Parker \_\_\_\_\_ Patricia Wood \_\_\_\_\_

**9. COMMUNITY OUTREACH OFFICE LEASE (VP Acuff)**

It is recommended that the Board of Trustees approve the lease agreement with Barefoot Express, Inc. (attached herein) for office space in Lincoln, MO for SFCC’s Community Outreach department for a period of one year commencing February 1, 2023, and expiring January 31, 2024, at the rate of \$300 per month. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Barefoot Express, Inc. Funding is SFCC operating budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**10. CAATT CONSTRUCTION MANAGER AT RISK (VP Acuff)**

It is recommended that the Board of Trustees authorize the Construction Manager at Risk procurement method and approve the selection of Septagon Construction Company (“Septagon”) of Sedalia, MO as the Construction Manager at Risk for construction management services and the construction of the Center for Advanced Agriculture and Transportation Technology (“CAATT”) facility according to the approved design. It is further recommended that the President and his designees be authorized to proceed with contract negotiations with Septagon in accordance with their submitted bid. It is further recommended that upon successfully negotiating a satisfactory contract, the President or Vice President of Finance and Administration be authorized to sign any all agreements with Septagon for satisfactory completion of the CAATT. Funding will be CAATT construction funds.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**11. PEAK SPORT AND SPINE ATHLETIC TRAINER CONTRACT (VP Acuff)**

It is recommended that the Board of Trustees approve the Sports Medicine Coverage Agreement with Peak Sport and Spine (attached herein) of Sedalia, MO. This agreement will provide SFCC with an on-site Certified Athletic Trainer for athletic trainings, practices, regular season home athletic contests, and at-home and away post-season contests. Contract amount is \$40,000 and the contract term is July 1, 2023, to SFCC graduation day in May, 2024. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Peak Sport and Spine. Funding is SFCC athletic operating budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**12. FIELDING TECHNOLOGY CENTER RENOVATIONS (VP Acuff)**

Recommendation will be made at the Board Meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. CAATT NETWORK INFRASTRUCTURE (VP Acuff)**

It is recommended that the Board of Trustees approve the purchase of HP/Aruba network infrastructure, including wireless equipment and switches for the CAATT facility in the amount of \$139,841.80 from CDW-G of Vernon Hills, IL. The HP/Aruba network equipment is essential in the CAATT for faculty and students to connect to classroom technology, the learning management system, and administrative technology. The pricing was secured utilizing the State of Missouri NASPO ValuePoint Software Value-Added Contractor contract number CT170315002. Funding will be CAATT construction funds.

Motion\_\_\_\_\_Second\_\_\_\_\_

**14. ARPA WORKFORCE TRAINING GRANT (VP Acuff)**

The Missouri Department of Economic Development has awarded State Fair Community College \$999,000 through the ARPA Workforce Training Grant Program funded through the American Rescue Plan Act. This grant was awarded to SFCC’s Commercial Driving Academy for the purpose of addressing workforce shortages by recruiting and training Missourians in the commercial driving industry. Grant funds must be obligated by December 30, 2024 and utilized by December 30 2026. It is recommended that the Board of Trustees authorize the President to accept the MO DED ARPA Workforce Training Grant as described above and authorize the President and Vice President for Finance & Administration to sign any all agreements related to the MO DED ARPA Workforce Training Grant.

Motion\_\_\_\_\_Second\_\_\_\_\_

**15. TRUSTEE EMERITUS CANDIDATE (Pres. Bates)**

It is recommended that the Board of Trustees bestow the honor of Trustee Emeritus status to the late Mr. Robert E. Schulz. Emeritus is an honor bestowed by State Fair Community College that recognizes long-term, distinguished service. Trustees who serve a minimum of two terms, 12 years or more, with exemplary service may be considered for Emeritus status. Two letters of endorsement serve as evidence of distinguished service and good standing with the college. The Board reviews endorsements and has final approval. Two letters of endorsement have been received for former SFCC Trustee Mr. Robert E. Schulz. Mr. Schulz served on the Board 12 years, from 1980 to 1992.

Motion\_\_\_\_\_Second\_\_\_\_\_

**16. PRESIDENT’S REPORT (Pres. Bates)**

- Enrollment Status (Dean, Porter)
- State of the State and Legislative Report

**17. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report
- Quarterly Investment Report

**18. BOARD DISCUSSION**

- February Board Meeting
- ACCT Legislative Priorities

**19. DATE CHANGE FOR MARCH MEETING (Pres. Bates)**

Due to the March 2023 Board of Trustees meeting conflicting with the spring break campus closure, it is proposed that the March Board of Trustees Work Session and General Session be held on Thursday, March 30, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**20. BOARD RETREAT PROPOSED DATES (Pres. Bates)**

It is recommended that the Board of Trustees accept the following retreat dates: Saturday, March 4, 2023 and Saturday, July 29, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**21. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on January 26, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- d. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);

Motion \_\_\_\_\_ Second \_\_\_\_\_

Roll Call:

Amie Breshears \_\_\_\_\_ Tim Carr \_\_\_\_\_

Justin Hubbs \_\_\_\_\_ Tom Oldham \_\_\_\_\_

Richard Parker \_\_\_\_\_ Patricia Wood \_\_\_\_\_

**22. GENERAL SESSION MEETING ADJOURNED**

Motion \_\_\_\_\_ Second \_\_\_\_\_

## Mission

*State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.*

## Vision

*State Fair Community College will be an exceptional student-centered college that empowers individuals to grow, thrive and prosper within a changing world.*

UPCOMING EVENTS		
January 21, 2023	Women's and Men's Basketball vs. Three Rivers Community College (Child Safe Night)	5:30 pm 7:30 pm
January 25, 2023	Women's and Men's Basketball vs. Moberly Area Community College (Coaches vs. Cancer Night)	5:30 pm 7:30 pm
January 26, 2023 – April 20, 2023	<i>Coalescence: Exploring Contemporary Ceramics and Artist Communities</i> The Daum Museum of Contemporary Art	Tues.-Fri., 11 am to 5 pm Sat.-Sun., 1-5 pm Closed Mondays
January 28, 2023	Academic Quiz Bowl <i>hosted by SFCC</i> Volunteers are needed; please contact <a href="mailto:kmiller11@sfccmo.edu">kmiller11@sfccmo.edu</a> to volunteer.	
February 1, 2023	Women's Basketball vs. Jefferson College	5:30 pm
February 2, 2023	Career and Technical Education Month – Mayor's Proclamation Olen Howard Workforce Innovation Center	9:00 am
February 14, 2023	Food Fest and Dessert Cook-off Employee Event Thompson Conference Center Sponsored by Employee Engagement Committee	10:30 am to 1:30 pm

February 15, 2023	Women's Basketball vs. Crowder College	5:30 pm
February 15, 2023	Men's Basketball vs. MO State University-West Plains Sophomore Night @ MPC	7:30 pm
February 20, 2023	Presidents' Day Holiday – Campus Closed	
February 23-25, 2023	<i>The Tempest</i> Production Thompson O'Sullivan Studio Theatre Tickets can be purchased at <a href="https://SFCCTheatre.eventbrite.com">https://SFCCTheatre.eventbrite.com</a> or by calling the Box Office from 2pm-5pm Mon-Fri at 660-530-5814	Thurs.-Sat., 7:30 pm Sun., 2 pm
February 25, 2023	Baseball vs. Ellsworth Community College	1:00 pm 3:00 pm
February 25, 2023	Women's and Men's Basketball vs. Mineral Area College (Homecoming)	5:30 pm 7:30 p.m.
February 25, 2023	Baseball vs. Ellsworth Community College	1:00 pm 3:00 pm
February 28, 2023	Community Café - Hosted by SFCC To sign up to bring a food item or volunteer, go to: <a href="https://docs.google.com/spreadsheets/d/1Gu8nh7aVNFvs9QsqcONHqJ_T2V7Tpg5j8FfWjn5QEm8/edit?usp=sharing">https://docs.google.com/spreadsheets/d/1Gu8nh7aVNFvs9QsqcONHqJ_T2V7Tpg5j8FfWjn5QEm8/edit?usp=sharing</a>	4:30 – 6:30 pm
March 4, 2023	<i>The Tempest</i> Production Thompson O'Sullivan Studio Theatre Dinner Theatre, March 4 Tickets can be purchased at <a href="https://SFCCTheatre.eventbrite.com">https://SFCCTheatre.eventbrite.com</a> or by calling the Box Office from 2pm-5pm Mon-Fri at 660-530-5814	Dinner @ 6:30 pm Play @ 7:30 pm
March 7, 2023	SFCC Professional Development Day – Classes Canceled	
March 7, 2023	"Taco Tuesday" Employee Event El Tapatio Restaurant	4:30 pm
March 9, 2023	Baseball vs. St. Louis Community College	1:00 pm 3:00 pm
March 14, 2023	Baseball vs. John Wood Community College	1:00 pm 3:00 pm
March 16, 2023	Baseball vs. Crowder College	1:00 pm 3:00 pm
March 18, 2023	Softball vs. Indian Hills Community College	2:00 pm 4:00 pm

